

**PASQUOTANK COUNTY, NORTH CAROLINA
AUGUST 26, 2008**

The Pasquotank County Board of Commissioners met today in a joint meeting with the Camden County Board of Commissioners, the Perquimans County Board of Commissioners, and the Albemarle District Jail Commission on Tuesday, August 26, 2008 in the Community Room at the W.C. Witherspoon Memorial Library.

MEMBERS PRESENT: Cecil Perry, Chairman
Marshall Stevenson, Vice-Chairman
Bill Trueblood
Jeff Dixon

MEMBERS ABSENT: Matt Wood
Lloyd E. Griffin III
Jimmie Harris

OTHERS PRESENT: Randy Keaton, County Manager
Rodney Bunch, Assistant County Manager
R. Michael Cox, County Attorney
Karen Jennings, Clerk to the Board
David Smithson, Resident Inspector
Jim Schenck, Attorney
Randy Cartwright, Sheriff
Melissa Pendleton, Secretary to the Jail Commission
Jeff Jennings, Camden County Commissioner
Melvin Jeralds, Camden County Commissioner
Phil Faison, Camden County Commissioner
Randell Woodruff, Camden County Manager
Courtney S. Hull, Camden County Attorney
Mack E. Nixon, Perquimans County Commissioner
Shirley Wiggins, Perquimans County Commissioner
Charles H. Ward, Perquimans County Commissioner
Sue Weimar, Perquimans County Commissioner
Ben Hobbs, Perquimans County Commissioner
Bobby Darden, Perquimans County Manager

The meeting was called to order at 3:30 PM. County Manager Randy Keaton explained that the purpose of today's meeting is to discuss the status of the jail construction project and the desire of the architect, Brennan & Associates, to remove themselves from the project. He introduced Mr. Jim Schenck, a construction attorney with the firm Conner, Gwyn, Schenck who has been employed by Pasquotank County to provide legal assistance with regard to the jail project. Mr. Schenck said the project has obviously been troubled, but he believes it is slowly getting back on track. He stated that the purpose of the meeting this afternoon is to let everyone ask questions of him, Mr. David Smithson, and the county managers on the status of the project and for him to obtain guidance from the boards. He said there are several legal issues to discuss and the attorney client issues should be kept confidential. He stated that technically he is now representing Pasquotank County, so it may be necessary for purposes of attorney client privilege for him to have some working relationship with the other counties. County Attorney Mike Cox said if the boards should go into closed session, Perquimans County and Camden County may need to bring Mr. Schenck on board in order to have an attorney client relationship.

Mr. Keaton advised that Mr. David Smithson was hired by the county in mid-July to provide resident inspector services for the jail project when Brennan's contract to provide an on-site inspector expired. He stated that Mr. Smithson is a mechanical engineer and was previously involved with Capital Design Group and Dill-Roy Construction Company, his family's construction company. He has background in construction design and on-site construction management.

Mr. Smithson updated the boards on the jail construction project. He said he has been onsite since July 14 and is at the site every day. He advised that the stop work order was lifted before he arrived on the job. He stated that construction has moved along and N.C. Monroe

Construction Company wants to complete the project. He said the masonry work is about 97% complete except for the brick cavity wall which is still being reviewed. He stated that half of the roof is on, all of the concrete inside the building is poured, and site work has begun. The entire project is about 60% complete. He said the project is progressing nicely, and the only issue they have is that the architectural firm, Brennan & Associates, has given no support and has not answered any questions since he has been onsite. He stated that very shortly the job will slow down to a crawl without the architect of record to address issues and make decisions. Mr. Smithson said Mr. Carl Monroe of N.C. Monroe Construction Company communicates with him regularly and is always willing to come down if there are questions, and the company vice-president is on the site at least once a week. He stated that the job is progressing very well, and if an architect were onboard making decisions, the project would speed up, but it will slow down during the next two or three weeks because the architect is not available to answer questions. He added that there are no issues with any of the subcontractors and there is no animosity on the site.

