



## ***JOB ANNOUNCEMENT***

***Director – Central Communications Center***

***1 Full Time Position***

***Deadline: Open Until Filled***

Pasquotank-Camden Central Communications is currently seeking applications for a Communications Center Director. This is a full time, exempt, position responsible for public safety communications operations for Pasquotank County, Camden County and the City of Elizabeth City. This position also requires on-call status in the event of an emergency or disaster within Pasquotank and/or Camden Counties.

Qualified Communications Director applicants must possess: 1) Associate's Degree or higher and/or ten years of progressively responsible public safety experience, five of those years being in a supervisory or managerial position within a PSAP or closely related field; 2) Valid driver license; 3) Strong leadership, communication, computer and organizational skills. Pre-employment background check will be performed.

The Communications Director is required to develop and maintain an annual budget. The Communications Director is also responsible for maintaining staffing levels, overseeing employee scheduling, calculating payroll, providing reports to various agencies along with implementing and overseeing communications center projects.

Salary: Negotiable up to \$54,353 plus benefits

*Application may be submitted to the following:*

**Pasquotank County Personnel Office  
206 East Main Street  
P.O. Box 529  
Elizabeth City, NC 27907-0529**