

**PASQUOTANK COUNTY, NORTH CAROLINA
SEPTEMBER 4, 2007**

The Pasquotank County Board of Commissioners met today in a special meeting on Tuesday, September 4, 2007 in the Commissioners Board Room in the Pasquotank County Courthouse.

MEMBERS PRESENT: Cecil Perry, Chairman
Lloyd E. Griffin, III, Vice-Chairman
Matt Wood
Bill Trueblood
Marshall Stevenson
Jeff Dixon
Jimmie Harris

MEMBERS ABSENT: None

OTHERS PRESENT: Randy Keaton, County Manager
Rodney Bunch, Asst. County Mgr. for Planning & Econ. Dev.
R. Michael Cox, County Attorney
Karen Jennings, Clerk to the Board
John Gregory, Water Superintendent
Shelley Cox, Planning Director

The meeting was called to order at 12:40 PM by Chairman Cecil Perry. Assistant County Manager Rodney Bunch explained that the purpose of today's meeting is to provide the Board with additional information due to indecision at the August 6 meeting as to how to move forward with Zoning Text Amendment ZTA 07-05 and Subdivision Text Amendment STA 07-03. He advised that public hearings on these two amendments were conducted at the August 6 meeting and the public hearings were closed. The Board had agreed following the public hearings that a special meeting should be held when all members can be present to ask questions and fully understand the proposed amendments.

Mr. Bunch stated that Zoning Text Amendment ZTA 07-05 would require all buildable lots to have a minimum of 25 feet of road frontage and access to public water. He stated that Subdivision Text Amendment STA 07-03 would require access to a public water system for lots created through the family subdivision process.

Planning Director Shelley Cox explained that the purpose of the zoning text amendment is to limit the development of ten acre lots that do not have to go through any county reviews. She provided examples of some ten acre lots that have been developed in the county that have no road frontage and only have access by an easement through someone else's property. She said the developers are creating private roads going back to the subdivision and there has been no oversight for the installation of the roadways, no maintenance assurances, no drainage considerations, with no consideration for the future. The people that buy these parcels are not always aware of what they are getting into and when they begin having issues with their road not being maintained, or if they begin having drainage problems, they call the county for assistance. Ms. Cox stated that it is sometimes difficult for the property owners to understand there is nothing the county can do to help them. She said there are also concerns regarding access and maneuverability for emergency vehicles if the road is not being maintained. She explained that if a minimum amount of road frontage and public water access is required for developable lots, it will help address some of the concerns regarding ten acre lots. She said the regulations proposed will not completely eliminate the ten acre lots, but will limit the number of lots. She also said the intention is to not prohibit anyone who has an existing lot without road frontage or water access from building in the future. The regulations would be effective on the date the Board adopts them. Those who create the lots in the future would know upfront that they cannot build upon them if they do not have water access or state road frontage.

Assistant County Manager Rodney Bunch advised that in Upton Acres, a development with ten acre lots in the northern portion of the county, he has received complaints regarding drainage although it has been extremely dry. He said the property owner has not been able to get any assistance to correct the drainage problems and plans to attend the next meeting of the Stormwater Management Committee to express his concerns.

Water Superintendent John Gregory pointed out on a map the areas in the county that do not have access to public water provided by either the Pasquotank County Water System or the South Mills Water Association. Commissioner Stevenson stated that he had asked for this information to show how much land in the county is not served by a public water system.

Members of the Board asked questions and expressed their opinions regarding the zoning text amendment and the subdivision text amendment.

Ms. Cox explained that if both the zoning text amendment and the subdivision text amendment are passed, it would require that an applicant for a family subdivision that does not have 25 feet of road frontage or access to public water appear before the Board of Adjustment to request a variance from the zoning ordinance, and before the Board of Commissioners to request a variance from the family subdivision provisions and approval of a family subdivision. She stated that she has developed proposed language for the Zoning Text Amendment which would solve that problem and provide that variances from this section of the Zoning Ordinance would have to go to the Board of Commissioners for approval rather than the Board of Adjustment. She advised that in order for a variance to be granted from the Zoning Ordinance there are four state statute standards that must be met. This requirement is also included in the proposed language.

