

**PASQUOTANK COUNTY, NORTH CAROLINA
JANUARY 11, 2016**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, January 11, 2016 in Courtroom C in the Pasquotank County Courthouse.

MEMBERS PRESENT: Joseph S. Winslow, Jr., Chairman
Cecil Perry, Vice-Chairman
Jeff Dixon
Lloyd E. Griffin, III
Dr. William R. Sterritt
Frankie Meads
Bettie J. Parker

MEMBERS ABSENT: None

OTHERS PRESENT: Rodney Bunch, County Manager
R. Michael Cox, County Attorney
Shelley Cox, Planning Director
Lynn Scott, Clerk to the Board

The meeting was called to order at 7:00 PM by Chairman Joe Winslow. Commissioner Lloyd Griffin gave the invocation and Commissioner Bill Sterritt led in the Pledge of Allegiance to the American Flag. Chairman Winslow welcomed everyone present.

1. AMENDMENTS TO THE AGENDA:

Chairman Winslow asked if there were any amendments to the agenda. Commissioner Lloyd Griffin requested to add the Appointments Committee's recommendations to the agenda under New Business. Vice-Chairman Perry requested that the following recommendations from the Finance Committee be added to the consent agenda: 1) Approval of request to pay DSS certified Interpreter/Translator Incentive Pay; 2) Approval of request to replace engine in non-emergency medical transport rescue; 3) Approval of recommendation to contract with Mission Critical Partners to perform additional testing for transitioning to the State of North Carolina VIPER System; and 4) Approval of 8 hours of vacation time for United Way Campaign drawing.

Motion was made by Cecil Perry, seconded by Lloyd Griffin to approve the amendments to the agenda as recommended. The motion carried unanimously.

2. PRESENTATION OF PINS TO EMPLOYEES FOR YEARS OF SERVICE:

Chairman Winslow called on the following county employees to receive pins recognizing their years of service with Pasquotank County:

Employee	Department	Years of Service
Donald Banks	Water Department	30 year
Brent McKecuen	Sheriff's Department	20 year
Tina Knight	Water Department	10 year
Tommy Wooten	Sheriff's Department	10 year

3. RECOGNITION OF ROGER FERRELL:

Chairman Winslow called on Chief Roger Ferrell to come forward. He said the Board would like to congratulate and thank Mr. Ferrell for his 30 years as chief of the Nixonton Volunteer Fire Department. County Manager Bunch noted that during Mr. Ferrell's 30 years as chief there have been over 1,900 calls to the station. He said we do not hear too much about engine repairs at his station, because he is a mechanic and keeps things running. He stated that Nixonton VFD has been the lead station in working with EMS and they are the county's first station to house an ambulance.

4. RECOGNITION OF COMMISSIONER CECIL PERRY:

Chairman Winslow called on Vice-Chairman Cecil Perry to come forward. He presented Commissioner Perry with a certificate from the River City Community Development Corporation in recognition of his nomination for 2015 Men of Excellence. Vice-Chairman Perry

said he would like to thank those who nominated him and stated that it is a blessing to be a part of this community.

5. COMMENTS FROM CHARLES JORDAN:

Chairman Winslow called on Mr. Charles Jordan of 1471 Northside Road to address the Board. He stated that he and Pastor Barclift are here tonight on behalf of Mt. Carmel Missionary Baptist Church. He said the church is located on US 158 just past Morgan's Corner as you head to Sunbury. When he was growing up he was told that the safest place he could be is at church, but there are times today that that is not necessarily true. On the first Sunday in December, he said three of their members were sitting in the driveway waiting to go home. He said a man came along in his pickup truck, he passed out, slid along the ditch, hit the first driveway, went airborne, and hit the persons sitting in the second driveway. Unfortunately he said one of those persons passed because of the accident.

Mr. Jordan stated that the speed limit is 55 mph as it passes the church and he is requesting that the Department of Transportation come and evaluate the area and see if the 45 mph zone can be extended past the church or possibly put flashing lights in from the church during services. He wants his church members to feel safe and it is his hope and prayer that this will never happen again.

