

**Meeting Schedule  
Pasquotank County Board of Commissioners  
Monday, August 15, 2022  
Pasquotank County Courthouse**

3:00 PM – Utilities Committee Meeting – Courtroom C  
4:00 PM – Finance Committee Meeting – Courtroom C  
6:00 PM – County Commissioners Meeting – Courtroom C

**Commissioner Meeting Agenda Summary**

**1. 6:00 PM – Call to Order in Courtroom C**

**2. Invocation**

**3. Pledge of Allegiance to the American Flag**

**4. Amendments to the Agenda**

**5. Public Comments/Public Hearings:**

**A. Comments by Daniel Haines, 4-H'er Who Attended NCACC Annual Conference**

Daniel Haines is a 16 year old rising junior at Pasquotank County High School. He has been a member of the Newland County Folks 4-H Club for ten years, and served as the Northeast District Secretary/Treasurer for 2021-22. Daniel was recently inducted into the 4-H Honor Club, which is the highest honor given to a 4-H'er. He participates in livestock shows, leadership, citizenship and community service. Last week, Daniel attended the NCACC State Conference in Concord. As a requirement of being a past office holder, he is required to share his experience at a County Commissioners meeting.

**B. Trillium's Annual Report Presentation by Bland Baker**

Enclosed is a copy of the PowerPoint presentation that Mr. Baker will be presenting to the Board.

**6. Old Business**

**7. Consent Agenda:**

**A. Approval of Minutes of August 1, 2022 Commissioner Meetings**

**B. Approval of Tax Releases and Refunds**

The Finance Committee has recommended approval of the following tax releases and tax refunds:

Tax Releases

		County	City
1.	Luther R. Jacobs Etal	925.54	889.48

2.	William D. Sharber	165.55	
3.	Ruth E. McCulloch Revoc. Trust	1,198.13	1,049.06
4.	William C. Taylor Heirs	665.44	
5.	Noah Jr. & Lucille Griffin Life Est.	1,106.24	951.68
6.	Ellen Meads Williams Life Est.	776.40	
7.	P. Michael Mc Lain	390.60	
8.	Robert A. & Esther M. Anderson	359.60	
9.	Gregory T. & Laura F. Henry	2,165.04	2,213.17
10.	Pasquotank County	765.70	728.65
11.	Elizabeth City NC Downtown	864.90	823.05
12.	Carolina Dunes Inc.	409.20	
13.	J A Cooper Inc.	667.28	497.96
14.	Northeastern Medical Center LLC	810.96	771.72
15.	Mujtaba Nizami	804.30	664.35
16.	Michael T. Bateman Land Tr.	469.96	
17.	Cheryl L. Moore	197.94	51.33
18.	Bergman Family Real Estate	1,206.68	
19.	Ashley Nichole Shifflett	1,323.86	1,158.77

#### Tax Refunds

		County	City
1.	Christopher Walter Teall	135.37	
2.	Katelynn Rae Heaton	108.49	

#### Solid Waste Fee Releases

		Parcel ID #	Reason for Release
1.	Mary Anderson	P120A-57	Vacant
2.	Margaret B. Barham	P96-42	Vacant
3.	M C Brewer	17-C-76	Vacant
4.	Jean Bush & Flossy Overton	P130-14	Vacant
5.	Deborah Mae Comer Bunch Etal	12-B-18	Vacant
6.	Deborah Mae Comer Etal	12-B-17	Vacant
7.	Jean Roach Ferebee & Vivian Roach Gibson	P112-32	Vacant
8.	Mary O. & John Gibson Life Est.	P63-62	Vacant
9.	Shirley Griffin	P80-84A	Vacant
10.	Lindsey Lee James	28-D-7	Vacant
11.	Na Tran Jordan	P132A-146	Vacant
12.	Gussie R. Layden	P119-75	Vacant
13.	Reginald Overton	P99-8	Vacant
14.	Pasquotank County	P120A-106	Vacant
15.	Norman L. Warden Jr.	12-G-19	Vacant
16.	5 S Investments LLC	P120A-106	Vacant

#### Solid Waste Fee Refund

		Parcel ID #	Reason for Release
1.	Valetta Scoon	31-D-4	Vacant

C. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

Public Health

Decrease	010.6900.5991.00	Contingency	879.00
Increase	010.5110.5620.12	Cash Match ICPTA	879.00

Home & Community Care Block Grant (HCCBG)

Decrease	010.6900.5991.00	Contingency	7,115.00
Increase	010.6600.5620.04	HCCBG	7,115.00

Sheriff

Increase	010.0220.4532.00	Other Grants	49,418.00
Increase	010.4310.5600.39	Sheriff's Assoc	49,418.00

D. Approval of Debris Monitoring Contract Extension

The Finance Committee has recommended approval of a one-year extension of the debris monitoring contract with Tetra Tech, with an increase of 9.2% in the hourly rates for staff due to inflation.

E. Resolution of Support for Grant to the Food Bank of the Albemarle

Jon Hawley, Elizabeth City's Grant Administrator, is requesting the Board approve the attached resolution of support for a potential grant to the Food Bank of the Albemarle. The funding would be reallocated from an existing CDBG the City received in late 2020. The City and the Albemarle Area United Way applied to NC Commerce for CDBG-CV funding to establish the Coronavirus Care Collaborative program in partnership with United Way. Mr. Hawley said they have less than a year left on the grant, and AAUW and himself project they will not exhaust all of the grant funds. They would like to disburse the unused funds to the Food Bank. I recommended approval of the request.

8. **New Business**
9. **County Manager's Reports**
10. **County Attorney's Reports**
11. **Internal and External Committee Reports and Proposals**
12. **Adjournment**