

**BUDGET ORDINANCE
FISCAL YEAR 2011-2012**

BE IT ORDAINED THIS 27th DAY OF JUNE, 2011 BY THE BOARD OF COMMISSIONERS OF PASQUOTANK COUNTY, NORTH CAROLINA:

I. GENERAL FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the General Fund for the operation of county government and its activities for the fiscal year beginning July 1, 2011 and ending June 30, 2012, in accordance with the chart of accounts heretofore established for this county:

Governing Board.....	\$ 91,140
County Manager	337,105
Personnel/Payroll.....	93,761
Finance Department	268,576
Data Processing	264,000
Tax Administration	503,333
County Attorney	164,936
Court Facilities	55,000
Elections Board.....	260,270
Register of Deeds	251,282
Public Buildings	932,004
Health & Social Services Building	240,446
Non-Departmental.....	246,960
Sheriff's Department	3,180,596
School Resource Officers	235,019
Jail	2,728,547
Central Communications.....	903,711
Emergency Management	120,259
Central Fire Department.....	379,727
Intercounty Fire Department	47,500
Newland Fire Department	53,049
Weeksville Fire Department	39,712
Providence Fire Department	62,684
Nixonton Fire Department.....	33,943
Building Inspector	180,091
Emergency Medical Services	2,684,879
Animal Control	234,864
Planning Department	120,451
Geographic Information Systems	108,763
Economic Development	120,472
Cooperative Extension Service	227,565
Soil & Water Conservation	47,034
Public Health.....	217,397
Public Schools	10,004,858
College of The Albemarle.....	1,291,154
Parks & Recreation	835,375
Special Appropriations:	
-Miscellaneous.....	450,135
-Contribution to:	
Public Assistance Fund	3,135,771
Pasquotank-Camden Library Fund	483,318
Reappraisal Reserve	40,000
Contingency.....	40,000
Debt Retirement.....	<u>4,751,872</u>
 TOTAL GENERAL FUND	 \$ 36,467,559

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Ad Valorem Taxes	\$20,347,500
Sales Tax 1%.....	3,000,000
Sales Tax ½%.....	3,400,000
Land Transfer Tax.....	750,000
Franchise Fees.....	175,000
Wine & Beer Tax.....	95,000
Lottery Fund.....	600,000
Inspection Fees	90,000
Recording Fees	200,000
Interest on Investments.....	50,000
ABC Store Revenue.....	120,000
EMS Revenue from Services	2,098,600
Revenue – Albemarle Hospital.....	460,000
Rent Revenue.....	1,661,121
Other Revenue	3,109,575
Fund Balance Appropriated	<u>310,763</u>
 TOTAL GENERAL FUND	 \$36,467,559

II. SOCIAL SERVICES FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Social Services Fund for administration of and payments to recipients of public assistance for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Administration.....	\$ 6,006,983
Special Assistance.....	615,000
Child Care Services	1,709,177
Foster Care.....	310,000
Adoption Assistance	78,687
Other.....	<u>223,710</u>
 TOTAL SOCIAL SERVICES FUND	 \$ 8,943,557

SECTION 2 – REVENUES: It is estimated that the following revenues will be available to the Social Services Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Federal and State Grants & Other Sources.....	\$ 5,807,786
Contribution from General Fund.....	<u>3,135,771</u>
 TOTAL SOCIAL SERVICES FUND	 \$ 8,943,557

III. PASQUOTANK-CAMDEN LIBRARY FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Pasquotank-Camden Library Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012.

