

**Meeting Schedule
Pasquotank County Board of Commissioners
Monday, May 20, 2019**

2:00 PM - Budget Work Session in Library Community Room
4:00 PM - Finance Committee Meeting in Library Community Room
6:00 PM - County Commissioners Meeting in Pasquotank County Courthouse

Commissioner Meeting Agenda Summary

1. 6:00 PM – Call to Order in Courtroom C

2. Invocation

3. Pledge of Allegiance to the American Flag

4. Amendments to the Agenda

5. Public Comments/Public Hearings:

A. Trillium’s Annual Report Presentation by Bland Baker

Enclosed is a copy of the PowerPoint presentation which Mr. Baker will be presenting to the board.

B. Board of Equalization and Review

The Board will reconvene as the Board of Equalization and Review to hear appeals from taxpayers regarding their tax assessments and ask if there are any appeals to be heard. Patrice Stewart will present information on any appeals that are submitted.

The 2019 session of the Board of Equalization and Review may be adjourned for the purpose of receiving appeals after hearing all appeals.

C. Public Hearing on Proposed Ordinance for Overgrown Lots

The Special Projects Committee has recommended approval of the attached ordinance regulating and allowing for the abatement of overgrown lots as public health nuisances.

A public hearing is not required for this type of ordinance, but the County typically has one anyway. The ordinance needs a unanimous vote of the full board to be passed at the first meeting presented. If there is not a unanimous vote of the full board at the first meeting presented, the ordinance must be placed on the next agenda and will only have to receive a simple majority to pass. Attached is a copy of the proposed ordinance.

6. Old Business

7. Consent Agenda:

A. Approval of Minutes of April 29 and May 6, 2019 Commissioner Meeting

B. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax releases and solid waste fee releases:

Tax Releases

		County	City
1.	Jose Jaime Verga Flores Etal	144.00	
2.	1 st Step Financial	439.89	374.18
3.	Dearden Management Group LLC	2,526.37	2,427.95
4.	Dearden Management Group LLC	281.82	239.73
5.	Dearden Management Group LLC	460.46	391.69

Solid Waste Fee Releases

		Parcel ID #	Reason for Release
1.	Verlin Williams	P80-4A	Vacant
2.	Verlin Elliott Williams & Donna F. Walker	P112-9	Vacant
3.	Domestic & Overseas Investing Co., Inc.	11-G-19	Vacant
4.	Domestic & Overseas Investing Co., Inc.	57-A-201	Vacant

C. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

Water

Increase	060.0350.4713.00	Sale of Water	75,000.00
Decrease	060.0350.4713.04	Hookups	75,000.00

To move revenue projected for system development fees to sale of water due to new requirements.

RO Plant

Increase	063.0700.4981.80	Transfer from W/S Cap Res Fund	75,000.00
Decrease	063.0550.4839.00	Miscellaneous Revenue	75,000.00

To appropriate funds from W/S Capital Reserve for debt service.

W/S Capital Reserve Fund

Increase	080.0350.4713.10	System Development Fees	75,000.00
Decrease	080.0700.4981.60	Transfer from Water	75,000.00

To move funds originally appropriated in Water to System Development Fees.

- D. Adoption of Proclamation Declaring May 2019 to be Older Americans Month in Pasquotank County
Jasmine S. Wilson, Aging Program and Contracts Specialist & Long Term Care Ombudsman CAC Program Assistant at Albemarle Commission, has requested that the County recognize the importance of older adults in our community and encourage our community to celebrate and honor older adults and those who serve and support them daily. Attached is a copy of the proclamation proclaiming May 2019 as Older Americans Month in Pasquotank County.
- E. Adoption of Proclamation Proclaiming May 13 – June 16, 2019 at Vulnerable Adult and Elder Abuse Awareness Months
Chairman Dixon will be presenting the attached proclamation at the 2019 - 6th Annual Walk Towards Awareness, "Stepping Out Against Elder Abuse" on Friday, May 31, 2019 proclaiming May 13 – June 16, 2019 as Vulnerable Adult and Elder Abuse Awareness Months in Pasquotank County.
- F. Approval of Continuation of ½% Discount for Early Payment of Taxes
The County has always offered a discount for early payment of property taxes in July or August. The discount is currently ½% and it is recommended that the discount be continued because it encourages property owners to pay their taxes early, improves the county's cash flow, and helps spread out the collection of taxes throughout the year, instead of the majority of tax collections being concentrated during the month of December.

8. **New Business:**

- A. Consideration of Appointments to Boards and Committees
The Board Appointment Committee met on May 6, 2019 and made the following recommendation:

Personnel Appeals Committee – Appoint Matt Wood, Jr.

This appointment will need to lie over for two weeks.
- B. Consideration of Resolution for Strengthening Critical Drainage and Water Quality Infrastructure
At its May 7th board meeting, the Albemarle Resource Conservation & Development Council (ARC&D) adopted the attached resolution for strengthening critical drainage and water quality infrastructure in Northeast North Carolina. The resolution seeks to bring attention to regional drainage and water quality issues, and to work in partnership with our state legislators to bring much needed funds to Northeast North Carolina. The ARC&D Council has sent a copy of its resolution to each state senator and representative in the council's 10-county area. The ARC&D Council is encouraging Boards of Commissioners, Soil and Water Conservation Districts, and other groups to adopt the resolution and send it to its state senators and representatives. The goal is to provide them with regional support for securing additional funds for Northeast North Carolina.

9. **County Manager's Reports**

10. **County Attorney's Reports**

11. **Internal and External Committee Reports and Proposals**

12. **Adjournment**