

PASQUOTANK COUNTY, NORTH CAROLINA
MAY 15, 2023

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, May 15, 2023 in Courtroom C in the Pasquotank County Courthouse.

MEMBERS PRESENT: Charles H. Jordan, Chairman
Barry Overman, Vice-Chairman (*departed at 6:23*)
Lloyd E. Griffin, III
Sean Lavin
Jonathan Meads
Sam Davis, III
Clifford Shaw

MEMBERS ABSENT: None

OTHERS PRESENT: Sparty Hammett, County Manager
John Shannon, Assistant County Manager
Mike Barclift, Management Fellow
R. Michael Cox, County Manager
Shelley Cox, Planning Director
Jerry Newell, EMS Director
Jamar Whitaker, EMS Operations Manager
Sebrina Mallette, EMS Training Officer
Lynn Scott, Clerk to the Board

The meeting was called to order at 6:00 PM by Chairman Charles Jordan. Commissioner Sean Lavin gave the invocation and Commissioner Sam Davis lead in the Pledge of Allegiance to the American Flag. Chairman Jordan welcomed those in attendance.

1. AMENDMENTS TO THE AGENDA:

Vice-Chairman Barry Overman requested that the agenda be amended to add the following items recommended by the Finance Committee to the Consent Agenda: 1) Approval of Building Permit Fee Increases; and 2) Approval of Budget Amendments approved at today's Finance Committee meeting.

Motion was made by Barry Overman, seconded by Sean Lavin to amend the agenda to add Items #1-2 to the Consent Agenda. The motion carried unanimously.

2. PRESENTATION OF PROCLAMATION FOR 2023 EMS WEEK:

Chairman Jordan called on EMS Director Jerry Newell and his staff to come forward to accept the following proclamation, proclaiming May 21-27, 2023 as 2023 EMS Week in Pasquotank County:

2023 EMS Week Proclamation

To designate the Week of May 21st through 27th, 2023 as Emergency Medical Services Week in Pasquotank County.

WHEREAS, Emergency Medical Services is a vital public service; and

WHEREAS, the members of Emergency Medical Services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, Emergency Medical Services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access Community Paramedicine; and

WHEREAS, the members of Emergency Medical Services teams engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of Emergency Medical Services providers by designating Emergency Medical Services Week; now

THEREFORE, the Pasquotank County Commissioners hereby proclaim the week of May 21 - 27, 2023 as Emergency Medical Services Week with the theme “EMS: Where Emergency Care Begins.”

Proclaimed this the 15th day of May, 2023.

Mr. Newell thanked the Board.

3. PRESENTATION OF PROCLAMATION TO MAJOR GENERAL “PETE” PROCTOR:

Chairman Jordan called on Major General Hawthorne “Peet” Proctor to come forward to accept the following proclamation proclaiming Friday, June 16, 2023 as “General Peet Proctor Day” in Pasquotank County:

Proclamation

WHEREAS, The United States Army Quartermaster Corps traces its origins to June 16, 1775. Two days after Congress authorized the Continental Army, it also authorized a Quartermaster General and his deputy, in recognition of the need for logistical support to the new Army; and

WHEREAS, Major General Hawthorne L. “Peet” Proctor, a native of Newland in Pasquotank County, attended P.W. Moore High School in Elizabeth City; and

WHEREAS, General Proctor received his commission in 1968 as a distinguished military graduate from North Carolina Agricultural and Technical State University where he earned a bachelor’s degree in Agricultural Economics, and later received a master’s degree in Public Administration from Central Michigan University in 1976; and

WHEREAS, General Proctor quickly rose to the rank of captain, and served as a Logistics Platoon Leader, Company Commander, and Brigade Staff Officer during the Vietnam War, and later served in Hawaii, South Korea, and the United States; and

WHEREAS, in 1999, General Proctor became the first African American and first North Carolinian to serve as Quartermaster General when he was appointed as the 46th Quartermaster General of the Army; and

WHEREAS, in 2004, Major General Proctor retired with numerous commendations, including the Distinguished Service Medal and the Bronze Star.

