

Meeting Schedule
Pasquotank County Board of Commissioners
Monday, March 21, 2022
Pasquotank County Courthouse

3:00 PM – Special Meeting – Courtroom C (Closed Session – Personnel)
4:00 PM – Finance Committee Meeting – Courtroom C
6:00 PM – County Commissioners Meeting – Courtroom C

Commissioner Meeting Agenda Summary

1. **6:00 PM – Call to Order in Courtroom C**
2. **Invocation**
3. **Pledge of Allegiance to the American Flag**
4. **Amendments to the Agenda**
5. **Public Comments/Public Hearings:**
 - A. **Public Hearing on Zoning Text Amendment ZTA #21-05**

ZTA 21-05 is a proposed amendment to the Pasquotank County Zoning Ordinance to permit and create standards for rural home occupations. The use as proposed would require a Minor Special Use Permit that would be issued by the Planning Board. The Planning Board reviewed this request on October 28, 2021 and recommended approval of the text amendment based on the consistency statement included in your packet. Attached is a copy of the summary for the request that was prepared by the Planning Department staff.
6. **Old Business:**
 - A. **WSIV Watershed Request**

Pasquotank County's WSIV Watershed Ordinance is mandated by the state due to a non-functioning water intake facility at the end of Whitehurst Lane. This Ordinance limits impervious surfaces for new commercial and residential development within the watershed. Since the adoption of the Ordinance in 1994, the State and County have established stricter stormwater regulations to protect water quality throughout Pasquotank County. Staff recommends that Board of Commissioners request that the City of Elizabeth City officially abandon the water intake facility so that the County can rescind the Ordinance, since it is no longer necessary. Attached is a copy of the staff commentary.
 - B. **Consideration of Appointments to Board and Committees**

At the last meeting, the Board approved the nominations of Bill Trueblood to the Central Communications Advisory Board and Vernon B. Hinton, Jr. to the Parks and Recreation Board. The Board can vote to finalize the appointments or can

nominate others for the positions. Copies of their applications were previously provided to the Board.

7. Consent Agenda:

A. Approval of Minutes of February 25, March 1, and March 7, 2022 Commissioner Meetings

B. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax releases, tax refunds, solid waste fee releases and solid waste fee refunds:

Tax Releases

		County	City
1.	Scott Christopher Lee	160.47	154.22
2.	Jon Shipps Crouse	300.26	

Tax Refunds

		County	City
1.	Ryan Todd Leach Jr.	154.77	146.66
2.	Tammy Shannon Williams		522.79

Solid Waste Fee Releases

		Parcel ID #	Reason for Release
1.	Associated Leasing	24-A-13	Vacant
2.	Margery Clark Coulson	51-C-22B-23-24	Vacant
3.	John A. Jr. & Pearlie Dixon	56-A-3B-4	Vacant
4.	John A. Jr. & Pearlie Dixon	30-A-10	Vacant
5.	John A. Jr. & Pearlie Dixon	56-A-3A	Vacant
6.	John A. Jr. & Pearlie J. Dixon	28-D-22	Vacant
7.	Margaret Graham	P133A-45	Vacant
8.	Genevia Kellogg Etal	P95-24	Vacant
9.	Selma M. White Kyles	35-A-28	Vacant
10.	Callister Robinson Etal	37-B-48	Vacant
11.	Michael A. Smith	47-D-5	Vacant
12.	Selma White	35-C-33B	Vacant
13.	Selma White	35-C-34	Vacant

Solid Waste Fee Refunds

		Parcel ID #	Reason for Refund
1.	Earlene Gallop Bullock	P80-49A	Vacant
2.	Toan Thanh & Tran Thao Nguyen	56-F-6	Vacant
3.	Melba Purkett Etal	26-E-8	Vacant

C. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

Special Appropriations

Increase	010.0550.4839.00	Miscellaneous Revenue	5,400.00
Increase	010.6600.5610.11	Police Athletic League	5,400.00

Jail

Increase	010.0110.4111.16	Ad Valorem Taxes-'16	7,439.00
Increase	010.4320.5440.10	Albemarle District Jail	7,439.00

Sheriff

Increase	010.0230.4370.05	Equipment Grant	84,270.00
Increase	010.4310.5600.37	Equipment Grant	84,270.00

Seized Assets

Increase	020.0240.4431.05	Forfeiture-Federal	25,000.00
Increase	020.4300.5269.00	Law Enforcement Expenses	25,000.00

Jury Commission

Increase	010.0110.4111.16	Ad Valorem Taxes-'16'	323.00
Increase	010.4165.5121.00	Salaries & Wages	300.00
Increase	010.4165.5181.00	FICA	23.00

Emergency Management

Increase	010.0220.4532.00	Other Grants	7,500.00
Increase	010.4330.5600.00	Grant Funds	7,500.00

D. Approval of Audit Contract

The Finance Committee has recommended approval of the 2022-23 Audit Contract with Thompson, Price, Scott, Adams & Co., P.A. in the amount of \$23,500.

E. Adoption of Striped Bass Resolution

The Board was previously polled and unanimously recommended approval of the attached resolution endorsing shifting a greater allocation of the striped bass quota to the ASMA in order to protect and preserve the striped bass stock.

8. New Business

9. County Manager's Reports

10. County Attorney's Reports

11. Internal and External Committee Reports and Proposals

12. Closed Session:

A. Per [N.C.G.S. 143-318.11(a)(6)] – To hear or investigate a complaint, charge, or grievance by or against a public officer or employee.

13. Adjournment