

Meeting Schedule
Pasquotank County Board of Commissioners
Monday, August 1, 2022
Pasquotank County Courthouse

3:00 PM – Work Session – Comprehensive Plan Draft Goals and Map

4:00 PM – Finance Committee Meeting – Courtroom C

Immediately following Finance – Appointments Committee – Courtroom C

6:00 PM – County Commissioners Meeting – Courtroom C

Commissioner Meeting Agenda Summary

1. **6:00 PM – Call to Order in Courtroom C**

2. **Invocation**

3. **Pledge of Allegiance to the American Flag**

4. **Amendments to the Agenda**

5. **Public Comments/Public Hearings:**

A. **Child Support Awareness Month Proclamation**

Attached is a proclamation from the Department of Social Services requesting that the month of August be declared as Child Support Awareness Month. Alden Miller, a representative from YoungWilliams, our Child Support Services provider, will be in attendance to accept the proclamation.

B. **Public Hearing on Zoning Text Amendment ZTA 22-01**

ZTA 22-01 is a proposed amendment to the Pasquotank County Zoning Ordinance to remove criminal penalties as an enforcement action in accordance with recent changes to the NC General Statutes.

C. **Public Hearing on Subdivision Text Amendment STA 22-01**

STA 22-01 is a proposed amendment to the Pasquotank County Subdivision Ordinance to remove criminal penalties as an enforcement action in accordance with recent changes to the NC General Statutes.

6. **Old Business**

7. **Consent Agenda:**

A. **Approval of Minutes of July 11, 2022 Commissioner Meeting**

B. **Approval of Tax Releases and Refunds**

The Finance Committee has recommended approval of the following tax releases, tax refunds, solid waste fee releases and solid waste fee refunds:

Tax Releases

		County	City
1.	Woodstock I Limited Partnership	1,721.34	1,638.05
2.	Woodstock II Limited Partnership	6,105.60	5,810.17
3.	Woodstock III Limited Partnership	4,202.98	3,999.61
4.	GP6 LLC	48.36	46.02
5.	Jean S. Weeks	28.52	
6.	Steven C. & Lynne R. Raisor	127.10	
7.	George Lee & Elaine Brown	321.65	
8.	Paul J. Majetick	883.37	
9.	Gary M. & Bonita Sue Michael	439.14	352.23
10.	Jacquelyn W. & James A. Peterson	588.25	494.12
11.	Cynthia Ann Phillips	551.67	
12.	Lois L. & Douglas G. Rogerson	511.99	
13.	William C. Taylor Heirs	665.44	
14.	Noah Jr. & Lucille Griffin Life Est.	1,106.24	951.68

Tax Refunds

		County	City
1.	Raymond Edward Dodd, Jr.	107.18	
2.	Reina Xiomara Merino	160.08	158.85
3.	Cannon William Knight Jr. & Jill Arlene Knight	265.57	
4.	Andrew Charles Edwards & Gennis Byrd Edwards	116.63	
5.	Debra Combs Skinner & Red Rosevelt Skinner	220.20	
6.	Kenyada Shakarian Wiggs & James Andre Wiggins	249.39	
7.	Richard Lee Williams	127.43	122.46

Solid Waste Fee Releases

		Parcel ID #	Reason for Release
1.	C.C. Scaff LLC	24-B-4	Vacant
2.	C.C. Scaff LLC	24-B-5	Vacant
3.	Clyde N. Jr. & Nancy H. Hartman	39-D-2	Vacant

Solid Waste Fee Refund

		Parcel ID #	Reason for Release
1.	Clyde N. Jr. & Nancy H. Hartman	39-D-2	Vacant

C. Approval of Late Property Tax Exemption or Exclusion Applications

The Finance Committee has recommended approval of the following disabled veteran exclusions:

Applicant	Map #	Exclusion	County Tax	SW ADJ	City Tax	Total Tax
Rodriquez D. & Crystal Alexandra	P142-174	45,000	279.00	69.00		348.00
Michael T. Jr. & Judith M. Ellis	P139-273	45,000	279.00	69.00		348.00
Ronald L. & Patricia A. Franklin	P126-5	45,000	279.00	69.00		348.00
Ryan A. & Crystal Y. Garron	P80-120	45,000	279.00	69.00		348.00
Vernon L. & Brenda P. Johnson	35-C-26	45,000	279.00	69.00	265.50	613.50
Gary H. Littleton	P142A-76	45,000	279.00	69.00		348.00

David L. & Wendy M. Lawson	P60-154	45,000	279.00	69.00		348.00
Christopher G. Snyder	P8A-34	45,000	279.00	69.00		348.00
Roland A. & Kathryn Wiborg	P12A-55	45,000	279.00	69.00		348.00

D. Approval of Late Property Tax Exemption or Exclusion Applications

The Finance Committee has recommended approval of the following Elderly or Disabled Property Tax Exemptions:

Applicant	Map #	Exclusion	County Tax	SW ADJ	City Tax	Total Tax
Juanita Anne Barrington	61-C-36 thru 38	69,850	433.07	69.00	412.11	914.18
Wilhelmina M. Watkins	P117-29	91,365	566.46	69.00		635.46

E. Approval of Records Retention and Disposition Schedules

The County Attorney is requesting the approval of certain Records Retention and Disposition Schedules prepared by the North Carolina Division of Cultural Resources. The schedules detail the types of records that must be retained and sets a time frame from when the records can be destroyed. The County must approve the General Schedule for Local Governmental Agencies (which covers documents created by any local government in the state) and the Programs Records Schedule for Local Government Agencies (containing county specific records). Due to the length of the Retention Schedules they are not included in the package however, are available for inspection in the County Attorney's Office.

F. Approval of Lease with American National Red Cross

Attached is a copy of a resolution which approves entering into a lease for county owned property at 1409-B Parkview Drive with American National Red Cross. The proposed lease is for a five-year term beginning July 1, 2022. The rent for the lease is \$1.00

8. New Business

A. Approval of Oak Ridge, Phase II, Section C Final Plat

Staff recommends final plat approval of Oak Ridge, Phase II, Section C. This development consists of 17 residential lots ranging in size from 43,000 to 62,821 square feet and is located off of Mill Pond Road in Newland Township. The site is zoned R-25A, Residential and all of the required improvements have been installed according to the approved Preliminary Plat and the Pasquotank County Subdivision Ordinance.

9. County Manager's Reports

10. County Attorney's Reports

11. Internal and External Committee Reports and Proposals

12. Adjournment