

**PASQUOTANK COUNTY, NORTH CAROLINA
NOVEMBER 2, 2020**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, November 2, 2020 in Courtroom C in the Pasquotank County Courthouse.

MEMBERS PRESENT: Jeff Dixon, Chairman
Lloyd E. Griffin, III, Vice-Chairman
Frankie Meads
Charles H. Jordan
Sean Lavin
Barry Overman

MEMBERS ABSENT: Cecil Perry

OTHERS PRESENT: Sparty Hammett, County Manager
Lynn Scott, Clerk to the Board
Mike Cox, County Attorney

The meeting was called to order at 6:00 PM by Chairman Jeff Dixon. He welcomed those in attendance. Vice Chairman Griffin gave the invocation and Frankie Meads led in the Pledge of Allegiance to the American Flag.

1. AMENDMENTS TO THE AGENDA:

Chairman Dixon asked if there were any amendments to the agenda. Finance Committee Chairman Lloyd Griffin requested the agenda be amended to add Recommendations by Appointments Committee to New Business.

Motion was made by Lloyd Griffin, seconded by Sean Lavin to amend the agenda to add Recommendations by Appointments Committee to New Business. The motion carried unanimously.

2. APPROVAL OF APPOINTMENTS TO BOARDS AND COMMITTEES:

The Board considered recommendations made by the Appointments Committee at the last meeting to appoint Treva Gregory to the East Albemarle Regional Library Board and Aresta Johnson to the Pasquotank County Library Board. Their applications for appointment were provided to members of the Board at the last meeting. Chairman Dixon asked if there were any further nominations at this time. There being none:

Motion was made by Charles Jordan, seconded by Barry Overman to appoint Treva Johnson to the East Albemarle Regional Library Board and Aresta Johnson to the Pasquotank County Library Board. The motion carried unanimously.

3. APPROVAL OF CONSENT AGENDA:

The Board considered the following consent agenda:

a. Approval of Minutes of October 19, 2020 Commissioner Meeting

b. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax release, tax refunds, and solid waste fee releases:

Tax Release

		County	City
1.	Mc Mor Development	813.89	692.89

Tax Refunds

		County	City
1.	Mc Mor Development	813.89	692.34
2.	Mc Mor Development	813.89	692.34

Solid Waste Fee Releases

		Parcel ID #	Reason for Release
1.	Verlin E. Williams	P80-4A	Vacant
2.	Verlin Williams & Donna Walker	P112-9	Vacant

c. Approval of Budget Amendments:

The Finance Committee has recommended approval of the following budget amendments:

E911

Increase	022.0991.4991.00	Fund Balance Appropriated	189,000.00
Increase	022.4328.5500.00	Capital Outlay	189,000.00

RO Plant

Increase	063.0350.4713.00	Sale of Water	102,300.00
Increase	063.0700.4981.60	Transfer from Water System	1,394,149.00
Increase	063.7135.5192.00	Legal Fees	75,000.00
Increase	063.7135.5440.00	Contracted Services	27,300.00
Increase	063.7135.5500.00	Capital Outlay	1,394,149.00

d. Approval of Lease Proposal with the State of North Carolina

Our lease with the Department of Agriculture for the Northeast Marketing Center at 1205 McPherson Street is due to expire December 31, 2020. Wendy Dudka, Real Property Agent with the NC Department of Agriculture initiated a proposal to extend the lease effective January 1, 2021 for a three year period ending December 31, 2023. Our current lease with them is in the amount of \$16,475 per annum, which is \$11.89 per sq. ft. The Finance Committee has recommend the lease agreement be extended as proposed.

e. Adoption of Resolution of Support for the City of Elizabeth City’s Application for Community Development Block Grant Funding for the Coronavirus Care Collaborative (CVCC)

The City of Elizabeth City has partnered with the Albemarle Area United Way (AAUW) to pursue a formal application for Community Development Block Grant funding for the Corona virus Care Collaborative (CVCC) that will benefit low- to moderate-income (LMI) individuals impacted by COVID-19 that reside within the City and County. Staff recommends adoption of the following resolution:

RESOLUTION OF SUPPORT FROM PASQUOTANK COUNTY FOR THE CITY OF ELIZABETH CITY’S APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING FOR THE CORONAVIRUS CARE COLLABORATIVE (CVCC)

