

**Meeting Schedule
Pasquotank County Board of Commissioners
Monday, January 13, 2020**

3:00 PM - Work Session – Water & Sewer Master Plan in Library Community Room

4:00 PM - Finance Committee Meeting in Library Community Room

Immediately following Finance – Board Appointments Committee

6:00 PM - County Commissioners Meeting in Pasquotank County Courthouse

Commissioner Meeting Agenda Summary

1. **6:00 PM – Call to Order in Courtroom C**
2. **Invocation**
3. **Pledge of Allegiance to the American Flag**
4. **Amendments to the Agenda**
5. **Public Comments/Public Hearings:**
 - A. **Presentation of Proclamation Honoring 2019 Northeastern High School Football Team**
Coach Antonio Moore and the seniors from the 2019 football team will be in attendance to accept the attached proclamation.
6. **Old Business:**
 - A. **Consideration of Appointment to Board of Zoning Adjustments**
At the last meeting, the Board approved the nomination of Dana Cobbs for appointment to the Board of Zoning Adjustments. The Board can vote to appoint Ms. Cobbs or can nominate someone else for the position. A copy of her application was previously provided to the Board.
7. **Consent Agenda:**
 - A. **Approval of Minutes of December 2, 2019 Commissioner Meeting**
 - B. **Approval of Lease Extension with Medical Services of America for Space Located at Edgewood Center**
Staff is recommending the Board approve a proposed 1-year lease extension agreement between Pasquotank County and Medical Services of America for office space at 1407 Parkview Drive. The conditions of the lease will remain the same.
 - C. **Adoption of Proclamation Proclaiming January 2020 as National Radon Action Month**
The North Carolina Department of Health and Human Services has requested the Board adopt the attached proclamation, which proclaims January 2020 as National Radon Action Month in Pasquotank County.

- D. Economic Improvement Council Anti-Poverty Plan
The North Carolina Administrative Code requires that each Community Services Block Grant (CSBG) recipient submit its Community Anti-Poverty Plan (grant application) to each County Commissioner Board that it serves. Ms. Lillian Dance from the Economic Improvement Council has provided a copy of the total 2020 grant application for information purposes, and as notification of their intent to apply for the funds by the February 14, 2020 deadline.

8. **New Business:**

- A. Consideration of Appointments to Boards and Committees
- B. Consideration of Petition for Addition of Roads in Copperfield Subdivision to the State System for Maintenance
Enclosed is a petition from the developers of Copperfield Subdivision requesting the addition of Becca Dr., Wiley Dr., and Sylvan Ct. to the State System. The length of each road and the number of occupied homes is listed on the petition beside the road names.

In 2012, the Board requested Sylvan Court be added to the State System, but was found to not be eligible at that time. NCDOT has advised that Sylvan Court is now eligible to be added. NCDOT has requested resolutions from the County be no older than a year, and therefore a new resolution is required. If the Board recommends approval of the road additions, it will need to adopt a resolution requesting that the Department of Transportation determine whether the roads meet DOT's requirements for addition to the state system.

- 9. **County Manager's Reports**
- 10. **County Attorney's Reports**
- 11. **Internal and External Committee Reports and Proposals**
- 12. **Adjournment**