

**PASQUOTANK COUNTY, NORTH CAROLINA
OCTOBER 7, 2013**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, October 7, 2013 in Courtroom C in the Pasquotank County Courthouse.

MEMBERS PRESENT:

Jeff Dixon, Chairman
Joseph S. Winslow, Jr., Vice-Chairman
Lloyd E. Griffin, III
Cecil Perry
Dr. William R. Sterritt
Gary G. White
Frankie Meads

MEMBERS ABSENT:

None

OTHERS PRESENT:

Rodney Bunch, Interim County Manager
Karen Jennings, Clerk to the Board

The meeting was called to order at 7:00 PM by Chairman Jeff Dixon. Commissioner Lloyd Griffin gave the invocation and Vice-Chairman Joe Winslow led in the Pledge of Allegiance to the American Flag. Chairman Dixon welcomed everyone.

1. COMMENTS FROM JIM TURDICI:

Chairman Dixon recognized Mr. Jim Turdici who explained to the Board that he and several other retirees have gotten together and will host the First Annual Veterans Wellness & Benefits Fair in Elizabeth City and Pasquotank County. He said the fair will be held on November 1 from 10:00 AM until 2:00 PM at the YMCA. He explained that it is a gathering of organizations that support the military and is a first for Elizabeth City, but is not a first throughout the country. He said this fair will bring in organizations that are experts in their particular area and allow veterans, current active duty, spouses, and dependants to come in and ask any questions they want and get guidance and assistance. He stated these individuals may be introduced to new benefits and it is also a wellness fair where flu shots will be given and blood checks will be done. He said the event will be held close to Veterans Day and is a tribute to veterans and they want to get the word out and make this a big event.

Vice-Chairman Joe Winslow noted that the Veterans Clinic in Elizabeth City is under-utilized rather than over-utilized and the local veterans groups should use the facility as much as possible. He said if not, a decision is going to be made in a year or two as to whether the clinic will remain open. He urged everyone who is a veteran to use the clinic.

2. PRESENTATION OF PINS TO EMPLOYEES FOR YEARS OF SERVICE:

Chairman Dixon called on the following county employees to receive pins in recognition of their years of service to Pasquotank County:

Employee	Department	Years of Service
Willie S. Keith	Sheriff's Department	25 years
Al Wood	Cooperative Extension	15 years
Yvonne Mullen	Cooperative Extension	10 years

The Board congratulated and thanked the employees for their service.

3. PRESENTATION OF PROCLAMATION FOR NATIONAL LONG-TERM CARE RESIDENTS' RIGHTS MONTH:

Chairman Dixon called on Mr. Charles Jordan, a county representative on the Nursing Home Community Advisory Committee, to accept a proclamation for National Long-Term Care Residents' Rights Month. He read and then presented the following proclamation to Mr. Jordan:

**National Long Term-Care Residents' Rights Month 2013
Proclamation**

Speak Out Against Elder Abuse

Whereas, there are more than 1.5 million individuals living in 16,000 nursing homes; and one million individuals living in 50,000 board and care/assisted living facilities in the U.S. with the number of residents expected to almost double by 2030; and

Whereas, the Federal Nursing Home Reform Act of 1987 guarantees residents their individual rights in order to promote and maintain their dignity and autonomy; and

Whereas, all residents should be aware of their rights so they may be empowered to live with dignity and self-determination; and

Whereas, we wish to honor and celebrate these citizens, to recognize their rich individuality, and reaffirm their sense of safety, as well as the right to have a say in their care; and

Whereas, individuals and groups across the country will be celebrating Resident's Rights Month with the theme - "Speak Out Against Elder Abuse" - to emphasize the importance of recognizing and addressing this serious issue through immediate action, facility practices, public policy and resident-centered decision-making.

Now, Therefore, Pasquotank County does proclaim October 2013 as **National Long-Term Care Residents' Rights Month**, and encourages all citizens to join in these important observances.

Signed this 7th day of October, 2013.

Mr. Jordan thanked the Board for proclaiming National Long-Term Care Residents' Rights Month and said the proclamation will be displayed in the county's two nursing homes during the month of October.

4. PRESENTATION OF PROCLAMATION FOR HOSPITAL & HEALTH SYSTEM PHARMACY WEEK:

Chairman Dixon recognized Ms. Jennifer Burgess, Pharmacy Services Manager at Albemarle Hospital, to accept a proclamation for Hospital & Health System Pharmacy Week. He read and presented the following proclamation to Ms. Burgess:

**Proclamation
Hospital & Health System Pharmacy Week**

- Whereas**, pharmacists are experts in the successful use of today's complex medications; and
- Whereas**, patients in hospitals and health systems receive better care when pharmacists are directly involved in medication management decisions; and
- Whereas**, pharmacists' direct involvement in patient care helps reduce unnecessary costs and burden on the health system; and
- Whereas**, the pharmacists and pharmacy technicians practicing in the hospitals and health-systems of Pasquotank County contribute to the health and well-being of our citizens; and
- Whereas**, the American Society of Health-System Pharmacists and Albemarle Health have declared October 20-26, 2013 National Hospital & Health-System Pharmacy Week.
- Now, therefore, be it resolved** that the Pasquotank County Board of Commissioners hereby proclaims October 20-26, 2013 as **Hospital & Health-System Pharmacy Week** in Pasquotank County and urges all of our citizens to acknowledge the valuable services of the pharmacists and pharmacy technicians who work in inpatient, outpatient, home-care, and long-term-care settings and all they do to help patients make the best use of their medicines.