After lengthy discussion;

Motion was made by Matt Wood, seconded by Jeff Dixon to adopt Zoning Text Amendment ZTA 07-05 as presented by staff effective September 4, 2007, including the additional note providing that variances from Section 8.02, Note 9 will be heard by the Board of Commissioners.

Discussion followed regarding the effective date of September 4, 2007. Mr. Bunch advised that if no effective date were included, the regulations would apply to hundreds of existing lots of record that are not built upon.

The motion carried by a four to three margin with Commissioners Perry, Stevenson and Harris voting against the zoning text amendment and the following zoning text amendment was adopted.

ZONING TEXT AMENDMENT ZTA 07-05

SECTION 8.02 – NOTES TO THE TABLE OF AREA, YARD AND HEIGHT REQUIREMENTS

NOTE 9 No building or structure shall be established on a lot recorded in the Pasquotank County Registry after September 4, 2007 which does not meet the following requirements:

(A) Lots shall contain a minimum of 25 feet of frontage on a state maintained road or a road that has been approved in accordance with the Pasquotank County Subdivision Ordinance; and

(B) Lots shall be located within 1,000 feet of a public water supply.

Variances from this section shall be reviewed by the Board of Commissioners. Before a variance is granted, the Board of Commissioners shall make the findings of fact required by Section 14.04(c) of this Ordinance.

The Board then considered action on Subdivision Text Amendment STA 07-03 which would require access to a public water system for lots created through the family subdivision process. Ms. Cox explained that the purpose of this amendment is to ensure that the zoning ordinance and the subdivision ordinance have the same standard.

Motion was made by Matt Wood, seconded by Jeff Dixon to approve Subdivision Text Amendment STA 07-03 as presented. The motion carried by a five to two margin with Commissioners Perry and Stevenson voting against approval of the amendment and the following Subdivision Text Amendment was adopted.

**SUBDIVISION TEXT AMENDMENT
STA 07-03**

SECTION 303 Procedure for Family Subdivision Review

- (a) Lots divided as a family subdivision, as defined in Article V, shall be approved under the following conditions:
- 1) Lots created by means of a Family Subdivision shall have a minimum of 25' of frontage upon a State-maintained road.
 - 2) Lots shall be located within 1,000 feet of a public water supply.
 - 3) Lots shall be a minimum of 43,000 square feet in area, with at least 140' of lot width at the front minimum building setback.
 - 4) To qualify as a family subdivision, the property owner must provide proof that ownership of the tract to be subdivided has been in continuous ownership for a minimum of 10 years.
 - 5) Lots created through the Family Subdivision review shall not be eligible for further subdivision for 10 years.
 - 6) Lots shall be approved under the family subdivision provisions as a one-time gift of a single lot to each child, grandchild or parent of the property owner. A gift of any additional lot to the same child or parent shall require compliance with the major subdivision provisions within the County's Subdivision Ordinance.
- (b) Family subdivision plats shall be approved by the Board of Commissioners and submitted in accordance with the following:
- 1) The application and plat indicate that it qualifies as a family subdivision as defined in this article;
 - 2) The applicant must provide documentation that attests to the linear relationship that qualifies the applicant for the family subdivision;
 - 3) The plat shall state that the lot may not be further subdivided for a period of at least 10 years; and
 - 4) An Improvement Authorization Permit must be provided from the Environmental Health Department regarding the soil suitability for an on-site septic tank disposal system.

At the absence of further business;

Motion was made by Matt Wood, seconded by Jeff Dixon to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 2:30 PM.

CHAIRMAN

CLERK

**PASQUOTANK COUNTY, NORTH CAROLINA
SEPTEMBER 4, 2007**

The Pasquotank County Board of Commissioners met today in a regular meeting on Tuesday, September 4, 2007 in Courtroom C in the Pasquotank County Courthouse.

