

**PASQUOTANK COUNTY, NORTH CAROLINA
MAY 15, 2017**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, May 15, 2017 in Courtroom C in the Pasquotank County Courthouse.

MEMBERS PRESENT: Dr. William R. Sterritt, Vice-Chairman
Jeff Dixon
Joseph S. Winslow, Jr.
Frankie Meads
Bettie J. Parker

MEMBERS ABSENT: Cecil Perry, Chairman
Lloyd E. Griffin, III

OTHERS PRESENT: Rodney Bunch, County Manager
R. Michael Cox, County Attorney
Lynn Scott, Clerk to the Board
Patrice Stewart, Tax Administrator

The meeting was called to order at 7:00 PM by Vice-Chairman William Sterritt. Commissioner Bettie Parker gave the invocation and Commissioner Jeff Dixon led in the Pledge of Allegiance to the American Flag. Vice-Chairman Sterritt welcomed everyone present.

1. PUBLIC COMMENTS:

Vice-Chairman Sterritt called on Ms. Christina Persico who said she is here tonight representing NC Progressives. She invited members of the Board and local friends to their upcoming Equality Rally for Unity and Pride at the Mariners Wharf Park on Sunday, June 11th from 10:00 am – 4:00 pm. She stated that it will be a day of celebrating inclusion and diversity of all our people in the community. She said they will be highlighting issues that affect our community such as racial equality, equal access for disabled individuals, healthcare, immigration rights, women’s rights, education and more. The event will be free to the public and family friendly. She said they will use the rally to give voice to their concerns and to support, uplift, and bring attention to those in our communities who are targeted due to sexual orientation, immigration status, ethnicity, religion, skin color, gender, and disability. She said they are proud to support and affirm all members of our LGVTQ community and stand with them in the areas first ever pride event.

2. CONTINUATION OF BOARD OF EQUALIZATION AND REVIEW:

Vice-Chairman Sterritt reconvened the Board of Equalization and Review which was recessed at the last meeting. He asked to hear any appeals from tax payers regarding their tax assessment. Tax Administrator Patrice Stewart stated that there is an appeal that will be forthcoming and asked that the Board recess the Board of Equalization and Review until June 5, 2017.

Motion was made by Jeff Dixon, seconded by Joseph Winslow to recess the Board of Equalization and Review until June 5, 2017. The motion carried unanimously.

3. PUBLIC HEARING IN CONNECTION WITH ISSUANCE OF A SANITARY LANDFILL C & D UNIT PERMIT EXPANSION:

Vice-Chairman Sterritt called on Pat McDowell, PE for McDowell and Associates. Mr. McDowell stated that he is in the process of finalizing the administrative portion of the process a locality has to go through to expand its landfill. He said the primary purpose of this public hearing tonight is to satisfy regulations prescribed by the Solid Waste Management Rules, 15A NCAC 13B of the North Carolina Department of Environmental Quality, Division of Waste Management when a County wants to request an expansion to its C and D Landfill. In particular, to let the general public and the property owners adjacent to the Landfill know that this expansion is being requested and allow them an opportunity to ask questions or make comments if they so desire. He said all the property owners adjacent to the expansion have been notified by letter of the meeting tonight. Notice was published in the *Daily Advance* as well on April 9th. He provided a copy of the maps that will be sent to the state, along with a resolution that will need to be adopted by the Board.

Vice-Chairman Sterritt declared the meeting to be a public hearing on the issuance of a Sanitary Landfill C & D Unit permit expansion amendment by the Division of Waste Management to Pasquotank County. He asked if anyone would care to address the Board. At the absence of comments, the public hearing was closed. After questions from members of the Board:

Motion was made by Jeff Dixon, seconded by Joe Winslow to adopt the following resolution hereby granting prior approval for the issuance of a Sanitary Landfill C & D Cell expansion: The motion carried unanimously.

**Resolution for Pasquotank County Approval
Required by 15A NCAC 13B .0504 (1)(e)(i)**

(Resolved), that the Board of Commissioners of Pasquotank County, hereby grants prior approval for the issuance of a Sanitary Landfill C & D Unit permit expansion amendment by the Division of Waste Management to Pasquotank County. Said C & D Cell expansion will provide a total size of approximately 38 acres, as shown on the attached maps (Exhibits 1, 2, 3, 4), which acreage is located within the zoning jurisdiction of Pasquotank County as well as within the current boundaries of its overall landfill facilities as described in its Life of Site Permit # 70-02 issued December 29, 2016.

The Board of Commissioners hereby approves the following items related to this proposed C & D Landfill Unit expansion.