In witness whereof I have hereunto set my hand and caused this seal to be affixed this 7th day of October, 2013.

Ms. Burgess thanked the Board on behalf of the pharmacists and pharmacy technicians at Albemarle Hospital for the recognition of all they do.

5. NCACC VIDEO UPDATE:

The Board viewed a video update from the North Carolina Association of County Commissioners. The video highlighted NCACC steering committees, an upcoming seminar on implementation of the Affordable Care Act and its impacts on county government, and the Risk Management Pool.

6. AMENDMENTS TO THE AGENDA:

Chairman Dixon asked if there were any amendments to the agenda. Vice-Chairman Joe Winslow requested that the agenda be amended to add the following items recommended by the Finance Committee at its meeting today to the consent agenda: 1) Approval of budget amendments; 2) Approval of closeout of RO Construction Fund; 3) Approval of proposal concerning suspension of DSS subsidized child care; 4) Approval for DSS temporary part-time position; 5) Approval of 8 hours of vacation time for United Way Campaign drawing; and 6) Approval of proposal from Sun Trust for financing patrol cars and defibrillators.

Motion was made by Gary White, seconded by Cecil Perry to approve the amendments to the agenda as recommended. The motion carried unanimously.

7. APPROVAL OF CONSENT AGENDA:

The Board considered the following consent agenda:

- a. Approval of Minutes of September 16, 2013 Commissioner Meetings
 b. Approval of Tax Releases and Refunds

Releases:

	County	City
1. Eric Lynn Hopper	114.64	
2. Richard Aaron Ghormley	164.80	136.57
3. Todd Jerome Whitcomb	123.88	103.90
4. Joshua W. Fields	160.95	
5. Joshua David Weber	106.58	90.09
6. Rivers End Development Inc.	244.28	183.21
7. Rivers End Development Inc.	244.28	195.03
8. Rivers End Development Inc.	284.22	195.03
9. Time Land Development LLC	487.55	277.27

Refunds:

1. Time Land Development LLC	458.39	276.08
------------------------------	--------	--------

Solid Waste Fees:

OWNER'S NAME	PARCEL ID NUMBER	REASON FOR RELEASE
Audrey Banks	P95-6	House vacant since 2007
Cheyneetta L. Boone	58-H-39	House vacant since 2006
Domestic & Overseas Investing	57-A-201	Vacant since 2007
Domestic & Overseas Investing Co.	11-G-19	House vacant since 2009
Hazel T. Godfrey	P8-36	Vacant - 10 years
Silas Lupton	P119-15A	Vacant - 3 years
Herman Meads	P35-25	Vacant - 10 years
Herman Meads	P58-50	Vacant - 10 years
Bobbie G. & Miles O. Harris	P120-193	Vacant - 10+ years
Bobbie G. & Miles O. Harris	76-H-14A	Vacant - 3 years
Bennie Winslow	P143-10	Vacant - 6 years

c. Approval of Budget Amendments

The Finance Committee has recommended that the Board approve the following budget amendments:

Friends of the Library

Increase	024.0500.4831.00	Interest Earned	10.00
Increase	024.0600.4611.03	Book Sales	900.00
Increase	024.0600.4611.04	Membership Dues	700.00
Increase	024.0600.4611.05	Fundraisers	250.00
Increase	024.0600.4833.00	Donations	100.00
Increase	024.0991.4991.00	Fund Balance Appropriated	7,211.00

Increase	024.6110.5191.00	Audit Fees	100.00
Increase	024.6110.5231.00	Promotion/Education Supplies	850.00
Increase	024.6110.5232.00	Library Materials	1,000.00
Increase	024.6110.5261.00	Departmental Supplies	700.00
Increase	024.6110.5272.00	Fundraiser Expenses	150.00
Increase	024.6110.5325.00	Postage	50.00
Increase	024.6110.5499.00	Miscellaneous Expense	50.00
Increase	024.6110.5500.00	Capital Outlay	6,271.00

DSS

Increase	011.0240.4584.00	Adult Day Care	6,560.00
Increase	011.0700.4981.00	General Fund Transfer	937.00
Increase	011.5310.5685.01	Adult Day Care	7,497.00
Decrease	010.6900.5991.00	Contingency	937.00
Increase	010.6600.5980.11	Public Assistance	937.00

FAIRGROUNDS/GENERAL

Decrease	010.6900.5991.00	Contingency	6,000.00
Increase	010.6600.5625.23	CDBG-Match	6,000.00
Increase	023.0220.4981.00	General Fund Transfer	6,000.00
Increase	023.4935.5192.00	Legal Fees	6,000.00

EMS

Increase	010.0991.4991.00	Fund Balance Appropriated	119,389.00
Increase	010.4370.5500.00	Capital Outlay	119,389.00

PROVIDENCE VFD

Decrease	010.6900.5991.00	Contingency	29,331.00
Increase	010.4346.5500.00	Capital Outlay	29,331.00

d. *Approval to Write-Off Uncollectible Water Accounts*

The Finance Committee has recommended that the Board approve write-off of the following outstanding water accounts from 2004 to 2008.

