

**PASQUOTANK COUNTY, NORTH CAROLINA  
MAY 6, 2019**

The Pasquotank County Board of Commissioners met today in a budget work session on Monday, May 6, 2019 in the Community Room at the W.C. Witherspoon Memorial Library.

**MEMBERS PRESENT:** Jeff Dixon, Chairman  
Lloyd E. Griffin, III, Vice-Chairman  
Cecil Perry  
Frankie Meads  
Charles H. Jordan  
Sean Lavin  
Barry Overman

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Sparty Hammett, County Manager  
R. Michael Cox, County Attorney  
Sheri Small, Finance Officer  
Lynn Scott, Clerk to the Board

Also present were COA President Robert Wynegar, COA Vice President for Finance and Administrative Services, Interim ECPPS Superintendent Rhonda Davis-Jones, members of the Board of Education, and school department directors.

The work session was called to order at 3:00 PM by Chairman Jeff Dixon. He thanked all the educators in attendance.

**1. BUDGET WORK SESSION:**

Chairman Dixon called on COA President Robert Wynegar to present College of the Albemarle's proposed budget for FY 2019-20. He thanked the Board for allowing him time to present COA's funding request for 2019-20 and an update on Pasquotank County residents' enrollment at COA over the last year. He introduced COA's new Vice President for Finance and Administrative Services, John Ives and Chief Financial Officer Susan Gentry.

Last year enrollment increased by 3.5%. Current year enrollment is up by 6.5% over last year, for a total of 10% growth in the last two years, even though the state as a whole was losing community college enrollment. COA has made many changes in the way it interacts with students, and as a consequence they are seeing something that is rather surprising even to them. As of last Friday, their headcount enrollment for the coming summer and fall terms was running 27% higher than the same time last year. It is too early to know if it represents a true gain in enrollment, or if it is just a matter of students enrolling earlier, but he said in the last 15 years he has done everything he can think of to get students to enroll earlier, with no success whatsoever. He said if they can hold on to half of those students, COA would be outpacing every other community college in the state by a wide margin.

Dr. Wynegar said that the Elizabeth City/Pasquotank County Early College, housed on the COA campus continues to enroll more students each year. Last year, enrollment by Pasquotank County students in the Career and College Promise Program with COA, increased by 20%. This year it increased again by another 46%. Based on the continuing expansion of the Early College and enrollment trends they are seeing for the coming fall term, they expect the trend to continue. For the current spring semester, 174 Elizabeth City/Pasquotank High School students are taking courses at COA. Over the fall and spring semester, their families saved over \$131,913 in tuition and fees.

Dr. Wynegar reviewed COA's request for funding from the County which includes: \$1,777,812 in operational expenditures (an increase of \$117,812 from FY18-19) and \$700,000 in capital expenditures (an increase of \$200,000 from FY18-19). The total increase requested is \$317,812.

Chairman Dixon thanked Dr. Wynegar for his service and said he likes the road the community college is going down. He said our community needs more specialized certificates.

Chairman Dixon called on Interim Superintendent Rhonda Davis-James to present ECPPS' proposed budget. The request included \$12,484,710 in current expense (an increase of \$1,120,710 from FY18-19) and \$2,620,000 in capital (an increase of \$20,000).

Capital request includes: HL Trigg HVAC system - \$375,000, NHS HVAC system design - \$50,000, NHS HVAC system, phase I - \$1,500,000, PCHS hot water heater upgrade to natural gas - \$145,000, interior painting at RRMS - \$180,000, interior painting at PW Moore Elementary - \$110,000, 1:1 devices – Chromebooks (middle and high school)/ iPads (K-2) - \$200,000, and PCHS – Replace phone systems - \$60,000.

Key drivers in the current expense request include: projected state salary/benefit increase - \$170,000, projected increase in charter school payment by \$560,000 to \$815,000, \$400 supplement increase for teachers/instructional support - \$209,000 (including benefits), and teacher assistants from 6 hours to 7.84 hours a day - \$205,000.

After discussion and questions;

Motion was made by Frankie Meads, seconded by Lloyd Griffin to recess the meeting until the end of the 4:00 PM Finance Committee meeting. The motion carried unanimously and the meeting was recessed at 3:55 PM.

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CHAIRMAN

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CLERK TO THE BOARD