

Pasquotank County Board of Commissioners
Monday, May 18, 2020

Due to Governor Cooper's Executive Order limiting public gatherings to no more than ten (10) people, the meeting will be streamed live beginning at 6:00 PM. To access the livestream video go to www.pasquotankcounty.nc.org.

Pasquotank County citizens, who wish to participate in the Public Comment portion of the meeting, may submit their remarks to the Clerk to the Board via email to scottl@co.pasquotank.nc.us. The deadline for submission is 2:00 PM on Monday, May 18th. Comments will be read by the Chairman, and must include the sender's first/last name and address.

Commissioner Meeting Agenda Summary

1. **6:00 PM – Call to Order in Courtroom C**
2. **Invocation**
3. **Pledge of Allegiance to the American Flag**
4. **Amendments to the Agenda**
5. **Public Comments/Public Hearings:**
 - A. **Board of Equalization and Review**
The Board will reconvene as the Board of Equalization and Review to hear appeals from taxpayers regarding their tax assessments, and ask if there are any appeals to be heard.

The 2020 session of the Board of Equalization and Review may be adjourned for the purpose of receiving appeals after hearing all appeals.
6. **Old Business**
7. **Consent Agenda:**
 - A. **Approval of Minutes of May 11, 2020 Commissioner Meeting**
 - B. **Adoption of Older Americans Month 2020 Proclamation**
8. **New Business:**
 - A. **Consideration of Tax Releases and Refunds**
The Tax Office has recommended approval of the attached Tax Releases and Refunds.

- B. Consideration of Budget Amendments
The Finance Office has recommended approval of the attached Budget Amendments.
- C. Consideration of Fiscal Year 2020-21 Goals
As a follow-up to the 2020 Retreat, the Board directed staff to develop proposed goals for Fiscal Year 2020-21. For the portions of the Retreat that were staff-led, the directional questions at the end of each section served as the basis for the proposed goals. Goals for the other Retreat sessions were developed based on the information presented, and feedback from Commissioners during the presentations. Some of the Fiscal Year 2019-20 Goals were multi-year goals, and they have been continued for Fiscal Year 2020-21.
- D. Request to Sell Property Located at 333 Winfall Boulevard
Dr. Neil Denunzio retired, and ended his month-to-month lease of the County's property located at 333 Winfall Boulevard, Winfall, North Carolina on April 30th. I recommend approval to retain a Real Estate Agent to market the property for sale. Any sale would have to go through the upset bid procedure.
- E. Department of Social Services – Request for Reallocation of Funding for Vehicle Purchase
Department of Social Services (DSS) vehicles are used for individual staff travel for training, home visits and visits outside of the county. All DSS employees may potentially require the use of an agency vehicle for work-related travel. Primarily, thirty staff access, sign out, and use the agency vehicles on a regular basis for local and out-of-county travel. Earlier this Fiscal Year, DSS lost one of their vans due to age, mileage and extensive repairs, and they would like to replace the van with a sedan. DSS has funding available in Capital Outlay left over from computer purchases that came in under budget. I recommend approval to reallocate \$18,067 in DSS Capital Outlay funding to purchase a 2019 Ford Fusion for the Department of Social Services.
- F. Albemarle Hospital Authority Dissolution and Disbursement of Funds
On Thursday, May 14, 2020, the Albemarle Hospital Authority (AHA) took action to dissolve. In addition, the AHA has \$622,277.34 funds remaining which have to be disbursed. The AHA recommended the following distribution of their remaining funds: payment of remaining AHA legal fees and other minor expenses; final external audit of AHA - \$5,000; legal fee reimbursement to Pasquotank County - \$191,960.06; and the balance of the remaining funds being distributed to the College of the Albemarle Health Sciences Program – Simulation Lab to expand nursing and other health care programs.
- The Board of Commissioners also has to take action to dissolve the AHA. I recommend that the Board dissolve the AHA; accept the AHA's recommendation for disbursement of funds; and authorize the County Manager to work with the AHA and College of the Albemarle to draft a Memorandum of Understanding regarding the use of the funds.

G. Budget Presentation – General Fund

9. County Manager's Reports
10. County Attorney's Reports
11. Internal and External Committee Reports and Proposals
12. Adjournment