Perquimans Commissioner Mack Nixon asked the status of the remediation work. Mr. Smithson and Sheriff Cartwright detailed the remediation work. It was noted that a consultant has been hired to review the brick cavity wall and determine whether it will need to be torn down. With the exception of the cavity wall, the remedial work is about 97% to 98% complete.

Commissioner Jeff Dixon asked for an example of the type of information the contractor needs and has not been able to get from Brennan & Associates. Mr. Smithson stated that a generator building has been in design since ground was broken, but no plans have been provided. The generator is supposed to be delivered September 22 and there are no plans for even the cement pad to put it on. There are also some code violations that need to be addressed such as a Health Department requirement for another sink in the kitchen and other things for which the architect of record must sign off.

Mr. Keaton said the county is currently holding about \$95,000 in billings from Brennan & Associates which is one of the big issues for Brennan. He noted that some of the bills are for items that have not yet been delivered to the county. He explained that the county has two loans outstanding for this project: a 20 year \$7 million permanent loan from RBC Centura on which the county is paying principal and interest; and a USDA loan for \$12 million which the county has not yet obtained and will not obtain until the project is completed. A \$12 million Bank of America loan has been acquired as a construction loan. Once the project is completed, the USDA loan would pay off the Bank of America loan and that is when the USDA terms will begin. Mr. Keaton stated that the USDA is concerned that they cannot close on the loan if Brennan will not sign off on the project. Additionally USDA does not like the fact that Pasquotank County paid some bills after the architect would not sign off on the pay requests. This was done because the contractor was owed over \$1 million and could not pay off his suppliers and subcontractors and the job was going to be shut down. Mr. Keaton added that Mr. Schenck drafted a letter for the bond insurance company to sign agreeing to continue to back the project even if the county made some payments. He said USDA has gone so far as to call the lenders and tell them that they have released money to the county to pay bills that were not authorized by USDA. He noted that he spoke with Mr. Causey today from USDA and advised him that if USDA does not plan to fund the \$12 million loan, the county needs to know well in advance so it can obtain other financing. He added that he has contacted lenders to inquire about interest rates if the county has to replace the \$12 million USDA loan with private financing.

Mr. Keaton said if the architect cannot or will not certify at the end of the project that the jail was built according to the plans and specifications, then USDA will not fund the loan. He stated that the next architect will need to be able to make that certification, not only to the State Division of Facility Services, but also to the lenders.

Commissioner Dixon asked if the project is over budget and where the extra money will come from to fund the difference. Mr. Keaton stated that the project is not yet over budget. He said there was about \$800,000 in contingency built into the project budget for change orders and there have been about \$300,000 in change orders. He stated that the cost of the remediation work has not been taken into consideration, however this will be back charged to the contractor. He added that the architect has been paid for his design work and all that remains to be paid to the architect is the construction management portion of the contract and the \$95,000 that is in question.

The Camden County Board of Commissioners and the Perquimans County Board of Commissioners considered whether to employ Jim Schenck of Conner Gwyn Schenck as their attorney in matters relating to the jail construction project.

Camden County Commissioner Melvin Jeralds made a motion, seconded by Camden Commissioner Phil Faison, and passed 3-0 to approve the employment of Jim Schenck of Conner Gwyn Schenck as Camden County's attorney in legal matters relating to the jail construction project.

Perquimans County Commissioner Charles Ward made a motion, seconded by Perquimans County Commissioner Shirley Wiggins, and passed 5-0 to approve the employment of Jim Schenck of Conner Gwyn Schenck as Perquimans County's attorney in legal matters relating to the jail construction project.

The boards then considered entering Closed Session to consult with Mr. Schenck on legal matters related to the jail project.

Motion was made by Pasquotank County Commissioner Marshall Stevenson, seconded by Pasquotank County Commissioner Jeff Dixon that the Board enter Closed Session to preserve the attorney client privilege. The motion carried 4-0.

Motion was made by Perquimans County Commissioner Ben Hobbs, seconded by Perquimans County Commissioner Charles Ward that the Board enter Closed Session to preserve the attorney client privilege. The motion carried 5-0.

