

**Meeting Schedule
Pasquotank County Board of Commissioners
Monday, August 7, 2023
Pasquotank County Courthouse**

3:00 PM – Special Projects Committee – Courtroom C
4:00 PM – Finance Committee – Courtroom C
6:00 PM – County Commissioners Meeting – Courtroom C

Commissioner Meeting Agenda Summary

1. **6:00 PM – Call to Order in Courtroom C**
2. **Invocation**
3. **Pledge of Allegiance to the American Flag**
4. **Amendments to the Agenda**
5. **Public Hearings/Public Comments:**
 - A. **Presentation of Proclamation for Child Support Awareness Month**
Alden Miller, Program Manager of YoungWilliams, will be in attendance to accept the attached proclamation proclaiming August as Child Support Awareness Month.
6. **Old Business**
7. **Consent Agenda:**
 - A. **Approval of Minutes of July 17, 2023 Commissioner Meeting**
 - B. **Approval of Tax Releases and Refunds**
The Finance Committee has recommended approval of the following tax releases and refunds:

Tax Releases

	Taxpayer	County	City
1.	Marian E. Barnes	545.47	453.42
2.	Dorothy Eliz Davis Combs	187.42	112.69
3.	Loretta Anne Kramer & Jerome Michael Kramer	673.50	
4.	Cathy Brown Guthrie	224.00	147.50
5.	Sandra Crutch Valentine	484.09	395.01
6.	Louis Jr. & Margaret L. Riddick	224.00	147.50
7.	Diane Gorham	500.52	
8.	University Plaza Eliz City LLC	2,187.36	2,081.52
9.	University Plaza Eliz City LLC	2,187.36	2,081.52
10.	Leon Brothers	144.00	

11.	Elizabeth City – Pasquotank County Airport Authority	7,288.10	
12.	Elizabeth City – Pasquotank County Airport Authority	404.86	
13.	Elizabeth City – Pasquotank County Airport Authority	252.54	
14.	Elizabeth City – Pasquotank County Airport Authority	402.38	
15.	Elizabeth City – Pasquotank County Airport Authority	404.86	
16.	Elizabeth City – Pasquotank County Airport Authority	261.02	

Tax Refunds

	Taxpayer	County	City
1.	Raymond Allen Klages Jr.	140.95	134.72
2.	Cardi LLC & Keith Marcellas Jones	533.28	507.47
3.	Calvin Henry Spellman	151.02	143.72
4.	Charlie Lawrence Mitchell II & Janita Williams Mitchell	116.75	113.13
5.	David John Williams	115.51	
6.	Arthur Peter Dammers & Kathleen Dammers	103.38	
7.	Rebekah Anne Smith & Willie Alan Smith	198.91	

Solid Waste Fee Releases

	Owner's Name	Parcel ID#	Reason for Release
1.	M. C. Brewer	17-C-76	Vacant
2.	Justin M. Bowen	P117-6	Vacant
3.	Rodrigo Arturo Lara Ponce	P33-14	Vacant
4.	Rodrigo Arturo Lara Ponce	P10-4	Vacant
5.	Eula Martin	37-B-58	Vacant
6.	Veletta Scoon	31-D-4	Vacant
7.	Norman C. Warden Jr.	12-G-19	Vacant

C. Approval of Budget Amendment

The Finance Committee has recommended approval of the following budget amendment:

Special Appropriations

Decrease	010.6900.5991.00	Contingency	30,000.00
Increase	010.66005625.03	Elizabeth City Downtown	30,000.00

D. Approval of Settlement with Eastern Shore Communications

In 2017, the County signed a lease with Eastern Shore Communications of North Carolina, LLC (ESC) which allowed ESC to install equipment on the County's water tower in Commerce Park. ESC was attempting to provide broadband to clients in Commerce Park. The initial term was for five (5) years ending November 2022. The project has not worked out for ESC, and as of March 2023, they did not have any clients in Commerce Park. The lease provided an automatic renewal of four (4) five (5) year extensions, unless cancellation was provided by a certain date. ESC missed the deadline to cancel the lease, so the lease renewed for an additional five (5) year period. ESC suggested it pay the County through the end of 2023, and be allowed to "walk away" from the lease. The lease amount is approximately \$302 per month. Per Board direction, the five (5) year renewal term which began on November 5, 2022 shall end on April 30, 2025, rather than November 4, 2027.

8. **New Business**
9. **County Manager's Reports**
10. **County Attorney's Reports**
11. **Internal and External Committee Reports and Proposals**
12. **Adjournment**