

**Meeting Schedule
Pasquotank County Board of Commissioners
Monday, August 19, 2019**

4:00 PM - Finance Committee Meeting in Library Community Room

6:00 PM - County Commissioners Meeting in Pasquotank County Courthouse

Commissioner Meeting Agenda Summary

1. 6:00 PM – Call to Order in Courtroom C

2. Invocation

3. Pledge of Allegiance to the American Flag

4. Amendments to the Agenda

5. Public Comments/Public Hearings:

A. Public Hearing on Business Investment Program (BIP) for Telephonics

About a month ago, the Board gained consensus to award Telephonics Corporation a local incentive through the Business Investment Program (BIP), not to exceed \$200,000. This incentive will refund 50% of the new taxable investment for a 10-year period in the form of an economic development grant. Telephonics Corporation is a manufacturer of radar and communications systems for the aviation industry and military. The company wishes to expand its presence in Pasquotank County with the purchase and renovation of an existing building located at 112 Corporate Drive in the County's Commerce Park. The expansion will yield 75 new full-time jobs with an average salary of approximately \$65k, with an estimated capital investment of \$5.5M.

Attached is a copy of the Business Investment Program Grant Agreement which will need to be approved by the Board.

6. Old Business

7. Consent Agenda:

A. Approval of Minutes of August 5, 2019 Commissioner Meeting

B. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax releases, tax refunds, and solid waste fee releases:

Tax Releases

		County	City
1.	Hudson & Son Garage Inc.	1960.38	
2.	Keith Glenn Arnold	115.38	

3.	Zee R Rochelle	1,003.31	853.47
3.	Rainstro Investments LLC	1,125.74	972.23
4.	Rainstro Investments LLC	187.11	159.17
5.	Sherwood L. & Clara Spence	144.00	
6.	Chep USA	315.36	268.26
7.	B. Culpepper Jennette Jr.	147.84	125.76
8.	S & J Holdings LLC	572.88	487.32
9.	Northside Park Gastroenterology	579.04	492.56

Tax Refunds

		County	City
1.	Joseph Anthony Armijo	105.57	
2.	Debjani Kanjilal	263.98	224.56
3.	Sentara Albemarle Regional Medical Center	114.11	117.07

Solid Waste Fee Releases

		Parcel ID #	Reason for Release
1.	Mary Berry	24-B-16	Vacant
2.	Florence Evans Etal	P126-32	Vacant
3.	C. C. Scaff LLC	24-B-4	Vacant
4.	C. C. Scaff LLC	24-B-5	Vacant
5.	Dorothy Gallop Gregory	P111-41	Vacant
6.	Glen Cove Prop. Owners Assoc.	P132A-103	Vacant
7.	Mary O. & John W. Gibson Lfe.	P63-4	Vacant
8.	Sterling S. & Shirley B. Griffin	P80-84A	Vacant
9.	Edward B. & Jo Ann Jezard Hollomon	P142B-58	Vacant
10.	Jackson-Reid Farms LLC	P95-71	Vacant
11.	Lindsey Lee James	28-D-7	Vacant
12.	Na Tran Jordan	P132A-146	Vacant
13.	Tony Lewis	12-G-16A	Vacant
14.	Tony Lewis	50-L-8	Vacant
15.	Gussie R. Layden	P119-75	Vacant
16.	David Mowers Exec	P142B-67	Vacant
17.	Elizabeth S. Overton Life. Est.	P98-16	Vacant
18.	Pasquotank County	76-A-1	Vacant
19.	Pearl St. Pentecostal Church	12-D-14	Vacant
20.	Gwendolyn Nixon Price	P67-29	Vacant
21.	Robinson MFG Company	41-D-7-8	Vacant
22.	Timothy & Denesia Spence	P107-4	Vacant
23.	Pearl Sutton	P98-12	Vacant
24.	Victory Independent Baptist Church Inc	P31-29	Vacant

C. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

Schools

Increase	010.0991.4991.00	Fund Balance Appropriated	1,386,644.00
Increase	010.5910.5636.00	Education-Capital	1,386,644.00

Inspections

Increase	010.0991.4991.00	Fund Balance Appropriated	26,582.00
Increase	010.4350.5500.00	Capital Outlay	26,582.00

Non-Departmental

Increase	010.0240.4380.20	FEMA Funds	914,659.00
Increase	010.4195.5600.36	HMGP-Acquisition	802,111.00
Increase	010.4195.5600.35	HMGP-Elevation	112,548.00

Water

Increase	063.0991.4991.00	Fund Balance Appropriated	449,688.00
Increase	063.7135.5500.00	Capital Outlay	449,688.00

8. **New Business**
9. **County Manager's Reports**
10. **County Attorney's Reports**
11. **Internal and External Committee Reports and Proposals**
12. **Adjournment**