Motion was made by Camden County Commissioner Phil Faison, seconded by Camden County Commissioner Melvin Jeralds that the Board enter Closed Session to preserve the attorney client privilege. The motion carried 3-0.

Upon the end of Closed Session;

Motion was made by Pasquotank County Commissioner Jeff Dixon, seconded by Pasquotank County Commissioner Bill Trueblood that the Board return to Regular Session. The motion carried 4-0.

Motion was made by Perquimans County Commissioner Ben Hobbs, seconded by Perquimans County Commissioner Charles Ward that the Board return to Regular Session. The motion carried 5-0.

Motion was made by Camden County Commissioner Melvin Jeralds, seconded by Camden County Commissioner Phil Faison that the Board return to Regular Session. The motion carried 3-0.

The meeting was adjourned at 5:30 PM.

CHAIRMAN

CLERK

**PASQUOTANK COUNTY, NORTH CAROLINA
SEPTEMBER 2, 2008**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, September 2, 2008 in Courtroom C in the Pasquotank County Courthouse.

MEMBERS PRESENT: Cecil Perry, Chairman
Marshall Stevenson, Vice-Chairman
Matt Wood
Bill Trueblood
Lloyd E. Griffin III
Jeff Dixon
Jimmie Harris

MEMBERS ABSENT: None

OTHERS PRESENT: Randy Keaton, County Manager
Rodney Bunch, Assistant County Manager
Karen Jennings, Clerk to the Board

The meeting was called to order at 7:00 PM by Vice-Chairman Marshall Stevenson. Chairman Perry had indicated he would be a few minutes late. Commissioner Matt Wood gave the invocation and Commissioner Bill Trueblood led in the Pledge of Allegiance to the American Flag.

1. COMMENTS FROM HOLLY KOERBER:

Vice-Chairman Stevenson called on Ms. Holly Koerber to give a report on the Bocce Ball Tournament for Special Olympics. Ms. Koerber said she is here tonight representing Special Olympics and Tadlock Insurance Agency. She stated that she has information for the Board as a result of the fundraising event. She said it was their goal and a five year commitment to host a Bocce Ball Tournament for each of those five years to raise funds for Special Olympics in partnership with northeast North Carolina law enforcement agencies. The goal was to raise money for the special needs athletes as well as to get recognition for law enforcement agencies. Ms. Koerber explained that this event was modeled after a similar tournament conducted for eight years now in South Carolina. She said the South Carolina event in its first year had 17 teams and the goal locally in the course of five years was to have 100 teams participate. She stated that they were very pleased to have had 72 teams participate this year. In addition, it was their five year goal to raise \$10,000 in a single year for Special Olympics, however they have already sent over \$8,000 in the first year to Special Olympics, and they still are collecting revenue from this event. Ms. Koerber said the \$10,000 goal may be reached in the first of the five years. She stated that they also met their goal to help law enforcement be recognized with their participation for Special Olympics through the Torch Run. She said the Pasquotank County Sheriff's Department and the Elizabeth City Police Department will be recognized next year and will have their department names listed on the statewide distributed Torch Run t-shirts due to their departments' efforts to raise money for Special Olympics. Ms. Koerber stated that they would like to thank each of the Commissioners who participated in the Bocce Ball Tournament, and she would like to thank Commissioner Marshall Stevenson for personally providing the funding for the Commissioners' team to participate. She said it was very exciting to see the community come together in this event. She noted that the tournament will be held next year and in subsequent years in October because the weather will be cooler. Ms. Koerber presented to the Board a framed copy of the newspaper article reporting on the tournament. Ms. Koerber also presented a certificate of recognition to Vice-Chairman Stevenson for sponsoring the Commissioner team and one for the Sheriff's Department for its assistance in promoting the event, participating in the event, and providing security. She noted that Commissioner Dixon's business also stepped up in support of the event and has been given a certificate of recognition. Vice-Chairman Stevenson thanked Ms. Koerber and Mr. Tadlock for their work on the tournament. He said the Board looks forward to the tournament again next year.