NAME	AMOUNT
Allen, Ethelyn D	90.79
Ambrose, Mrs. Dallas R	36.35
Anderson, George P	32.00
Antone, Nicholas E Jr.	3.00
Armstrong, W H	118.93
Armstrong, Joseph M	25.75
Badke, Douglas	64.78
Bailey, William N II	42.11
Ballance, Michael	69.19
Banks, Melissa	155.88
Bankston, Allyn	43.00
Barnes, Erin	59.38
Bell, Anthony	24.48
Biggs, Priscilla A	46.01
Blackwell, Victoria	33.14
Bohren, Randle Shane	20.16
Bolinsky, Leslie N	5.28
Bowe, Beverly	27.78
Brayton, Curtis	38.35
Bridgers, Whit S	8.95
Brooks, Andrea	78.30
Brothers, Neil & Pamela	16.66
Brown, Donald	11.21
Brown, Jonathan N	71.21
Buell, Blinn III	19.50
Bundy, Tina	6.80
Burns, Amy Jo & Eugene E Jr	97.27
Byrne, James	38.23
Byrum, Jeremy	17.50
Cahoon, Marian E	46.16
Carden, Betty B	17.15
Carroll, Otelia F.	232.18
Carter, Donald & Theresa	21.00
Cartwright, Timothy J	79.60
Carver, Lester	2.48
Chance, Rodney	118.03
Chavez, Sheryl	37.27
Clifton, Mrs. Glenn	54.60

NAME	AMOUNT
Ambrocio, Ricardo Santiago	8.55
Ames, Samantha	59.67
Ang, Eddy Hartone	161.13
Arena, Jed D & Teresa K	23.33
Armstrong, Gervis R	25.62
Arnold, Elmer C	13.50
Bailes, Jason	456.18
Baker, James J	69.66
Banks, Antonio	89.85
Banks, Terrance D	36.38
Barefoot, Tony	84.85
Beatty, Luther Caffey	285.25
Bellia, Dawn	175.08
Billingsley, April	38.54
Bohren, Randal A	90.94
Bohren, Theresa	26.67
Boseman, Christine & Herman	19.28
Bray, Mark	131.20
Brickhouse, Gillie	18.75
Briggs, Charles G. & Kathlee	12.70
Brooks, Chris	4.19
Brown, Brian & Jennifer	49.49
Brown, Horace E Jr	4.18
Brown, Juanita	62.72
Bunch, Khadija	9.33
Burley, Wilbert	73.53
Butler, Edgar Jr.	20.32
Byrum, Cindy L	160.94
Byrum, Jimmy	6.64
Campbell, Christopher M	8.45
Carrillo, Linda	120.59
Carter, Christopher W.	10.66
Cartwright, Charles	23.00
Carver, Gerald	35.43
Carver, Shannon M	83.67
Chauncey, Rosa	20.71
Clagon, Deborah	47.53
Cole, Debbie H	1.50

Collins, Lana	2.79
Commander, Walter Lee	38.44
Cornish, Francis D	11.00
Cowell, Alyssa	341.44
Crail, Shane	191.17
Crisp, Robert	37.84
Culpepper, Stacy Lee	23.30
Dail, Chris	30.50
Dance, Mrs. Mervin	14.17
Davis, Angela	14.22
Davis, Thomas	15.08
Demps, Monique	32.39
Dinger, Winston	14.50
Domingue, John	2.50
Duncan, David Sr	166.23
Dunken, Mark	4.50
Eason, Earl, Jr.	149.12
Edwards, Joseph	3.00
Edwards, Virginia D	16.08
Eley, Janae N	21.88
Elliott, Carol	178.93
Ellis, James L	2.71
Evans, June D	64.94
Evans, Ray	53.77
Everett, Matthew	313.37
Evon, Donald E	21.50
Fairweather, Eric H	148.02
Faulkner, Jay P	44.36
Ferebee, Lawrence	55.65
Fernandez, Larry	71.24
Fields, Thomas	1.50
Fitzpatrick, Shelia K	33.57
Foster, Merkina Parker	559.30
Freeman, James E	10.00
Frost, Brandy	6.50
Gallop, Aron B	3.48
Garcia, Julio & Ronnie	50.05
Gassaway, Paula	119.79
Geyer, Adam J	6.92
Gibbs, Ellen	298.14
Gifford, Steven & Sandy	31.45
Godfrey, Adam	11.10
Graham, Robert L Sr	12.67
Green, Cleo	23.78
Greene, Peggy	23.31
Gustafson, TK	14.56
Hackett, Dwayne	17.21
Hail, Lisa	31.88
Halpin, John P	248.13
Harden, Angela	19.09
Harris, Iashanda	28.46
Haskett Construction	17.20
Hassell, Wilbert A	26.50
Hathorne, H-Ondra	15.40
Hayes, Wanda	43.65
Henriquez, Tiffany	31.03
Hernandez, Dorothy	105.55
Heston, Charles	13.50
Hiles, Chad A	36.70
Hockaday, Yolonda	99.72
Holley, Chief/Wilcox, Jessi	41.82
Holley, Michael	10.00
Holmes, Michael	24.75
Hotalen, Chad	68.95
Houseknecht, Bryan	76.19
Hoyt, Allen	31.97
Hudson, Chris	2.50
Hue, Nguyen	18.38
Huffman, Sherry	114.17
Hunt, Lorrie	102.71
Idec, Richard T	143.54
J E N Management Co	12.00
Jackson, Raymond	75.40
Jaco, Warren	3.50
Jenkins, Elvin	21.70
Johnson, Christine	11.26
Johnson, Robert D Jr	6.51
Jones, Chinester	67.61
Jones, Erin	2.71
Jones, Mike	42.58

