

**PASQUOTANK COUNTY, NORTH CAROLINA  
OCTOBER 20, 2014**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, October 20, 2014 in Courtroom C in the Pasquotank County Courthouse.

**MEMBERS PRESENT:**

Jeff Dixon, Chairman  
Joseph S. Winslow, Jr., Vice-Chairman  
Lloyd E. Griffin, III  
Cecil Perry  
Dr. William R. Sterritt  
Gary G. White  
Frankie Meads

**MEMBERS ABSENT:**

None

**OTHERS PRESENT:**

Rodney Bunch, County Manager  
R. Michael Cox, County Attorney  
Karen Jennings, Clerk to the Board

The meeting was called to order at 7:00 PM by Chairman Jeff Dixon who welcomed everyone. Commissioner Lloyd Griffin gave the invocation and Vice-Chairman Joe Winslow led in the Pledge of Allegiance to the American Flag.

**1. AMENDMENTS TO THE AGENDA:**

Chairman Dixon asked if there were any amendments to the agenda. Vice-Chairman Winslow requested that the agenda be amended to add the following items recommended by the Finance Committee: 1) to award a contract to Cape Fear Siteworks, Inc. d/b/a ICAN for grinding approximately 8,000 tons of concrete stored at the Pasquotank County Landfill; 2) to award a contract to Phillips & Jordan for debris management in the event of a catastrophic event and a contract with Tetra Tech for debris monitoring; and 3) to authorize up to \$200,130 for COA roof repairs with \$42,370 of the original appropriation of \$242,500 for the roof projects to go toward the welding lab and to pay cash rather than finance the projects.

Motion was made by Gary White, seconded by Joe Winslow to add the three items listed above to the consent agenda. The motion carried by a six to one margin with Commissioner Meads voting against the motion.

Motion was made by Joe Winslow, seconded by Cecil Perry to act on item 3 separately from the consent agenda since there was some opposition to it at the Finance Committee meeting. The motion carried unanimously.

**2. APPROVAL OF CONSENT AGENDA:**

The Board considered the following consent agenda:

- a. Approval of Minutes of October 6, 2014 Commissioner Meetings
  - b. Approval of Tax Releases, Refunds, and Solid Waste Fee Releases
- The Finance Committee has recommended approval of the following tax releases, refunds and solid waste fee releases:

## Releases:

	County	City
1. Carolina Quality Foods, Inc.	242.80	190.77
2. Ferebee P. Matthews	128.82	
3. Kevin D. Critcher Etal	753.16	
4. Newton Glenn Sharber, Jr.	279.68	
5. Just Us Sweetz and Grill	204.05	160.32

## Refunds:

1. Brittany Hope Lampley	102.13
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## Solid Waste Releases:

Owner's Name	Parcel ID Number	Reason for Release
Herbert Davenport III	P110-58	Vacant since 2009/needs work
Herbert & Linda Davenport	51-C-3B-4-5-6AB	Vacant since 1995
Evelyn R. Poole Etal	P98-15	Vacant since 1994/not livable
Travis Seymore	P60-4B	Vacant since 1998/needs work
Marta Truesdall	P133A-45	Vacant since 2003
Jo Ann Perry	P6-18	Vacant 20 years
William E. & Edla Stevens	P88-12	Vacant since 2006/used for storage

c. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

Special Appropriations		
Decrease	010.6600.5615.04	Veterans Service Officer 1,000.00
Decrease	010.0600.4582.00	Veterans Service Officer 1,000.00

## Ag Ext

Increase	010.0230.4370.00	State Grants	4,022.00
Increase	010.4950.5600.34	Grant-SHIIP	4,022.00

## E-911

Increase	022.0991.4991.00	Fund Balance Appropriated	46,700.00
Increase	022.4328.5500.00	Capital Outlay	46,700.00

## Parks &amp; Rec

Decrease	010.6900.5991.00	Contingency	22,870.00
Increase	010.6130.5360.00	Saw Mill Park	22,870.00

d. Approval of Grinding Contract with Cape Fear Siteworks, Inc. d/b/a ICAN

The Finance Committee has recommended that the Board approve a contract with Cape Fear Siteworks, Inc. d/b/a ICAN for grinding approximately 8,000 tons of concrete at the Pasquotank County Landfill. ICAN was the low bidder at \$6.75 per ton with no mobilization fee. The county would guarantee at least 7,500 tons and the company will crush any concrete above 8,000 tons at the same price per ton.

e. Approval of Contracts for Debris Management and Debris Monitoring

The Finance Committee has recommended approval of a contract with Phillips & Jordan for debris management in the event of a catastrophic event and a contract with Tetra Tech for debris monitoring. These recommendations are based on bids received individually by Pasquotank County, Camden County, and the City of Elizabeth City. The bids were reviewed and recommended by a joint committee and the committee's recommendations have been reviewed by the N.C. Division of Emergency Management and by FEMA.