2. PROCLAMATION FOR CONSTITUTION WEEK:

Vice-Chairman Stevenson called on Mrs. Shirley Spaeth to accept a proclamation for Constitution Week. He read and then presented to Mrs. Spaeth the following proclamation:

Constitution Week
September 17-23, 2008

Whereas, The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

Whereas, September 17, 2008 marks the two hundred twenty-first anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

Whereas, It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary, and to the patriotic celebrations which will commemorate the occasion; and

Whereas, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week.

Now Therefore, the Pasquotank County Board of Commissioners does hereby proclaim the week of September 17 through 23 as **Constitution Week** and asks our citizens to reaffirm the ideals the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the County of Pasquotank to be affixed this 2nd day of September of the Year of Our Lord Two Thousand and Eight.

Mrs. Spaeth thanked the Board for proclaiming Constitution Week. She invited members of the Board to attend the Constitution Day activities on September 14 beginning at 2:30 PM.

3. AMENDMENTS TO THE AGENDA:

Chairman Perry joined the meeting at this time. He asked if there were any amendments to the agenda. Commissioner Wood requested that the following items recommended by the Finance Committee be added to the consent agenda: 1) Approval of change order for River Road Sports Complex to comply with DOT regulations; 2) Approval of budget amendment for the Water System for replacement of equipment that is malfunctioning, and budget amendment for additional equipment for 911 Center.

Motion was made by Bill Trueblood, seconded by Lloyd Griffin to amend the agenda to add the two items listed above to the consent agenda. The motion carried unanimously.

County Manager Randy Keaton also requested that the Board call for a public hearing for the exchange of property with Corinth Baptist Church.

Motion was made by Matt Wood, seconded by Bill Trueblood to amend the agenda to add to new business consideration of calling for a public hearing on the exchange of property with Corinth Baptist Church. The motion carried unanimously.

4. APPROVAL OF CONSENT AGENDA:

The Board considered the following consent agenda:

a. Approval of Minutes of August 18, 2008 Commissioner Meeting

b. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax releases and refunds:

Releases:

		County	City
1.	Jasvinder Singh	151.25	123.75
2.	Karl Walker Lewis, Jr.		126.85
3.	William Francis Coty, III	113.05	
4.	Christian L. Schomburg	102.20	
5.	Richard D. & Paulette Weikel	288.20	235.80
6.	Doris Barnard	125.33	
7.	Shandreka & Marcus Reid	593.45	
8.	Vincent W. Vanness	101.30	
9.	Casey Jean Kloft	112.50	
10.	Henry Whitehurst Heirs	125.95	
11.	Austin Whitaker	134.91	
12.	Robert & Karen Tatterson	276.65	
13.	Steven G. & Coleen M. Gamache	147.95	
14.	David Allen Elliott	125.75	
15.	Frank H. Ives	209.45	
16.	Rodney Washington	112.40	97.17
17.	Mildred W. Sharber	158.40	
18.	Adam's Landing NC LLC	191.40	156.60
19.	Adam's Landing NC LLC	575.85	471.15
20.	Benjamin Michael Taylor, Jr.	116.30	100.37
21.	Barbara C. Spence	306.18	

Refunds:

1.	Mildred W. Sharber	144.00	
2.	Mildred W. Sharber	138.24	

c. Write-Off of Water Accounts

The Finance Committee has recommended approval of the write-off of the following water accounts from 2000 to 2003 totaling \$13,204.86:

NAME	AMOUNT
Achee, Loretta	18.53
Allen, Charles & Clarissa	21.00
Allison, Sharon R.	63.95
Andersen, Chris	73.82
Armstrong, Sylvia	31.50
Arthur, Darryl E.	4.42
Ashbell, Harold D.	24.03
Ayres, Tracey M.	6.95
Backherms, Joanne	70.35
Balance, Teresa W.	113.34
Banks, Melissa	154.68
Barton, Anthony D.	9.33
Bashir, Khalid	78.43
Baylson, Bart M.	2.86
Benston, Tiewan	177.29
Black, Dennis K.	112.41
Bonner, Tim	44.74
Boyd, Shelton W.	69.30
Bradley, Elizabeth C	210.68
Bright, Terry C.	27.25
Brooks, Karen Linell	35.77
Brown, Bessie	5.14
Brumsey, Anita	36.70
Calley, Jackie A.	42.39
Campbell, Bobby	11.10
Capps, Ronald	51.16
Carter, Linda E.	26.92
Clark, William Paul	55.23
Coker, Dan	74.03
Compton, Josie	28.21
Cordero, Dina	51.54
Crisostomo, Clotilde O.	39.27
Daniels, Hope	24.04
Depoy, Kathy	8.53
Devito, Jerry	33.76
Douglas, Tasha	6.82