MEMBERS PRESENT: Lloyd E. Griffin, III, Vice-Chairman
Matt Wood
Bill Trueblood
Marshall Stevenson
Jeff Dixon
Jimmie Harris

MEMBERS ABSENT: Cecil Perry, Chairman

OTHERS PRESENT: Randy Keaton, County Manager
R. Michael Cox, County Attorney
Karen Jennings, Clerk to the Board

The meeting was called to order at 7:00 PM by Vice-Chairman Lloyd Griffin. Commissioner Matt Wood gave the invocation and Mrs. Shirley Spaeth from the Betsy Dowdy Chapter of the Daughters of the American Revolution led in the Pledge of Allegiance to the American Flag.

1. PRESENTATION OF PROCLAMATION FOR CONSTITUTION WEEK:

Vice-Chairman Griffin called on Mrs. Shirley Spaeth to accept a proclamation declaring September 17-23, 2007 as Constitution Week. Vice-Chairman Griffin read and then presented to Mrs. Spaeth the following proclamation:

**Constitution Week
September 17-23, 2007**

Whereas, The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

Whereas, September 17, 2007 marks the two hundred twentieth anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

Whereas, It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate the occasion; and

Whereas, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

Now Therefore, the Pasquotank County Board of Commissioners does hereby proclaim the week of September 17 through 23 as **Constitution Week** and asks our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the County of Pasquotank to be affixed this 4th day of September of the Year of Our Lord Two Thousand and Seven.

Mrs. Spaeth thanked the Board for proclaiming Constitution Week and she invited Commissioners to attend a Constitution Day celebration on Sunday, September 16 from 3:00 PM

until 5:00 PM. She said there will be a re-enactment of Betsy Dowdy's ride, and the bells will ring 220 times to mark the two hundred twentieth anniversary of the framing of the Constitution.

2. PUBLIC HEARING ON SALE OF LOT 10 IN THE PASQUOTANK COUNTY COMMERCE PARK CONSISTING OF 3.833 ACRES AT \$30,000 PER ACRE:

Vice-Chairman Griffin declared the meeting to be a public hearing for the purpose of receiving comments regarding the Board's intent to convey Lot 10 in the Pasquotank County Commerce Park consisting of 3.833 acres for \$30,000 per acre to a company for an economic development project. County Attorney Mike Cox explained that Lot 10 is in Section A, Phase 1 and is being sold to Geronimo, LLC for establishment of an industrial launderer business. The sale will be subject to the restrictive covenants and contains the right of first refusal for five years. Mr. Cox said the county has received the earnest money deposit and if the Board approves the sale tonight, closing could be held next week.

Vice-Chairman Griffin recognized Mr. Patrick Keenan with Geronimo, LLC. He said their business is primarily Moneysworth Rental Equipment operating on the Outer Banks. He stated that they handle hospitality linens and linens for rental properties, and they generate a very large amount of dirty laundry every week. He said they would like to bring processing of that in-house and provide a service to the area that it doesn't currently have which would be commercial laundry services for the hotels, restaurants, and at some point even for medical linens which would require some special handling. Mr. Keenan thanked county staff for their assistance throughout this process.

County Attorney Mike Cox asked Mr. Keenan what the probable hourly wage at this new facility would be. Mr. Keenan said he is currently unsure of the actual labor costs, however he would anticipate a minimum hourly wage in the \$8.00 to \$9.00 range. He added that he will initially have about ten employees and this number will probably double during the summer season.

Vice-Chairman Griffin asked if anyone from the public would like to address the Board regarding this proposed sale of property. At the absence of further comments, the public hearing was closed.

Motion was made by Matt Wood, seconded by Bill Trueblood to approve the sale of lot 10 in the Commerce Park consisting of 3.833 acres to Geronimo, LLC for \$30,000 per acre. The motion carried unanimously.

