

**PASQUOTANK COUNTY, NORTH CAROLINA  
JUNE 18, 2018**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, June 18, 2018 in Courtroom C in the Pasquotank County Courthouse.

**MEMBERS PRESENT:** Cecil Perry, Chairman  
Dr. William R. Sterritt, Vice-Chairman  
Jeff Dixon  
Lloyd E. Griffin, III  
Joseph S. Winslow, Jr.  
Frankie Meads  
Charles H. Jordan

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Sparty Hammett, County Manager  
Sheri Small, Finance Officer  
David Smithson, Water Superintendent  
Lynn Scott, Clerk to the Board

The meeting was called to order at 7:00 PM by Chairman Cecil Perry. Commissioner Charles Jordan gave the invocation and Commissioner William Sterritt led in the Pledge of Allegiance to the American Flag. Vice-Chairman Sterritt noted that we are four days removed from Flag Day. He asked that everyone remove their hats. Chairman Perry thanked members of the audience for coming out and participating in tonight's meeting. He asked that everyone respect one another.

**1. AMENDMENTS TO THE AGENDA:**

Chairman Perry asked if there were any amendments to the agenda. Vice-Chairman Bill Sterritt requested that the following recommendations from the Finance Committee be added to the consent agenda: 1) Authorization of \$102,000 capital reserve fund transfer in the 2018-19 budget to allow the County Manager to proceed with retaining The Soundside Group to implement technology upgrades related to cyber security, disaster recover, and system performance; and 2) Approval of budget amendments approved at today's Finance Committee meeting.

Motion was made by Lloyd Griffin, seconded by Jeff Dixon to approve the amendments to the agenda as presented. The motion carried unanimously.

**2. PUBLIC COMMENTS ON AMENDMENTS TO ANIMAL CONTROL ORDINANCE:**

Chairman Perry opened the floor for comments regarding the proposed amendments to the Animal Control Ordinance.

Chairman Perry recognized Brenda White of 1336 School House Road. Ms. White said she wants our dogs taken care of, but she is concerned with the wording used to describe the required shelters. She said a lot of dog houses are just as efficient as, or even more so than "four-sided" dog houses. She said she is also concerned with the costs associated with enforcing the ordinance.

Chairman Perry informed the audience that the Board does not plan to vote on the amendments at this time. He said the ordinance will be referred back to the Special Projects Committee for further review.

Chairman Perry recognized Dave Whitmer of 115 Troy Drive. Mr. Whitmer stated that he comes tonight expressing his support of the Board approving the amendments to the animal welfare ordinance. He said the amendments allow for the most basic care and protection for household pets and should not be an undue hardship on pet owners. He stated that without sufficient ordinances, law enforcement's hand are tied and cannot remediate dire situations in which animals are being treated inhumanely and cruelly.

Chairman Perry recognized Bobby Harris of 291 Belcross Road, Camden. Mr. Harris said he is the President of the Albemarle Houndsmens Association. He stated that the state already provides laws to take care of dogs and feels they are adequate. He feels there is coordination

between the four or five counties that have recently amended their ordinances. He noted that the north end of Pasquotank County has over 300 dogs that are housed in barrels. He feels they are sufficient and many of them are better than most dog houses. The Houndsmen prefer no ordinances in addition to the state ordinance.

Chairman Perry called on L.E. White of 1336 School House Road. Mr. White stated that NCGS 19A-20 specifically addresses adequate housing, feeding, watering, and welfare of animals. It also gives Animal Control the right to seize an animal if he feels it is unjustly treated or an individual can go to the magistrate and obtain a warrant and the animal can be seized. He said what concerns him the most is the wording used to describe the required shelter. He added that there is also wording that says an animal must be brought in when it reaches a certain temperature. He feels as long as the animal has shade where it can get out of the heat, as well as fresh water and food, this should not be required.

Chairman Perry recognized Doug Temple of 1273 Lynch Road. Mr. Temple thanked the Board for sending the ordinance back to the Special Projects Committee to make a wrong right.

