

**Meeting Schedule  
Pasquotank County Board of Commissioners  
Monday, January 14, 2019**

4:00 PM - Finance Committee Meeting in Library Community Room  
Appointments Committee - Immediately following Finance in Library Community Room  
7:00 PM - County Commissioners Meeting in Pasquotank County Courthouse

**Commissioner Meeting Agenda Summary**

1. **7:00 PM – Call to Order in Courtroom C**
2. **Invocation**
3. **Pledge of Allegiance to the American Flag**
4. **Amendments to the Agenda**
5. **Public Comments/Public Hearings:**
  - A. **Presentation of Proclamation Honoring 2018 Northeastern High School Football Team**  
 Coach Antonio Moore and the seniors from the 2018 football team will be in attendance to accept the attached proclamation.
  - B. **Annual Trillium Update by Bland Baker**  
 Mr. Baker will be in attendance to present Trillium’s Annual Report to the Board.
6. **Old Business**
7. **Consent Agenda:**
  - A. **Approval of Minutes of December 17, 2018 Commissioner Meeting**
  - B. **Approval of Tax Releases and Refunds**  
 The Finance Committee has recommended approval of the following tax release and solid waste fee release:

**Tax Releases**

		County	City
1.	Taylor Renae Lane	184.75	

**Solid Waste Fee Releases**

		Parcel ID #	Reason for Release
1.	M. H. Stevenson, Jr.		Vacant

C. Approval of Budget Amendment:

The Finance Committee has recommended approval of the following budget amendments:

Ag Ext

Increase	013.0550.4839.00	Miscellaneous Revenue	750.00
Increase	013.6110.5251.00	Gas & Oil	750.00

D. Approval of Family Subdivision Request FS 19-01 by Linda Bateman for Daphne Wemmering

Staff recommends approval of Family Subdivision request FS 19-01 by Linda Bateman. Ms. Bateman has applied to create a 2.65 acre gift lot for her daughter, Daphne Wemmering, in accordance with Article 5, Section 303 of the Pasquotank County Subdivision Ordinance. A total of 25.38' feet of road frontage is provided to the proposed parcel off of Meadstown Road in Nixonton Township. A birth certificate has been provided as documentation that the plat qualifies as a family subdivision and a septic evaluation has been completed by Albemarle Regional Health Services. Staff advises that this request meets the minimum requirements for a family subdivision and recommends approval.

E. Approval of Resolution for the Addition of Pointe Vista Drive into the NCDOT Secondary Road System

The Waters at Sunset Pointe Homeowners Association requests approval of the attached resolution for Pointe Vista Drive to be accepted into the State maintenance system. Pointe Vista Drive serves all 98 residential lots within The Waters at Sunset Pointe subdivision. This subdivision was originally developed in 2002, but has not previously had enough occupied homes to be considered for addition by NCDOT. Staff recommends approval of this request.

F. Approval of Amendment to Economic Development Commission Bylaws

Christian Lockamy, Director of Elizabeth City/Pasquotank County Economic Development, has requested the Board adopt the attached resolution which amends the EDC's bylaws to allow another organization's representative to attend the EDC meetings in place of the ex officio board members. The City Council adopted this change on December 10, 2018.

8. New Business

9. County Manager's Reports

10. Internal and External Committee Reports and Proposals

11. County Attorney's Reports

12. Adjournment