3. PUBLIC HEARING ON PROPOSED EXCHANGE OF REAL ESTATE BETWEEN PASQUOTANK COUNTY AND JAMES C. TATEM & WIFE JENNIFER B. TATEM AND HAP OF ELIZABETH CITY, LLC:

Vice-Chairman Griffin declared the meeting to be a public hearing on the proposed exchange of county owned property for certain property owned by James C. Tatem & wife Jennifer B. Tatem and HAP of Elizabeth City, LLC. County Attorney Mike Cox stated that the property exchange will provide a 100 foot radius around one of the water system's well sites. He said the county will be trading a small parcel of property and will be acquiring one. There will be no cash consideration. Mr. Cox asked if the Board approves the exchange, that it convey its interest by quitclaim deed.

At the absence of public comments, the public hearing was closed.

Motion was made by Bill Trueblood, seconded Matt Wood to approve the exchange of property between Pasquotank County, James C. Tatem and wife Jennifer B. Tatem, and HAP of Elizabeth City, LLC, for no cash consideration, with Pasquotank County's interest to be conveyed by quitclaim deed. The motion carried unanimously.

4. COMMENTS BY MS. SUSAN MATOUSEK:

Vice-Chairman Griffin recognized Ms. Susan Neal Matousek of 403 Princess Anne Circle to address the Board. Ms. Matousek explained that she is a citizen for the people and it has been brought to her attention by circumstances bestowed upon her that some governmental leaders need classes on constitutional and civil law. She said good government is essential to have a safe, orderly community, and everyone makes mistakes when given the wrong information. She stated that a leadership team is more effective than just one leader and leaders are needed at every level. She said that she is touched to lead good people and guide them to do what is right in spite of the consequences. She stated that people and local government are in a stalemate and

good government must take over and help citizens with their rights. She said an individual can overcome adversity, discrimination, and abuse if they refuse to give up.

5. AMENDMENTS TO THE AGENDA:

Chairman Perry asked if there were any amendments to the agenda. It was requested that the following items be added to the agenda: 1) Approval of position proposal for Department of Social Services; 2) Recommendation regarding fire truck bids for Weeksville Volunteer Fire Department; 3) Approval to use 911 surcharge revenue for purchase of radio equipment; and 4) Closed Session to preserve the attorney client privilege.

Motion was made by Matt Wood, seconded by Bill Trueblood to amend the agenda to add the four additional items listed above. The motion carried unanimously.

6. APPROVAL OF CONSENT AGENDA:

The Board considered the following consent agenda:

a. Approval of Minutes of August 20, 2007 Commissioner Meeting

b. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax releases and refunds:

Releases:

		County	City
1.	Joann Hayes	132.58	
2.	Johnnie & Evelyn Louise James	315.50	
3.	Olga E. Niles	445.75	
4.	Priscilla P. Williams	551.75	
5.	Helen J. Banks Lf Est	322.25	
6.	Louise Collins	320.25	
7.	Kathleen Pritchard	293.25	203.57
8.	Alfred J. Barber	278.50	
9.	Keith A. & Jeanne Sanders	278.50	
10.	Katherine P. Jackson & Isiah & Mary P. Pool	222.74	
11.	Tidewater Investment Group	110.00	90.20
12.	P.E. Daniels	382.00	313.24
13.	Lisa Marie & Donald Lee Jones, Jr. Etal	572.00	460.88
14.	Frank H. Ives	704.00	
15.	Reuben Earl James	688.00	
16.	Sanders Company Inc.	1,200.00	
17.	Curtis E. & Frank Jennings	110.00	
18.	Rita M. Jordan & Eddie N. Moore, Jr.	459.00	
19.	Donald P. Whitley, Jr.	281.00	
20.	Shirley Sawyer	349.00	
21.	Charlene & James E. Smith	107.00	
22.	Charlene & James E. Smith	120.00	
23.	Brian Keith & Karen J. Hoffman	215.60	
24.	BB&L One LLC	219.96	183.30
25.	Kirsten Gochnaver & Scott Ludtman	3,587.50	2,941.75
26.	Bryan Neal Henricks, Etal	643.50	
27.	Lloyd E. Meads	561.50	
28.	Horace C. Pritchard, Sr. Etal	142.50	
29.	Abe Shannon Etal	471.50	
30.	David W. Hurdle	450.25	
31.	Michael Dolpercio & Florence M. Hamrick	379.25	
32.	Louis B. & Margaret Twiford	120.00	
33.	Linton J. Sutton Post No. 223	120.00	
34.	Raymond K. & Nina T. White	953.00	719.06
35.	Mrs. Paul F. White Heirs	147.50	120.95
36.	Linton J. Sutton Post #223	107.00	
37.	Donald L. & Barbara A. Robinson	572.50	407.05
38.	Christopher J. & Julie P. Hill	229.50	
39.	Jesus Antonio Acuna	112.90	95.05
40.	Jack C. & Gail B. Ward	244.50	200.49
41.	Thomas E. Stevenson, Jr.	260.00	
42.	Joseph C. James	845.38	