6. COMMENTS FROM KAREN SCHALOW AND TARA GROMERSALL:

Chairman Winslow called on Mrs. Karen Schalow and Ms. Tara Gromersall of 1403 River Road, Lot 65 to address the Board. Mrs. Schalow stated that she and her daughter are here to speak on the same topic, which is dog tethering. Ms. Tara Gromersall thanked the Board for their time. She said they are here tonight because they have concerns regarding animal cruelty in their neighborhood. She explained what tethering is and its results. She said she was informed by the SPCA that a neighborhood dog, which happened to be pregnant, hung herself on her chain today. She was informed that a previous dog hung itself at the same home. She named multiple North Carolina Counties who have adopted chaining ordinances and requested that Pasquotank County do the same.

Mrs. Schalow said she would like to introduce a proposal for an anti-tethering ordinance. She said total bands would be preferred, but perhaps not practical due to such stringent regulations. Time limits are ideal she said. She said no dog should ever be tethered during extreme weather. She said the tether should be no less than 10' long and no collars should be allowed, only harnesses. She stated the ordinance should include that food and water bowls must be clean and dogs must be fed and watered twice a day. Water should never be frozen. She added all dogs that spend any period of unsupervised time outdoors must have some kind of shelter, shaded area, and enough room in an enclosure for normal movement. Ideally, the tethering ordinance will have significant fines and increasing penalties for repeat offenders. She said this will increase revenue for the county and help budgets for Animal Control. She suggested some type of grace period to help the dog owners who tether their dogs adapt to the new rules. She said their also needs to be public awareness.

The Board suggested the ladies voice their concerns with the City Council because they live within the corporate city limits and the county has no jurisdiction for their location. Commissioner Griffin suggested they contact the SPCA to get help from them as well with their request.

7. APPROVAL OF COMPREHENSIVE TRANSPORTATION PLAN MAP REVISIONS:

Planning Director Shelley Cox presented the revised maps, with the three changes requested previously by the Board. Commissioner Dixon questioned the placement of the multiuse pedestrian path. He said it ends in the middle of nowhere. Mrs. Cox explained that the Elizabeth City Council had already approved their maps, which ties into their recreation plan. Therefore, the Department of Transportation was hesitant to take it out given that the City had already approved it. She noted that it has been taken out where the County's jurisdiction begins.

Motion was made by Lloyd Griffin, seconded by Jeff Dixon to approved the Comprehensive Transportation Plan maps as amended. The motion carried unanimously.

8. APPROVAL OF CONSENT AGENDA:

The Board considered the following consent agenda:

a. Approval of Minutes of December 7, 2015 Commissioner Meeting

b. Approval of Tax Releases and Solid Waste Fee Releases

The Finance Committee has recommended approval of the following tax releases and solid waste fee releases:

Tax Releases:

		County	City
1.	C & S Lawn Maintenance Auto	116.78	
2.	C & S Lawn Maintenance Auto	116.78	
3.	EID Passport Inc.	1,307.73	1,058.23
4.	Tom Morgan		123.84
5.	USCOC of Greater NC LLC		190.19

Solid Waste Fee Releases:

	Owner's Name	Parcel ID Number	Reason for Release
1.	James Lee Fagans	50-B-8	Vacant
2.	John K. Jackson, Jr.	32-D-1	Uninhabitable
3.	Clyde C. Jr. & Irene O. Scott	24-B-4	Vacant
4.	Clyde C. Jr. & Irene O. Scott	24-B-5	Vacant
5.	Sam T. Williams Heirs	P77-3	Uninhabitable

c. Approval of Budget Amendments

The Finance Committee has recommended approval of the following budget amendments:

COA

Increase	010.0991.4991.00	Fund Balance Appropriated	25,000.00
Increase	010.5920.5636.00	Capital Outlay	25,000.00

Economic Dev

Decrease	010.6600.5980.11	Public Assistance	100,000.00
Decrease	010.4370.5183.00	Health Insurance	57,500.00
Increase	010.4920.5440.00	Contracted Services	157,500.00

DSS

Decrease	011.5310.5183.00	Health Insurance	100,000.00
Decrease	011.0700.4981.00	General Fund Transfer	100,000.00

d. Adoption of Resolution Authorizing Removal of Certain Public Record Books Kept by the Register of Deeds

The Board has been requested by the Register of Deeds Office to adopt the following resolution which will authorize the removal of birth certificate volumes 3, 4, 5, 6, 7, 7A, 8, 9, 10, 11, and 12 for repair, restoration, or rebinding:

RESOLUTION NO. 2016-01
 AUTHORIZING REMOVAL OF CERTAIN PUBLIC RECORD BOOKS KEPT BY THE
 REGISTER OF DEEDS FOR THE PURPOSE OF REPAIR, RESTORATION AND
 REBINDING

WHEREAS, N. C. Gen. Stat. § 132-7 provides that books of public records should be copied or repaired, renovated or rebound if worn, mutilated, damaged or difficult to read; and

WHEREAS, there is identified certain books of public records maintained by the Register of Deeds in need of repair, restoration and rebinding; and

WHEREAS, Kofile Inc. Record Save, is under contract to provide repair, restoration and rebinding of those certain books of public records.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS FOR PASQUOTANK COUNTY, NORTH CAROLINA, that:

Section 1. The Register of Deeds is authorized to remove or cause to be removed to the care and custody of Kofile Inc. Record Save for repair, restoration and rebinding the following books of public records:

Birth Certificate Volumes: 3, 4, 5, 6, 7, 7A, 8, 9, 10, 11 and 12

Section 2. The books of public records listed in Section 1 of this resolution may remain in the care and custody of Kofile Inc. Record Save for the length of time required to repair, restore or rebind them.

Section 3. This resolution is effective upon its adoption.

Adopted the 11th of January, 2016.

e. Approval of Resolution for Addition of Creekside Lane, Black Walnut Drive and Red Maple Drive to the State System

The property owners of Creekside Lane, Black Walnut Drive, and Red Maple Drive have submitted a petition requested that the roads be added to the state system for maintenance. The roads are located in the Creekside Farms Subdivision. Creekside Road is 0.10 miles in length with 4 occupied homes, Black Walnut Drive is 0.25 miles in length with 8 occupied homes, and Red Maple Drive is 0.26 miles in length with 4 occupied homes. The Board will need to adopt a resolution requesting that the road be added to the state system.

f. Approval to Provide Incentive Pay to DSS Certified Interpreter/Translator

The Finance Committee has recommended that the Board set incentive pay for DSS certified interpreter/translator who handle foreign language cases at \$1.50 stipend per hour.

g. Approval to Replace Engine in Non-Emergency Medical Transport Rescue 12

The Finance Committee has recommended that the Board approve replacement of the engine in Rescue 12, a 2010 Type I Ford F350 ambulance. The estimated cost is \$21,000, which includes \$15,000 for the cost of the drop-in motor and approximately \$6,000 for installation.

h. Approval to Negotiate Agreement with Mission Critical Partners to Conduct Additional Testing for VIPER 800 MHz System

The Finance Committee has recommended that the Board approve final negotiations and entering into an agreement with Mission Critical Partners to conduct the additional testing for transitioning to the State of North Carolina VIPER 800 MHz system subject to Camden County Board of Commissioners and the City of Elizabeth City Council agreeing to the project.

i. Approval of Proposal for United Way Campaign Drawing

The Finance Committee has recommended that the Board grant eight hours of vacation time to one employee whose name will be drawn from a pot of names of employees who contribute a minimum of \$22 to the United Way.

Motion was made by Cecil Perry, seconded by Jeff Dixon to approve the Consent Agenda. The motion carried unanimously.

9. CONSIDERATION OF RESOLUTION REQUESTING THE ALBEMARLE RURAL PLANNING ORGANIZATION DELAY CONSIDERATION OF TOLLING FERRY ROUTES:

The Board considered a resolution that was recently adopted by Currituck County Board of Commissioners asking the Albemarle Rural Planning Organization to postpone consideration of ferry tolling until after the 2016 session of the General Assembly.

Motion was made by Lloyd Griffin, seconded by Cecil Perry to delay action on the resolution until after the General Assembly meets for its next Short Session and more information will be available. Motion carried unanimously.

10. APPROVAL OF RECOMMENDATIONS FROM APPOINTMENTS COMMITTEE:

Commissioner Griffin presented the following recommendations from the Appointments Committee for appointments or reappointments to boards and committees:

Elizabeth City – Pasquotank County Community Relations Commission – Appoint Tyrone Harper, II to a 3-year term effective January 11, 2016 and expiring December 31, 2019 to replace Hezekiah Brown. The Chairman makes this appointment.

