

**PASQUOTANK COUNTY, NORTH CAROLINA
MARCH 21, 2016**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, March 21, 2016 in Courtroom C in the Pasquotank County Courthouse.

MEMBERS PRESENT: Joseph S. Winslow, Jr., Chairman
Cecil Perry, Vice-Chairman
Jeff Dixon
Lloyd E. Griffin, III
Dr. William R. Sterritt
Frankie Meads
Bettie J. Parker

MEMBERS ABSENT: None

OTHERS PRESENT: Rodney Bunch, County Manager
R. Michael Cox, County Attorney
Lynn Scott, Clerk to the Board

Chairman Winslow called the meeting to order at 7:00 PM. Commissioner Lloyd Griffin gave the invocation and Commissioner William Sterritt led in the Pledge of Allegiance to the American Flag. Chairman Winslow welcomed everyone present.

1. AMENDMENTS TO THE AGENDA:

Chairman Winslow asked if there were any amendments to the agenda. Vice-Chairman Cecil Perry requested that the following recommendations from the Finance Committee be added to the consent agenda: 1) Approval of 2016-26 Comprehensive Master Plan Update for Elizabeth City-Pasquotank County Parks & Recreation Department, 2) Approval of Fun Junktion Playground Improvements, 3) Approval to allocate \$3,500 from Occupancy Tax Proceeds for funding this year's Potato Festival, and 4) Approval of contract for 2015-16 fiscal year audit services by Thompson, Price, Adams & Co. P.A. Commissioner Griffin requested to add appointments to boards and committees to New Business.

Motion was made by Cecil Perry, seconded by Lloyd Griffin to approve the amendments to the agenda as presented. The motion carried unanimously.

2. APPROVAL OF CONSENT AGENDA:

The Board considered the following consent agenda:

a. Approval of Minutes of February 24 and March 7, 2016 Commissioner Meetings

b. Approval of Tax Releases and Refunds and Solid Waste Fee Releases and Refunds

The Finance Committee has recommended approval of the following releases and refunds:

Tax Releases

		County	City
1.	Joseph C. Parker	256.12	

Tax Refunds

		County	City
1.	Todd Carlton Storie	84.72	109.95
2.	David Wayne Delph		168.14
3.	Larry McCleave Davis		118.79

Solid Waste Fee Releases

	OWNER'S NAME	PARCEL ID #	REASON FOR RELEASE
1.	Bessie H. Bartlell Life Est.	58-K-59	Vacant
2.	Angerine Brite Heirs	39-B-32	Vacant
3.	Samuel & Doris Poole	50-N-31	Vacant
4.	Lou Carnell Ricks	P108-40	Vacant
5.	Tony & Cordelia Spence	P80-36	Vacant

6.	Tony & Cordelia Spence	P112-96	Vacant
7.	Sherman Underwood	P141-119	Vacant
8.	Vernon E. Williams	P80-4A	Home uninhabitable
9.	Vernon E. Williams & Donna Walker	P112-9	Vacant

Solid Waste Fee Refunds

	OWNER'S NAME	PARCEL ID #	REASON FOR RELEASE
1.	Bell Taylor Heirs	26-D-1	Home uninhabitable

c. Approval of 2016-26 Comprehensive Parks & Recreation Master Plan Update

The Finance Committee has recommended approval of the 2016-26 Parks and Recreation Plan Update for Elizabeth City and Pasquotank County. The plan was prepared by Alfred Benesch and Company of Charlotte, N.C. The last Master Plan was completed in 2007. The plan must be completed by May 2016 in order to qualify for any Parks and Recreation Trust Fund (PARTF) Grants. The plan will also improve chances for securing grant opportunities through Clean Water Management and CAMA.

d. Approval of Fun Junktion Playground Plan

The Finance Committee has recommended approval of the plan submitted by Carolina Parks and Plan for an all-inclusive playground at Fun Junktion Park. In August 2015, the County was awarded a \$650,000 Play Together Construction Grant for Accessible Playgrounds from Trillium to construct the playground. This playground will replace the existing play structures and be fully functional and accessible to individuals with special needs and wheelchairs. The new Fun Junktion Park will offer special needs children the opportunity to play with family and friends.

