

**PASQUOTANK COUNTY, NORTH CAROLINA
MAY 2, 2022**

The Pasquotank County Board of Commissioners met today in a special meeting on Monday, May 2, 2022, in Courtroom C in the Pasquotank County Courthouse.

MEMBERS PRESENT: Lloyd E. Griffin, III, Chairman
Charles Jordan, Vice-Chairman
Cecil Perry
William “Bill” Sterritt
Sean Lavin
Barry Overman
Jonathan Meads

MEMBERS ABSENT: None

OTHERS PRESENT: Sparty Hammett, County Manager
R. Michael Cox, County Attorney
Sheri Small, Finance Officer
Lynn Scott, Clerk to the Board
Brad Gardner, Solid Waste Director
David Smithson, Utilities Director

Also present were members of Elizabeth City Pasquotank Schools and College of the Albemarle.

The meeting was called to order at 2:30 PM by Chairman Lloyd Griffin.

1. COLLEGE OF THE ALBEMARLE BUDGET PRESENTATION:

Dr. Jack Bagwell, President, College of the Albemarle provided an update on COA operations and presented a PowerPoint presentation of COA’s 2022-23 funding request.

2022-23 Budget Requests

- Operations - \$1,772,500
- Capital - \$700,00

Capital Budget Request

- Sealing front parking lot - \$125,000-\$150,000
- Window replacement Building A - \$125,000-\$150,000
- Building A generator expansion - \$40,000-\$50,000
- Building AE VAV box replacement - \$125,000-\$175,000
- HVAC unit at the Butler Building - \$17,000-\$20,000
- Furniture Building AE and A student lounge area - \$125,000-\$150,000

Pasquotank County Appropriations

Year	Operation	Capital	Total
2023	\$1,772,500.00	\$700,000	\$2,472,500.00
2022	\$1,735,000.00	\$700,000.00	\$2,435,000.00
2021	\$1,735,000.00	\$770,000.00	\$2,505,000.00
2020	\$1,735,000.00	\$700,000.00	\$2,435,000.00
2019	\$1,660,000.00	\$500,000.00	\$2,160,000.00
2018	\$1,660,000.00	\$575,000.00	\$2,235,000.00
2017	\$1,500,000.00	\$411,869.16	\$1,911,869.16
2016	\$1,500,000.00	\$431,500.00	\$1,931,500.00

2. ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS BUDGET PRESENTATION:

Eddie Ingram, Interim ECPPS Superintendent, and Rachael Haines, Finance Director presented a PowerPoint presentation of ECPPS’ 2022-23 funding request.

Key Factors

- Legislative Increases
- Reduction in Planning ADM

Top Priorities

- Employee Recruitment & Retention
- Transportation
- Co-Curricular Support

Employee Recruitment & Retention

- Increase Supplements
 - Teachers in Years 15-24
 - Teachers in Years 25+
 - Teachers Employed All Year
 - Classified Supplement
- Assistant Principal Position for CES

Transportation

- Bonus for New Drivers
- Bus Monitors

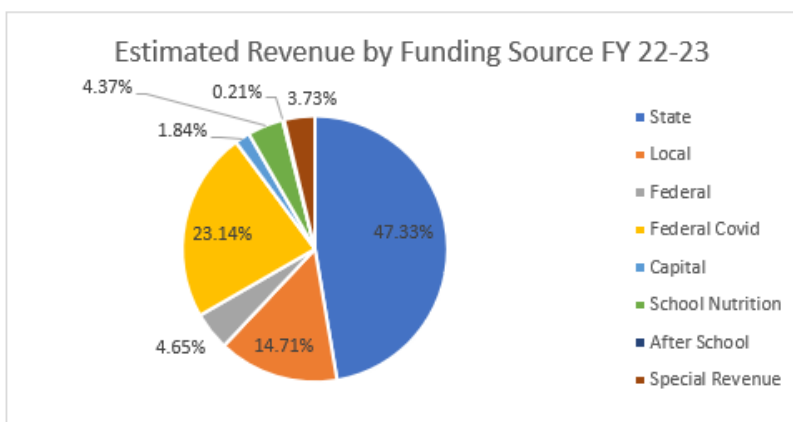
Co-Curricular Support

- Facility Improvements
- EMS Support
- Coaching Supplement Increase

Local Current Expense

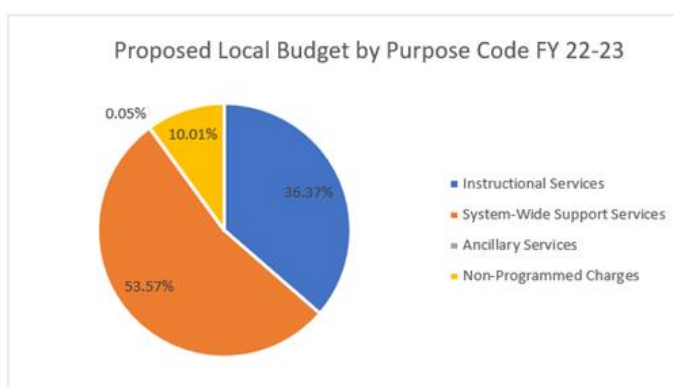
	2020-2021	2021-2022	2022-2023
	Local	Local	Local
Totals	\$12,036,000.00	\$11,539,000.00	\$12,049,000.00
County Appropriation	\$11,364,000.00	\$11,364,000.00	\$11,364,000.00
Other Revenue	\$ 172,413.00	\$ 175,000.00	\$ 185,000.00
Fund Balance	\$ 500,000.00	-	\$ 500,000.00

