

**Meeting Schedule
Pasquotank County Board of Commissioners
Monday, May 6, 2019**

3:00 PM – Budget Work Session in Library Community Room
4:00 PM - Finance Committee Meeting in Library Community Room
Appointments Committee - Immediately following Finance in Library Community Room
6:00 PM - County Commissioners Meeting in Pasquotank County Courthouse

Commissioner Meeting Agenda Summary

1. 6:00 PM – Call to Order in Courtroom C

2. Invocation

3. Pledge of Allegiance to the American Flag

4. Amendments to the Agenda

5. Public Comments/Public Hearings:

A. Sentara Albemarle Medical Center Annual Update – Coleen Santa Ana

B. Board of Equalization and Review

The Board will convene as the Board of Equalization and Review to hear any appeals from tax payers regarding their tax assessments. We do not have any specific appeals at this time and the Tax Office will present any appeals if any are received by Monday night's meeting.

6. Old Business

7. Consent Agenda:

A. Approval of Minutes of April 15, 2019 Commissioner Meeting

B. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax releases tax refunds, solid waste fee releases, and solid waste fee refunds:

Tax Refunds

		County	City
1.	Earl W. & Sharon W. Fairchild	427.12	
2.	Earl W. & Sharon W. Fairchild	427.12	
3.	Earl W. & Sharon W. Fairchild	432.74	
4.	Earl W. & Sharon W. Fairchild	432.74	
5.	Cayden Grooms	195.89	
6.	Cayden Grooms	253.24	

Solid Waste Fee Release

		Parcel ID #	Reason for Release
1.	Ernest & Darline Cole	50-F-308	Vacant
2.	James R. & Shirley Q. Griffin	62-B-4	Vacant

C. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

Finance

Increase	010.0500.4831.00	Interest Earned	2,779.00
Increase	010.4130.5191.00	Audit Fees	2,779.00

To increase Audit fees for the OPEB actuarial study that came in over estimate.

Register of Deeds

Increase	010.0300.4418.03	Recording Fees	6,570.00
Increase	010.4180.5800.00	Automation/Preservation Fund	6,570.00

To increase Automation/Preservation line item for six computers.

Water

Increase	060.0350.4713.00	Sale of Water	8,640.00
Increase	060.7130.5440.00	Contracted Services	7,560.00
Increase	060.7140.5440.00	Contracted Services	1,080.00

To increase contracted services for mowing contracts for the balance of the fiscal year.

Jail/Juvenile Services

Increase	010.0500.4831.00	Interest Earned	37,000.00
Increase	010.4320.5362.00	Juvenile Services/Detention	37,000.00

To appropriate funds for the increase in juvenile detention costs.

D. Approval of Request for Longevity Pay

The Finance Committee has recommended approval of a request from retiring Register of Deeds Joyce Pritchard, to receive early payment of her longevity pay. Ms. Pritchard is due to receive \$2,000 in longevity pay on July 15, 2019, however, she will be retiring on June 1, 2019.

E. Adoption of Paramedic Resolution

Attached is a resolution in follow-up to an item that was discussed at the Legislative Forum on March 29, 2019. The resolution addresses proposed changes in the criteria to become a paramedic.

8. New Business:

A. Consideration of Appointments to Boards and Committees

9. County Manager's Reports

10. County Attorney's Reports

11. Internal and External Committee Reports and Proposals

12. Closed Session per N.C.G.S. 143-318.11(a)(1)] To Prevent the Disclosure of Privileged Information and [N.C.G.S. 143-318.11(a)(6)] to Discuss Personnel Matter

13. Adjournment