

**PASQUOTANK COUNTY, NORTH CAROLINA
AUGUST 17, 2015**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, August 17, 2015 in Courtroom C in the Pasquotank County Courthouse.

MEMBERS PRESENT:

Joseph S. Winslow, Jr., Chairman
Cecil Perry, Vice-Chairman
Jeff Dixon
Lloyd E. Griffin, III
Dr. William R. Sterritt
Frankie Meads
Bettie J. Parker

MEMBERS ABSENT:

None

OTHERS PRESENT:

Rodney Bunch, County Manager
R. Michael Cox, County Attorney
Sheri Small, Finance Officer
Karen Jennings, Clerk to the Board

Chairman Winslow called the meeting to order at 7:00 PM. Commissioner Lloyd Griffin gave the invocation and Commissioner William Sterritt led in the Pledge of Allegiance to the American Flag.

1. AMENDMENTS TO THE AGENDA:

Chairman Winslow asked if there were any amendments to the agenda. Vice-Chairman Cecil Perry requested that the following recommendations from the Finance Committee be added to the consent agenda: 1) Approval of tax releases, refunds and solid waste fee releases; 2) Approval of budget amendments; 3) Approval to transfer \$296,612 of the county's 2015-16 ECPPS capital outlay appropriation from the Sheep-Harney Tuck Pointing Project to the 2014-15 Northeastern High School Gym HVAC project; 4) Approval to donate 13 old fire helmets and 11 pairs of old fire boots from the Weeksville VFD to the fire protection program at Pasquotank County High School; 5) Approval to hire Alex Rich who is a realtor and a broker to set a valuation on the county's building in the Camden Medical Park; and 6) Approval to sell Karen Jennings her county-issued iPad for \$1 upon her retirement. Vice-Chairman Perry requested that the following recommendation from the Finance Committee be added to new business: Approval to provide up to \$3,000 in financial support toward the InnovateNC Grant application.

Motion was made by Cecil Perry, seconded by Jeff Dixon to approve the amendments to the agenda as presented. The motion carried unanimously.

2. APPROVAL OF CONSENT AGENDA:

The Board considered the following consent agenda:

- a. *Approval of Minutes of August 3, 2015 Commissioner Meeting*
 - b. *Approval of Tax Releases, Refunds and Solid Waste Fee Releases*
- The Finance Committee has recommended approval of the following tax releases, refunds and solid waste fee releases:

Tax Refunds:

	County	City
1. First Citizens Bank & Trust	110.20	
2. First Citizens Bank & Trust	151.20	
3. First Citizens Bank & Trust	289.80	
4. First Citizens Bank & Trust	217.36	
5. Samuel L. Ownley Lf. Est.	144.00	
6. Samuel L. Ownley Lf. Est.	288.00	
7. Bald II LLC	2,245.80	1,891.20
8. David Barclift	347.50	
9. First Citizens Bank & Trust	110.20	
10. First Citizens Bank & Trust	217.36	

11.	James T. & Barbara N. Fletcher	144.00
12.	Roy Tadlock Heirs	341.84
13.	Jordan Company Inc.	351.85 273.25
14.	Granada Johnson	488.14 352.96
15.	Herbert L. Jr. & Brenda J. Johnson	411.00
16.	Earl L. & Berdie W. Lamb	227.08 133.12
17.	Anne H. Murray	2,255.68 1,899.52
18.	Anne H. Murray	2,221.48 1,870.72
19.	Fred Sr. & Emma Jean Ploeger	408.88
20.	Linwood Carlton & Izzetta B. Price	411.00 288.00
21.	Mary E. Bechstein	578.58 429.12
22.	Hearndon Stockbridge Builders LLC	3,894.24 3,279.36
23.	Carolyn Akers Stant	496.50
24.	Melvin A. Sr. & Marie White	696.52 483.11
25.	Linda Wright Lenau	1,099.32
26.	Annie Ray Oden	326.04 274.56
27.	Marlo & Melissa White Greene	189.24 159.36
28.	Gail Windsor & Josann G. Harrell	371.10 254.40
29.	BB&T North Carolina 6097401	292.71 246.50
30.	Wilco Hess LLC	1,386.32 1,167.42
31.	Wilco Hess LLC	1,765.25 1,486.53
32.	Kelly Rentals Inc.	344.09 289.76
33.	Roscoe & Linda T. White	199.88
34.	Tascero Dev. Inc.	2,468.84
35.	Kolt Talmadge Winslow	688.16
36.	James T. Fletcher	144.00
37.	Raymond Jr. & Blanche Brown	599.24
38.	Raymond Jr. & Blanche Brown	599.24
39.	Garland Ray Anderson Jr.	1,181.50
40.	Booker T. Walton Lfe. Est.	476.88
41.	Glenn A. Goin Jr. & Rose C. Spence	411.00
42.	Richard M. Mansfield III & Shelby H. Mansfield	850.04
43.	Cathy & Marlene T. Feidstein	192.88
44.	Debra T. Jones	625.30
45.	Fed. Nat'l Mort. Assoc.	555.56 467.84
46.	Richard M. White	144.00
47.	Marshall S. Redding	1,295.40
48.	Daniel H. & Jessica Lynam	848.16