Local Emergency Planning Committee – Recommend Robert Boyce to replace Hugh Tarkenton, as the Pasquotank County Fire Departments representative, recommend Kerry Krauss to replace Jeff Madre, as the amateur radio representative, recommend Jesse Halterman to replace Melinda McDaries, as the USCG Base Elizabeth City – Environmental Branch representative, recommend David Smithson to replace John Gregory, as the Pasquotank County Water Department representative, recommend Richard Munden to replace Kathy Lawrence, as the Albemarle Hospital representative, and appoint Ashley Stoop as the ARHS representative. The county makes recommendations to the state and the state makes the actual appointments to this committee.

Adult Care Home Community Advisory Committee – Reappoint Rita Jordan to an additional 3-year term.

Albemarle Commission – Reappointment Lloyd Griffin to an additional 2-year term.

Newland Water Management & Watershed Improvement Advisory Board – Reappoint Richard Parker and Linwood Williams to additional 3-year terms.

Recreation Advisory Board – Reappoint Walter Jolly and Eddie Spencer to additional 2-year terms. Mr. Spencer is a joint City/County appointee and will need to be appointed by the City as well.

Redevelopment Commission – Reappoint Lloyd Griffin and Rodney Bunch for additional 3-year terms. It was noted that the Redevelopment Commission needs to meet in order to dissolve this committee.

Motion was made by Lloyd Griffin, seconded by Jeff Dixon to make the appointment and reappointments recommended above by the Appointment Committee, and to refer to the state the names of the five individuals recommended for appointment to the Local Emergency Planning Committee. The motion carried unanimously.

11. REPORT FROM THE COUNTY MANAGER:

County Manager Rodney Bunch reported that he received notification from the Division of Water Resources that funding for aquatic weed control will no longer be available for waters not located within lakes. He said he wrote our State Representatives and asked they investigate and help reinstate funding for projects not located in lakes. He said he also communicated with our lobbyist, Joe McClees on this issue and he is working on this.

Mr. Bunch said the Albemarle RPO will be partnering with NCDOT in conducting a pilot project to develop a regional bicycle tourism website. Each RPO governmental member has been requested to provide a staff member or elected official to be part of a working committee for the project. He advised that Planning Director, Shelley Cox will represent Pasquotank County on the committee.

Mr. Bunch advised that the Intercounty Volunteer Fire Department will be holding their annual banquet this Saturday night and the Chamber of Commerce's annual dinner meeting will be held on January 28th. He reminded the Board that funeral services for Mike Etheridge's mother are scheduled for Thursday at noon.

12. REPORTS FROM COMMISSIONERS:

Commissioner Sterritt reminded the Board that the Martin Luther King Breakfast is scheduled for 8:00 AM on Monday. He thanked the Board for supporting Melissa Stokely's request for incentive pay for Spanish speaking employees.

Commissioner Meads reported that the CDC did not have a quorum at their last meeting.

Commissioner Dixon stated that he represents the county on the Tourism Board. He said he has encouraged the tourism director to come and present their annual report to the Board once it is available.

Commissioner Parker reported that she attended Part II of the ECSU Town Hall Forums on Tuesday. On Friday December 18, she attended the Department of Social Services Christmas Luncheon. On Wednesday, January 6 she attended the special joint meeting with the Camden County Board of Commissioner and the Elizabeth City City Council regarding an update on the 911 radio communications. On Tuesday, January 12 she will be attending the Regional Advisory Board meeting and on Monday she will be attending the Martin Luther King Breakfast.

Chairman Perry reported that he attended the JCPC meeting and the Department of Social Services Breakfast. He said General Proctor's work will be displayed at the Museum of the Albemarle for the next several months.

Chairman Winslow reported that he will be attending the NCACC Board meeting on Wednesday and the Tax and Finance Committee meeting on Thursday.

Chairman Winslow asked if there was any further business to come before the Board. There being none, he asked for a motion to adjourn the meeting.

Motion was made by Jeff Dixon, seconded by Cecil Perry to adjourn the meeting. The motion carried and the meeting was adjourned at 7:55 PM.

CHAIRMAN

CLERK TO THE BOARD