WHEREAS, the Pasquotank County Board of Commissioners has previously indicated its desire to assist in community development efforts for housing within the County; and,

WHEREAS, the City of Elizabeth City has partnered with the Albemarle Area United Way (AAUW) to pursue a formal application for Community Development Block Grant funding for the Coronavirus Care Collaborative (CVCC) that will benefit low- to moderate-income (LMI) individuals impacted by COVID-19 that reside within the City and/or County; and,

WHEREAS, the City of Elizabeth City has held an initial public hearing, on October 12, 2020, and a second public hearing, on October 26, 2020, concerning the proposed project; and

WHEREAS, the City of Elizabeth City and AAUW have agreed to submit and sponsor this CDBG application, and implement the proposed project, on Pasquotank County’s behalf, thereby avoiding a substantial duplication of effort; and,

WHEREAS, the Board of Commissioners strongly support the proposed application, and believe the partners will implement the project while meeting all federal regulatory and statutory requirements of the State of North Carolina Community Development Block Grant Program,

NOW, THEREFORE BE IT RESOLVED, by the Pasquotank County Board of Commissioners, that the City of Elizabeth City is authorized to submit a formal application to the

North Carolina Department of Commerce on its behalf, to benefit LMI residents of the City and/or County impacted by COVID-19; and that County staff will provide support, when reasonable and necessary, to help the City and the AAUW fulfill the objectives and requirements of the CVCC program.

Adopted this the 2nd day of November, 2020 in Pasquotank County, North Carolina.

Motion was made by Lloyd Griffin, seconded by Sean Lavin to approve the Consent Agenda. The motion carried unanimously.

4. APPOINTMENTS TO BOARDS AND COMMITTEES:

Commissioner Jordan, Chairman of the Appointments Committee, stated that the Appointments Committee met this afternoon and has made the following recommendations:

- a) Aging Advisory Council – Appoint LaShona Dance to fill an unexpired term, which will expires on June, 30, 2022.
- b) Albemarle Commission – Appoint Alden Hoggard to a two-year term, to begin January 2021 and end December 2022.
- c) Board of Zoning Adjustments – Reappoint Elwood Harrell, Maurice Berry, Jr., Glover Shannon, and Johnnie Houston to three-year terms.
- d) Resource Conservation & Development Council – Reappoint Frankie Meads to four-year term.

Commissioner Jordan noted that the two new appointments must lie over for two weeks to allow for additional applications.

Motion was made by Charles Jordan, seconded by Barry Overman to approve the appointments and reappointments as recommended by the Appointments Committee, with the new appointments laying over for two weeks to allow for additional applications. The motion carried unanimously.

5. REPORTS FROM COMMISSIONERS:

Commissioner Lavin attended the Economic Development Commission meeting. It was Chairman Dixon's last EDC meeting, and they wished him farewell. He noted that economic development is starting to pick up. There is a gasket manufacturer opening up in the Blackwater Building and some other very positive news regarding other efforts.

Commissioner Overman attended the monthly DSS meeting this morning. Business is usual.

Commissioner Jordan attended the Regional Library Board meeting. They are working through the COVID pandemic and trying to re-open. He said he participated in the Green Saves Green Litter Sweep this week. The Water Drainage Committee met recently. He reported that he is learning that it will be a very large task dealing with all the drainage issues in the County. He said we have a real good committee, with a lot of expertise.

Commissioner Meads noted that the Dangerous Dog Committee is in need of additional appointees.

Vice-Chairman Griffin reported that Vice-President Pence came to the Airport recently. He was very well received in the community. Approximately 1,230 people showed up for the event. The Economic Development Commission met last week. Christian Lockamy is working on a new website, which should be online in December.

Chairman Dixon said he is very encouraged about the partnership between the State of North Carolina, Virginia, and Maryland regarding off shore wind farms. It is estimated to produce over 4,000 jobs.

Chairman Dixon asked if there was any further business to come before the Board. There being no further business;

Motion was made by Charles Jordan, seconded by Barry Overman to adjourn the meeting. The motion carried and the meeting was adjourned at 6:20 PM.

CHAIRMAN

CLERK TO THE BOARD