Chairman Perry recognized Mike Pritchard of 876 Wellfield Road. Mr. Pritchard thanked the Board for their prayer and pledge prior to the meeting. He said he opposes the amendments. Prior to retiring, he said he worked in local law enforcement his entire career, and is familiar with laws. He feels there are plenty of laws on the books, and no additional ones are need. He added that we just need to enforce what we already have.

Chairman Perry recognized Betsy Meads of 2008 Johnson Road. Ms. Meads said Sections 5.01 A – Cruelty to Animals and 5.01 B – Failure to Provide Food, Water, Shelter, and Veterinarian Care are too broad in the proposed ordinance. Its definition of animals includes every living vertebrate. She said it is time the government quits dictating laws that cannot be enforced and that are unreasonable. She noted that elderly people cannot afford vet bills or vigorously exercise their pets. She asked that the Board please reconsider at least the broadness of the proposed ordinance.

Chairman Perry recognized Patricia Sterritt of 1696 Nixonton Road. Ms. Sterritt said most everything she had to say has been covered except a couple of small points. She understands the expense of owning pets, but if it is a hardship such that they cannot do it, they may have to make arrangements for their animals. She said expense is not an excuse for neglecting the basic care of animals. They deserve shelters from the elements, food, water, and vet care. She stated that it is unfortunate that we need laws for certain things in our society, but there are a few people who neglect or even choose to hurt animals. If they slip through the cracks, then all the laws in the world are not helping. She is impressed by the people who reviewed the ordinance and identified some gaps between what the state covers and a few things that fell through when they are trying to enforce it. She trusts the SPCA, the County Attorney, and the Sheriff's Office and she does not think they are making things up. She would like to see something done so that we are not without recourse.

Buddy Harris of 204 Pasquotank Station Road said he opposes the barrel ordinance. He said he did a poll in the southern part of the county and there are probably 200-250 barrels used as housing in the Salem Township. He said he frames the barrels up with PVC at his kennel, and provides adequate bedding in the winter time. He also provides fans in the summer time. He said when the term barrel is used a lot of people are being misled. He feels they are plenty sufficient.

### **3. PUBLIC HEARING ON FISCAL YEAR 2018-19 COUNTY BUDGET AND ADOPTION OF BUDGET ORDINANCE:**

Chairman Perry declared the meeting to be a public hearing on the proposed County budget for fiscal year 2018-19. He asked if anyone would care to comment on the proposed budget. There being no comments, the public hearing was closed.

Motion was made by Lloyd Griffin, seconded by Joe Winslow to approve the FY 2018-19 budget as proposed. The motion to adopt the proposed FY 2018-19 budget and the following Budget Ordinance passed unanimously.

**BUDGET ORDINANCE  
FISCAL YEAR 2018-2019**

**BE IT ORDAINED THIS 18th DAY OF JUNE, 2018 BY THE BOARD OF COMMISSIONERS OF PASQUOTANK COUNTY, NORTH CAROLINA:**

**I. GENERAL FUND**

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the General Fund for the operation of county government and its activities for the fiscal year beginning July 1, 2018 and ending June 30, 2019, in accordance with the chart of accounts heretofore established for this county:

Governing Board.....	\$ 97,572
County Manager .....	290,345
Personnel/Payroll.....	118,382
Finance Department .....	322,850
Data Processing.....	364,430
Tax Administration .....	652,996
County Attorney .....	204,285
Court Facilities .....	50,000
Elections Board.....	224,180
Register of Deeds .....	257,257
Public Buildings .....	1,456,125
Health & Social Services Building .....	233,440
Non-Departmental.....	299,275
Sheriff's Department .....	3,731,344
School Resource Officers .....	327,127
Jail .....	2,662,764
Central Communications.....	1,432,992
Emergency Management.....	149,430
Central Fire Department.....	483,799
Intercounty Fire Department .....	67,850
Newland Fire Department .....	73,550
Weeksville Fire Department .....	65,900
Providence Fire Department .....	95,100
Nixonton Fire Department .....	46,018
Building Inspector .....	265,427
Emergency Medical Services.....	5,025,062
Animal Control .....	269,058
Planning Department .....	147,132
Geographic Information Systems .....	127,203
Economic Development .....	1,317,072
Cooperative Extension Service .....	235,415
Soil & Water Conservation .....	100,201
Public Health.....	234,099
Public Schools .....	13,964,000
College of The Albemarle.....	2,160,000
Parks & Recreation & Senior Center .....	1,156,532
Special Appropriations:	
-Miscellaneous.....	470,108
-Contribution to:	
Public Assistance Fund .....	3,404,503
Pasquotank Library Fund.....	607,058
Reappraisal Reserve .....	40,000
Contingency.....	50,000
Debt Retirement.....	<u>4,921,856</u>
 TOTAL GENERAL FUND	 \$ 48,201,737