43.	Jean B. Clinkscales & Nina B. Cheek Trust	275.00	
44.	Ryan Alfred Garron	242.49	

Refunds:

1.	Chrisotopher J. & Julie P. Hill	220.32	
2.	Charlene & James E. Smith	107.00	
3.	Lloyd E. Meads	533.65	
4.	Curtis E. & Frank Jennings	104.54	
5.	Thomas E. Stevenson, Jr.	247.10	
6.	Jean B. Clinkscales & Nina B. Cheek Trust	264.00	
7.	Brenda J. & Herbert L. Johnson	118.80	35.64

c. Approval of County Portion for 4-H Agent Position

The Finance Committee has recommended approval of the county’s portion for a 4-H agent position that was inadvertently left out of the budget.

d. Appointment of Donald L. Parks, Jr. to the Elizabeth City-Pasquotank County Airport Authority

The Board Appointments Committee has recommended the appointment of Donald L. Parks, Jr. to the Elizabeth City-Pasquotank County Airport Authority to replace Hugh Clinkscales who has resigned.

e. Adoption of Resolution of Appreciation to the General Assembly for Relieving Counties of Medicaid

The North Carolina Association of County Commissioners has prepared the following resolution and has requested that each county adopt it as an expression of gratitude to the legislative delegation for relieving counties of Medicaid.

**RESOLUTION OF APPRECIATION TO THE GENERAL ASSEMBLY
FOR RELIEVING COUNTIES OF MEDICAID**

WHEREAS, relieving counties of the Medicaid burden was the Number One legislative goal for all counties; and

WHEREAS, every member of the 2007 North Carolina General Assembly recognized and supported the need for Medicaid relief; and

WHEREAS, every member of the House of Representatives supported House Bill 1424, which would have provided a permanent cap and additional targeted relief; and

WHEREAS, every member of the Senate supported provision of the budget to eliminate the county Medicaid share completely; and

WHEREAS, Governor Mike Easley publicly expressed his support on numerous occasions; and

WHEREAS, a negotiating team with representatives from the House, the Senate and the Governor’s Office reached consensus on a solution to relieve counties of their Medicaid burden; and

WHEREAS, this solution is fair and equitable to all parties; and

WHEREAS, this solution protects municipal revenues, allows the state to phase in the assumption of the county Medicaid share over three years while gradually assuming sufficient county revenues to cover the increased costs, does not force counties to raise property or sales taxes to receive Medicaid relief and provides additional revenue authority to counties faced with rapidly increasing infrastructure needs;

NOW, THEREFORE, BE IT RESOLVED that the Pasquotank County Board of Commissioners commends and expresses our appreciation to the 2007 North Carolina General Assembly for proving themselves to be true “Friends of the Counties”;

FURTHER BE IT RESOLVED that the Speaker of the House and the Senate President Pro Tem are asked to read this resolution into the Journals of their respective bodies on May 13, 2008;

FURTHER BE IT RESOLVED that a copy of this resolution is to be presented to each member of Pasquotank County's delegation as an expression of gratitude for this historic and significant action.

Adopted this the 4th day of September, 2007.

Motion was made by Bill Trueblood, seconded by Marshall Stevenson to approve the consent agenda as presented. The motion carried unanimously.

