

**Meeting Schedule  
Pasquotank County Board of Commissioners  
Monday, February 4, 2019**

4:00 PM - Finance Committee Meeting in Library Community Room  
Appointments Committee - Immediately following Finance in Library Community Room  
7:00 PM - County Commissioners Meeting in Pasquotank County Courthouse

**Commissioner Meeting Agenda Summary**

1. **7:00 PM – Call to Order in Courtroom C**
2. **Invocation**
3. **Pledge of Allegiance to the American Flag**
4. **Amendments to the Agenda**
5. **Public Comments/Public Hearings**
6. **Old Business**
7. **Consent Agenda:**
  - A. Approval of Minutes of January 14, 2019 Commissioner Meeting
  - B. Approval of Tax Releases and Refunds  
The Finance Committee has recommended approval of the following tax releases tax refunds, solid waste fee releases, and solid waste fee refunds:

**Tax Releases**

		County	City
1.	Fannie Taylor Heirs	144.00	
2.	Roy F. & Bobbi P. Heims Bowers	132.56	
3.	John Michael Hewitt	645.67	
4.	S & A Food Corp	66.32	56.42
5.	Church of the Lord Jesus Christ	144.00	
6.	Marsha Allston	117.82	

**Tax Refunds**

		County	City
1.	Sandra Houpe Ward	141.71	

Solid Waste Fee Releases

		Parcel ID #	Reason for Release
1.	.Nolan M. Bundy	P6-5	Vacant
2.	C. C. Scaff LLC	24-B-5	Vacant
3.	C. C. Scaff LLC	24-B-4	Vacant
4.	Harold S. & Ann Chambers	P35-36	Vacant
5.	Nancy Cressman	P141-49	Vacant
6.	Melvin R. III & Joan Daniels Etal	P127-10	Vacant
7.	Gladys S. Daniels	P127-4	Vacant
8.	Melvin R. III & Joan B .Daniels	P127-10A	Vacant
9.	First South Bank	P119-275	Vacant
10.	G6 Farms LLC	P90-30	Vacant
11.	G6 Farms LLC	P90-33	Vacant
12.	G6 Farms LLC	P38.24	Vacant
13.	Raymond M. Godfrey Jr.	P33-35	Vacant
14.	Raymond M. Godfrey Jr.	P34-9	Vacant
15.	Raymond M. Godfrey Jr.	P60-26	Vacant
16.	Harrell Griffin Heirs	P48-4	Vacant
17.	Nellie Griffin	P90-8	Vacant
18.	James R. Hurdle Jr.	P8A-47	Vacant
19.	Theodore & Edna Hudson	79-E-164-165	Vacant
20.	Gracie Meads Heirs	P35-59	Vacant
21.	Terry Brent & Teleda L. Meads	P6-21A	Vacant
22.	Georgia Morgan	28-C-6	Vacant
23.	William Alvin Norfleet	P120-179	Vacant
24.	Donald E. & Linda Perry	P119-114	Vacant
25.	Evelyn R. Poole Etal	P98-15	Vacant
26.	Horace Jr. & Marcy B. Pritchard	P89-84	Vacant
27.	Horae C. Pritchard Sr. Etal	P141-24A	Vacant
28.	Horace F. Pritchard	P140-183	Vacant
29.	William & Diane Raper	P89-58	Vacant
30.	Booker t. Walton Lfe Est	P59-10	Vacant

Solid Waste Fee Refunds

		Parcel ID #	Reason for Release
1.	Nathan Jordan	P132A-146	Vacant
2.	William Francis & Kathy Marie Pugh	P125-2	Vacant

C. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

Non-Departmental

Increase	010.4195.5600.14	COA/Hospital Boardwalk	84,000.00
Increase	010.0230.4370.00	State Grants	84,000.00

To appropriate funds for Grant proceeds and related expenditures for the COA/Hospital Boardwalk repair/construction.

EMS

Increase	010.0600.4930.01	Insurance Proceeds-EMS	73,695.00
Increase	010.4370.5261.00	Departmental Supplies	19,676.00
Increase	010.4370.5500.00	Capital Outlay	54,019.00

To appropriate insurance proceeds received for the replacement of equipment and supplies that were lost in fire.

- D. Approval of 2017-18 Audit  
The Finance Committee has recommended approval of the FY 2017-18 Audit prepared by Thompson, Price, Scott, Adams & Co., P.A.
- E. Declaration of Surplus Property for Sale  
Enclosed is a deed for property that the County has recently acquired through tax foreclosure. No one bid on the property therefore the county received the deed for the property. We have had success in the past by notifying surrounding property owners that the property is available for sale and receiving upset bids on the property. I would like to request that the Board declare the property as surplus property and allow us to contact the adjacent property owners to request offers so that we can start the upset bid process. The bids would have to come back to the Board for approval before the property could be sold.
- F. Adoption of Reimbursement Resolution for the Northside Elementary HVAC Project  
Staff is recommending the Board adopt the attached Reimbursement Resolution declaring its intention to reimburse itself from financing proceeds.
- G. Adoption of Resolution Supporting Local Control of School Calendars  
The Elizabeth City Pasquotank County Board of Education recently adopted a resolution in support of local control of school calendars. Staff is recommending the Board adopt the attached resolution.

8. **New Business:**

- A. Consideration of Lease Agreement between Pasquotank County and The Alton E. Meads Recreation Center  
Carl Ralph has agreed to lease Meads Pool on the same terms as 2018. The only change is the term of the lease, which will be from March 15 until September 15. The rent payment to the County will continue to be \$1. The Board will need to approve the attached resolution approving the lease.

9. **County Manager's Reports**

10. **County Attorney's Reports**

11. **Internal and External Committee Reports and Proposals**

12. **Adjournment**