NOW, THEREFORE, I, Charles Jordan, Chairman of the Pasquotank County Board of Commissioners, do hereby proclaim, Friday, June 16, 2023 as

“GENERAL PEET PROCTOR DAY”

in Pasquotank County, and urge all the citizens to join me in congratulating General Proctor for his outstanding service and wishing him many continued years of happiness and good health.

PROCLAIMED this 15TH day of May 2023.

Chairman Jordan thanked General Proctor for everything he has done for our country and our community, and presented him with a flag flown over the Pasquotank County Courthouse on Friday, May 12, 2023.

General Proctor said when he enlisted in the Army, it was never his intent to stay more than three years, but before he knew it, he had over twenty years in, and had earned the rank of Brigadier General. He said his journey has not been without challenges and opportunities, and he has to thank a lot of individuals starting with his family, his friends, his church, and other soldiers. He recognized all Vietnam Veterans and other soldiers in the courtroom, and asked that they stand

up and be given a round of applause. He presented those who served during the Vietnam War with 50 year commemorative pins.

General Proctor thanked the Board for the opportunity. He invited everyone to attend a ceremony at Fort Bragg Adams on the first day of June 2023 where he will receive honors and a hallway and foyer will be dedicated in his honor. He said “I was proud to serve and more importantly there were people that look like all of us that helped me win the day, starting with Raleigh Carver and Herbert Mullen”. He said together we stand, divided we fall.

4. AMENDMENT TO THE AGENDA:

Clerk the Board Lynn Scott requested that Approval of Building Permit Fee Increases be removed from the Consent Agenda, as the item is already on the agenda under New Business.

Motion was made by Lloyd Griffin, seconded by Sean Lavin to remove Approval of Building Permit Fee Increases from the Consent Agenda. The motion carried unanimously.

5. BOARD OF EQUALIZATION AND REVIEW:

Chairman Jordan reconvened the Board of Equalization and Review for 2023 and called on Tax Administrator Patrice Stewart to present. Ms. Stewart reported that there are no appeals to be heard at this time. There being no appeals, Chairman Jordan asked for a motion to adjourn the Board of Equalization and Review for 2023.

Motion was made by Lloyd Griffin, seconded by Sean Lavin to adjourn the Board of Equalization and Review for 2023. The motion carried unanimously.

6. APPROVAL OF CONSENT AGENDA:

The Board considered the following consent agenda:

a. Approval of Minutes of March 1 and May 1, 2023 Commissioner Meetings

b. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax refunds and solid waste fee refund:

Tax Refunds

| | | County | City |
|----|------------------------|--------|--------|
| 1. | Phillip Edward Stearns | | 198.25 |
| 2. | Felix Javier Rodriguez | 104.35 | 99.30 |

Solid Waste Fee Refund

| | | Parcel ID # | Reason for Release |
|----|--------------------|-------------|--------------------|
| 1. | Callister Robinson | 40-A-449 | Vacant |

c. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

Sheriff

| | | | |
|----------|------------------|---------------------------|-----------|
| Increase | 010.0991.4991.00 | Fund Balance Appropriated | 13,909.00 |
| Increase | 010.4310.5261.00 | Departmental Supplies | 13,909.00 |

Economic Development

| | | | |
|----------|------------------|------------------|------------|
| Increase | 010.0230.4370.00 | State Grants | 280,000.00 |
| Increase | 010.4920.5625.09 | Incentive Grants | 280,000.00 |

Library

| | | | |
|----------|------------------|-----------------------|--------|
| Increase | 013.0600.4611.03 | Book Sales | 305.00 |
| Increase | 013.6100.5261.00 | Departmental Supplies | 305.00 |

