



Physical Address: Pasquotank County Tax Office  
203 East Main Street  
Elizabeth City, NC 27909

Mailing Address: Pasquotank County Tax Office  
P.O. Box 586  
Elizabeth City, NC 27907-0586

**2024**

**PASQUOTANK COUNTY TAX LISTING FORM**

PLEASE DO NOT WRITE IN THE GRAY AREAS OF THIS FORM.  
SEE BACK OF FORM FOR INFORMATION AND INSTRUCTIONS.

					<b>ABSTRACT#</b>							
					<b>TOWNSHIP</b>							
<b>A</b>	<b>BUSINESS PERS. PROPERTY:</b> INCLUDES FARM EQUIPMENT, SUPPLIES, FIXTURES & EQUIP., RENTAL PROPERTY FURNISHINGS, TO BE LISTED ON A BUSINESS PROPERTY FORM				<b>G</b>	<b>REAL PROPERTY:</b>						
					PARCEL NO.	DESCRIPTION	ASSESSMENT					
<b>B</b>	<b>MOBILE HOMES:</b> ATTACH ADDITIONAL SHEET IF NECESSARY											
YEAR	SIZE	MAKE		ASSESSMENT								
NUMBER OF ITEMS: TOTAL:												
<b>C</b>	<b>AIRCRAFT:</b> ATTACH ADDITIONAL SHEET IF NECESSARY											
YEAR	MAKE	SERIAL NUMBER/SERIES		ASSESSMENT								
NUMBER OF ITEMS: TOTAL:												
<b>D</b>	<b>WATERCRAFT/BOAT &amp; MOTORS:</b> ATTACH ADDITIONAL SHEET IF NECESSARY				TOTAL VALUE OF REAL PROPERTY IN THIS TOWNSHIP:							
YEAR	SIZE	MAKE	MODEL	ASSESSMENT	IF YOU HAVE MADE ANY IMPROVEMENTS TO YOUR REAL PROPERTY SINCE LAST YEAR, INDICATE THE PARCEL NUMBER AND TYPE OF IMPROVEMENTS OR CHANGE: PARCEL NO. _____ CHANGE _____ % COMPLETE _____							
NUMBER OF ITEMS: TOTAL:												
<b>E</b>	<b>MOTOR VEHICLES NOT ANNUALLY REGISTERED:</b>				<b>H</b> ADDRESS CORRECTION:							
YEAR	MAKE	VIN NUMBER		ASSESSMENT								
NUMBER OF ITEMS: TOTAL:												
<b>F</b>	<b>EXEMPTION:</b> AFTER READING THE REQUIREMENTS <input type="checkbox"/> YES <input type="checkbox"/> NO ON THE BACK OF THIS FORM, INDICATE IF YOU QUALIFY: <input type="checkbox"/> YES <input type="checkbox"/> NO				<b>TAX OFFICE USE ONLY</b>							
<b>I</b>	PHONE NO:			ACCT#	Codes:							
<b>J</b>	EMPLOYER:				A - FARM EQUIPMENT							
<b>K</b>	Affirmation: Under penalties prescribed by law, I hereby affirm that to the best of my knowledge and belief this listing, including any accompanying statements, inventories, schedules, and other information, is true and complete. (If this affirmation is signed by an individual other than the taxpayer, he affirms that he is familiar with the extent and true value of all of the taxpayer's property subject to taxation in Pasquotank County and that his affirmation is based on all the information of which he has any knowledge.)				A - SUPPLIES							
					A - FIXT. / EQUIP.							
					B - MOBILE HOMES							
					C - AIRCRAFT							
					D - WATERCRAFT							
					E - MOTOR VEHICLES							
					TOTAL PERS PROP.							
					TOTAL REAL PROP.							
					TOTAL REAL & PERS.							
					F - LESS EXEMPTION							
					TOTAL TAX VALUE							
_____ Signature					_____ Date							

**DO NOT DISPOSE OF THIS FORM!! THIS IS YOUR PROPERTY LISTING FORM.**

If you need any assistance in filling out this form you may **TAKE IT WITH YOU** to the County Assessor's Office. Phone 338-5169 or 338-5160.