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Ad Valorem Taxes .....	\$22,735,500
Motor Vehicle Tax.....	2,393,600

Sales Tax 1%.....	4,000,000
Sales Tax ½%.....	4,043,413
Sales Tax ¼%.....	600,000
Land Transfer Tax.....	900,000
Franchise Fees.....	180,000
Wine & Beer Tax.....	95,000
Lottery Fund.....	400,000
Inspection Fees.....	65,000
Recording Fees.....	190,000
Documentary Stamps.....	110,000
Interest on Investments.....	115,100
ABC Store Revenue.....	180,000
EMS Revenue from Services.....	3,200,000
Revenue – Sentara Albemarle Hospital.....	450,000
Rent Revenue.....	1,534,943
Loan Proceeds.....	2,891,845
Other Revenue.....	3,553,476
Fund Balance Appropriated.....	<u>563,860</u>
 TOTAL GENERAL FUND.....	 \$48,201,737

**II. SOCIAL SERVICES FUND**

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Social Services Fund for administration of and payments to recipients of public assistance for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Administration.....	\$ 6,975,297
Special Assistance.....	455,984
Foster Care.....	77,500
Adoption Assistance.....	58,725
Crisis Intervention.....	168,379
Low Income Energy Assistance.....	168,379
Other.....	<u>72,480</u>
 TOTAL SOCIAL SERVICES FUND.....	 \$ 7,976,744

SECTION 2 – REVENUES: It is estimated that the following revenues will be available to the Social Services Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Federal and State Grants & Other Sources.....	\$ 4,572,241
Contribution from General Fund.....	<u>3,404,503</u>
 TOTAL SOCIAL SERVICES FUND.....	 \$ 7,976,744

**III. LIBRARY FUND**

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Library Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Operating Expenses.....	\$ 679,608
 TOTAL LIBRARY FUND.....	 \$ 679,608

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the Library Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Fees & Fines.....	\$ 13,000
Copies.....	8,500
Interest.....	300
Contribution from Pasquotank County General Fund.....	607,058
Fund Balance Appropriated.....	50,000
Misc. Revenue.....	<u>750</u>
 TOTAL LIBRARY FUND.....	 \$679,608

**IV. CAPITAL RESERVE FUND**

**SECTION 1 – APPROPRIATIONS:** The following amounts are hereby appropriated in the Capital Reserve Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Capital Reserve .....	\$ 887,600
Reserve – Commerce Park .....	10,450
Reserve – Landfill.....	403,000
Reserve – Rec Fees.....	<u>14,000</u>
<b>TOTAL CAPITAL RESERVE FUND</b>	<b>\$ 1,315,050</b>

**SECTION 2 – REVENUES:** It is estimated that the following revenues will be available in the Capital Reserve Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Interest Earned.....	\$ 5,000
Fund Balance Appropriated .....	1,206,421
Transfer from Solid Waste.....	100,000
Miscellaneous Revenue.....	<u>3,629</u>
<b>TOTAL CAPITAL RESERVE FUND</b>	<b>\$1,315,050</b>

**V. EMERGENCY TELEPHONE FUND**

**SECTION 1 – APPROPRIATIONS:** The following amounts are hereby appropriated in the Emergency Telephone Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Operating Expenses .....	\$ 402,491
<b>TOTAL EMERGENCY TELEPHONE FUND</b>	<b>\$ 402,491</b>

**SECTION 2 – REVENUES:** It is estimated that the following revenues will be available in the Emergency Telephone Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