Motion was made by Cecil Perry, seconded by Lloyd Griffin to approve the consent agenda as amended. The motion carried.

3. APPROVAL OF REQUEST FROM COLLEGE OF THE ALBEMARLE:

The Board considered a recommendation from the Finance Committee regarding funding for College of The Albemarle roofing projects. The county had appropriated \$242,500 in the current budget for the roofing projects. Due to the fact one of the projects was delayed and it was determined that another project with a lesser cost was more critical at this time, the estimates for the roofing projects now total \$200,130. COA has requested to use the remaining \$42,370 that has been appropriated to replenish some of the funds it has used to renovate its welding lab. The Finance Committee has recommended that the Board allow COA to use the remaining \$42,370 for its welding lab and \$200,130 for the four roof projects. The Finance Committee also recommended that the county not obtain financing for the projects, but instead pay cash.

Motion was made by Joe Winslow, seconded by Gary White to approve the expenditure of up to a total of \$200,130 for four COA roof projects and \$42,370 for the welding lab, and that the projects not be financed but for the county to pay cash for the projected total of \$242,500.

Discussion followed and Commissioner Frankie Meads said he is opposed to this because he understands \$190,000 is needed to complete the welding project and COA has been able to gain this money from other projects. He said with the county's debt he believes the \$42,000 could be used by the county. He stated that he expects COA will be coming back for more funding in the future and he opposes allowing them to use the \$42,000 for the welding project.

The motion carried by a six to one margin with Commissioner Meads voting against the motion.

**4. APPROVAL OF TERMINATION OF LEASE AGREEMENT WITH LFM PROPERTIES:**

The Board considered a termination of the lease agreement with LFM Properties for office space on Griffin Street for the Child Support Enforcement Program which is administered by YoungWilliams for the counties of Camden, Gates, Perquimans, and Pasquotank. It has been determined that a direct lease between LFM Properties and YoungWilliams is more advantageous because it will result in a better reimbursement rate for the Department of Social Services. LFM Properties has agreed to enter into a direct lease with YoungWilliams and to terminate the existing lease with the counties. Each of the counties is requested to approve termination of the lease with an effective date of September 30, 2014.

Motion was made by Lloyd Griffin, seconded by Gary White to approve termination of the lease agreement with LFM Properties for office space for the Child Support Enforcement Program effective September 30, 2014. The motion carried unanimously.

**5. REPORTS FROM COMMISSIONERS:**

Commissioner William Sterritt reported that this Wednesday evening he will participate in a candidates forum at the Courthouse. He invited everyone to attend the forum to hear what all of the candidates have to say.

Commissioner Gary White stated that the county had a nice send-off for retired Water Superintendent John Gregory. He said the party was well attended and the county has lost an excellent employee. Chairman Dixon suggested the county might want to consider at some time in the future naming the Weeksville water plant after Mr. Gregory. He suggested that staff look at any county policies regarding the naming of buildings.

Commissioner Cecil Perry reported that he and County Manager Rodney Bunch attended an Albemarle Commission meeting in Dare County last Thursday and reports were provided by the Albemarle Commission, the RPO, Workforce Development, and the Agency on Aging. He stated that all of the counties were encouraged to work together. Mr. Bunch added that Transportation Board Member Malcolm Fearing was also at the meeting and spoke about various highway issues including the Raleigh to Hampton Roads proposed expressway.

Commissioner Perry said although he does not have opposition in the upcoming election, he will also participate in the candidates forum Wednesday evening.

Commissioner Frankie Meads said that several issues were discussed at the Board's last work session. He asked if staff has begun to look into any of those issues. Mr. Bunch stated that staff has had a lot of other issues to address during the last couple of weeks and has not yet had the opportunity to begin working on the issues from the work session.

Chairman Dixon reported that the topic for the Board's next work session will be based on Pasquotank County's non-producing assets including raw land. He said the Board needs to decide on a strategy going forward as to whether to sell, lease or keep these assets.