NAME	AMOUNT
Alexander, Johnson Jr.	8.21
Allan, Ronnie W. Jr.	13.02
Alvarez, Stephanie	66.23
Armstrong, Michael	27.23
Armstrong, Trina W.	1.98
Artic N. Cloud	172.55
Ashwill, James	27.88
Babb, Brian	59.80
Baker, Shelton	22.31
Banks, Bruce & Karem	59.39
Barclift, John	5.18
Bary, Patty A.	22.13
Bayles, Traci	162.03
Bennett, Dewey	14.01
Beyer, Andrew	7.19
Bolinsky, Ron	34.34
Bowe, Shelia	.21
Boyd, Tommy Jr.	74.91
Brainard, Sandra	25.00
Bright, William B.	24.19
Brothers, Alverta	21.00
Brown, Juliet	51.41
Bush, Rebecca	28.90
Calvary Mobile Homes	29.85
Campbell, James K.	168.53
Carroll, Dale W.	42.99
Casper, Lindsey F.	21.00
Coker, Aaron K.	17.81
Collins, Joy T.	13.75
Connor, Paula	19.70
Covington, Jocelyn	19.48
Dail, Betty	20.88
David, Ethel	231.26
Deroshia, Tammy	48.10
Dougals, James H.	235.58
Doyal, Lember Earl	10.50

Dunn, Antonio L.	156.43
Eash, Mallisa/Temple, Sta	24.19
Ettore, Samuel J.	28.08
Evans, Betty Jean	2.07
Everett, Rebecca Ann	63.99
Fay, Mark	10.50
Flowers, Ralph S.	99.25
Foster, William	1.90
Gallop, Tracy Brown	28.59
Gentile, Martin T.	38.37
Golden, Charles A.	37.64
Graddy, Larry	46.55
Griffin, Wayne	10.50
Harney, Glennie	21.00
Harris, Matthew L.	50.21
Hassell, Judy M.	130.80
Heath, Nicole	54.67
Holder, Doyle	21.00
Horton, Gregory A. Jr.	27.15
Huchro, Kelly	48.04
Hughes, Winfred	22.50
Hyder, Joseph R.	181.24
Jackson, Joey	6.50
James, Shimone A.	102.38
Jeffers, Earl W. & Tracey	6.35
Johnson, Jacqueline N.	19.08
Johnson, Wanda L.	13.55
Jones, Benita	31.71
Jones, Roger B.	53.66
Kahl, Vicki Jo	21.81
Kennedy, Christopher Danie	45.10
Knott, Susan/Jackson, W	27.62
Lackey, Terry	7.25
Lane, Terry	229.25
Lee, Dennis Thomas	5.84
Lee, Stacie	24.15
Long, June S.	33.77
Martinez, Shawna	43.69
McDaniels, Wm/Juanita	31.50
McKown, Tebia	156.99
McPherson, Victoria	188.61
Moore, Michael A.	61.59
Morrisette, Michael	53.29
Moses, Tasha	45.58
Mullen, Patricia	92.22
Overman, Joseph R.	21.35
Owens, Pam	12.47
Paul, Kenneth W.	11.06
Perry, Tim	32.00
Powell, Annette M.	16.17
Price, Michael C.	31.50
Pritchett Amy Ramona	81.33
Quimby, Michelle	68.05
Rhodes, Gerald	85.48
Riddick, Marcus & Brookie	143.05
Roberson, Theresa	61.79
Romero, Martin Gonzalez	13.78
Russell, C.W.	12.25
Russell, Sheri	34.08
Sawyer, Milton, Sr.	31.52
Scott, Allen	30.69
Seymore, Margaret	31.50
Shannon, Doug	51.38
Shelton, Michael A.	73.56
Simmons, Chester	49.85
Skinner, Estelle	22.79
Smith, Phillip	99.65
Spruill, Ann D.	51.48
Spruill, Shirley	50.77
Starcher, Brenda	25.64
Stokely, Beverly A.	93.98
Strauss, Thomas	39.53
Styons, Rebecca	71.36