Collins, Melissa	86.23
Cone, Rudy	33.33
Corp, Kathleen E	11.80
Craddock, Lisa M	44.51
Creech, Dianne	338.71
Crittters & Creatures Pet Shop	67.92
Cuthrell, Cissy T	15.50
Dail, Timothy Wayne	38.55
Davenport, Kenneth Jr	48.40
Davis, Ruth	30.65
Day, Rick	56.63
Dempsey, John & Godfrey, DA	6.06
Dodson, Kevin Philip	8.39
Dominion Fund Corp	222.34
Duncan, Garnett	7.31
Easley, Rich & Kecia	142.65
Edwards, Cindy	22.98
Edwards, Michael W	42.98
Eisenhardt, Candy W	119.88
Elkie, Kenneth C	4.35
Elliott, Vernell Q	101.57
Ennamorato, Anthony Jr	21.55
Evans, Katrina	143.18
Evans, Richard & Kimberly	7.00
Eves, Nerene M	3.05
Ewell, Ryan & Kelly	18.55
Farr, Diane	36.99
Felton, Renita	30.82
Ferguson, Randy	14.50
Ferrell, Josh	99.13
Fightmaster, Robin	36.73
Fortenberry, John R S	7.93
Fountain, Brenda	39.12
Freeman, Steffi	11.40
Gagnon, Emily & Jeremy	74.63
Garcia, Juan Gabriel Bravo	12.41
Garcia, Luis	19.20
Genest, Earl	4.00
Gibbs, David & Margaret	20.91
Gibbs, Nina Kaye	375.41
Gillen, John F Jr	32.05
Goodwin, Adam L	6.86
Grant, Betty	8.58
Green, Michael A	28.57
Gregory, Rhonda	60.90
Gutierrez, Fernandez Cornel	26.07
Hafiz, M Hanif	34.30
Hall, Thomas W	63.42
Hansen, Katherine	54.36
Harrell, Jacqueline Y	24.79
Hartman, Daniel	24.65
Hassell, Chris	51.46
Hatcher, Amanda	83.96
Hayes, Derrick	110.58
Henderson, Barry	64.85
Henson, Jarrod	102.40
Herrington, Johneta	144.08
Hicks, David N	266.67
Hill, Raymond	32.04
Holden, David & Jennifer	538.85
Holley, Mack E L	162.82
Holmes, Kimberly N	5.87
Hopkins, Denina	5.81
Houlditch, Len	80.24
Howell, James L & Judith A	5.09
Huacos, Saul	56.14
Hudson, Mary	118.51
Huffman, Louis	37.67
Humphreys, Michael & Dawn	4.34
Huntington, Norman	51.35
Interior Acentis	12.00
Jackson, Angeline	21.00
Jackson, Roy	29.42
James, Carlton	10.50
Jernigan, Darren	70.11
Johnson, Richard A	46.15
Jones, Anthony Dale	2.69
Jones, Donald L	34.10
Jones, Gerald	40.44
Jones, Scott T	89.36

Jones, Shara	20.26
Jones, Stephanie	26.20
Jordan, Allyson P	25.65
Kee, Sharon & Jethro Jr	71.19
Kim, Hae Chin	11.80
Lee, Bobby	31.36
LeMaster, Jaime	3.07
Lilley, Brandi	2.00
Lohr, Brona	25.17
Loper, David	2.65
Lumsden, James Kevin	43.32
Malenfant, Linda	40.43
Manning, Angela Marie	365.12
Marquez, Alfredo Zenk	728.98
Martin, Katherine B	55.35
Martinez, Shawna	20.90
Mathews, Elizabeth	10.72
Mattison, Angela	161.75
McClintock, Robin	40.50
McCracken, Yvonne D	24.10
McGinnis, George	6.45
Meads & Robertson	4.50
Mertig, Tammy L.	37.28
Miles, Barbara	10.75
Moehring, Crystal	80.38
Moore, Mazine	56.89
Morris, Christopher E	30.65
Morrison, John & Beverly	10.50
Morse, Michael A	34.86
Moyer, Patrick	21.00
Nehemiah II, Inc	49.48
Nelson, Richard Lee	21.00
Nixon, Grace-Anne	576.70
Ochs, Michael J	5.50
Overton, Curtis Lee	21.00
Owensley, David C	29.00
Pamirez, Harold Montero	30.33
Parker, Jane	1.50
Parsons, Walter Jr.	7.00
Pettus, Joseph	16.17
Phthisic, Ricky	50.00
Pilon, Raymond & Brenda	70.40
Porter, Thomas R	2.58
Price, Acie Mayo Sr	81.90
Proctor, Debra	17.55
Rago, Robert	4.89
Reed, Robert & Jessica	17.47
Riddick, Alan C & Tracie L	5.00
Riffle, Joe B	11.00
Robertson, Harlye	32.88
Root, Alan	21.61
Rose, Patrick	27.93
Rountree, Daphney	11.19
Rullen, Mary	7.00
Russell, Michael S Jr	41.48
Saunders, Clinton	12.70
Scenkel, William	110.95
Sconci, Matthew	74.22
Sealey, Mark E & Florence	22.28
Seymore, Phillip/Lucinda	36.62
Shannon, Doug	10.00
Skinner, Donyetta	40.80
Slayton, Nancy & Hunt Will	211.21
Smith, Ann	93.86
Smith, Frank	38.77
Smith, James	35.05
Smith, Takia	33.35
Smithey, Wendy	10.50
Sokoloski, Robert	197.85
Spencer, Carroll	41.90
Spiegler, Michael & Hollie	70.07
Stancill, Jerry	31.50
Staples, Michael	284.41
Stone, Jewel	136.76
Stuart, Sarah	29.75
Sutton, Jimi	66.32
Tates, Arnette	37.22
Taylor, Mary Spence	30.50
Temple, Ruth	21.50
Thomas, Lee E	2.95