This form must be filled out (all applicable sections), signed, dated and returned (or postmarked) to the Pasquotank County Assessor by January 31 of this year. Failure to comply will result in a late listing penalty of 10% of the total personal property tax due. Send form to:

**PASQUOTANK COUNTY ASSESSOR  
P.O. BOX 586  
ELIZABETH CITY, NC 27907-0586**

<b>A</b>	FARM EQUIPMENT, BUSINESS SUPPLIES, BUSINESS FIXTURES & EQUIPMENT, FURNISHED RENTAL PROPERTY: All of these types of property are to be listed on a Business Personal Property Form. If you own any of these types of property and you have not received the appropriate form, you should contact the County Assessor's Office to obtain said form. If you need assistance in filling out the form, you should inquire at the same office or call (252) 338-5169.
<b>B</b>	MOBILE HOMES: List here any mobile homes that you owned as of January 1 of this year. Provide all information requested. Attach additional sheets as necessary.
<b>C</b>	AIRCRAFT: List here any airplanes, helicopters, etc. that you owned as of January 1 of this year. Attach additional sheets as necessary.
<b>D</b>	WATERCRAFT: List here any boats and/or motors that you owned as of January 1 of this year. <u>DO NOT LIST BOAT TRAILERS IN THIS SECTION.</u> Attach additional sheets as necessary
<b>E</b>	MOTOR VEHICLES NOT ANUALLY REGISTERED: List here all automobiles, trucks, motorcycles, motor homes, trailers (including boat trailers, camp trailers, utility trailers), etc. that you owned as of January 1 of this year that are not licensed or are not subject to annual renewal. Provide all information requested. Attach additional sheets as necessary.
<b>F</b>	<p>EXEMPTION: General Statute 105-277.1 Property Tax Homestead Exclusion for Elderly or Disabled Persons:</p> <p>North Carolina excludes from property taxes a portion of the appraised value of a permanent residence owned and occupied by North Carolina Residents who are at least 65 years of age or are totally and permanently disabled, and whose income does not exceed the current set limit. The amount of the appraised value of the residence that may be excluded from taxation is the greater of the current set amount or fifty percent (50%) of the appraised value of the residence. Income means all monies received from spouse, lineal ancestor, or lineal descendant.</p> <p>If you received this exclusion last year, you do not need to apply again unless you have changed your permanent residence. If you received the exclusion last year but the property no longer qualifies for any reason, please notify the assessor. Failure to notify the assessor that the property no longer qualifies for the exclusion may cause the property to be subject to discovery with penalties and interest pursuant to G.S. 105-312.</p> <p>If you did not receive the exclusion last year, but are now eligible, you may obtain an application from the county tax department. It must be filed with the County assessor by <b>June 1</b>. Inquire at the County Tax Office for current income and exemption limits.</p> <p>General Statute 105-277.1B Property Tax Homestead circuit Breaker Deferment:</p> <p>Upon application North Carolina defers a portion of the property taxes on the appraised value of a permanent residence owned and occupied by a North Carolina resident who has owned and occupied the property for at least five years, is at least 65 years of age or is totally and permanently disabled, and whose income does not exceed the current set limit. Depending of the owner's income, the maximum amount of property taxes paid may be no more than five percent (5%) of the owner's income with the balance being deferred.</p> <p>The deferred taxes become a lien on the residence and the most recent three years preceeding a disqualifying event become due with interest upon one of the following disqualifying events: 1) the owner transfers the residence; 2) the owner dies; 3) the owner ceases to use the property as a permanent residence. Multiple owners of a permanent residence must all qualify for the circuit breaker before a deferment of taxes will be allowed.</p> <p>You must apply for the opportunity to defer property taxes each and every year that you wish to defer taxes. The application may be obtained from the county tax department, and it must be filed with the County assessor by <b>June 1</b>. Note: An owner who qualifies for both the property tax homestead exclusion and the property tax homestead circuit breaker may elect to take only one of these forms of property tax relief.</p>
<b>G</b>	REAL ESTATE: Indicate in the space provided any changes you have made to your real property since last year and the percent complete as of January 1 of this year. Examples of changes would be a new house, shed, addition, deck, garage, swimming pool, etc. or the removal of any structures. Also indicate if you have cleared any land or put back into woodland.
<b>H</b>	ADDRESS CORRECTION: Indicate in the space provided any changes to your mailing address. Do not indicate name changes in this section. Please contact the Tax Office if there are changes to the name associated with this property.
<b>I</b>	PHONE NUMBER:
<b>J</b>	YOUR EMPLOYER:
<b>K</b>	AFFIRMATION: You should read the affirmation and sign on the indicated line and enter the date. <u>IF THIS FORM IS NOT SIGNED IT IS NOT A VALID LISTING!!</u>

DO NOT WRITE IN ANY OF THE GRAY AREAS ON THIS FORM

PROVIDE ALL INFORMATION REQUESTED