

**Meeting Schedule
Pasquotank County Board of Commissioners
Monday, February 5, 2018**

3:00 PM – Special Meeting – Closed Session Personnel – in Library Community Room
4:00 PM - Finance Committee Meeting in Library Community Room
Immediately following Finance – Appointments Committee
7:00 PM - County Commissioners Meeting in Pasquotank County Courthouse

Commissioner Meeting Agenda Summary

1. **7:00 PM – Call to Order in Courtroom C**
2. **Invocation**
3. **Pledge of Allegiance to the American Flag** – Caleb White, Senior at Pasquotank County High School will lead the pledge.
4. **Amendments to the Agenda**
5. **Public Comments:**
 - A. **Public Hearing on Business Investment Program Grant Agreement with Albemarle Theaters, LLC**
A public hearing will be held on the proposed Business Investment Program Grant Agreement with Albemarle Theaters, LLC. The agreement would allow the county to make annual cash grants to the company for 10 years based on the amount of real property taxes the company pays to the county. Attached is copy of the draft agreement. Following the public hearing, the Board will need to consider approval of the agreement.
6. **Old Business**
7. **Consent Agenda:**
 - A. **Approval of Minutes of January 8, 16, 17 and 26, 2018 Commissioner Meetings**
 - B. **Approval of Solid Waste Fee Releases**

Tax Releases

		County	City
1.	Johnny Allen Sawyer	222.15	
2.	Tony & Cordellia G. Spence	144.00	

Tax Refunds

		County	City
1.	Dianne Marie Rico	107.78	92.88

Solid Waste Fee Release

	OWNER'S NAME	Parcel ID #	Reason for Release
1.	Helen C. Creef Lf. Est.	P140-46A	Vacant
2.	Melvin R. III & Joan B. Daniels Etal	P127-10A	Vacant
3.	Melvin R. III & Joan B. Daniels Etal	P127- 10	Vacant
4.	Rudolph & Eva B. Felton	P89-84	Vacant
5.	Henry Foskey Heirs	32-A-12	Vacant
6.	Henry Foskey Heirs	10-L-194	Vacant
7.	James Hurdle	P8A-47	Vacant
8.	C F H Holding LLC	P90-33	Vacant
9.	C F H Holding LLC	P90-30	Vacant
10.	Michael Gray Tr. of Daniel Saunders Irrov.	P38-24	Vacant
11.	William Alvin Norfleet	P120-179	Vacant
12.	Glenn B. Pendleton	P36-24	Vacant
13.	Donald E. & Linda Perry	P119-114	Vacant
14.	Horace C. Pritchard Etal	P141-217	Vacant
15.	Horace F. Pritchard	P140-183	vacant
16.	M. H. Stevenson Jr.	P36-40A	Vacant
17.	Bell Taylor Heirs	26-D-1	Vacant
18.	James R. Carolyn H. Waters	P36-73	Vacant

- C. Adoption of Resolution Opposing Hunting of Waterfowl on Sundays
 Attorney Hood Ellis presented the attached resolution at the Board's January 8, 2018 Finance Committee meeting. The Finance Committee recommended adoption of the resolution opposing hunting waterfowl on Sundays in Pasquotank County.
- D. Approval to Sell Surplus Property Located Near the Entrance of Riverview Acres
 The Board had previously proposed to accept an offer of \$4,400 from Robert W. White for 1) Pin # 8869 03427180 (0.09 acres), 2) Pin # 8869 03423072 (0.28 acres), and 3) Pin # 8869 03424039 (0.30 acres). The offer has been advertised and no additional bids were received during the 10-day upset bid period. The Board can now approve the sale of the property for \$4,400. The title will be transferred by a quitclaim deed.
- E. Adoption of Resolution Authorizing Execution of Public Beach & Estuarine Access Grant Contract
 I recently reported that Pasquotank County had been approved for the Public Beach & Estuarine Access Grant in the amount of \$80,000 to renovate a section of the boardwalk behind College of the Albemarle. The Board needs to adopt a Resolution authorizing Execution of the Public Beach & Estuarine Access Grant Contract whereby it approves the County Manager and the Clerk to the Board be authorized to sign and execute the contract.
- F. Approval for Contribution to Albemarle Area United Way
 The Finance Committee on August 7, 2017 voted to recommend extending the Albemarle Area United Way Lease for space at the Edgewood Center in the amount of \$450 per month for a five year period. The Finance Committee also voted 6:1 to begin September 1, 2017 making a contribution of \$100 per month

to the Albemarle Area United Way. The Board of Commissioners met September 18, 2017 and voted to extend the lease agreement. I did not include for consideration that the Board will make monthly contributions in the amount of \$100 per month to the Albemarle Area United Way. The Board needs to approve the \$100 per month contribution retroactive to September 1, 2017 to expire September 1, 2022.

8. **New Business:**

A. **Approval of Oak Ridge, Phase II, Section A, Final Plat**

Staff recommends final plat approval of Oak Ridge, Phase II, Section A. This development consists of 22 residential lots ranging in size from 43,000 to 54,093 square feet and is located off of Mill Pond in Newland Township. The site is zoned R-25A, Residential and all of the required improvements have been installed according to the approved Preliminary Plat and the Pasquotank County Subdivision Ordinance.

9. **County Manager's Reports**

10. **Internal and External Committee Reports and Proposals**

11. **County Attorney's Reports**

12. **Adjournment**