NC 911 PSAP .....	\$ 250,767
Interest Earned.....	1,724
Fund Balance Appropriated .....	<u>150,000</u>
<b>TOTAL EMERGENCY TELEPHONE FUND</b>	<b>\$ 402,491</b>

**VI. REAPPRAISAL RESERVE FUND**

**SECTION 1 – APPROPRIATIONS:** The following amounts are hereby appropriated in the Reappraisal Reserve Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Reappraisal.....	\$ 40,000
<b>TOTAL REAPPRAISAL RESERVE FUND</b>	<b>\$ 40,000</b>

**SECTION 2 – REVENUES:** It is estimated that the following revenues will be available in the Reappraisal Reserve Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Transfer from General Fund.....	\$ 40,000
<b>TOTAL REAPPRAISAL RESERVE FUND</b>	<b>\$ 40,000</b>

**VII. DRAINAGE DISTRICT FUND**

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Drainage District Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Maintenance .....	\$	5,300
TOTAL DRAINAGE DISTRICT FUND	\$	5,300

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the Drainage District Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Revenue from Assessments .....	\$	5,300
TOTAL DRAINAGE DISTRICT FUND	\$	5,300

**VIII. OCCUPANCY TAX FUND**

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Occupancy Tax Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Tourism Board .....	\$	640,000
TOTAL OCCUPANCY TAX FUND	\$	640,000

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the Occupancy Tax Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Occupancy Tax Revenue.....	\$	640,000
TOTAL OCCUPANCY TAX FUND	\$	640,000

**IX. WATER SYSTEM FUND**

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Water System Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Operating Expenses .....	\$	1,716,654
Capital Outlay .....		107,000
Transfer to RO .....		137,266
Water Purchase .....		1,264,000
Operating Expenses – Sewer Department .....		<u>355,035</u>
TOTAL WATER SYSTEM FUND	\$	3,579,955

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the Water System Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Sale of Water .....	\$	3,003,455
Hookups .....		75,000
Sewer Revenue .....		330,000
Interest on Investments.....		40,000
Penalties & Fees.....		85,000
Tower Rental .....		37,500
Miscellaneous .....		<u>9,000</u>
TOTAL WATER SYSTEM FUND	\$	3,579,955

**X. REVERSE OSMOSIS PLANT FUND**

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Reverse Osmosis Plant Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Operating Expenses .....	\$ 728,702
Capital Outlay .....	125,000
Debt Retirement.....	<u>1,134,147</u>

TOTAL REVERSE OSMOSIS PLANT FUND \$ 1,987,849

SECTION 2 – REVENUES: It is estimated that the following revenues will be available to the Reverse Osmosis Plant Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Sale of Water .....	\$ 1,708,000
Elizabeth City - 24" Line .....	122,583
Interest Earned .....	20,000
Transfer from Water System .....	<u>137,266</u>

TOTAL REVERSE OSMOSIS PLANT FUND \$ 1,987,849

**XI. LANDFILL FUND**

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Landfill Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Operating Expenses – Landfill .....	\$ 2,463,396
Capital Outlay - Landfill.....	358,000
Operating Expenses – Convenience Sites .....	2,530,956
Capital Outlay – Convenience Sites .....	175,000
Operating Expenses - Transfer Station .....	139,529
Capital Outlay – Transfer Station .....	<u>130,000</u>

TOTAL LANDFILL FUND \$ 5,796,881

SECTION 2 – REVENUES: It is estimated that the following revenues will be available to the Landfill Fund for the fiscal year beginning July 1, 2018 and ending June 30, 2019:

Tipping Fees.....	\$ 2,560,000
Solid Waste Fees.....	2,405,000
Tire Disposal Fees .....	50,000
Sale of Scrap Metal.....	30,000
Sale of Assets.....	31,500
State Grants.....	50,000
Fund Balance Appropriated .....	600,881
Miscellaneous .....	<u>69,500</u>

TOTAL LANDFILL FUND \$ 5,796,881

**XII. SCHOOL APPROPRIATIONS**

SECTION 1: The appropriation to the Board of Education first shall be made from any such funds which are dedicated to the use of the schools and secondly shall be made from general county fund revenues to the extent necessary to meet approved appropriations.

SECTION 2: The total appropriation for Current Expense from General Fund is \$11,364,000.