Operating Expenses	\$ 631,748
 TOTAL PASQUOTANK-CAMDEN LIBRARY FUND	 \$ 631,748

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the Pasquotank-Camden Library Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Fees & Fines.....	\$ 12,500
Copies	9,500
Interest.....	600
Miscellaneous Revenue	4,000
Contribution from Elizabeth City.....	1,000
Contribution from Camden County.....	120,830
Contribution from Pasquotank County General Fund	<u>483,318</u>
 TOTAL PASQUOTANK-CAMDEN LIBRARY FUND	 \$ 631,748

IV. CAPITAL RESERVE FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Capital Reserve Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Capital Reserve	\$ 400,000
TOTAL CAPITAL RESERVE FUND	\$ 400,000

SECTION 2 – REVENUES: It is estimated that the following revenues will be available for the Capital Reserve Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Sale of Assets.....	\$ 400,000
TOTAL CAPITAL RESERVE FUND	\$ 400,000

V. EMERGENCY TELEPHONE FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Emergency Telephone Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Operating Expenses	\$ 147,640
Transfer to General Fund.....	62,000
Miscellaneous Expense	240,170
Capital Outlay	<u>24,600</u>
TOTAL EMERGENCY TELEPHONE FUND	\$ 474,410

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the Emergency Telephone Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

NC 911 PSAP	\$ 204,000
Fund Balance Appropriated	<u>270,410</u>
TOTAL EMERGENCY TELEPHONE FUND	\$ 474,410

VI. REAPPRAISAL RESERVE FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Reappraisal Reserve Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Reappraisal.....	\$ 40,000
TOTAL REAPPRAISAL RESERVE FUND	\$ 40,000

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the Reappraisal Reserve Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Transfer from General Fund.....	\$ 40,000
TOTAL REAPPRAISAL RESERVE FUND	\$ 40,000

VII. DRAINAGE DISTRICT FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Newland Drainage District Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Maintenance	\$ 5,300
TOTAL NEWLAND DRAINAGE DISTRICT FUND	\$ 5,300

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the Newland Drainage District Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Revenue from Assessments	\$	5,300
TOTAL NEWLAND DRAINAGE DISTRICT FUND	\$	5,300

VIII. OCCUPANCY TAX FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Occupancy Tax Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Tourism Board	\$	460,000
TOTAL OCCUPANCY TAX FUND	\$	460,000

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the Occupancy Tax Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Occupancy Tax Revenue	\$	460,000
TOTAL OCCUPANCY TAX FUND	\$	460,000

IX. WATER SYSTEM FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Water System Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Operating Expenses	\$	2,848,125
Capital Outlay		158,000
Contingency.....		5,000
Operating Expenses – Sewer Department		128,875
Capital Outlay – Sewer Department.....		<u>20,000</u>
TOTAL WATER SYSTEM FUND	\$	3,160,000

SECTION 2 – REVENUES: It is estimated that the following revenues will be available in the Water System Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Sale of Water	\$	2,800,000
Hookups		50,000
Sewer Revenue		175,000
Interest on Investments.....		20,000
Penalties & Fees.....		65,000
Miscellaneous		<u>50,000</u>
TOTAL WATER SYSTEM FUND	\$	3,160,000

X. REVERSE OSMOSIS PLANT FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Reverse Osmosis Plant Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Operating Expenses	\$	705,390
Capital Outlay		1,000
Debt Retirement.....		<u>1,248,452</u>
TOTAL REVERSE OSMOSIS PLANT FUND	\$	1,954,842

SECTION 2 – REVENUES: It is estimated that the following revenues will be available to the Reverse Osmosis Plant Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Sale of Water	\$ 1,954,842
TOTAL REVERSE OSMOSIS PLANT FUND	\$ 1,954,842

XI. LANDFILL FUND

SECTION 1 – APPROPRIATIONS: The following amounts are hereby appropriated in the Landfill Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Operating Expenses – Landfill	\$ 2,545,805
Operating Expenses – Solid Waste.....	<u>2,250,612</u>
TOTAL LANDFILL FUND	\$ 4,796,417

SECTION 2 – REVENUES: It is estimated that the following revenues will be available to the Landfill Fund for the fiscal year beginning July 1, 2011 and ending June 30, 2012:

Tipping Fees.....	\$ 2,171,517
Solid Waste Fees.....	2,451,500
Tire Disposal Fees.....	50,000
White Goods Disposal Fees.....	12,000
Sale of White Goods.....	45,000
Miscellaneous.....	<u>66,400</u>
TOTAL LANDFILL FUND	\$ 4,796,417

XII. SCHOOL APPROPRIATIONS

SECTION 1: The appropriation to the Board of Education first shall be made from any such funds which are dedicated to the use of the schools and secondly shall be made from general county fund revenues to the extent necessary to meet approved appropriations. The appropriations to schools are based on an estimated Public Law Fund - \$75,000 and fines and forfeitures of \$245,000.