1. The current C & D Landfill Unit will be expanded from 15.1 acres to approximately 37.9 acres.
2. There is no change in the existing approved maximum height of 125 feet, mean sea level.
3. This C & D Landfill Unit will serve an area up to a 50 mile radius around the site. Primary service area is Pasquotank County. Secondary areas (subject to the C & D Landfill Unit capacity) are the following counties: Currituck, Camden, Perquimans, Gates, Chowan, Hertford, Northampton, Bertie, Washington, Tyrrell, Dare, Martin, Beaufort, and Hyde.
4. This C & D Landfill Unit is estimated to receive approximately 20,000 Tons / Year of C & D waste primarily from residential house construction waste or from residential house demolition.
5. Life of this C & D Landfill Unit with the indicated expansion is estimated to be approximately 40 years.
6. This proposed C & D landfill expansion project meets all of the requirements of the Pasquotank County Zoning Ordinance I1 Industrial District.

Adopted, this the 15th day of May, 2017

4. AMENDMENTS TO THE AGENDA:

Vice-Chairman Sterritt asked if there were any amendments to the agenda. Commissioner Dixon requested that the agenda be amended to add the following item to New Business: 1) Approval to hire Solid Waste Director above hiring rate.

Motion was made by Jeff Dixon, seconded by Joe Winslow to amend the agenda to add the item recommended by the Finance Committee to New Business. The motion carried unanimously.

5. APPROVAL OF CONSENT AGENDA:

The Board considered the following consent agenda:

- a. Approval of Minutes of May 1, 2017 Commissioner Meetings

b. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax refunds and solid waste fee releases:

Tax Refunds

		County	City
1.	James Garner Robertson, Sr.		197.05
2.	James Garner Robertson, Sr.		228.99
3.	Jonathan Mitchell Smith		419.85
4.	Latisha Coston Rouson	101.15	90.19

Solid Waste Fee Releases

	OWNER'S NAME	PARCEL ID #	REASON FOR RELEASE
1.	Charles Jr. & Carolyn J.P. Everett	21-F-10-11A	Vacant
2.	Minnie Hoyle Life Estate	50-A-7	Vacant

c. Approval of Budget Amendment

The Finance Committee has recommended approval of the following budget amendments:

Soil & Water

Increase	010.4960.5440.00	Contracted Services	181,202.00
Increase	010.0230.4370.00	State Grant	181,202.00

d. Approval of Continuation of 1/2 Percent Discount for Early Payment of Taxes:

The Finance Committee has recommended that the Board continue to offer a 1/2% discount for early payment of taxes in July or August. The discount encourages property owners to pay their taxes early, improves the county's cash flow, and helps spread out the collection of taxes throughout the year instead of the majority of tax collections being concentrated during the month of December.

f. Approval to Sell Surplus Property on Blindman Road

The Board had previously proposed to accept an offer of \$13,175 from Bruce Bartzen for 3.6 acres on Blindman Road and to advertise for upset bids. The offer has been advertised and no additional bids were received during the 10-day upset bid period. The Board can now approve the sale of the property for \$13,175.

g. Approval of Family Subdivision Request FS 17-06 by Garland Banks

Staff recommends approval of Family Subdivision Request FS 17-06 by Garland Banks. Mr. Banks is requesting to create a 1 acre gift lot for his daughter, Shelly Banks, in accordance with Article 5, Section 303 of the Pasquotank County Subdivision Ordinance. A total of 172' feet of road frontage is provided to the parcel off of North Banks Road. A birth certificate has been provided as documentation that the plat qualifies as a family subdivision and an improvement permit has been issued for a septic system. Staff advises that the request meets the minimum requirements for a family subdivision and recommends approval.

Motion was made by Jeff Dixon, seconded by Joe Winslow to approve the Consent Agenda. The motion carried unanimously.

6. CONSIDERATION OF HIRING SOLID WASTE DIRECTOR ABOVE HIRING RATE:

The Finance Committee recommended the approval to hire a Solid Waste Director above the rate at Grade 29, Step 8 - \$58,459 due to his lengthy experience as a Recycling Coordinator and Landfill Director. Upon successful completion of a six month probationary period, the candidate will be placed on Grade 29, Step 9.

Motion was made by Frankie Meads, seconded by Joe Winslow to approve the hiring of a Solid Waste Director above the hiring rate at Grade 29, Step 8, \$58,459, with an increase to Step 9 after six months. The motion carried 4 to 1, with Commissioner Parker voting against the motion.

Commissioner Parker asked if the candidate will receive more money after the six-month probation period. County Manager Bunch said that is correct.

7. REPORTS FROM COUNTY MANAGER:

Mr. Bunch provided the following report:

Creekside Farms – May 1, 2017, the Board approved accepting the petition submitted by Eastern Carolina Engineering, P.C. on behalf of the property owners in Creekside Farms Subdivision to adopt a resolution requesting the addition of Karen Court to the state system for maintenance. Commissioner Dixon requested an update on the entire road system in Creekside Farms Subdivision.

