

**Meeting Schedule
Pasquotank County Board of Commissioners
Monday, February 3, 2020**

3:00 PM – Tour of New Senior Center

4:00 PM - Finance Committee Meeting in Library Community Room

Immediately following Finance – Board Appointments Committee

6:00 PM - County Commissioners Meeting in Pasquotank County Courthouse

Commissioner Meeting Agenda Summary

1. **6:00 PM – Call to Order in Courtroom C**

2. **Invocation**

3. **Pledge of Allegiance to the American Flag**

4. **Amendments to the Agenda**

5. **Public Comments/Public Hearings:**

A. **Presentation of Proclamation Honoring 2019 Northeastern High School Football Team**

Coach Antonio Moore and the seniors from the 2019 football team will be in attendance to accept the attached proclamation.

6. **Old Business**

7. **Consent Agenda:**

A. **Approval of Minutes of January 13, 2020 Commissioner Meetings**

B. **Approval of Tax Releases and Refunds**

The Finance Committee has recommended approval of the following tax releases, tax refunds, and solid waste fee releases:

Tax Releases

		County	City
1.	Dwight Allen Cauley	107.15	
2.	Stockbridge Tanglewood Res, Property Owners Association	2,433.20	2,069.80
3.	Stockbridge Tanglewood Res, Property Owners Association	2,435.20	2,069.80

Tax Refunds

		County	City
1.	Curtis Royal Hinkley	160.04	
2.	Curtis Royal Hinkley	166.55	

Solid Waste Fee Releases

		Parcel ID #	Reason for Release
1.	Nolan Bundy	P6-5	Vacant
2.	Harold S. & Ann Chambers	P35-36	Vacant
3.	Nancy P. Cressman	P141-49	Vacant
4.	Gladys T. Daniels	P127-14	Vacant
5.	G6 Farms LLC	P90-30	Vacant
6.	G6 Farms LLC	P90-33	Vacant
7.	G6 Farms LLC	P38-24	Vacant
8.	Hazel Godfrey	P8A-36	Vacant
9.	Allen & Virginia Godfrey	P8A-35	Vacant
10.	Raymond M. Godfrey, Jr.	P33-35	Vacant
11.	Raymond M. Godfrey, Jr.	P34-9	Vacant
12.	Raymond M. Godfrey, Jr.	P60-26	Vacant
13.	Willie Elnora Hoskins	P63-50	Vacant
14.	Theodore R. & Edna Hudson	79-E-164-165	Vacant
15.	Tony Lewis	23-R-27	Vacant
16.	Bobbie & Miles O. Harris Moore	P120-193	Vacant
17.	Bobbie Moore	76-H-14A	Vacant
18.	Donald E. & Linda Perry	P119-114	Vacant
19.	Phillippe Dr. Respass	12-E-3	Vacant
20.	Sandra G. Smith	P143A-60	Vacant
21.	Glenn & Claudia Spencer	33-E-34	Vacant
22.	M. H. Stevenson, Jr.	P36-40A	Vacant
23.	Alan Eugene Stewart	P111-2	Vacant
24.	William A. Walton Etal	P59-10	Vacant
25.	Gertrude Williams	P111A-18	Vacant
26.	Deborah Bunch Etal	12-B-17	Vacant
27.	Deborah Bunch Etal	12-B-18	Vacant

C. Adoption of Proclamation Celebrating the 100th Birthday of Martin Ferrell Nevins
 The family of Martin Ferrell Nevins is coming to Elizabeth City the weekend of February 2020 to celebrate Mr. Nevins 100th birthday. Commissioner Sean Lavin will present the attached proclamation on behalf of the County, congratulating Mr. Nevins on his 100th birthday, and thanking him for his 38 years of outstanding service to the nation.

D. Adoption of Resolution Authorizing Execution of Public Beach & Estuarine Access Grant Contract
 I recently reported that Pasquotank County had been approved for the Public Beach & Estuarine Access Grant in the amount of \$88,611 (\$8,611 local cash match and \$250 in-kind) for Phase III of the boardwalk renovation behind College of the Albemarle. The Board needs to adopt the attached Resolution authorizing Execution of the Public Beach & Estuarine Access Grant Contract whereby it approves the County Manager and the Clerk to the Board be authorized to sign and execute the contract.

- E. Approval to Transfer Vehicle Title to College of the Albemarle
 The Board previously financed a 2015 passenger van (VIN# 1FBZX2CM1FKA92492) for College of the Albemarle. The debt has been extinguished and staff recommended that the vehicle title be transferred to COA. Once the title is transferred, the vehicle can be removed from the County's insurance. The Finance Committee has recommended approval of the request.
- F. Approval of Maintenance Contract for Central Communications, EMS, and Sheriff's Department
 The Finance Committee has recommend renewal of the annual maintenance contract with Central Square in the amount of \$55,091.10 (excluding tax) for software applications for Central Communications, EMS, and the Sheriff's Department. The contract is included in the 2019-2020 budget.
- G. Approval of Grass-Mowing Bids for Commerce Park
 Bids were opened on December 11, 2019 for grass-mowing in the Commerce Park for 2020, 2021, and 2022. Three bids were received. The Finance Committee has recommended that a three-year contract be awarded to #1 Lawn Cutting & Landscaping based on their bid of \$65 per acre, plus \$500 for mowing the ditch bank slopes twice a year, for a total of \$3,912.50 per year.
- H. Approval to Establish a Drainage Advisory Committee
 The Finance Committee has recommended approval to establish the Drainage Advisory Committee. The Committee will consist of the following voting members:
- One voting member from the Pasquotank County Board of Commissioners;
 - One voting member from the Pasquotank County Soil and Water Conservation District; and
 - One voting member from the following five Pasquotank County Drainage Districts: Newland/Perquimans River; Knobbs Creek/Upper Pasquotank; Upper Little River; Lower Little River; and Newbegun/Flatty Creek.

8. **New Business:**

- A. Consideration of Appointments to Boards and Committees
- B. Consideration of Resolution Supporting the Rights Afforded by the Second Amendment to the US Constitution
 Attached is a copy of a resolution in support of the rights afforded by the Second Amendment to the Constitution for the Board's consideration.

9. **County Manager's Reports**

10. **County Attorney's Reports**

11. **Internal and External Committee Reports and Proposals**

12. **Adjournment**