Jones, Sherry A	88.59
Jones, William Penn Jr	44.24
Joyce, Shelia	4.50
Kelly, Tasha	15.58
Lamarine, Tracy D	81.70
Legault, Melissa & Thomas	25.54
Lewis, Latonya D	271.85
Logsdon, Michael	38.18
Longo, John F	17.20
Loser, Jeremiah	5.50
Mack, Kenneth	20.91
Malphrus Construction Co.	24.73
Marquette, David	316.39
Marrero, Sheena & Julius	27.71
Martin, Brett	3.47
Mason, Jonathan D	7.50
Mathews, Wilbert E	11.00
McCaughey, Robert B II	61.33
McCoy, Mac & Robin Ann	50.71
McGilberry, Kimberly	155.40
McKee, Tim	8.00
Meads, Ray	72.67
Meyer, Paul Robert	35.79
Miller, Brian C	27.49
Moody, Johnny	33.20
Moore, Misti M	199.48
Morris, John & Beverly	10.50
Morrow, Cassondre	92.79
Mosley, Antwoin	123.75
Murray, Brian	11.83
Neil, Joseph E	71.82
Newkirk, Shquanna	10.66
Norman, Virginia	27.62
Overton, Ben	50.53
Overton, Leonard	46.14
Palma, Osmany	63.40
Parker, Alice	66.65
Parker, Tom & Virginia	8.00
Pegues, Henderson Jr	21.84
Phelps, Michelle	24.68
Pierce, Angela	175.82
Poole, Walter Lee Sr	34.81
Power, Tim & Darlene	8.00
Pritchard, Randy	27.95
Pursell, Travis	29.70
Reagan, Josh	36.78
Reid, Frances	16.46
Riddick, Marvin & Denise	36.03
Roberts, Marnie Michelle	20.17
Rodencal, Donna L	89.34
Rosales, Kellie J	86.43
Ross, Tonia	118.50
Ruffin, Tammy	19.48
Runyon, James	104.81
Sanford, Tina & Bertram	25.50
Savage, Nancy	115.75
Schlieper, Phillip	60.54
Scott, Charles W & Melissa	21.50
Sebertle, Diane	70.67
Shannon, Caleb C	199.35
Skinner, Debbie J	19.87
Skinner, Steven S	8.93
Smith, Davin D	206.23
Smith, Charles	12.50
Smith, Gene Jr.	8.60
Smith, Michael	32.17
Smith, Terrica	110.65
Smithson, Crystal	61.27
Solesbee, Eric	52.92
Spencer, Michelle	15.78
Spitzer, Gilbert Jr	21.00
Staples, Jackie Sawyer	98.25
Stokley, Phyllis	89.46
Strathearn, Walter	79.90
Sullivan, Bryant	57.10
Tanner, Robert	15.40
Tatum, Ida	10.50
Teal, Becky	67.60
Temple, Stacey	18.69
Thomas, Robert Gregory	58.83

Toxey, Reginald L	41.39
Turner, Arthur C Sr	10.50
Turner, Roger Jr & Susan	0.75
Twiford, Sam	9.50
Uhl, Darleen F	11.80
Unti, Paul	48.78
Veldkamp, Kevin & Nancy	56.85
Walker, Robert H	35.84
Waller, Sheryl	7.45
Waters, Peyton	47.71
Weeks, John M	20.50
Wells, Frank	19.57
White, Charlene	12.41
White, Tina	18.67
Whitehurst, Rose	16.46
Williams, Brian C	15.73
Williams, Edna Monica	24.89
Williams, Evelyn	263.29
Williams, Timothy D	0.51
Williams, Wayne	43.36
Wilson, Jason E	39.93
Winnier, John M	73.51
Wood, Matthew D	32.00
Wright, Jack K Jr	80.10

Turner, Amy	78.87
Turner, Gregory	5.49
Tutwiler, William Jr	146.57
Tyler, Melodey	112.54
Underwood, Timothy & Tammy	9.25
Vaughan, Phillip	7.88
Vincent, Christopher	13.30
Walker, William	124.13
Ward, Kimberly	104.86
Weaver, John & Anna	12.50
Welch, Robin	1.85
Whidbee, Aaron	40.57
White, Oscar	31.50
Whitehead, Paul W	42.57
Williams, Barbara	56.14
Williams, Edna Marie	49.88
Williams, Erica	6.96
Williams, Terry	36.75
Williams, Tyronda	31.75
Wilson, Donald	21.98
Wilson, John J	33.89
Wolfe, Santino	36.80
Wooten, Jerry Jr	19.50
Yates, Susan	10.50

