

Meeting Schedule
Pasquotank County Board of Commissioners
Monday, May 17, 2021
Pasquotank County Courthouse

3:00 PM – Budget Work Session – Courtroom C
4:00 PM – Finance Committee Meeting – Courtroom C
6:00 PM – County Commissioners Meeting – Courtroom C

Due to the fact that Pasquotank County remains under a continued State of Emergency and due to recommendations limiting attendance in mass gatherings, physical attendance will be limited to the members of the Board of Commissioners and essential staff only. The livestream can be accessed via the County's Facebook page at (facebook.com/PasquotankCountyNC) or the County's website at www.pasquotankcountync.org.

Pasquotank County citizens, who wish to participate in the Public Comment portion of the 6:00 PM meeting, should submit their remarks to the Clerk to the Board via email to scottl@co.pasquotank.nc.us. The deadline for submission is Noon on Monday, May 17th. Comments will be read by the Clerk, and must include the sender's first/last name, address and "Public Comments" in the subject line. Comments must comply with the Board's rules including limits on length, decorum, etc.

Commissioner Meeting Agenda Summary

1. **6:00 PM – Call to Order in Courtroom C**
2. **Invocation**
3. **Pledge of Allegiance to the American Flag**
4. **Amendments to the Agenda**
5. **Public Comments/Public Hearings:**
 - A. **Board of Equalization and Review**

The Board of Equalization and Review will hear any appeals from tax payers regarding their tax assessments. The Board will ask if there are any appeals to be heard. Patrice Stewart and Sharon Cooper will present information on any appeals that are submitted.
 - B. **Presentation of Proclamation for 2021 EMS Week Proclamation**

Enclosed is a copy of the proposed proclamation proclaiming May 16-22, 2021 as Emergency Medical Services Week in Pasquotank County. EMS Chief Jerry Newell and Operations Manager Jamar Whitaker will accept the proclamation on behalf of the EMS Department.

6. **Old Business**

7. **Consent Agenda:**

A. Approval of Minutes of April 19 and May 6, 2021 Commissioner Meetings

B. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax releases, tax refund, and solid waste fee releases:

Tax Releases

		County	City
1.	Rudolph & Eva B. Felton	2,485.82	
2.	Rudolph & Eva B. Felton	3,490.42	
3.	Rudolph & Eva B. Felton	3,490.42	
4.	D Best Transportation Inc.		172.01
5.	D Best Transportation Inc.		2,313.92

Tax Refund

		County	City
1.	Rudolph & Eva B. Felton	1,207.15	

Solid Waste Fee Releases

		Parcel ID #	Reason for Release
1.	Josselin Romelia Celis	P119-14	Vacant
2.	Roberto Alejandro Celis	40-A-453	Vacant
3.	Betsy Meads	12-E-6	Vacant
4.	Michael A. Smith	47-D-5	Vacant
5.	Glenn & Claudie Spencer	33-E-34	Vacant
6.	Louise Williams	P112-17	Vacant

C. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

Public Bldgs

Decrease	010.6900.5991.00	Contingency	34,844.00
Increase	010.4190.5351.00	Maintenance-Buildings	34,844.00

Weeksville VRD

Increase	010.0110.4111.18	Ad Valorem Taxes-'18	13,029.00
Increase	010.4344.5352.00	Maintenance-Equipment	1,000.00
Increase	010.4344.5353.00	Maintenance-Vehicles	12,029.00

Co-Op Ext

Increase	010.0230.4370.00	State Grant	2,907.00
Increase	010.4950.5600.34	Grant-SHIIP	2,907.00

- D. Approval to Retire Duty Weapon and Badge for Retiring Sheriff's Office Employee
The Finance Committee has recommended approval to retire the badge and duty weapon and award them to Corporal David Matthew Meiggs, who is retiring from the Sheriff's Office.

The Sheriff's Office has a policy in place that allows sworn law enforcement officers to receive their badges at no cost and to receive their service side arms, at the discretion of the Board of Commissioners, based on the following price schedule:

Retiring member with 5-10 years of service	\$75.00
Retiring member with 10-20 years of service	\$50.00
Retiring member with more than 20 years of service	\$ 0.00

Corporal Meiggs began working full-time in 1992 and is retiring after 29 years of service with the Pasquotank County Sheriff's Office. The policy requires that the officer obtain a gun permit, or without one, the weapon will be rendered incapable of being fired.

- E. Approval of Juvenile Crime Prevention Council Funding Plan
Enclosed is a copy of the funding plan that has been recommended for approval by the Juvenile Crime Prevention Council. The County's 10% match is included in the special appropriations section of the budget.
- F. Adoption of Proclamation Declaring May 2021 to be Older Americans Month in Pasquotank County
Jasmine S. Wilson, Aging Program and Contracts Specialist & Long Term Care Ombudsman CAC Program Assistant at Albemarle Commission, has requested that the County recognize the importance of older adults in our community and encourage our community to celebrate and honor older adults and those who serve and support them daily. Attached is a copy of the proclamation proclaiming May 2021 as Older Americans Month in Pasquotank County.
- G. Approval of Fireworks Permit Request
Attached is a memorandum from Fire Marshal Mark Rogerson regarding a request he received from Dr. Dan Terryberry to do a fireworks display in the Newbegun Land subdivision. All the require paperwork has been submitted and approved for the permit. Following North Carolina General Statutes, the Board of Commissioners must approve the fireworks display before the permit can be written. Mr. Rogerson recommends approval of the request.

8. **New Business:**

- A. Elizabeth City Council Request for Joint City/County Meeting
Attached is a request from Mayor Bettie Parker to ask the Board to have a joint meeting with City Council.

9. **County Manager's Reports**

10. **County Attorney's Reports**

11. Internal and External Committee Reports and Proposals

12. Adjournment