Sheriff

| | | | |
|----------|------------------|-----------------|------------|
| Increase | 010.0500.4831.00 | Interest Earned | 189,000.00 |
| Increase | 010.4310.5500.00 | Capital Outlay | 189,000.00 |

Emergency Management

| | | | |
|----------|------------------|--------------|----------|
| Increase | 010.0220.4532.00 | Other Grants | 5,000.00 |
| Increase | 010.4330.5600.00 | Grant Funds | 5,000.00 |

Register of Deeds

| | | | |
|----------|------------------|---------------------------|-----------|
| Increase | 010.0991.4991.00 | Fund Balance Appropriated | 10,000.00 |
| Increase | 010.4180.5800.00 | Automation/Preservation | 10,000.00 |

Parks & Rec

| | | | |
|----------|------------------|---------------------|------------|
| Increase | 010.0550.4835.00 | Sale of Assets | 182,450.00 |
| Increase | 010.6130.5440.00 | Contracted Services | 182,450.00 |

Special Appropriations

| | | | |
|----------|------------------|----------------------------|------------|
| Increase | 010.0500.4831.00 | Interest Earned | 100,000.00 |
| Increase | 010.6600.5610.02 | Food Bank of the Albemarle | 100,000.00 |

Motion was made by Lloyd Griffin, seconded by Sean Lavin to approve the Consent Agenda, as amended. The motion carried unanimously.

7. CONSIDERATION OF BUILDING PERMIT FEE INCREASES:

As part of the budget process, staff periodically reviews fees to determine if they are appropriate to cover the costs of services and whether they are in-line with other jurisdictions. The County’s current building permit fee schedule was adopted in 1996, and the cost of providing inspection services has increased significantly. Using Fiscal Year 2021-22 as a base, the proposed fee schedule would have resulted in an additional \$111,929 towards the costs of operations. The Finance Committee recommended approval of the Building Permit Fee Schedule effective July 1, 2023 through the budget process, but the vote was not unanimous.

Planning Director Shelley Cox asked if the Board has additional questions. There being no further questions;

Motion was made by Sam Davis, seconded by Lloyd Griffin to adopt the proposed Building Permit Fee Schedule effective July 1, 2023 through the budget process. The motion carried 5 to 1, with Commissioner Meads voting in opposition.

8. REPORTS FROM COMMISSIONERS:

Commissioner Lavin attended the Annual Chamber of Commerce Dinner. He said he is looking forward to the Potato Festival his weekend.

Commissioner Griffin asked if anyone has read the legislation that will eliminate the 80% tax credit on solar farms. He believes the Board should be 100% supportive of the legislation. Commissioner Lavin said there was widespread support at the conference last summer.

Commissioner Shaw attended the NCACC District Meeting in Martin County on May 4th where he received a legislative update. On May 10th, he attended the SPCA meeting where they discussed their budget. On May 11th, he attended the Chamber of Commerce Annual Dinner at Seven Sounds.

Commissioner Davis spoke at the Grand Opening of Juniper Lounge on behalf of the Board. He also attended the Annual Chamber of Commerce Dinner.

Commissioner Meads attended the Building and Grounds Committee earlier this afternoon. The main topic of discussion was courthouse maintenance.

Chairman Jordan attended an Emergency Management Control Group meeting to prepare for the upcoming tornado and storm season. He attended the Green Saves Green meeting. They discussed the litter problem throughout the County, and what things the County may be able to

do to help reduce it. He attended COA's pinning ceremony with Vice-Chairman Overman where twenty five nurses were pinned. Additionally, he attended the Trillium Advisory Board meeting, the Annual Chamber of Commerce Dinner, a tour of PW Moore Elementary School, and the NCACC District Meeting. He invited fellow Board members to tour some of the local school, so they will be well informed on what's going on in our public schools.

There being no further business before the Board;

Motion was made by Sam Davis, seconded by Jonathan Meads to adjourn the meeting. The motion carried and the meeting was adjourned at 6:35 PM.

CHAIRMAN

CLERK TO THE BOARD