- e. Approval to Closeout RO Construction Fund
The Finance Committee has recommended that the Board approve the closeout of the RO Construction Fund. Any further costs relating to the project will be charged to the RO departmental budget.
- f. Approval of Proposal Regarding DSS Subsidized Child Care
The Finance Committee has recommended that the Department of Social Services send 10-day notices on October 17, 2013 to suspend the child care subsidy to recipients effective October 31, 2013 unless or until a resolution is reached by the federal government on the government shutdown/debt limit. The Department of Social Services currently spends approximately \$135,000 per month on the child care subsidy which is reimbursed by the federal government.
- g. Approval for Social Services Department to Hire Temporary Part-Time Employee
The Finance Committee has recommended that the Department of Social Services be authorized to hire a temporary part-time Office Assistant IV to work up to 19 hours per week through June 30, 2014 to help cover the front desk during the NC-FAST automation process for Social Services programs. Lapsed salary money will be used to fund the position.
- h. Approval of Proposal for United Way Campaign Drawing
The Finance Committee has recommended that the Board grant eight hours of vacation time to one employee whose name will be drawn from a pot of names of employees who contribute a minimum of \$24 to the United Way.
- i. Approval of Proposal from SunTrust for Financing Patrol Cars and Defibrillators
The Finance Committee has recommended acceptance of a proposal from SunTrust for financing \$400,000 for five patrol cars and seven defibrillators at an interest rate of 1.745% plus \$350 in fees.

Motion was made by Gary White, seconded by Joe Winslow to approve the Consent Agenda as amended. The motion carried unanimously.

8. APPOINTMENT TO NURSING HOME COMMUNITY ADVISORY COMMITTEE:

The Board considered the appointment of Carolyn Eason to the Nursing Home Community Advisory Committee to replace Gladys Griffin who has resigned. The Board had voted to accept her nomination at the last meeting. Chairman Dixon asked if there were any further nominations. There being no further nominations;

Motion was made by Cecil Perry, seconded by Gary White to approve the appointment of Carolyn Eason to the Nursing Home Community Advisory Committee. The motion carried unanimously.

9. POTENTIAL GOLDEN LEAF COMMUNITY BASED PROJECTS:

Interim County Manager Rodney Bunch explained that he and Chairman Dixon attended a Golden Leaf workshop in August and learned that there is \$10 million available in 21 northeastern North Carolina counties on a competitive basis. The goal established by Golden Leaf is to do the most good for the most people, to build the foundation for economic growth for the long term, to award the counties most in need, and to provide for clearly identified priorities at the local level. The projects will be limited to those which address education, workforce development, infrastructure, health care infrastructure and agriculture and will require a 20% match. Mr. Bunch advised that each county can submit up to three projects for consideration and the maximum a county can receive is \$1.5 million. He said any projects in Pasquotank County would have to be submitted through the county which would prioritize the projects. He stated that there is now less than two weeks to send in the first submittal which is called a request for invitations. This information is then presented to the Golden Leaf staff which will review all of the requests for invitations and select the ones that closest match their goals. The counties will be notified in December of the projects that have been selected and those counties will be asked to submit a letter of inquiry. In February the Golden Leaf Board will meet and decide which grant proposals shall submit full grant applications which will be due by March 7, 2014. Decisions on the applications will be made in June, 2014.

Chairman Dixon explained that two potential Golden Leaf projects have been identified for Pasquotank County. The first of these is a STEM aerospace school program. He said this would be an excellent project to be submitted by the five counties in Northeastern North Carolina. He stated that he and the Mayor met with the Golden Leaf Foundation several weeks ago and proposed this project. The foundation indicated if it were a regional school it would score higher. He said the intent would be to apply for a \$1 million Golden Leaf grant and if all five counties would apply, each would apply for \$200,000. If all five counties do not agree to apply for the funds because of other priorities, Pasquotank County would apply for the additional funds, however those counties could still be part of the proposal.

Chairman Dixon stated that Elizabeth City State University has agreed to host the STEM school on the ECSU campus which will result in substantial cost savings.

Chairman Dixon recognized Mr. Scott Hinton, Manager of the Elizabeth City Regional Airport. Mr. Hinton explained that the STEM school would fill a void in the education system in Pasquotank County and he believes it is very important to the future of the community. He said there are many great companies here that have made significant contributions to the community and are here for the long haul. He stated that opportunities are needed for the citizens that live here to effectively compete for those jobs. He said the community has done a fairly good job of providing a mechanism to create the aerospace culture beginning with the pre-K kids at Port Discover, the ACE program in the elementary schools, COA's Avionics Maintenance Technology Program, and ECSU's Aviation Science Program. He noted that the only component missing is the high school education opportunity for students. Mr. Hinton said what he has learned is that the curriculum in the schools is so controlled and limited now in the time the schools have to spend outside of the core subjects, and it is very difficult to add even ten student periods in an entire year. He stated that in a state that has "First in Flight" on its license plates there is only one school with one small aviation degree program. He said if a kid grew up in North Carolina and wanted an aviation education, he essentially would have to leave the state. He stated that the mechanism is there and the jobs are there, and there is a need for training to allow local residents to have the right skills and certifications to move into those jobs. Mr. Hinton said the STEM school would give a very dedicated curriculum that starts at grade 7 and goes through grade 13 that would give the students the opportunity to be focused on aviation type technologies and skills so that when they graduate they would have either an associate's degree or some type of aviation certification and would be able to effectively compete for jobs in the community. He added if opportunities for local people are not provided, then those businesses that have come here and made an investment will have to hire their workforce from other areas.

