

**Meeting Schedule
Pasquotank County Board of Commissioners
Monday, May 2, 2022
Pasquotank County Courthouse**

2:30 PM – Budget Work Session – Courtroom C
4:00 PM – Finance Committee Meeting – Courtroom C
6:00 PM – County Commissioners Meeting – Courtroom C

Commissioner Meeting Agenda Summary

1. **6:00 PM – Call to Order in Courtroom C**
2. **Invocation**
3. **Pledge of Allegiance to the American Flag**
4. **Amendments to the Agenda**
5. **Public Comments/Public Hearings:**

- A. **Board of Equalization and Review**
 The Board will convene as the Board of Equalization and Review to hear any appeals from taxpayers regarding their tax assessments. We do not have any specific appeals at this time, and the Tax Office will present any appeals if any are received by Monday night's meeting.
- B. **Presentation of Proclamation for 2022 EMS Week Proclamation**
 Enclosed is a copy of the proposed proclamation proclaiming May 15-21, 2022, as Emergency Medical Services Week in Pasquotank County. EMS Chief Jerry Newell and Operations Manager Jamar Whitaker will accept the proclamation on behalf of the EMS Department.

6. **Old Business**
7. **Consent Agenda:**

- A. **Approval of Minutes of April 18, 2022 Commissioner Meeting**
- B. **Approval of Tax Releases and Refunds**
 The Finance Committee has recommended approval of the following tax refund and solid waste fee release:

Tax Refund

		County	City
1.	Matthew Oen Christmas	124.93	120.07

Solid Waste Fee Release

		Parcel ID #	Reason
1.	Zenia Judith Cebera Barahona	11-E-90	Vacant

C. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

Sheriff

Increase	010.0240.4380.38	DPS-Block Grant	24,495.00
Decrease	010.4310.5600.38	DPS-Block Grant	24,495.00

Tax Administration

Increase	010.0110.4113.00	Pick-up Taxes (dropped off AR)	1,880.00
Increase	010.0110.4111.11	Ad Valorem Taxes '11	1,160.00
Increase	010.0110.4111.12	Ad Valorem Taxes '12	1,160.00
Increase	010.0110.4111.13	Ad Valorem Taxes '13	1,330.00
Increase	010.0110.4111.14	Ad Valorem Taxes '14	1,100.00
Increase	010.0110.4111.15	Ad Valorem Taxes '15	1,100.00
Increase	010.0110.4111.16	Ad Valorem Taxes '16	930.00
Increase	010.0110.4111.17	Ad Valorem Taxes '17	935.00
Increase	010.0110.4111.18	Ad Valorem Taxes '18	935.00
Increase	010.0110.4111.19	Ad Valorem Taxes '19	934.00
Increase	010.0110.4111.20	Ad Valorem Taxes '20	810.00
Increase	010.0110.4115.00	Interest on Delinquent Taxes	14,900.00
Increase	010.0110.4116.00	Advertising	2,155.00
Increase	010.0300.4431.01	Sheriff's Fees	2,285.00
Increase	010.4140.5498.00	Tax Foreclosures	31,614.00

Convenience Sites

Increase	065.0375.4745.09	Solid Waste Fee-09	435.00
Increase	065.0375.4745.10	Solid Waste Fee-10	603.00
Increase	065.0375.4547.11	Solid Waste Fee-11	507.00
Increase	065.0375.4547.12	Solid Waste Fee-12	507.00
Increase	065.0375.4547.13	Solid Waste Fee-13	576.00
Increase	065.0375.4547.14	Solid Waste Fee-14	576.00
Increase	065.0375.4547.15	Solid Waste Fee-15	576.00
Increase	065.0375.4547.16	Solid Waste Fee-16	288.00
Increase	065.0375.4547.17	Solid Waste Fee-17	288.00
Increase	065.0375.4547.18	Solid Waste Fee-18	288.00
Increase	065.0375.4547.19	Solid Waste Fee-19	288.00
Increase	065.0375.4547.20	Solid Waste Fee-20	144.00
Increase	065.0375.4746.00	Interest on Delinquent SW Fees	2,382.00
Increase	065.7425.5498.00	Tax Foreclosures	7,458.00