Duty, Harvey	22.08
Etheridge, Louise	380.31
Eure, Melody	29.04
Everett, Matthew	104.89
Farah, Ibrahim W.	6.76
Fisher, Amanda	11.69
Ford, Lonnie	31.88
Freeman, James E.	1.40
Gant, Mary	94.92
Gibbs, Minnie	21.04
Gorham, Karl	12.39
Gray, James T. Jr.	171.07
Halverson, Todd	66.59
Harrell, Helen	41.07
Harrison, Randy	28.80
Hassler, Peter B.	33.76
Helmick, Tammy	64.58
Hooker, Andrew C. Jr.	17.06
Howard, Alvin	43.10
Huffer, Michael/Christine	57.02
Hurdle, Travis Wesley	62.04
Ishman, Gerald	53.96
James, Carlton	65.52
Jarvis, Michael	37.31
Johnson, Adrian	10.29
Johnson, John D.	14.54
Johnson, William	23.05
Jones, Erma	106.16
Jordan, William	23.00
Keel, Bobby R.	129.92
Kimball, Dennis S. Jr.	96.69
Knowles, William C.	26.47
Lane, Edna A.	117.38
Lassiter, Robert	27.80
Lee, John C.	41.90
Leigh, Fondella	2.47
Mahaffey, William	10.50
McClees, Danny Y.	3.47
McDonald, Carlton	27.13
McPherson, Donna	33.87
Moore, Linnie L.	22.66
Morrell, Kyle	116.39
Morrow, A.C.	22.81
Mueller, Jesse D. & Annette	130.62
O'Neal, Randy	25.63
Overton, Mark E.	91.02
Owens, Sherry	46.76
Paxson, G. Maire	17.45
Phillips, Michael J.	12.10
Pownall, Sheila	12.29
Pritchard Randy	6.94
Proctor, Scott T. & Debra	5.35
Rascoe, Travis	72.14
Riddick, Leon	109.52
Riverea, Avis	28.73
Robinson, Sainte	81.95
Rountree, Glenn	17.06
Russell, Sheila	126.62
Ryker, Elizabeth	20.47
Sawyer, Velma	32.11
Settle, Tia Michelle	43.69
Seymore, Travis	47.71
Sharp, Jerry	69.08
Shulson, Lisa	21.00
Simpson, Cassandra	36.48
Smith, Angela	122.46
Smithson, Crystal	36.12
Spruill, Ladd J.	21.84
Spurill, Ethel	21.00
Stein, Todd M.	35.59
Strader, Angela	55.99
Strickland, Bobby	3.71
Sullivan, Frank W.	19.00

Sweet, Fred	14.86
Terwilliger, David B.	28.59
The Estate of Louise Ascree	7.50
Thompson, Richard	41.79
Tillett, Robert Earl	12.76
Tilley, Juanita	86.38
Trimmer, Jennifer	12.04
Turpin, Jonola	12.89
Umphlett, Henry	4.42
Vaughan, Joseph	29.75
Vestal, Christine	36.70
Waller, Christopher	45.95
Walston, Theresa P.	36.54
Webb, Delbert	35.28
West, Viola J.	27.92
White, Ladon R.	55.03
White, Shannon	62.13
Whitehurst, Henry	29.51
Wilson, Lielia Ann	230.69
Winslow, Frances	37.03
Wood, Willette K.	31.91