SECTION 3: The total appropriation for Capital Outlay from General Fund is \$2,600,000.

**XIII. OTHER PROVISIONS**

SECTION 1: The County Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- a) He may transfer amounts between objects of expenditure within a department except salary amounts without limitation.
- b) He may not transfer any amounts between departments or funds from any contingency appropriation within any fund.

SECTION 2: No expenditure may be made in any line item that exceeds the amount set forth in the chart of accounts without prior authorization by the County Manager or Board of Commissioners.

SECTION 3: The County Manager and Clerk to the Board are hereby authorized to execute the necessary agreements within funds included in the Budget Ordinance for the following purposes: (1) Form grant agreements to public and non-profit organizations; (2) Leases of normal and routine business equipment where the annual rental of each is not more than \$20,000; (3) Consultant, professional or maintenance service agreements where the annual compensation of each is not more than \$20,000; (4) Purchase of apparatus, supplies, materials, or equipment where formal bids are not required by law; (5) Agreements for acceptance of State, Federal, public, and non-profit organization grant funds, and funds from other governmental units for services to be rendered; (6) Construction or repair work where formal bids are not required by law; and (7) Liability, health, life, disability, casualty, property or other insurance or retention and faithful performance bonds (other than for the Sheriff and Register of Deeds). Other appropriate county officials are also authorized to execute or approve such insurance and bond undertakings as provided by law.

**XIV. FEES**

SECTION 1: There is hereby established a fee of \$66.00 per ton for residential garbage and \$69.00 per ton for commercial garbage disposed of at the Pasquotank County Transfer Station for the purpose of raising the revenue listed in the Landfill Fund – Part XI, Section 2 of this ordinance.

SECTION 2: There is hereby established a fee of \$50 per ton for land clearing and inert debris disposed of at the Pasquotank County LCID Landfill for the purpose of raising the revenue listed in the Landfill Fund - Part XI, Section 2 of this ordinance.

SECTION 3: There is hereby established a fee of \$50 per ton for construction and demolition material disposed of at the Pasquotank County C&D Landfill for the purpose of raising the revenue listed in the Landfill Fund-Part XI, Section 2 of this ordinance.

SECTION 4: There is hereby established a solid waste availability fee of \$144 per household for the purpose of raising the revenue listed in the Landfill Fund-Part XI, Section 2 of this ordinance. The solid waste availability fee will remain at \$75 for low-income senior citizens who qualify for the property tax reduction.

SECTION 5: There is hereby established a Pasquotank County Water and Sewer System Development Fees Schedule as follows:

Meter Size	Tap Fee
¾ inch	\$2,500
2 inch	\$5,000
3 inch	\$9,000
4 inch	\$10,500
6 inch	\$16,000
8 inch	\$21,000

**XV. TAX LEVY**

SECTION 1: There is hereby levied a tax at the rate of seventy-seven cents (77¢) per One Hundred Dollar (\$100.00) valuation of property listed for taxes as of January 1, 2018 for the purpose of raising the revenue listed in the General Fund - Part I, Section 2 of this ordinance.

SECTION 2: This rate of tax is based on a total valuation of property for the purpose of taxation of \$3,257,495,355 and an estimated rate of collection of 96.5%.

SECTION 3: There is hereby levied an assessment of twenty-seven cents (27¢) per acre for the Drainage District Fund for the purpose of raising the revenue to maintain the drainage in the Newland service district.

Approved on June 18, 2018 by the following vote of the members of the Pasquotank County Board of Commissioners:   7   in favor;   0   opposed.



Attest:

---

Lynn B. Scott  
Clerk to the Board

**4. PUBLIC HEARING ON WATER AND SEWER SYSTEM DEVELOPMENT FEE ANALYSIS:**

Chairman Perry declared the meeting to be a public hearing. He explained that local governments and public authorities that own or operate water and sewer systems must implement the new “system development fee” schedule by July 1, 2018, in order to begin charging (or continue charging) certain upfront fees for new development. He said American Engineering prepared an analysis of the Pasquotank County Water and Sewer Development Fees and no fees were increased as a result of the analysis. He noted that the fee revenues are restricted to specific purposes, and they must be accounted for by means of a capital reserve fund. He opened the floor for comments. At the absence of comments, the public hearing was closed.