- E. Adoption of Resolution Supporting Construction of the Mid-Currituck Bridge
The Albemarle Rural Planning Organization (ARPO) has requested the Board adopt the attached resolution supporting construction of the Mid-Currituck Bridge and its continued inclusion in the State Transportation Improvement Plan.
- F. Adoption of Proclamation for Older Americans Month 2022
Every May, the Administration for Community Living (ACL) leads the celebration of Older American's Month (OAM). This year's theme, *Age My Way*, focuses on how older adults can age in their communities, living independently for as long as possible and participating in ways they choose.

The Albemarle Commission Area Agency on Aging is requesting adoption of the attached proclamation proclaiming May 2022 as Older Americans Month in Pasquotank County.

8. New Business:

- A. Fiscal Year 2022-23 Goals
As a follow-up to the 2022 Retreat, the Board directed staff to develop proposed goals for Fiscal Year 2022-23. Some of the Fiscal Year 2021-22 Goals were multi-year goals, and they have been continued for Fiscal Year 2022-23. The Finance Committee recommended approval of the attached goals by a 4-2 vote.
- B. Local Legislation for ¼ Cent Sales Tax Referendum Revised Language
Counties have the option to increase the sales tax by 1-quarter of a penny (Article 46 sales tax in N.C. G.S. 105-535), provided the public approves via a referendum. The Finance Committee approved placing the ¼ Cent Sales Tax, which will sunset on September 30, 2023, back on the ballot in November. Currently, a county may not stipulate the use of the money on the ballot. A county Board of Commissioners may adopt a resolution that stipulates how they plan to use the revenues.

The attached NCACC Brief Ballot Language provides background on the proposed legislation which was Priority Goal 3 of the NCACC's 2021-22 Legislative Goals – "Support legislation to allow counties to include specific language on the ballot referendum designating how the proposed quarter-cent local sales tax levy will be spent." The legislation (House Bill 704 - attached) was passed by the House 110 to 4 on May 11, 2021; however, our Lobbyist, Jackson Stancil, indicated that he did not know whether the Senate was going to consider the Bill in the Short Session. He recommended that we move forward with local legislation as a backup since the county is placing the ¼ Cent Sales Tax on the ballot in November. I recommend approval to work with Jackson Stancil to draft proposed local legislation, which would allow Pasquotank County to place specific language on the ballot regarding how the proposed quarter-cent local sales tax levy will be spent using the highlighted portion of House Bill 704 as the base for the local legislation.

- C. Request for Local Legislation for Citizens' Advisory Council
A Local Act will be needed to enable the Citizens' Advisory Council to review appeals of citizen complaints against the Pasquotank County Sheriff's Office. A local act is a law that applies to one or more specific local governments. There are only four cities in North Carolina that have legal authority for citizen review boards to review law enforcement complaints – Charlotte, Durham, Greensboro, and

Winston-Salem. The local legislation provides limited access to protected public documents (such as findings of disciplinary actions related to the complaint) for their review boards to operate. All four of the citizen review boards are advisory boards and do not have the final say on an appeal.

I discussed the potential legislation with our Lobbyist, Jackson Stancil, and he indicated the Short Session of the North Carolina General Assembly starts on May 18, 2022. We also discussed the process for introducing the legislation and completing the draft of the proposed legislation. When the Local Act is approved, Pasquotank County will be the first county in North Carolina to have a citizen review board with the authority to review appeals of citizen complaints. Sheriff Wooten and I recommend approval to work with Jackson Stancil to finalize the attached draft of the proposed legislation.

9. **County Manager's Reports**
10. **County Attorney's Reports**
11. **Internal and External Committee Reports and Proposals**
12. **Adjournment**