Commissioner William Sterritt stated that this proposal is futuristic and he would applaud Mr. Hinton, Chairman Dixon and Mayor Peel for taking the lead in this. He noted that there are some real advantages to the community including: a university that is willing to provide space and an additional 15 acres of land where buildings could be built, a number of retired faculty from the university, COA and the school system that could have the ability to teach the courses that are needed, as well as many retired US Coast Guard officers who have been involved with

aviation who could help with this endeavor. Commissioner Sterritt said he sees this as an adjunct faculty endeavor mission because it might be out of the question to employ a number of full-time faculty members.

Mr. Hinton stated the initial list of partners besides the city and the county include: ECSU, COA, the participating school districts, DRS, Telephonics, TCOM, DLS, Vector, the Coast Guard Aviation Logistics Center, and others. He said the Aviation STEM School will provide opportunities for great paying jobs in the community. He stated that aerospace is a growing industry and is certainly growing in North Carolina. He said North Carolina is a great state to do business in and *Site Selection Magazine* says that North Carolina is one of the top states to bring a business to, so the workforce needs to be developed to meet that demand.

Commissioner Cecil Perry asked if the school system has been contacted about this proposal. Mr. Hinton said he has not personally contacted the school system, but he believes Mayor Peel has. Chairman Dixon stated that he and the Mayor will be meeting with the school board on October 21. Commissioner Perry said he believes this is a good idea and he knows the importance of it, but he also knows that not everyone supports this idea. He stated that when a program is implemented on a college campus where some people will have to find their own transportation, some students who are capable will not be able to benefit from it. He noted that in several counties STEM schools are implemented in the school system where all students would receive the benefits of the program.

Chairman Dixon explained that the School Superintendent has been very supportive of this proposal, and in fact, all of the school boards in the five-county area have been in the loop. He said that ADM funding from each county will follow the students, so any loss of funding to the schools would be the ADM funding. He said a student should not be stopped from enriching himself because of concern over the ADM money. Chairman Dixon stated that the rest of the funding would come from grants, private donations, and partnerships through several foundations. He said no money will be taken from the public schools to fund the STEM school. He stated that this is not about education, but about economics, jobs, and a ready workforce. He pointed out that there have been two industries in the past couple of months that have looked at our community, but went elsewhere because there was not a local ready workforce and that was their top priority. He said this STEM school would help fill that gap.

Commissioner Perry stated that there are still a lot of people who are skeptical of this plan. Chairman Dixon said there will be a committee made up of two citizens from the participating counties to move this process along.

Commissioner Frankie Meads asked how this would affect the aviation school in Currituck County. Chairman Dixon responded that this would be a feeder school, not only for Elizabeth City State University, but for various technical schools. Mr. Hinton stated that the curriculum has not yet been set. He explained that the STEM school would partner with local businesses so they will have input on curriculum development and the kids would be trained in the skills that the businesses need. He added that the partner businesses will be critical to the success of the program because they determine the skill set that is needed by the students.

Motion was made by Lloyd Griffin, seconded by Joe Winslow to move forward with an application for a \$1 million Golden Leaf grant application for a STEM Aerospace School for the Northeast.

Discussion followed and Commissioner Griffin said it would be shortsighted on the Board's part to not try to promote and create an economic engine for the students in the community.

Chairman Dixon added that the Mayor met with the North Carolina Board of Education today to discuss the proposal and it was so well-received that the state board would like to turn this concept into a model for other early colleges and STEM schools.

Commissioner Meads asked if there is any information available on the cost. Chairman Dixon said the \$1 million grant would go toward classroom technology, furniture, etc.

Commissioner Perry said either of the high schools could be turned into a STEM school as part of the curriculum.

Commissioner Meads stated that due to the decrease in student population over the last few years there is empty classroom space. He asked what the advantage would be of not using existing school space. Mr. Hinton said this would be a regional school and would draw students from five counties. He stated that he does not believe that students from other counties would attend a STEM school in one of the existing schools in the Pasquotank County School System. Chairman Dixon added that STEM schools are privately funded entities.

The motion to move forward with the application carried unanimously.

Chairman Dixon said the second project being requested for a Golden Leaf grant is an emergency/peaking generator for College of The Albemarle. Chairman Dixon stated that COA has been working with the City of Elizabeth City and has determined that the turnkey cost to install a 60 kW generator is estimated at about \$650,000. The anticipated annual energy savings would be about \$114,000 which COA would utilize to invest in new technology. A secondary benefit of this project is that COA and the Pasquotank County Emergency Management Agency would be able to utilize COA as an emergency shelter. Chairman Dixon said this may not qualify for Golden Leaf funds because the initiative is driven by economics and jobs. He added if this \$650,000 grant should be awarded, Pasquotank County will have to provide a match of \$120,000 which will need to be considered.

Vice-Chairman Joe Winslow stated that he discussed the proposed cost savings with Richard Seymore, a maintenance department employee at COA, and he felt the generator would not save \$114,000 per year, but would save a significant amount of money, perhaps \$80,000 to \$90,000. He said this is something that should be considered because COA's utility costs are outrageous. Interim County Manager Rodney Bunch noted that Mr. Seymore worked with the city to determine a location for the generator if this project moves forward. The location selected for the generator is the shortest distance to existing electrical equipment and would cost less and would provide sufficient energy to power the entire auditorium building in the event of a natural disaster.

