

**Meeting Schedule  
Pasquotank County Board of Commissioners  
Monday, June 3, 2019**

4:00 PM - Finance Committee Meeting in Library Community Room

6:00 PM - County Commissioners Meeting in Pasquotank County Courthouse

**Commissioner Meeting Agenda Summary**

1. **7:00 PM – Call to Order in Courtroom C**

2. **Invocation**

3. **Pledge of Allegiance to the American Flag**

4. **Amendments to the Agenda**

5. **Public Comments:**

A. **Public Hearing to Consider Incentive for “Project Elizabeth”**

The Board will hold a public hearing to consider a State of North Carolina Discretionary Incentive for a company known as “Project Elizabeth”. The project has pledged to create up to 75 full-time jobs in Pasquotank County, is eligible to apply for a State of North Carolina Discretionary Incentive up to the amount of \$250,000 through the North Carolina Department of Commerce, and requires the sponsorship of Pasquotank County. If the incentive is awarded, it will be required to commit a cash match of one dollar for every three dollars of the incentive amount toward the project for a total cash match of up to \$82,500.

If the Board supports and endorses the application of “Project Elizabeth” to the North Carolina Department of Commerce for an incentive, it will need to adopt the attached resolution.

B. **Public Hearing to Consider Incentive for “Project Elizabeth”**

The Board will hold a public hearing to consider a State of North Carolina Economic Development Incentive for a company known as “Project Elizabeth”. The project has pledged to create up to 50 new full-time jobs in Pasquotank County, is eligible to apply for a Building Reuse Grant up to the amount of \$400,000 through the North Carolina Department of Commerce, and requires the sponsorship of Pasquotank County to make application. If the grant is awarded, Pasquotank County will be required to commit a cash match of 5% of the grant amount toward the project for a total cash match of up to \$20,000.

If the Board supports and endorses the application of “Project Elizabeth” to the North Carolina Department of Commerce for an incentive, it will need to adopt the attached resolution.

- C. Public Hearing on Proposed Ordinance for Overgrown Lots  
 The Special Projects Committee has recommended approval of the attached ordinance regulating and allowing for the abatement of overgrown lots as public health nuisances.

A public hearing is not required for this type of ordinance, but the County typically has one anyway. The ordinance needs a unanimous vote of the full board to be passed at the first meeting presented. If there is not a unanimous vote of the full board at the first meeting presented, the ordinance must be placed on the next agenda and will only have to receive a simple majority to pass. Attached is a copy of the proposed ordinance.

6. **Old Business:**

- A. Appointments to Boards and Committees  
 At the last meeting, the Appointments Committee recommended the appointments of Matt Wood, Jr. to the Personnel appeals Committee. Copies of their applications were previously provided for your review. The Board can either confirm the appointments or can accept additional nominations.

7. **Consent Agenda:**

- A. Approval of Minutes of May 20, 2019 Commissioner Meetings

- B. Approval of Tax Refund

Tax Refund

		County	City
1.	Alexander Theologos Moraitias	248.10	

- C. Approval of Budget Amendments

Special Appropriations

Decrease	010.6600.5615.10	Juvenile Justice Pass-Thru	1,000.00
Increase	010.6600.5616.09	JCPC-Administration	1,000.00

To transfer funds from pass-thru to administration per JCPC allocation.

Convenience Sites

Decrease	065.7425.5570.01	Site Improvements	8,000.00
Increase	065.7425.5500.00	Capital Outlay	8,000.00

To transfer funds for the cost of dumpster replacements, originally budgeted \$35,000 – actual quote \$42,626.

Landfill

Decrease	065.7420.5500.00	Capital Outlay	200,000.00
Decrease	065.7425.5500.00	Capital Outlay	40,000.00
Decrease	065.7425.5570.01	Site Improvements	310,000.00
Decrease	065.0991.4991.00	Fund Balance Appropriated	550,000.00

To reduce fund balance appropriated for projects that will not be completed.

Public Buildings

Decrease	010.4190.5500.00	Capital Outlay	15,000.00
Increase	010.4190.5351.01	Maintenance-Edgewood	15,000.00

To transfer funds from Capital Outlay for the cleaning and painting of the Edgewood Center.

Tax Admin

Increase	010.0110.4111.13	Ad Valorem Taxes-'13	11,000.00
Increase	010.0110.4111.14	Ad Valorem Taxes-'14	16,000.00
Increase	010.4140.5498.00	Tax Foreclosure	27,000.00

To appropriate funds for the purchases of property by the tax department.

County Attorney

Increase	010.0500.4831.00	Interest Earned	50,000.00
Increase	010.4150.5192.00	Legal Fees	50,000.00

To appropriate funds for outside legal services.

Sheriff

Increase	010.0240.4380.21	Dept. of Justice	3,150.00
Increase	010.0300.4431.03	Concealed Weapon Permit	4,200.00
Increase	010.4310.5122.00	Salaries & Wages-OT	4,250.00
Increase	010.4310.5189.00	Supplemental Pension	3,100.00

To appropriate funds for OT and Sheriff's supplemental pension.

Emergency Management

Increase	010.0600.4433.04	Surry Nuclear Plant	2,800.00
Increase	010.0230.4433.02	Emergency Management Grants	11,000.00
Increase	010.4330.5600.00	Grant Funds	1,100.00
Increase	010.4330.5636.01	Additional Funding	12,700.00

To move revenue projected for system development fees to sale of water due to new requirements.

D. Approval to Sell Former Health Department Property on Cedar Street

The Board had previously proposed to accept an offer of \$100,000 from Rhonda McCullen for the former Health Department building located at 311 Cedar Street and to advertise for upset bids. The offer has been advertised and no additional bids were received during the 10-day upset bid period. The Board can now approve the sale of the property for \$100,000.

E. Adoption of Resolution Regarding Medicaid Transformation

At the last meeting, Trillium Regional Director Bland Baker informed the Board that at the discretion of the North Carolina General Assembly, the Department of Health and Human Services is implementing Medicaid Transformation which is creating new managed care programs for most Medicaid recipients in our State.

Attached is a resolution and talking points sheet which address significant impacts the transformation will have on Medicaid-eligible citizens of Pasquotank County.

F. Adoption of Resolution Approving Hazard Mitigation Grant Program Administration Guidelines and Policies

Christy Saunders has requested the Board adopt the attached resolution which approves the administrative guidelines and policies, as required for the Hazard Mitigation Grant Program.

8. **New Business:**

A. Presentation of FY 2019-20 Proposed County Budget

9. **County Manager's Reports**

10. **County Attorney's Reports**

11. **Internal and External Committee Reports and Proposals**

12. **Adjournment**