Motion was made by Lloyd Griffin, seconded by Joe Winslow to adopt the following resolution which will create a capital reserve fund for the purpose of funding capital projects related to the County’s water and wastewater system.

**CAPITAL RESERVE FUND RESOLUTION**

**WHEREAS**, there is a need in the County of Pasquotank to provide funds for future capital projects related to its combined water and wastewater system, and to make debt service payments on existing debt related to past capital projects for its water and wastewater system; and

**WHEREAS**, NCGS §159-18 authorizes the creation of a capital reserve fund; and

**WHEREAS**, NCGS §162A, Article 8 requires that all system development fee proceeds be accounted for in a capital reserve fund.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD THAT:**

**Section 1.** The Governing Board hereby creates a Capital Reserve Fund for the purpose of funding the following capital projects related to the county’s water and wastewater system:

- **Construction of New Waste Water Pumping Station.** Pumping station is in the design phase. Projected to be completed by FY 2020. Estimated cost is \$95,000.
- **Expansion of the Pasquotank County Reverse Osmosis Plant.** Expansion is to increase the R/O Plant from 2 MGD to a 3 MGD Plant. This expansion is to include refurbishing two existing wells and purchasing one MGD train with supporting equipment. Project is projected to be completed by FY 2024. Estimated cost is \$2.0 million.
- **Construction of New Elevated Water Storage Tank.** Estimated to be a 250,000 gallon tank located in the Halstead Extension area. Project is projected to be completed by FY 2023. Estimated cost is \$1.6 million.
- **Existing Debt Service from the Construction of Pasquotank County Reverse Osmosis Plant.** At this time, the debt service annually is \$10,968,145.

**Section 2.** This Capital Reserve Fund shall remain effective until all the above-listed projects, and any projects added in the future, are completed. The Capital Reserve Fund may be amended by the governing board as needed to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital projects.

**Section 3.** This Resolution shall become effective and binding upon its adoption.

**Adopted this 18<sup>th</sup> day of June, 2018.**

**5. APPROVAL OF APPOINTMENTS TO BOARDS AND COMMITTEES:**

The Board considered the following recommendations made by the Appointments Committee at the last meeting for appointments to boards and committees:

- 1) Appoint Una Green to the Joint Community Advisory Committee
- 2) Appoint Debbie Brinson to the Joint Community Advisory Committee
- 3) Appointment Joseph Gregory to the Planning Board

Commissioner Jordan, Chairman of the Appointments Committee, asked if there were any further nominations for any of these committees. There being none;

Motion was made by Lloyd Griffin, seconded by Charles Jordan to approve the appointments to boards and committees as recommended above. The motion carried unanimously.

**6. ADOPTION OF AMENDED ANIMAL CONTROL ORDINANCE TO PROVIDE FOR ANIMAL WELFARE PROVISIONS:**

Commissioner Meads said he was attacked in the local newspaper after the last meeting because of his position on the proposed amendments. He said he was accused of not caring for animals, but this is very untrue. He has had many family pets over the years and they were all pretty special to him and his family. They were well taken care of and he was sad when they passed.

Commissioner Griffin stated that he is compassionate with both the hunters and the SPCA. He said the definition of "enclosure" is what is being challenged. He spoke with Kim Parrish at the SPCA and she has drafted some proposed language to help satisfy some of the questions about utilizing barrels as an enclosure. The proposed language reads, "The enclosure shall include surrounding walls, a roof, a solid floor raised off the ground, with an opening entry that is large enough to allow access to the animal." He thinks the amendment addresses some of the nonconforming houses, such as Igloo houses and barrels. He said Ms. Parrish also offered him alternative language regarding vigorous exercising. The proposed language reads, "To keep the animals in good health and comfort and the opportunity for daily exercise." He stated these are the two concerns he has heard from the public. He said he knows hunters take care of their dogs, but there are other parts of the community that might not have the same passion for their dogs, and that is the purpose of the enforcement part of this ordinance. He does not feel this needs to go back to the Special Projects Committee. He said the County Attorney can make the changes and bring it back to our next meeting.

