

**Meeting Schedule
Pasquotank County Board of Commissioners
Monday, December 3, 2018**

4:00 PM - Finance Committee Meeting in Library Community Room
Appointments Committee - Immediately following Finance in Library Community Room
7:00 PM - County Commissioners Meeting in Pasquotank County Courthouse

Commissioner Meeting Agenda Summary

1. **7:00 PM – Call to Order in Courtroom C**
At the first meeting in December of each year, the Board is organized for the following twelve months with the selection of the Chairman and Vice-Chairman. The meeting will be called to order by the Clerk to the Board and after the invocation, pledge of allegiance, and oath of office, the meeting will be opened with a nomination for Chairman. Upon selection of the Chairman, the meeting will be turned over to the newly-elected Chairman, who will then call for the selection of Vice-Chairman.
2. **Invocation**
3. **Pledge of Allegiance to the American Flag**
4. **Oath of Office for Commissioners**
The Honorable Eula Reid, District Court Judge, will administer the oath of office to re-elected Commissioners Cecil Perry and Charles Jordan, and newly elected Commissioners Sean Lavin and Barry Overman.
5. **Organization of the Board of Commissioners**
 - A. Selection of Chairman of the Board of Commissioners
 - B. Selection of Vice-Chairman of the Board of Commissioners
6. **Amendments to the Agenda**
7. **Public Comments/Public Hearings**
8. **Old Business**
9. **Consent Agenda:**
 - A. Approval of Minutes of November 19, 2018 Commissioner Meeting
 - B. Approval of Request from Commissioner Bill Sterritt to Purchase his County iPad
The Finance Committee has recommended allowing Commissioner Sterritt to purchase his county-issued iPad for \$1.

10. **New Business:**

A. **Adoption of 2019 Commissioner Meeting Schedule**

Attached is the proposed 2019 Commissioner meeting schedule for the Board's consideration. The schedule is basically like last year's schedule and takes into consideration holidays that fall on meeting days. In order to help ensure that we have ongoing Joint City-County meetings, I would also propose working with the City of Elizabeth City to schedule Monday, April 29th and Monday, September 30th as Joint meeting dates.

B. **North Carolina Association of County Commissioners District 1 Board Member Selection**

After the elections, I was contacted by NCACC Outreach Associate, Neil Emory. He discussed the NCACC's practice in cases where a NCACC Board member is not re-elected. The NCACC asked if Pasquotank County's Board of Commissioners would like to pursue the appointment of another of its members to serve the remainder of Commissioner Winslow's term. If our Board determines to select a replacement, we would inform the other members of District 1 of our intent and secure their consent to the appointment. Once secured, the NCACC would call a caucus of the group (conference call) to formally make the appointment. If our Board does not wish to fill the seat in this manner, the NCACC will call a caucus to fill the seat from another County.

11. **County Manager's Reports**

12. **Internal and External Committee Reports and Proposals**

13. **County Attorney's Reports**

14. **Closed Session**

Per [NCGS 143-318.11(a)(3)] - To Protect the Attorney/Client Privilege

15. **Adjournment**

Pasquotank County Board of Commissioners 2019 Meeting Schedule

Regular meetings begin at 7:00 PM in Courtroom C. Finance Committee meetings are held on the same day as each regular meeting in the Library Community Room beginning at 4:00 PM. The Appointments Committee meets following the first Finance Committee meeting of the month in the Library Community Room, and work sessions, if needed, are held prior to the second regular meeting of the month at 3:30 PM in the Library Community Room. All meetings are subject to change.

| Month | 1st Regular Meeting | 2nd Regular Meeting |
|--------------|----------------------------|----------------------------|
| January | Monday, January 14 | None |
| February | Monday, February 4 | Monday, February 18 |
| March | Monday, March 4 | Monday, March 18 |
| April | Monday, April 1 | Monday, April 15 |
| May | Monday, May 6 | Monday, May 20 |
| June | Monday, June 3 | Monday, June 17 |
| July | None | Monday, July 15 |
| August | Monday, August 5 | Monday, August 19 |
| September | None | Monday, September 16 |
| October | Monday, October 7 | Monday, October 21 |
| November | Monday, November 4 | Monday, November 18 |
| December | Monday, December 2 | Monday, December 16 |