Refunds:

1.	Marlo & Melissa White Greene (2011)	164.92	123.69
2.	Marlo & Melissa White Greene (2012)	164.92	123.69
3.	Marlo & Melissa White Greene (2013)	167.58	123.69
4.	Marlo & Melissa White Greene (2014)	189.24	153.14
5.	Garland Ray Harris, Jr.	1,181.80	
6.	Benjamin Tyler Holt	199.50	
7.	David Michael Whaley	114.98	95.34
8.	Cecil Douglas & Linda Temple	328.19	

Solid Waste Fee Releases:

OWNER'S NAME	PARCEL ID NUMBER	REASON FOR RELEASE
Gerald Edwards	P31-22	Vacant 5 years
Rosetta Marie Felton Etal	P122A-122	Vacant since 2013
Rosma S. James & Robert K. Skinner	26-A-6	Vacant since 2005
Novella C. Johnson	44-H-1	Vacant since 2009
Novella C. Johnson	44-H-2	Vacant since 2009
Novella C. Johnson	44-B-42	Vacant since 2009
Novella C. Johnson	P145-23	Vacant since 2009
Elizabeth S. Overton Lfe. Est.	P98-16	Vacant since 2012
William Parker & Vickie Long	P96-45	Vacant since 2006
James Poole Heirs	P64-60	Vacant for 15 years
Janice & Hattie Poole	P95-21	Vacant since 2005
Edward White III	P11-35	Vacant 10+ years
Luther & Judith Williams	P80-79	Vacant since 2011
William David Reid	P35-9	Vacant since 2011

Booker T. Walton Lf. Est.	P59-10	Vacant since 2013
Evelyn Banks	P136-22	Vacant since 2010
CFB Holdings LLC	P90-33	Vacant since 1992
CFB Holdings LLC	P90-30	Vacant since 2012
CFB Holdings LLC	3-C-4	Vacant since 2005
Gladys T. Daniels	P127-14	Vacant since 2013
Dilver Javier Portillo Enamorado	5-A-1	Vacant since 2013
Benjamin & Eva Franklin LE	P58-16	Vacant since 2012
Mary Elizabeth Gibson	P63-4	Vacant since 1992
Johnetta H. Griffin	26-A-42	Vacant since 2012
Lena Dixon James	28-D-7	Vacant since 2010
Willie S. & Paula M. Keith	P120-215	Vacant since 2004
Thornton Jordan Heirs	P112-62	Vacant since 10+ years
Adrian H. & Reva H. Mizelle	P142B-89	Vacant since 2007
Evelyn R. Poole Etal	P98-15	Vacant since 1994
Charlie E. Price	P98-3	Vacant since 2013
C.E. & Blanche Price	50-B-16	Vacant since 2013
C.E. & Blanche Price	32-H-12B	Vacant since 2004
C.E. & Blanche Price	55-E-25, 26	Vacant since 2013

c. Approval of Request to Fund COA Boiler Replacement

The Finance Committee has recommended that the Board authorize the use of \$85,000 that was included in the 2015-16 COA budget appropriation for a new chiller to instead install two new boilers in C-Building at a cost of \$120,700. The Finance Committee also recommended the appropriation of an additional \$26,600, which along with COA's \$9,100 will complete replacement of the boilers.

d. Approval of Funding for Albemarle Senior Games

The Finance Committee has recommended that the Board approve an appropriation of \$250 to help defray operational costs for the 2016 Albemarle Senior Games.

e. Approval of Economic Incentive Program for Landowners along the Little River

The Finance Committee has recommended that the Board approve an economic incentive program for landowners along the Little River who voluntarily agree to place a 300 foot buffer on their swamp/forest land along the river into a conservation area. As long as the landowner agrees to not disturb the area by acts such as cutting the timber, the county will give the landowner an economic incentive in the amount of the taxes that would be paid for the area in conservation. It is anticipated that this economic incentive program would cost the county approximately \$1,000 annually.

f. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

COA			
Decrease	010.6900.5991.00	Contingency	15,233.00
Decrease	010.6600.5640.01	Forestry	11,367.00
Increase	010.5920.5636.00	Capital Outlay	26,600.00
Landfill			
Decrease	065.7425.5960.01	Capital Reserve	52,398.00
Increase	065.7420.5183.00	Health Insurance	52,398.00
Schools			
Increase	010.0991.4991.00	Fund Balance Appropriated	779,217.00
Increase	010.5910.5636.00	Education-Capital Outlay	779,217.00

g. Approval of Transfer of ECPPS Capital Outlay Appropriation

The Finance Committee has recommended that the Board approve a request from the Board of Education to transfer \$296,612 of the county's 2015-16 capital outlay appropriation from the 2015-16 Sheep-Harney Tuck Pointing Project to the 2014-15 Northeastern High School Gym HVAC Project. The transfer will replace the 2014-15 transfer from capital outlay to current expense to avoid a pending Low Wealth funding supplanting issue.

- h. Approval to Donate Fire Helmets and Boots to Pasquotank County High School*
The Finance Committee has recommended that the Board declare as surplus 13 old fire helmets and 11 pairs of old fire boots from the Weeksville Volunteer Fire Department and authorize that they be donated to Pasquotank County High School for its fire protection program.
- i. Approval to Hire Realtor to Establish a Valuation on Camden Medical Park Building*
The Finance Committee has recommended that the Board hire Alex Rich who is a realtor and broker to establish a valuation on the county's building in the Camden Medical Park.
- j. Approval to Sell IPad to Karen Jennings*
The Finance Committee has recommended that the Board approve selling Karen Jennings her county IPad for \$1 upon her retirement.

Motion was made by Lloyd Griffin, seconded by Cecil Perry to approve the Consent Agenda as amended. The motion carried unanimously.

3. APPROVAL OF TRUSTEES FOR NEWLAND VOLUNTEER FIRE DEPARTMENT FIREMEN'S RELIEF FUND:

The Newland Volunteer Fire Department has requested that two trustees of the fire department's Firemen's Relief Fund that were Commissioner appointees be replaced. It is requested that Robert Hewitt and John Spence be replaced with James Bailey and Steve Chesson. Mr. Bailey is currently the safety officer for the fire department and Mr. Chesson is president of the department.

Motion was made by Lloyd Griffin, seconded by Cecil Perry to approve the appointment of James Bailey and Steve Chesson to replace Robert Hewitt and John Spence as trustees for the Newland Volunteer Fire Department's Firemen's Relief Fund. The motion carried unanimously.

4. APPROVAL OF UP TO \$3,000 IN FINANCIAL SUPPORT FOR INNOVATE NC GRANT APPLICATION:

The Board considered a recommendation from the Finance Committee to approve up to \$3,000 in financial support for the InnovateNC grant application.

Motion was made by Jeff Dixon, seconded by Bettie Parker to approve up to \$3,000 as a match for the InnovateNC grant proposal.

Discussion followed and Commissioner Lloyd Griffin said he believes Mr. Haddad and Mr. Goodson should have asked for participation by other counties in order that Pasquotank County's contribution would not be so great.

Commissioner Frankie Meads agreed that others besides Pasquotank County and Elizabeth City should have been asked to participate because they would benefit just as much as Pasquotank County would.

The motion carried by a five to two margin with Commissioners Meads and Griffin voting against the motion.

5. REPORTS FROM COMMISSIONERS:

Commissioner Meads reported that a week ago a hearing was held in Raleigh about the 24 bedroom house being constructed in Currituck County. He said there was nothing in the code to prohibit the use of the house as a single-family dwelling. He stated that the committee has chosen to take a look at those types of houses which are called hybrid houses. He said there has been a lawsuit and the judge has ruled in favor of the developer doing what he is doing. He stated that the house does not meet some of the commercial standards of the Department of Insurance.

Commissioner Jeff Dixon reported that the ribbon-cutting for the Northeast Academy for Aerospace and Advanced Technology will be held on August 31 at 9:00 AM. He said he hopes everyone will be able to attend. Commissioner Dixon said he understands that tonight's meeting is the Clerk's last meeting after 30 years. He commended her for her time and service to the county.