Chairman Perry said he feels the ordinance needs to go back to the Special Projects Committee for further review to make sure all the language is correct.

Commissioner Winslow said he wants to make sure the ordinance is enforceable. He said there is no one in the room that does not want to prevent cruelty to animals. He said he would like the Sheriff's Office to be included in the conversation. Commissioner Dixon stated that this issue will be complaint driven and should not cost the County additional funds. He assured the Board that the Sheriff was part of these meetings, and Animal Control will not be patrolling the county looking for violations. He said they were told by the Sheriff's Department that they do not have sufficient state laws to cover animal welfare complaints.

Vice-Chairman Sterritt noted that the Sheriff's Department was involved in the Special Projects Committee meetings. He said hunters are always invited to the Board meetings, but he is not sure why they are here tonight. He said they are not addressing anything involving hunting. He stated that the Board is addressing having a law in Pasquotank County where someone can call the Sheriff's Department and have them go enforce the law. He noted that he has not figured out yet why we are at this point. He did not know that this was going to be delayed, he has heard a couple good reasons why tonight. He suggested using Commissioner Griffin's language.

Motion was made by Charles Jordan, seconded by Frankie Meads to table adoption of the amended animal control ordinance to provide for animal welfare

provisions pending further review by the Special Projects Committee. The motion carried unanimously.

**7. APPROVAL OF CONSENT AGENDA:**

The Board considered the following consent agenda:

*a. Approval of Minutes of June 4, 2018 Commissioner Meeting*

*b. Approval of Tax Releases and Solid Waste Fee Releases*

The Finance Committee has recommended approval of the following tax release and solid waste fee release:

Tax Releases:

		County	City
1.	Lillian Brockway	343.89	

Solid Waste Fee Releases:

		Parcel #	Reason for Release
1.	Jeff Overton, Jr. Heirs	P67-44	Uninhabitable

*c. Approval of Budget Amendments*

The Finance Committee has recommended approval of the following budget amendments:

County Attorney

Increase	010.0500.4831.00	Interest Earned	3,458.00
Increase	010.4150.5121.00	Salaries & Wages	3,000.00
Increase	010.4150.5181.00	FICA	230.00
Increase	010.4150.5182.00	Retirement	228.00

Tax Administration

Increase	010.0110.4111.12	Ad Valorem Taxes – ‘12	10,000.00
Increase	010.0110.4111.13	Ad Valorem Taxes – ’13	15,000.00
Increase	010.0110.4115.00	Interest on Delinquent Taxes	2,000.00
Increase	010.4141.5498.00	Tax Foreclosures	27,000.00

Tax Administration

Increase	010.0110.4115.00	Interest on Delinquent Taxes	5,000.00
Increase	010.4140.5440.09	Contracted Services-State	5,000.00

Central Fire

Increase	010.0500.4831.00	Interest Earned	4,724.00
Increase	010.4340.5126.00	Salaries & Wages-Part-time	2,700.00
Increase	010.4340.5181.00	FICA	206.00
Increase	010.4340.5182.00	Retirement	1,818.00

EMS

Increase	010.0400.4437.00	Ambulance Fees	100,000.00
Increase	010.4370.5122.00	Salaries & Wages-Overtime	100,000.00

Seized Assets

Increase	020.0240.4431.05	Forfeiture-Federal	59,000.00
Increase	020.4300.5269.00	Law Enforcement Expenses	59,000.00

Occupancy Tax

Increase	030.0220.4270.00	Occupancy Tax	10,000.00
Increase	030.4920.5625.00	Tourism Board	10,000.00

*d. Adoption of Resolution Supporting the Build North Carolina Bond Act and Prioritization of Future Interstate Highway 87*

The Board was requested to adopt the following resolution supporting the Build North Carolina Bond Act and Prioritization of Interstate 87:

Resolution Supporting the Build North Carolina Bond Act and Prioritization of  
Future Interstate Highway 87

WHEREAS, Pasquotank County recognizes the significant role that transportation plays in the economic well-being of a community; and

WHEREAS, proximity to an Interstate Highway in particular plays a major role in the relocation and expansion decisions of manufacturers, distributors and other high wage employers; and