Creekside Farms, Phase 1 includes four roads. On January 11, 2016, the Board of Commissioners approved a resolution for three of these roads to be accepted into the state maintenance system – Creekside Lane, Black Walnut Drive, and Red Maple Drive. Karen Court is the final road in Phase 1 to petition for acceptance by NCDOT. The developer's representative is in the process of completing the NCDOT's application package for all four roads and it will be sent to Edenton and Raleigh offices in the near future. The County continues to hold a bond in the amount of \$83,565. The bond will be released once the roads have been officially accepted into the state road maintenance system.

Staff has been informed that the developer is proceeding with completing the improvements in Phase II and intends to submit a Final Plat within the next few months. The developer was granted an extension of the Preliminary Plat for Phase II by the Board of Commissioners on October 5, 2015 which will expire on December 31, 2017.

Wednesday, May 10 the NCACC sponsored County Assembly Day. Commissioner Winslow and I attended. There was a short assembly beginning at 9:00 AM. Governor Roy Cooper was one of the speakers to address attendees. Commissioner Winslow and I joined the Camden County contingency (Commissioner Tom White, Commissioner Randy Kraniak, and Manager Brillhart) to speak with Senator Cook and Representative Steinburg. Lunch followed on the green where we were able to meet other local government representatives and NCACC staff.

Clerk Lynn Scott completed and submitted the application to the Tourism Development Authority for funding \$2,500 for Coast Guard Day on Friday, August 4, 2017.

Tuesday, May 23 – Shelley Cox, Planning Director and I will attend a Solar Installation Workshop for NC County Officials at Halifax Community College. Questions that are to be addressed include:

- What are the tax, revenue, cost implications and benefits to counties?
- How safe are solar panels and the site developed?
- What are the issues related to land leases that impact landowners and local communities?
- How is land returned to agricultural use at the end of the project cycle?
- What happens to solar panels during the decommissioning?

Tuesday, May 23 – Zoning Board of Adjustment is scheduled to consider two Special Use Applications. One is for a 2 acre Land Clearing and Inert Debris Landfill located at 602 Ludford Road in Nixonton Township. The second is a 12+ acre sand mining operation located off Hawthorne Drive in Providence Township.

Thursday, May 25 – Planning Board is scheduled to consider the Preliminary Plat for Oak Ridge Subdivision, Phase II consisting of 51 residential lots off Mill Pond Road in Newland Township. The project is being developed by Mr. Linwood Williams.

Mr. Bunch said he received an invitation from organizers of the Potato Festival today asking if the Board would be interesting in forming a team for the Potato Peeling Contest.

He reported that work on the walking trail damaged during Hurricane Matthew is now complete, with the exception of paving.

8. REPORTS FROM COMMISSIONERS:

Commissioner Winslow attended the County Assembly Day in Raleigh last Thursday with Manager Bunch. He said they met with Senator Cook, Representative Steinburg and several others. He stated that commissioners from Camden and Chowan went in with them and he feels it was much more effective as a collective group. He thanked Mr. Bunch for collaborating the meetings.

Commissioner Meads attended the RC&D meeting. He learned that County's return on its investment 5 to 5.4. He said Tyrrell County has a 10.1 investment. He reported that RC&D has a fund balance of \$36,000.

Commissioner Parker attended the National Day of Prayer at Corinth Baptist Church on May 4th. On Tuesday, May 9th she attended the Trillium Northern Regional Advisory Board Meeting.

Vice-Chairman Sterritt invited everyone to attend the Founder's Day Celebration at Museum of the Albemarle on June 4th. He attended the Community Relations Commission meeting. He said they have struggled to have a quorum. Currently, the County needs to appoint one more individual to the group. Commissioner Dixon suggested Warren Judge with the Coast Guard who is very dedicated to the youth in our area. He was recently appointed to the Boys & Girls Club Board. Commissioner Parker reminded the Board that two applications were received last meeting from individuals who wish to serve. Ms. Scott asked that she be informed of what members are currently serving on the Board so she can bring her roster up to date.

Vice-Chairman Sterritt said the Hope Group is getting itself back in a position to gather and visit churches in the area.

9. COMMENTS FROM COUNTY ATTORNEY:

County Attorney Cox said last week Mr. Bill Trueblood, Chairman of the DSS Board brought to his attention there is a Bill in the General Assembly regarding Social Services. The Bill would create 30 regional DSS departments and basically do away with the Pasquotank County Department of Social Services, which he thinks is a bad idea. He said he and County Manager Bunch have voiced their concerns to our lobbyist.

Motion was made by Frankie Meads, seconded by Joe Winslow to adjourn the meeting. The motion carried and the meeting was adjourned at 7:50 PM.

CHAIRMAN

CLERK TO THE BOARD