The following tax releases and refunds less than \$100 have been approved by the Finance Officer:

Releases:

		County	City
1.	James Andrew Bray, Jr.	3.75	
2.	William Edward Barrera	75.41	67.84
3.	Frank L. Henson	34.47	
4.	Robert Wade Barber	2.88	
5.	James Scott Crandall	28.23	23.52
6.	Norma Lynn Tynes	25.83	21.52
7.	Five C's Inc.	8.40	
8.	Joseph Jordan Harris, Jr.	9.22	
9.	Bessie A. Stafford	34.77	
10.	Denna Lynn Matteson	44.78	42.32
11.	Terry Michael Snowden	10.52	
12.	Tori Terrell Riddick	25.44	21.20
13.	Timothy Charles Spence	25.63	
14.	Timothy Charles Spence	45.79	
15.	Ronald A. Everson	37.06	
16.	Ronald Alijah Everson	84.38	
17.	Carolyn Latiolais	6.50	5.33
18.	Kenneth Edward Peckham	40.76	33.96
19.	Kenneth Peckham	68.36	56.96
20.	Thomas John Jellon		11.58
21.	Bradley Scott Smardo	69.12	62.60
22.	Jimmy Alberton Ardonvillatla	3.03	2.52
23.	James Louis Berube	20.78	22.32
24.	Calvin Scott Taylor	4.42	
25.	Matthew Edward McCann	32.98	
26.	Bradley Stuart Robertson	58.08	48.40
27.	Carl Leigh Lane	32.43	
28.	Sandra Elizabeth White	4.28	3.56
29.	Johnny Roger James	4.88	
30.	Johnny Roger James	4.73	
31.	Dawn Askew	14.02	
32.	Swine-N-Dine Inc.	2.98	2.48
33.	Joseph Dupont Moore	5.76	4.80
34.	Gregory Owen Dyker	69.60	58.00
35.	Buford Eugene Fowler, Jr.	49.40	41.16
36.	Lilly Antoniette Reid	4.97	4.14

Refunds:

1.	Citicorp Vendor Finance Inc.	8.69	7.24
2.	Dorothy Gallop Gregory	21.85	
3.	Dorothy Gallop Gregory	62.40	
4.	Dorothy Gallop Gregory	33.98	
5.	Dorothy Gallop Gregory	37.63	
6.	Dorothy Gallop Gregory	40.51	
7.	Charlene and James E. Smith	95.00	
8.	Charlene and James E. Smith	95.00	
9.	Charlene and James E. Smith	95.00	
10.	Christopher J. & Julie P. Hill	54.60	
11.	John James Sherwin	40.26	
12.	Durwood Leon Sawyer		17.64
13.	Durwood Leon Sawyer		12.20

The following requests for release or refund of the solid waste availability fee have been approved by the Tax Administrator:

OWNER'S NAME	PARCEL ID NUMBER	REASON FOR RELEASE
Wayne Parker	P133-12	Unoccupied since September 2003
Rubenia S. Williams	56-B-8	Unoccupied since 1991
Andrew & Rubenia Williams	25-J-10	Unoccupied since 2005
Andrea R. Williams	P122A-208	Unoccupied since 2004
Brickhouse Riddick	P11-35	Unoccupied since 1997
Patricia Ann Gavin	76-F-10	Unoccupied since 2005
Patricia Ann Gavin	76-F-9	Unoccupied for over 20 years
Joseph & Candace Johnson	P118-4	Unoccupied for 4 years
Edward K. Lamb	P122A-57B	Unoccupied since 1998
Timothy & Carla Dewald	P12A-31	Unoccupied since 2002

7. APPROVAL OF POSITION PROPOSAL FOR DEPARTMENT OF SOCIAL SERVICES:

The Finance Committee has recommended acceptance of a position proposal from the Department of Social Services. This is a lead worker position for the work first/family and children's Medicaid intake unit. It is not anticipated that the position will cost any additional county dollars at the current time due to some other vacancies and \$8,000 in additional state funds that have been made available.

Motion was made by Matt Wood, seconded by Jeff Dixon to accept a proposal for a lead worker position for the Department of Social Service's work first/family and children's Medicaid intake unit. The motion carried unanimously.

