



Pasquotank County
Department of Social Services
(Child Welfare Services Unit)

SOCIAL WORK SUPERVISOR III

Position Number
239-40-506

Salary
\$40,090 – 56,126

Posted
January 15, 2010

Closes
Open Until Filled

How to apply?
Contact Employment
Security Commission,
422 McArthur Drive,
252-331-4798

Current employees of
Pasquotank Social
Services should contact
the DSS Personnel
Officer at if they are
interested in applying.

Pasquotank County
provides eligible
employees with a
competitive benefits
package including paid
health insurance, paid
holidays, sick and
vacation leave, and N.C.
Local Government
Retirement

PASQUOTANK
COUNTY
DEPARTMENT OF
SOCIAL SERVICES IS
AN EQUAL
OPPORTUNITY
EMPLOYER

Position Responsibilities: This position is primarily responsible for providing direction and leadership to social work staff; interpreting and conveying information to agency staff, clients, and the community about programs, mandates, policies of the agency in providing services to the community; creating a climate where staff are supported in providing services to the community; creating a climate where staff are supported in providing timely, accurate quality services to the citizens served; train, develop, and coach social work staff in knowledge and skills needed to perform the job; monitor the work performed and correct any deviations from accepted social work practices or standards; assist in selection of personnel to fill job vacancies in the various classification in the unit supervised; networking with other agencies and community groups to facilitate interagency cooperation and collaboration for the best interest of the citizens served; guide and support staff in developing special projects of training or special activities to provide creative services or to develop creative service responses to unique problems or circumstances involving the people served.

This position will require an individual to work Monday through Friday from 8 a.m. until 5 p.m. with an hour for lunch, either between 12:00 and 1:00 or 1:00 and 2:00 p.m. Overtime work may be required as needed for on-call emergencies. Each work week consists of forty (40) hours. This is an exempt position.

Knowledge, Skills, and Abilities: Knowledge of methods and principles of casework supervision and training. Considerable knowledge of social work principles, techniques, and practices and their application to specific casework and community problems. Considerable knowledge of behavioral and socioeconomic problems and their treatment and governmental and private organizations and community resources. Considerable knowledge of the laws, regulations, and policies which govern social work programs. Ability to supervise, train, or orient lower-level social workers, students, interns, or other staff. Ability to express ideas clearly and concisely and to plan and execute work effectively.

Minimum Training and Experience: Master's degree from an accredited school of social work and two years of social work or counseling experience; or a bachelor's degree from an accredited school of social work and three years of social work or counseling experience; or a master's degree in a counseling field and three years of social work or Counseling experience; or four-year degree in a human services field or related curriculum including at least 15 semester hours in courses related to social work or counseling, pastoral counseling, or a related human services field providing experience in the techniques of casework, group work, or community organization; or an equivalent combination of training and experience.

Degrees must be received from appropriately accredited institutions.

Preferences: At least 2 years of supervisory experience within the areas of Child Welfare Services and/or Adult Services in a department of Social Services is preferred. Work experience within a public agency setting is preferred (especially if it has been with a DSS) and within the area of Children's Services.