e. Request from Potato Festival for Funding

The Finance Committee has recommended approval of funding for the Potato Festival from the Occupancy Tax Fund in the amount of \$3,500 for this year's event. An application will have to be submitted to the Tourism Development Authority to allocate the funds from the county's account.

f. Approval of Proposal for Audit Contract

The Finance Committee has recommended approval of a contract with Thompson, Price, Scott, Adams & Co. in the amount of \$23,000 for preparing the financial audit for Pasquotank County for fiscal year 2015-16.

Motion was made by Lloyd Griffin, seconded by Cecil Perry to approve the Consent Agenda as amended. The motion carried unanimously.

3. CONSIDERATION FOR APPROVAL OF PEPSI BOTTLING VENTURES EXPANSION:

Planning Director Shelley Cox said the Technical Review Committee and staff have reviewed the plans and are recommending approval for the 11,425 square foot expansion. Staff has confirmed the site plan is compliant with Pasquotank County Commerce Park Declaration of Restrictive Covenants, Article III – Construction of Improvements. County Manager Bunch noted that the exterior of the building will be the same as the current building.

Motion was made by Lloyd Griffin, seconded by Commissioner Dixon to approve the expansion of Pepsi Bottling Ventures. The motion carried unanimously.

4. RECOMMENDATIONS FROM THE APPOINTMENTS COMMITTEE:

Commissioner Griffin reported that the Appointments Committee met today and has made the following recommendations:

- a) ABC Board – Reappoint Anthony Jerome Turner to additional term. This can be finalized tonight.
- b) Adult Care Home Community Advisory Committee – Reappoint Linda Jones to additional term. This can be finalized tonight.
- c) Highway 17 Association Board of Directors – Reappoint Jeff Dixon to additional term. This can be finalized tonight.

Motion was made by Lloyd Griffin, seconded by Cecil Perry to accept the recommendations from the Appointments Committee to approve the reappointments as presented. The motion carried unanimously.

5. REPORTS FROM COUNTY MANAGER:

County Manager Rodney Bunch reported that Mission Critical Partners is moving along well with the study for the 800 MHz VIPER system. The testing has been completed and they are now compiling data and coordinating with the State VIPER Coordinator. Mission Critical Partners will be scheduling a meeting in the near future to update the three Boards on their findings.

Mr. Bunch said the NCACC district meeting is scheduled for Wednesday, April 6, at 5:30 PM at the Vernon James Center. Commissioners Meads, Winslow and Perry confirmed they would like to attend.

Mr. Bunch said he received information last week regarding the merger of local management entities and management care organizations. He noted that Trillium is one of the entities involved.

Mr. Bunch informed the Board that an East Carolina University student has applied to serve as an intern in the Planning Department this summer. The student will work under the direction of Shelley Cox.

Mr. Bunch said he received a request that Pasquotank County adopt a resolution against the Federal Biggert-Waters Act. Staff has done some research and a lot of the information that is contained in the resolution is not factual.

6. REPORTS FROM COMMISSIONERS:

Commissioner William Sterritt attended the Elizabeth City – Pasquotank County Parks & Recreation Advisory Board meeting. He said the new Master Plan Update will be of real value to College of the Albemarle when they prepare to write a grant for funds to do renovations to their walking trail. He said it contains a lot of documentation about the need for trails. He informed the Board that he will be soliciting them to help personally fund the matching grant.

Commissioner Dixon said his tour of the wind turbine facility has been rescheduled for tomorrow and there is room for two additional commissioners if anyone is interested.

On March 28, Commissioner Parker represented the county at the grand opening of Abbey's Waggin Tails. She attended YouthBuild as well. On Saturday, March 12th, she spoke on behalf of the county at the Youth Summit held at Sheep Harney Auditorium, as well as the ECSU Founders Gala. On March 14th, she attended the Wind Energy and Economic Development meeting. On March 19th, she visited the East Carolina University Smiles free dental clinic. She said she took a tour and was really impressed with the facility. She thanked Dr. Carol Anderson for attending tonight's meeting.