Proposed Budget by Revenue Source FY 22-23



Estimated Revenue by Funding	
State	\$38,764,041.00
Local	\$12,049,000.00
Federal	\$3,812,251.00
Federal Covid	\$18,951,390.00
Capital	\$1,509,362.00
School Nutrition	\$3,579,830.00
After School	\$174,062.00
Special Revenue	\$3,058,340.00
Total	\$81,898,276.00

Proposed Budget Local Current Expense Fund 2022-2023



FY 22-23 Proposed Local Budget by Purpose Code	
Instructional Services	\$4,382,408.94
System-Wide Support Services	\$6,454,806.66
Ancillary Services	\$5,792.17
Non-Programmed Charges	\$1,205,992.23
Total	\$12,049,000.00

Capital Project List 2022-2023

Capital Request 2022-2023	Amount
Tree Removal & Fence Line Repairs – Several Sites	\$ 51,000.00
Parking Lots at NES & PCHS	\$ 316,862.00
Lights and Fencing for Athletic Fields	\$ 290,000.00
Window Tinting & Blind Replacements at JCS, HLT, RRMS	\$ 15,500.00
Fire Alarm Panel Upgrades at NHS, PCHS, PWM	\$ 135,000.00
Asbestos Abatement at NHS, PES	\$ 40,000.00
Vape Detectors at Middle & High Schools	\$ 156,000.00
Subtotal	\$1,004,362.00

School	Capital Request 2022-2023	Amount
PCHS	Lift Station Repair	\$ 17,000.00
PES	Gutter Replacement	\$ 35,000.00
PES	Canopy	\$ 25,000.00
PWM	Floor Restoration in Gym	\$ 12,000.00
PWM	Bleachers	\$ 50,000.00
PWM	Carpet or Other Flooring for Media Center	\$ 14,000.00
SHES	Rewrap Pipes	\$ 86,000.00
WES	Carpet or Other Flooring for Media Center	\$ 16,000.00
	Subtotal	\$ 255,000.00

Total Capital Request 2022-2023

Total Capital Request 2022-2023	Amount
Technology – Devices	\$ 250,000.00
Safety Projects	\$1,004,362.00
Individual School Projects	\$ 255,000.00
Total Capital Request	\$1,509,362.00

Proposed Budget FY 2022-2023 County Request

County Operating Request	\$11,364,000.00
Capital Funds	\$ 1,509,362.00
Total Request	\$12,873,362.00

3. SOLID WASTE/LANDFILL BUDGET PRESENTATION:

Solid Waste Director, Brad Gardner, presented the proposed Solid Waste/Landfill budget for Fiscal Year 2022-2023.

Landfill Capital Total - \$185,000

- Purchase one (1) “used” trash/MSW tipper trailers - \$55,000
- Replace one (1) Transfer Truck - \$130,000

Convenience Sites Capital Outlay Total - \$79,500

- Wellfield Road Property Acquisition - \$50,000
- Replace (1) used Oil Recycling Tank - \$4,500
- Replace (5) site roll-off dumpsters - \$25,000

Convenience Site Improvements - \$500,000

- Wellfield Site Rebuild and Reconfigurations - \$500,000

Transfer Station Repairs and Improvements - \$25,000

- Roof, Wall, and Exit construction of Transfer Station exit - \$25,000

4. UTILITIES DEPARTMENT BUDGET PRESENTATION:

Water Department Superintendent, David Smithson, presented the proposed Utilities Department budget for Fiscal Year 2022-2023.

Capital Outlay

Weeksville		
• Chevrolet 4x4	2 @ \$37,000	\$ 74,000.00
• Remote Read Meters		\$ 600,000.00
• Weeksville Wells Rehab Project		\$ 300,000.00
Total		\$974,000.00
Wastewater		
Total		\$ 0
RO Plant		
• 1MG Train		\$4,732,000.00
• Propane Forklift		\$ 20,000.00
• Master Meters – Halstead Extension 4 @ \$175,000		\$ 700,000.00
Total		\$5,452,000.00
		\$6,426,000.00

There being no further business to come before the Board;

Motion was made by Jonathan Meads, seconded by Sean Lavin to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 3:50PM.

CHAIRMAN

CLERK TO THE BOARD