Commissioner Parker said she would also like to thank the Clerk for her helpfulness and patience since she has been a County Commissioner. She reported that she and the County Manager were servers for a lunch for Coast Guard personnel on August 4. She said it went well and the Coast Guard personnel were very appreciative. She advised that the Northern Regional Advisory Board will meet on September 3 in Ahoskie and she will provide a report on the meeting at the next Commissioner meeting. She stated that she will be representing the county at a ribbon-cutting for Nestlerode Orthopedics this Thursday at 5:00 PM.

Commissioner Griffin said in his business trade he has worked with the individual who is responsible for the county's voting machines. He stated that he informed him that the county's scan machines should be good for another six to eight years which should save some money for the county. He said throughout the region DOT is completing paving and drainage projects through the RPO which has been designated as part of the process. He stated that he believes there is still a lot of misunderstanding regarding how the STI process works and how the state has reconfigured the road prioritization process. He said there is still a question regarding how the proposed new Interstate 40 corridor is going to be able to move up in the STI unless the Governor's \$2.8 billion ConnectNC bond proposal passes. Commissioner Griffin reported that the Workforce Development Board is being re-developed under the new guidelines and he hopes the director can soon present an update to the Board of Commissioners on their proposed plans for the upcoming year. He stated that last week the Airport Authority met to discuss the reassignment of the DRS lease to the Coast Guard and how that will impact the growth of the Coast Guard's presence in the community. Commissioner Griffin said it has been a pleasure working with Karen Jennings as Clerk to the Board and he is thankful that she has been a part of the Board for all these years.

Vice-Chairman Perry said he would also like to thank Karen Jennings for the many things she has done for the Board and he is very proud to have had the opportunity to work with her. Vice-Chairman Perry advised that the Solid Waste Committee will be meeting this Thursday at 9:30 AM and if anyone has questions or comments, he would invite them to attend the meeting and ask their questions. He stated that the Solid Waste Director has done a great job and Pasquotank County's solid waste program has been recognized as being one of the best in the state. Vice-Chairman Perry reported that the P.W. Moore High School Class of 1965 recently held a class reunion and he had the opportunity to speak to the group. He said he spent the last week in New Orleans, Louisiana with General Hawthorne Proctor who is the only two-star general he is aware of from Pasquotank County. He stated that sometimes the county needs to advocate for the great people in the community who are not being recognized.

Chairman Winslow stated that he would like to see General Proctor come before and address the Board sometime when arrangements can be made. He said General Proctor is a wonderful gentleman whom he has had the opportunity to meet in the past. He stated that it would be nice to bring him here and make an issue that he grew up in this area, has accomplished so much, and is an inspiration for us all.

Chairman Winslow reported that last week he, the County Manager and the Economic Developer went to Raleigh and met with Representative Steinburg, Senator Cook and House Transportation Committee Chairman Torbett to discuss the Foreign Trade Zone. He said representatives from Camden and Currituck also attended the meeting and the emphasis was on expanding the Foreign Trade Zone out of Norfolk. He stated that this area has always been limited by infrastructure and it looks like now things are coming together for our area. He said he believes Highway 17 from the Virginia line to Hertford needs to be improved to interstate standard which would be a positive thing. He stated that a major improvement has been made in the hospital through its lease to Sentara, a \$5 billion organization. He said other improvements are also being made for the area. He explained that a Foreign Trade Zone to include Pasquotank County and Elizabeth City could bring a lot of benefits to the community. He added that he is excited about the opportunities it could bring to the citizens of Pasquotank County. He noted that those attending the meeting felt that they had accomplished something when they left the meeting. Chairman Winslow thanked Clerk to the Board Karen Jennings for her assistance and service. He said the Board will really miss her, but hopes she will enjoy her retirement.

6. ECONOMIC DEVELOPMENT UPDATE:

Chairman Winslow called on Economic Developer Wayne Harris to give an update on economic development activities. Mr. Harris explained that the Coast Guard is acquiring the DRS hangars which will largely remove the risk of ever losing the C130 work to another community at

contract renewal time. He said this is an enormous investment by the Coast Guard and from now on there will be no question where the work will be done. He stated that he hopes this will pave the way for some expansion at the base.

Mr. Harris said Chairman Winslow has already reported on the meeting in Raleigh with House Transportation Committee Chairman John Torbett to discuss the Foreign Trade Zone. He stated that he was extremely impressed with the way Joe and Henri McClees facilitated that meeting. He added that he felt it was a very productive meeting and there appears to be strong support on the Virginia side.