8. RECOMMENDATIONS REGARDING FIRE TRUCK BIDS FOR WEEKSVILLE VOLUNTEER FIRE DEPARTMENT:

Commissioner Wood stated that the Finance Committee has recommended acceptance of a bid in the amount of \$156,000 from Good Hope for a tanker truck for the Weeksville Volunteer Fire Department, and to delay the acceptance of a bid for a mini pumper from American La France for \$162,907, subject to American La France agreeing to hold the bid price beyond 45 days.

Motion was made by Bill Trueblood, seconded by Jimmie Harris to accept a bid in the amount of \$156,000 for the purchase of a tanker for the Weeksville Volunteer Fire Department and to delay the acceptance of a bid in the amount of \$162,907 for a mini pumper from American La France, subject to American La France agreeing to hold the bid price beyond 45 days. The motion carried unanimously.

9. APPROVAL OF PURCHASE OF RADIO EQUIPMENT WITH 911 SURCHARGE REVENUE:

Commissioner Wood explained that the Finance Committee has recommended the purchase of the following radio equipment for the Emergency Management Department with 911 surcharge revenue:

- EOC radio system for \$30,683
- Radio amplifier for \$22,500
- Radios for animal control for \$6,336
- Emergency notification system for \$16,600

Motion was made by Matt Wood, seconded by Jimmie Harris to approve the purchase of the radio equipment listed above using 911 surcharge revenue.

Commissioner Jeff Dixon asked if the purchase of the equipment would be delayed until January when the surcharge funds are available. County Manager Randy Keaton stated that it was hoped the equipment could be purchased now because it will be needed in an event that requires the use of the Emergency Operations Center. He said the equipment could be purchased now and the revenue expensed in January.

The motion to approve the purchase of radio equipment carried unanimously.

10. REPORT FROM YOUTH COUNCIL:

Vice-Chairman Griffin recognized John Russell, a member of the Pasquotank Youth Council. He asked Mr. Russell if he would like to provide a report on the council's activities for last year. Mr. Russell reported that he was recently elected president of the youth council. He stated that the youth council participated in a page program last year and youth council members worked with several government officials. He advised that the council also hosted a mock election for the area schools last year and they hope to do it again during this school year. He said the new members of the youth council have just come onboard. The youth council is comprised of 7th through 12th grade students.

11. REPORTS FROM COUNTY COMMISSIONERS:

Commissioner Stevenson asked if the owner of property adjacent to the Riverview Acres canal on whose property the spoil material from the dredging project will be deposited will receive anything in writing from the county regarding its intentions. He suggested that the County Manager and the Assistant County Manager talk with Mr. Wayne Parker to determine what he needs and if it is reasonable to give him something in writing. County Manager Randy Keaton stated that the county is currently waiting to hear whether the grant application will be approved and should know something within the next couple of weeks. He said if the grant is approved, the county can start moving forward with the project and will meet with Mr. Parker to review the details.

Vice-Chairman Griffin congratulated Commissioner Matt Wood on his reappointment as First District Director for the North Carolina Association of County Commissioners.

Vice-Chairman Griffin asked if the concrete has been removed from the culvert pipe crossover between Northeastern High School and Central School. Mr. Keaton stated that the city was going to remove the concrete and he will follow up to see if it has been done.

12. CLOSED SESSION TO PRESERVE THE ATTORNEY CLIENT PRIVILEGE:

Vice-Chairman Griffin asked if there was any further business to come before the Board in Regular Session. There being no further business, he asked for a motion that the Board enter Closed Session to preserve the attorney client privilege.

Motion was made by Jeff Dixon, seconded by Jimmie Harris that the Board enter Closed Session to preserve the attorney client privilege. The motion carried unanimously.

Upon the end of Closed Session;

Motion was made by Jimmie Harris, seconded by Bill Trueblood that the Board return to Regular Session. The motion carried unanimously.

Motion was made by Jimmie Harris, seconded by Matt Wood to adjourn the meeting. The motion carried and the meeting was adjourned at 7:50 PM.

CHAIRMAN

CLERK