

**Meeting Schedule
Pasquotank County Board of Commissioners
Monday, April 1, 2019**

1:30 PM - Daily Advance Facility Tour

3:15 PM - Work Session - Retreat Follow-up in Library Community Room

4:00 PM - Finance Committee Meeting in Library Community Room

6:00 PM - County Commissioners Meeting in Pasquotank County Courthouse

Commissioner Meeting Agenda Summary

1. **6:00 PM – Call to Order in Courtroom C**
2. **Invocation**
3. **Pledge of Allegiance to the American Flag**
4. **Amendments to the Agenda**
5. **Public Comments/Public Hearings**
 - A. Presentation of Proclamation for 2019 Spring Litter Sweep
Members of the Center Players will be here to perform a song and dance about picking up litter; then they will present the County Commissioners and staff with grabbers, bags, and vests and invite them to lead the charge for the County-wide Litter Sweep. They will also accept the enclosed proclamation proclaiming April 13-27, 2019 as Pasquotank County Spring Litter Sweep in Pasquotank County.
 - B. Presentation of Proclamation in Support of Environmental Sustainability
Dr. Nita Coleman, Phil Donahue, and members of Green \$aves Green will be here to accept the enclosed proclamation supporting Environmental Sustainability.
 - C. Public Comments on Senior Center
At the last meeting, the Board deferred approving the purchase of the *Daily Advance* building as a Senior Center and entering into an Interlocal Agreement with the City of Elizabeth City, until the Board has the opportunity to hear from the County's senior citizen population.
6. **Old Business**
7. **Consent Agenda:**
 - A. Approval of Minutes of March 18, 2019 Commissioner Meeting
 - B. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax release tax refund, and solid waste fee releases:

Tax Release

		County	City
1.	Elizabeth City Brick Co.		213.08

Tax Refunds

		County	City
1.	3 in 1 Inc.	531.30	451.95

Solid Waste Fee Releases

		Parcel ID	Reason
1.	Lassiter Construction Co.	P97-26	Vacant
2.	23-P-8	23-P-8	Vacant

C. Approval of Budget Amendment

The Finance Committee has recommended approval of the following budget amendment:

Non-Dept

Increase	010.02304370.00	State Grants	96,835.00
Increase	010-4195.5600.14	COA-Boardwalk	96,835.00

To appropriate the funds for Phase II of the project (\$92,835) and application for Phase III (\$4,000).

D. Approval of Family Subdivision Request FS 19-03 by Willie Sharber

Staff recommends approval of Family Subdivision request FS 19-03 by Willie Sharber. Mr. Sharber has applied to create four gift lots for his daughters: Golden Rogers, Zara Sharber, Shellie Armstrong, and Tiena Scroggs, in accordance with Article 5, Section 303 of the Pasquotank County Subdivision Ordinance. Road frontage is provided to the proposed parcels off of Millpond Road in Newland Township. Birth certificates have been provided as documentation that the plat qualifies as a family subdivision and septic evaluations have been completed by Albemarle Regional Health Services. Staff advises that this request meets the minimum requirements for a family subdivision and recommends approval.

E. Approval of \$3,500 contribution for North Carolina Potato Festival

The Finance Committee has recommended the Board approve a contribution of \$3,500 from tourism funds to support the North Carolina Potato Festival this year.

F. Approval of Lease Extension with Medical Services of America for Space Located at Edgewood Center

Staff is recommending the Board approve a proposed 1-year lease extension agreement between Pasquotank County and Medical Services of the America for office space at 1407 Parkview Drive. The conditions of the lease will remain the same, with the exception of the term.

- G. Approval of Resolution in Support of the Current ABC Control System for the Sale of Liquor
I met with Roy Daniels, Chairman of the ABC Board on March 19th. The attached resolution supports retaining North Carolina's current control system for the sale of liquor.

8. **New Business:**

- A. Closed Session to Discuss Personnel Matters per [NCGS 143-318.11(a)(6)]

9. **County Manager's Reports**

10. **County Attorney's Reports**

11. **Internal and External Committee Reports and Proposals**

12. **Adjournment**