WHEREAS, Congress' recent designation of US Highway 17 as the future Interstate Highway 87 may well be Pasquotank County's most economically significant transportation project since the construction of the Dismal Swamp Canal; and

WHEREAS, the Interstate Highway 87 route authorized by Congress is further enhanced by the economic opportunities created by Pasquotank County's recent inclusion in the Port of Virginia's Foreign Trade Zone; and

WHEREAS, the primary transportation objective of constructing Interstate Highway 87 is to provide the most efficient transportation corridor possible between the metropolitan areas of Norfolk and Raleigh; and

WHEREAS, the state Senate unanimously passed Senate Bill 758, and the state House recently passed House Bill 1010 and both would allow the state to issue \$3 billion in bonds over 10 years to finance highway projects; and

WHEREAS, both bills designate the funds to be used at fifty percent (50%) for the Division Needs tier and the rest of the proceeds to be used at fifty percent (50%) for the Regional Impact tier; and

WHEREAS, while future Interstate 87 projects are eligible at the Statewide tier, a majority of projects in our region are funded at the Regional Impact and Division Needs tiers due to their inability to compete effectively against urban projects in the Statewide tier of funding;

WHEREAS, the Build NC Bond Act would infuse more funding into the Regional Impact and Division Needs tiers and additional funding in these tiers would benefit highway projects in our region. The additional funds could potentially move our future Interstate 87 projects up in the State Transportation Improvement Program; and

NOW, THEREFORE BE IT RESOLVED that the Pasquotank County Board of Commissioners strongly supports the Build NC Bond Act and the prioritization of future Interstate 87.

Dated this 18<sup>th</sup> day of June, 2018.

Motion was made by Cecil Griffin, seconded by Joe Winslow to approve the Consent Agenda as amended. The motion carried unanimously.

**8. DESIGNATION OF VOTING DELEGATES FOR NCACC AND NACO ANNUAL CONFERENCES:**

The Board considered the designation of voting delegates for the North Carolina Association of County Commissioners (NCACC) Annual Conference which will be held in Catawba County August 23-25 and the National Association of Counties (NACo) Annual Conference which will be held in Nashville, Tennessee on July 13-16.

Motion was made by Jeff Dixon, seconded by Charles Jordan to designate Chairman Cecil Perry as the voting delegate and Commissioner Joe Winslow as the alternate delegate for the NCACC Annual Conference and to designate

Chairman Perry as the voting delegate for the NACo Annual Conference. The motion carried unanimously.

**9. REPORTS FROM COUNTY MANAGER:**

County Manager Sparty Hammett reported that starting this week, the Board will receive his weekly updates on Fridays via e-mail.

**10. REPORTS FROM COMMISSIONERS:**

Commissioner Winslow reported that he attended the Soil & Water Conservation directors' meeting.

Commissioner Meads attended the Code Counsel meeting last week. He reported on new building permit laws.

Commissioner Jordan reported that he attended Trillium's monthly meeting. He also attended the River Bridge ribbon cutting, the NAACP meeting, and a Parks & Recreation meeting with citizens in the northern part of the county to discuss a recreational facility in the northern part of the county. The citizens are identifying possible land for the facility.

Commissioner Dixon thanked staff for the presentation of the budget. He congratulated Finance Director Sheri Small for obtaining the GFOA certificate of achievement in financial reporting again this year. He noted that County Manager Hammett has done an excellent job responding to the recent cyber-attack. He will be attending the NCACC Risk Management board meeting on Wednesday and has asked Commissioner Jordan to chair the Solid Waste meeting on his behalf.

Vice-Chairman Sterritt reported that the Community Relations Commission will be having a major meeting on the 30<sup>th</sup> of June. He asked the Board to inform him if they know of someone who would be interested in becoming a member.

Chairman Perry thanked the Board for entrusting him to be the County's voting delegate at the state and national conventions. He reported that he attended a ribbon cutting for the new postal service north of town.

Motion was made by Lloyd Griffin, seconded by Joe Winslow to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 8:12 PM.

---

CHAIRMAN

---

CLERK TO THE BOARD