Commissioner Sterritt commented that he cannot see any advantage to the county if it disapproves this proposal. He said this is an idea that the Board should approve and see if grant money can be received.

Motion was made by Joe Winslow, seconded by William Sterritt to move forward with the Golden Leaf application in the amount of \$650,000 for an emergency/peaking generator for College of The Albemarle. The motion carried unanimously.

Mr. Bunch noted that the requests for the two projects will need to be submitted to Golden Leaf by October 15. He said if some of the other counties do not agree to request \$200,000 for the STEM School, Pasquotank County will have to apply for additional funds for the STEM School. He added that the total amount the county can request for the two projects is \$1.5 million.

10. APPROVAL OF AMENDMENTS TO RECORDS RETENTION & DISPOSITION SCHEDULE:

The North Carolina Department of Cultural Resources has made two amendments to the previously adopted Records Retention & Disposal Schedule related to Budget, Fiscal and Payroll Records, and Personnel Records that the Board needs to approve.

Motion was made by Lloyd Griffin, seconded by Joe Winslow to approve the amendments to the Records Retention & Disposition Schedule as presented and to authorize the Manager and Chairman to sign the approval page. The motion carried unanimously.

11. APPROVAL OF INFORMATION EXCHANGE AGREEMENT:

The Board considered a proposed Information Exchange Agreement that allows the county, the hospital, and Sentara Healthcare to each exchange certain confidential information as part of the due diligence process. Most of the information will be exchanged between the hospital and Sentara, however the county is a party to the agreement since it is involved in the transaction.

Motion was made by Lloyd Griffin, seconded by Joe Winslow to approve the Information Exchange Agreement as presented. The motion carried unanimously.

12. REPORTS FROM INTERIM COUNTY MANAGER:

Interim County Manager Rodney Bunch reported to the Board that a letter has been received from Michelle Peserik requesting assistance to get the Department of Transportation to name the bridge over the U.S. 17 Bypass at Foreman-Bundy Road in memory of her late husband who was killed during the construction of the bridge while working for Barnhill Construction Company. Mr. Bunch stated that the Department of Transportation's policy for naming roads or bridges will not permit this naming and a response needs to be provided to Ms. Peserik. The Board concurred to follow DOT's guidelines.

Mr. Bunch reported that the Providence Volunteer Fire Department building expansion project is 100% complete.

Mr. Bunch stated that the Corps of Engineers has completed the Planning Assistance Study for which the county obtained a grant. The county and the city also provided matching funds for the study. Mr. Bunch said he would like to schedule a joint workshop with the City Council on November 4 at 2:30 PM for the Corps to make a presentation on the study. The Board concurred to hold the joint workshop on November 4.

Mr. Bunch stated that the EMS Administration Building should be completed within the next couple of weeks. He pointed out that Mr. H.V. Cole donated the building to the county. He asked if the Board would like to have a ribbon-cutting ceremony where it can recognize Mr. Cole for his donation. The Board agreed to do so.

13. CALENDAR:

The Clerk reviewed the calendar of upcoming meetings and events. Chairman Dixon added that several ribbon-cuttings will be held over the next couple of weeks and members of the Board may be called on to represent the county.

14. APPROVAL OF APPOINTMENT TO EAST ALBEMARLE REGIONAL LIBRARY BOARD OF TRUSTEES:

Commissioner Cecil Perry stated that it has been recommended that Mr. Charles Jordan be appointed to the East Albemarle Regional Library Board of Trustees to replace Gwen Wescott. He requested that the Board move forward with the appointment.

Motion was made by Joe Winslow, seconded by Lloyd Griffin to appoint Charles Jordan to the East Albemarle Regional Library Board of Trustees to fill the unexpired term of Gwen Wescott. The motion carried unanimously.

15. REPORTS FROM COMMISSIONERS:

Commissioner Frankie Meads stated that the SPCA has been very successful in its fund-raising and has raised about \$213,000 for its new facility. He said the SPCA also has a link on its web page for those who want to contribute.

Commissioner Lloyd Griffin reported that the Regional Transportation Initiative is still moving forward and planning meetings have been scheduled, one for ferries, and one for road projects.

16. CLOSED SESSION TO DISCUSS A PERSONNEL MATTER:

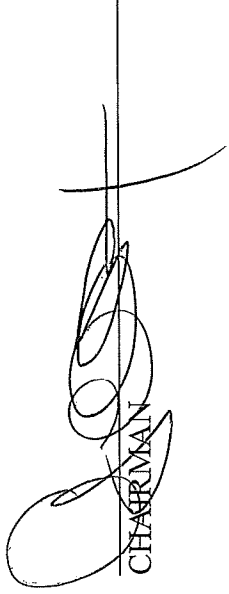
Chairman Dixon asked if there was any further business to come before the Board in Regular Session. There being none, he asked for a motion that the Board enter Closed Session to discuss a personnel matter.

Motion was made by Gary White, seconded by Cecil Perry that the Board enter Closed Session to discuss a personnel matter. The motion carried unanimously.

Upon the end of Closed Session;

Motion was made by Lloyd Griffin, seconded by Gary White that the Board return to Regular Session. The motion carried unanimously.

Motion was made by Gary White, seconded by Joe Winslow to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 8:30 PM.


CHAIRMAN


CLERK TO THE BOARD