Commissioner Lloyd Griffin stated that the new Albemarle Commission Director has met with all of the county managers and now plans to meet with all of the boards of commissioners in the region.

Commissioner Griffin stated Transportation Board Member Malcolm Fearing spends a lot of time representing Pasquotank County and the other counties in Division I. He said Eastern North Carolina has done well in previous years, but under the new funding formula there have been some cutbacks.

Commissioner Griffin reported that the Airport Authority is moving forward and is trying to get the apron project off the ground. He said the Airport Manager has been working with the Coast Guard on a master plan for the Airport Authority.

Chairman Dixon stated that he and the County Manager attended a meeting at College of The Albemarle and the military liaison for the Governor's Office was in attendance to get feedback from the community. He said there is a blog called "Coastie Girls" which is unfairly criticizing the local area and the school system. He said Commander Brown is trying to get engaged with this to try to stem the criticism.

Commissioner Griffin stated that he would like to thank Commissioners White and the Animal Control Board for its work. He pointed out that it is a thankless job. He said cities in the Tidewater, Virginia area do not have such boards and there have been some serious injuries caused by violent dogs.

Vice-Chairman Joe Winslow said it was his pleasure to attend the fourth and final meeting of the Strategic Planning Committee for Sentara Albemarle Medical Center on October 16. He said the four meetings they had were very intense and involved. He stated that the final results were that the committee is very optimistic about the hospital and is expecting market share to grow 6% in the next five years. He noted that Albemarle Hospital had not shown a profit since 2006 and the next three years Sentara Albemarle will show great improvement. Where it has shown losses in the last few years, by 2016 it should be in the black which is a major turnaround. Vice-Chairman Winslow stated that Sentara will be adding new specialties including knee replacement, as well as staff and doctors. He said he was pleased to see Sentara's optimism with regard to the hospital. He stated that Sentara has had an opportunity to review all of the hospital's operations and records and they are very optimistic. Vice-Chairman Winslow said this means a lot to him and the future of the area. Commissioner Griffin added that there is a joint meeting scheduled on November 24 for Sentara representatives to provide a financial update to the Board of Commissioners and the Albemarle Hospital Authority.

Chairman Dixon reported that Commissioner Sterritt, the County Manager and he met with the Mayor, Councilman Stimatz, and several members of the Community Relations Commission to try to address the confusion over the CRC's capacity with the city and the county. He said the biggest obstacle is that there have not recently been any appointments made to the commission. He stated that he received an application from someone who is Hispanic, is a Spanish teacher, and is willing to serve in the Latino capacity and he appointed her today. He noted that appointees to the CRC must fit various criteria and there are still several positions to be filled including an individual in the 16 to 30 year old category. Chairman Dixon stated that the meeting was very productive and he believes the CRC will be able to move forward now that the appointment process has been clarified.

#### 6. CALENDAR:

The Clerk reviewed the calendar of upcoming meetings and events.

#### 7. CLOSED SESSION TO PRESERVE THE ATTORNEY CLIENT PRIVILEGE:

Chairman Dixon asked for a motion that the Board enter Closed Session to preserve the attorney client privilege.

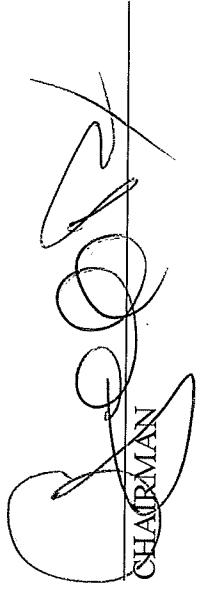
Motion was made by Gary White, seconded by Cecil Perry that the Board enter Closed Session to preserve the attorney client privilege per N.C.G.S. 143-318.11(a)(3) and to approve Closed Session Minutes per N.C.G.S. 143-318.11(a)(1). The motion carried unanimously.

Upon the end of Closed Session;

Motion was made by Lloyd Griffin, seconded by Gary White that the Board return to Regular Session. The motion carried unanimously.

Chairman Dixon asked if there was any further business to come before the Board. There being no further business, he asked for a motion to adjourn the meeting.

Motion was made by Joe Winslow, seconded by Cecil Perry to adjourn the meeting. The motion carried and the meeting was adjourned at 7:55 PM.

  
CHAIRMAN

  
CLERK TO THE BOARD