Dr. Carol Anderson, Director of the Community Service Learning Center said the clinic was very well received and ran smoothly. She said approximately \$20,000 worth of care was given to approximately 60 people over the two day event. She explained that the clinic was a pilot program. Eight community service learning centers are now open around the state and their goal is to have one clinic in each community service learning center over the course of a year. She said there were nurses from ECU and COA who came out and did blood pressure, as well as diabetes screenings and spoke with people regarding the risk factors of heart disease. EMS was in attendance as well.

Dr. Anderson said seniors in their fourth year at ECU rotate out to at least three community service learning centers for eight weeks at the time and spend time delivering care. She said they also have dental residents who come and spend one year with them, somewhat like a residency. They also have registered dental hygienist and front staff. She noted that everyone was very instrumental in pulling the clinic off. Commissioner Parker thanked Dr. Anderson for her service to the community.

Commissioner Parker attended the Northern Regional Advisory Board meeting on March 8th. On March 17, a press release was issued announcing that the state and Medicaid funded Local

Management Entities/Managed Care Organizations providing mental health, intellectual and developmental disability and substance use services to North Carolina citizens will be consolidating into four service regions across the state. In the Eastern Region, Eastpointe and Trillium Health Resources will be merging. The release went on to say covering larger regions will allow for more consistent services to be offered in all areas of the state. It will also foster better coordination of care for people who may temporarily move into different service areas, such as children in foster care. It is also expected to decrease the administration burden on providers who offer services in more than one LME/MCO region. LME/MCO leaders will work closely with DHHS leadership on implementation plans and timelines throughout coming months.

Commissioner Griffin attended the Albemarle Commission meeting. Tomorrow there is roundtable scheduled with representatives to discuss the regional transportation plan. He said the Oregon Inlet Bridge Project is moving along nicely. He also attended the Airport Authority meeting.

Commissioner Perry attended the Community Relations Commission meeting, the ECSU Foundation Gala, ECU Dental Clinic, and the Economic Development Workshop.

Chairman Winslow attended the Energy Consortium meeting and the Ribbon Cutting at the Coast Guard Base. He asked staff to look into recent discussions regarding Tier I and where the money is going.

Commissioner Griffin asked COA President Kandi Deitemeyer what impact the passing of the recent bond referendum will have on COA and the County's budget. He asked how she intends to spend the money. Chairman Winslow welcomed Ms. Deitemeyer to come forward and address the board.

Dr. Deitemeyer stated that COA will receive just over \$6.5 million. She said part of the conversation with the Board going forward will be what the priorities are and how the funds will be expended across the four campuses. She said her committees meet next week. She stated that currently they have more than \$8-9 million worth of projects needed amongst the four campuses, so prioritization is going to be important. She thinks it will be important for the college and the leadership of the county to sit down and discuss how they can maximize the dollars moving forward.

Dr. Deitemeyer said her students are looking for an excellent college and excellent facilities. She said enrollment for high school students are up 30+%. She said students have choices and they are going to check out colleges that look immaculate.

Dr. Deitemeyer said she has asked the County Manager to try to meet with her prior to her meetings next week to have some pointed conversations about specific projects. She said there is a significant amount of deferred maintenance on the campus and we need to get to a place that we are not just fixing up so that we can maximize new space and new labs and being innovative about things that we can bring to this area.

Dr. Deitemeyer stated that the library is a priority, because it is the hub of the college. The learning lab should be moved so that it is part of the hub of academic support. She stated that if you go to any campus, the central part of the campus is essential for retention. She said we can focus all day on bringing new students in, but we need to focus on keeping the ones we have. She said that will free up some facilities to potentially think about new labs and new programs. She said it is not that they do not have enough space, but they need to reinvent the spaces that they do have, which takes resources. If the county can pay for needed repairs, the \$6.5 million can be used to do bigger projects.

Motion was made by Lloyd Griffin, seconded by Cecil Perry to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 7:45 PM.

CHAIRMAN

CLERK TO THE BOARD