

**NOTICE TO BIDDERS**  
**Single Prime General Contractors**

Pasquotank County, North Carolina is seeking competitive bids from qualified contractors for the **Newland Park – Phase 1** project. Sealed bid proposals will be received by Pasquotank County, NC **until 2:00 pm on May 2, 2024 in the Commissioner’s Board Room (downstairs) 206 E. Main St., Elizabeth City, North Carolina 27909**, at which time and place they will be opened and read aloud.

The bid opening will begin promptly at the time stated above. The bids must be at the Pasquotank County Administration Building at the time of the bid opening, and it is the sole responsibility of the bidder to ensure that the bid arrives in the correct place on time. **No Bids will be accepted after the bid opening begins.**

Bids will be received from **Single Prime General Contractors**. All proposals shall be **Lump Sum Bid**.

An open **Pre-Bid Meeting** was held for all interested bidders **at 2:00 pm on Thursday, March 14, 2024 in the Commissioners Board Room (downstairs), 206 E. Main St., Elizabeth City NC 27909**. The meeting will address project specific questions, schedule, bidding procedures, bid forms and general information about the project. Contractors will be allowed to visit the site after the meeting.

General Contractors may obtain bid documents digitally at **no cost** from Benesch, 2359 Perimeter Pointe Parkway, Suite 350, Charlotte NC 28208. Contact [mdelvecchio@benesch.com](mailto:mdelvecchio@benesch.com) or call 704-943-3170 to make arrangements.

Prime Contractors desiring to submit a bid for this project is encouraged to provide a **written Letter-of-Interest** to Benesch at least **7 calendar** days in advance of the bid opening in order to be placed on the official Planholders List for automatic distribution of potential addenda and offered consideration by the County as a responsive bidder. **Bids submitted by Prime Contractors that have not provided a Letter-of-Interest may be considered non-responsive.**

Plans and Specifications shall also be digitally provided to:  
Carolinas AGC – *Partnered with iSqFt.com*  
Dodge Data & Analytics (McGraw-Hill Construction)

In no event will plans, specifications, and other contract documents be issued later than three (3) days prior to the hour and date set for receiving bids. All bids shall be submitted as set forth in the Instructions to Bidders.

Bids will be accepted **ONLY** from **Official Plan Holders**.

Bidders shall include with their Bid Proposal the appropriate forms *Identification of Minority Business Participation* identifying the minority business participation the Bidder will use on the project as applicable.

General Contractors are notified that Chapter 87, Article 1, General Statutes of North Carolina, and 2024 Laws and Regulations Applicable to General Contracting in the State of North Carolina will be observed in receiving bids and awarding contracts. Single prime general contractors submitting bids must have an unlimited general contractor’s license. All subcontractors must also be appropriately licensed per NC General Statutes for their respective trades.

Each proposal shall be accompanied by a cash deposit or a certified check drawn on some bank or trust company, insured by the Federal Deposit Insurance Corporation, of an amount equal to not less than five percent (5%) of the proposal, or in lieu thereof a bidder may offer a bid bond of five percent (5%) of the bid executed by a surety company licensed under the laws of North Carolina to execute the contract in

accordance with the bid bond. Said deposit shall be retained by the owner as liquidated damages in event of failure of the successful bidder to execute the contract within ten days after the award or to give satisfactory surety as required by law.

Bid, Performance, and Payment & Material bonds shall be required for this project.

The work consists of furnishing all materials and equipment and performing all labor necessary for the construction of the work consists of the following: **Construction and/or installation including project management, coordination, scheduling, staking & technical layout, site clearing & grubbing, selective demolition, erosion control, earthwork (mass grading and fine grading), storm drainage, water service, sewer service, septic system, electrical/power service, utilities systems, concrete pavement, concrete pad(s) asphalt pavement, playground, basketball court, paved walking trails, fencing, site furnishings, landscaping and ancillary work and or systems as detailed in the drawings and specifications for the Newland Park – Phase 1.**

The Bidder states they understand the work of the Base Bid must be Substantially Completed within **270** consecutive calendar days following the Notice to Proceed. Final Completion of the work/the Base Bid must be completed within **30** consecutive calendar days of Substantial Completion. Required Project Close Out shall be completed within **60** consecutive calendar days of Substantial Completion.

The Bidder understands that liquidated damages in the amount of **Five Hundred Dollars (\$500.00)** shall be assessed for each consecutive calendar day for unauthorized delays beyond the contract date for failure to achieve Substantial Completion; **Two Hundred Fifty Dollars (\$250.00)** for each consecutive calendar day for unauthorized delays for failure to finalize the work, clean up, exist the construction site and achieve Final Completion by the contract time; and **One Hundred Dollars (\$100.00)** per day for failure to finalize Project Close Out requirements. The liquidated damages are not a penalty but are for damages resulting to Pasquotank County until the work is finalized and the project is closed out. Time is of the essence.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 60 days.

All bidders must comply with all state and local laws, and ordinances regarding fees, licensing, and bidding requirements.

The owner reserves the right to reject any or all bids and to waive informalities and irregularities, or to re-advertise for bids.

Designer:  
Benesch

2359 Perimeter Pointe Parkway – Suite 350

Charlotte, NC 28208

Owner:  
Pasquotank County

206 E. Main Street

Elizabeth City, NC 27909