SECTION 2: The total appropriation for Current Expense from General Fund is \$9,601,372.

SECTION 3: The total appropriation for Capital Outlay from General Fund is \$403,486.

XIII. OTHER PROVISIONS

SECTION 1: The County Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

- a) He may transfer amounts between objects of expenditure within a department except salary amounts without limitation.
- b) He may not transfer any amounts between departments or funds from any contingency appropriation within any fund.

SECTION 2: No expenditure may be made in any line item that exceeds the amount set forth in the chart of accounts without prior authorization by the County Manager or Board of Commissioners.

SECTION 3: The County Manager and Clerk to the Board are hereby authorized to execute the necessary agreements within funds included in the Budget Ordinance for the following purposes: (1) Form grant agreements to public and non-profit organizations; (2) Leases of normal and routine business equipment where the annual rental of each is not more than \$20,000; (3) Consultant, professional or maintenance service agreements where the annual compensation of each is not more than \$20,000; (4) Purchase of apparatus, supplies, materials, or equipment where formal bids are not required by law; (5) Agreements for acceptance of State, Federal, public, and non-profit organization grant funds, and funds from other governmental units for services to be rendered; (6) Construction or repair work where formal bids are not required by law; and (7) Liability, health, life, disability, casualty, property or other insurance or retention and faithful performance bonds (other than for the Sheriff and Register of Deeds). Other appropriate county officials are also authorized to execute or approve such insurance and bond undertakings as provided by law.

XIV. FEES

SECTION 1: There is hereby established a fee of \$66.00 per ton for residential garbage and \$69.00 per ton for commercial garbage disposed of at the Pasquotank County Transfer Station for the purpose of raising the revenue listed in the Landfill Fund – Part XI, Section 2 of this ordinance.

SECTION 2: There is hereby established a fee of \$48 per ton for land clearing and inert debris disposed of at the Pasquotank County LCID Landfill for the purpose of raising the revenue listed in the Landfill Fund - Part XI, Section 2 of this ordinance.

SECTION 3: There is hereby established a fee of \$48 per ton for construction and demolition material disposed of at the Pasquotank County C&D Landfill for the purpose of raising the revenue listed in the Landfill Fund-Part XI, Section 2 of this ordinance.

SECTION 4: There is hereby established a solid waste availability fee of \$144 per household for the purpose of raising the revenue listed in the Landfill Fund-Part XI, Section 2 of this ordinance. The solid waste availability fee will remain at \$75 for low-income senior citizens who qualify for the property tax reduction.

XV. TAX LEVY

SECTION 1: There is hereby levied a tax at the rate of sixty-two cents (62¢) per One Hundred Dollar (\$100.00) valuation of property listed for taxes as of January 1, 2011 for the purpose of raising the revenue listed in the General Fund - Part I, Section 2 of this ordinance.

SECTION 2: This rate of tax is based on a total valuation of property for the purpose of taxation of \$3,338,085,010 and an estimated rate of collection of 95%.

SECTION 3: There is hereby levied an assessment of twenty-seven cents (27¢) per acre for the Newland Drainage District for the purpose of raising the revenue to maintain the drainage in the service district.

Approved on June 27, 2011 by the following vote of the members of the Pasquotank County Board of Commissioners: 5 in favor; 2 opposed.

Lloyd E. Griffin, III, Chairman
Pasquotank County Board of Commissioners

Attest:

Karen S. Jennings
Clerk to the Board