Mr. Harris advised that there have been two personnel changes with Electricities and Chesapeake & Albemarle that have been helpful to him. He said Carl Rees is the Electricities new economic developer and is covering events he has not been able to attend. He stated that Jim Krach is the new marketing manager for Chesapeake & Albemarle and he spent an entire day touring the area and familiarizing himself with the properties that have rail access in Elizabeth City.

Mr. Harris stated that a groundbreaking ceremony for Amazon Wind Farm US East was recently held featuring the Governor. He said getting the Amazon brand on the site is very positive. He reported that Hobby Lobby will have a soft opening on August 21 and an official ribbon-cutting on August 24. He pointed out that Hobby Lobby pays \$11 an hour for part-time employees and \$15 an hour for full-time employees. He said they are closed on Sundays and will close at 8:00 PM the other days so that their workers can go home and spend time with their families. He said this is a huge win for Pasquotank County to have an employer that pays well and has a very family friendly work schedule for its employees. Mr. Harris reported that Lidl, a German grocery chain will open a 30,000 square foot grocery store beside 7-11 by Stockbridge. He said the store has limited inventory, private labels and good prices. Mr. Harris said the Southern Hotel and Weatherly Building are under contract and the former Hurdle Hardware Building has been sold and will become 10 apartments and 5,500 feet of retail space.

Mr. Harris said a project that he would like to start based on some interesting information he has seen about companies experiencing water shortages in different parts of the country is to get together with the GIS Coordinator and inventory and map all the sites in the county that have access to water from the county's RO plant. He would then start marketing these areas nationally as other areas of the country are experiencing water shortages and are not as attractive to business and industry.

Mr. Harris noted that Vice-Chairman Perry had mentioned giving recognition to all of the people who had gone through the Elizabeth City-Pasquotank School System who had gone on to be very successful people. He said he has had this conversation with Elizabeth Duncan Hawker who is the physician recruiter at the hospital and he is working with her to essentially develop a list of people who have accomplished much who have graduated from the school system. He stated that they are also pairing physicians they are trying to hire with people in the community who have kids in the school system who are quite happy with the performance of their kids and what they are learning. He added if this is any indication of the job Sentara is doing, it is very impressive. He noted that Sentara is working very hard to bring general practitioners and specialists they currently do not have to the area.

Chairman Winslow stated that all the items reported on by Mr. Harris are very positive and he can see that things are coming together for Pasquotank County and great opportunities are ahead.

7. CLOSED SESSION PER N.C.G.S. 143-318.11(a)(1) TO PREVENT THE DISCLOSURE OF INFORMATION THAT IS NOT A PUBLIC RECORD, PER N.C.G.S. 143-318.11(a)(4) TO DISCUSS MATTERS RELATING TO THE LOCATION OR EXPANSION OF BUSINESS OR INDUSTRY IN THE COUNTY, AND PER N.C.G.S. 143-318.11(a)(3) TO PRESERVE THE ATTORNEY CLIENT PRIVILEGE AND TO DISCUSS PASQUOTANK COUNTY V. CITY OF ELIZABETH CITY:

Chairman Winslow asked if there was any further business to come before the Board in Regular Session. There being none, he asked for a motion that the Board enter Closed Session to prevent the disclosure of information that is not a public record, per N.C.G.S. 143-318.11(a)(4) to discuss matters relating to the location or expansion of business or industry in the county, and per

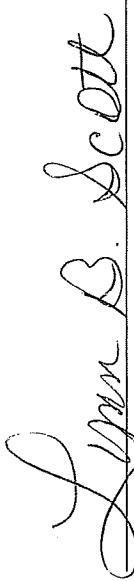
N.C.G.S. 143-318.11(a)(3) to preserve the attorney client privilege and to discuss Pasquotank County v. City of Elizabeth City.


Motion was made by Jeff Dixon, seconded by Cecil Perry that the Board enter Closed Session per N.C.G.S. 143-318.11(a)(1) to prevent the disclosure of information that is not a public record, per N.C.G.S. 143-318.11(a)(4) to discuss matters relating to the location or expansion of business or industry in the county, and per N.C.G.S. 143-318.11(a)(3) to preserve the attorney client privilege and to discuss Pasquotank County v. City of Elizabeth City. The motion carried unanimously.

Upon the end of Closed Session;

Motion was made by Cecil Perry, seconded by Jeff Dixon that the Board return to Regular Session. The motion carried unanimously.

Motion was made by Cecil Perry, seconded by Jeff Dixon to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 8:35 PM.


CLERK TO THE BOARD


CHAIRMAN