Tate, Rodney C.	31.50
The Carolina Autohaus	114.83
Thompson, Brenda	3.75
Thorpe, Edith	42.00
Tillett, William D.	50.41
Treadway, Kristie A.	53.25
Turner, Michael L.	37.67
Tustin, Guy	48.05
Valentine, Alvernon	30.36
Vaughan, Tomeka	124.81
Walker, Floraleen E.	80.45
Walston, David E.	123.76
Ward, Duane E.	220.52
Weltin, James M.	23.06
White, Cheryl	60.57
White, Sandra	21.95
White, Wallace Jr.	12.00
Willis, Sherry C.	2.31
Wilson, Vernone	22.28
Wisniewski, Leah K.	124.90
Wright, Julie H.	3.33

d. Approval of Vehicles for Surplus and Sale on GovDeals

The following seized vehicles need to be declared surplus so they can be sold on GovDeals.com:

VEHICLE	VIN #
1995 Ford Taurus Station Wagon	1FALP57U7SA294160
1989 Chevrolet S10 Pickup	1GCBS14E6K2270131

e. Approval of Transfer of ROAP Funds

Herb Mullen, Director of the Inter-County Public Transportation Authority, has requested that the Board approve the transfer of funds from other counties to Pasquotank County for the Inter-County Transportation Program as follows:

Pasquotank County Received Funds from	Amount Received	From this Fund
Camden	\$3,132.49	RGP
Perquimans	\$2,421.00	RGP
Currituck	\$1,647.95	EMP
Camden	\$17,642.00	Supp RGP
Camden	\$2,137.00	Supp EMP
Chowan	\$3,456.00	Supp EMP
Currituck	\$2,976.00	Supp EMP
Currituck	\$1,531.90	Supp RGP
Perquimans	\$14,596.99	Supp RGP
Perquimans	\$2,647.00	Supp EMP
Pasquotank	\$5,914.43	Supp EMP
Camden	\$6,089.69	EDTAP
Camden	\$16,299.83	Supp EDTAP
Perquimans	\$14,649.01	EDTAP
Perquimans	\$22,575.01	Supp EDTAP

f. Approval of Change Order for River Road Sports Complex

The Finance Committee has recommended approval of a change order in the amount of \$17,873 for the River Road Sports Complex. The change order is for additional work that was required by the Department of Transportation for the entrance road into the project off of River Road and the exit from the project onto the middle school driveway.

g. Approval of Budget Amendments for Replacement of Water System Equipment and for Additional Equipment for 911 Center

The Finance Committee has recommended that the Board approve the transfer of \$7,227.11 from the public safety capital reserve fund to the general fund for the purchase of equipment. The Finance Committee has also recommended approval of the following budget amendment for the replacement of Water System equipment:

Increase	060.0991.4991.00	Fund Balance Appropriated	\$10,300.00
Increase	060.7130.5500.00	Capital Outlay	\$10,300.00

Motion was made by Lloyd Griffin, seconded by Matt Wood to approve the consent agenda as amended. The motion carried unanimously.

The following tax releases and refunds have been approved by the Finance Officer:

Releases:

		County	City
1.	David Allan Gale, Jr.	75.85	67.20
2.	Heather Ivey Forbes		27.92
3.	Aurelio Angel Garcia	13.30	11.08
4.	Mark Thomas Scheid	5.18	
5.	George Jason White	19.50	
6.	Lilia Patricia Hernandez	4.75	3.90
7.	James Thomas Woodley	41.25	
8.	Latricia Outlaw	5.13	4.21
9.	Justin Ryan McKenzie	69.95	62.36
10.	Marguita La'vette Figgs	10.40	8.53
11.	David Paul Malcolm	95.50	
12.	James Allen Dougharty	3.35	
13.	Christine Joe Whalen	59.13	48.49
14.	Marvin Levenin Freshwater, Jr.	4.68	
15.	Charles Lewis Mapes	16.38	
16.	Charles Lewis Mapes	1.80	
17.	Justin Carter Martell	30.75	30.22
18.	Dorene Cruz	18.91	15.47
19.	Jennifer C. Wooten	19.28	
20.	Jody Allen Kauffman	94.10	
21.	Jody Allen Kauffman	75.00	
22.	Emory William Liggett	3.00	
23.	Anthony Ditro	47.45	43.91
24.	Paul Roy Bassett	13.20	
25.	Larry Eugene Rush	33.94	
26.	Michael Leahy Brandon	57.10	51.82
27.	Stanay Lanae Gibbs	6.30	
28.	Sandra Kay Lovlien	30.48	
29.	Cody Jacob Hudock	25.10	
30.	Aaron Frank Brosneck	55.95	55.88
31.	Aaron Frank Brosneck	20.75	22.02
32.	Julie Elizabeth Sweeney	16.30	13.37
33.	Vinicius Freire Carneiro	11.85	9.72
34.	Vinicius Freire Carneiro	91.15	74.75
35.	David Robert Swinney		99.14
36.	Floyd Raymond & Peggy Marie Ashton	48.95	40.05
37.	Connie W. & Shirley G. Sawyer	46.20	37.80
38.	Kenneth Sherman Free II	28.73	
39.	Matthew Stewart Thomas	17.50	
40.	Michael Edward Marro	66.20	
41.	Lawrence Michael Chatman	39.75	
42.	Porpirio Guerrero-Perez	8.85	7.26

Refunds:

1.	Charlie D. Williams, Inc.	44.33	36.27
2.	Bradley A. Pigage	83.35	73.35

The following requests for release or refund of the solid waste availability fee have been approved by the Tax Administrator:

OWNER'S NAME	PARCEL ID NUMBER	REASON FOR RELEASE
Sobelia T. Davis	P140-59	Unoccupied for 5 years
Hazel T. Godfrey	P8A-36	Unoccupied since mid 1990's
Evelyn R. Poole Etal	P98-15	Unoccupied since 1994
Donald E. & Linda Perry	64-E-10	Unoccupied since 2003
Charlie E. & Blanche Price	32-H-12B	Unoccupied since 2004

5. EXCHANGE OF PROPERTY WITH CORINTH BAPTIST CHURCH:

The Finance Committee has recommended that the Board call for a public hearing at the next meeting on a proposed exchange of property off of U.S. Highway 17 South with Corinth Baptist Church. The size of the county tract to be exchanged is 2.0 acres with an appraised value of \$83,000, and the size of the other tract is 6.458 acres with an appraised value of \$110,000.

Motion was made by Matt Wood, seconded by Marshall Stevenson to call for a public hearing at the next meeting on the exchange of property between Pasquotank County and Corinth Baptist Church. The motion carried unanimously.

6. REPORTS FROM COUNTY MANAGER AND ASSISTANT COUNTY MANAGER:

County Manager Randy Keaton reported that he has received information regarding the windows that were broken at the old Elizabeth City Middle School. He stated that the school system contacted their insurance company about replacing the windows and the insurance company requested that the county obtain estimates on the cost of replacing the windows. The quote for replacing all of the exterior and interior windows was about \$12,500, with \$10,500 of it for the exterior windows. The insurance company has advised that after a \$2,000 deductible and a 20% discount for depreciation, they would pay approximately \$8,000 if the interior windows are replaced as well. Mr. Keaton said it is not known what plans a new occupier or tenant might have for the building, therefore it may not be necessary to replace the interior windows. He stated that he would put this item on the next Finance Committee agenda for discussion.

Assistant County Manager Rodney Bunch reported that the Planning Director and the Code Enforcement Officer met with the operator of Dixieland Speedway to discuss the issues that Mr. Bill Ashburn brought up to the Board last month regarding travel trailers dumping sewage on the highway exiting the racetrack. He advised that camping does not normally occur during race events, but during motorcycle and ATV events. The individual in charge of these events has been contacted and will provide a schedule of those events and the Sheriff's Department has agreed to provide additional patrols for those events. Mr. Bunch stated that Tim Peoples from Environmental Health went to the site and could not see anything he could identify as sewage being dumped on the road, however some time had passed between the time Mr. Ashburn reported the dumping and when Mr. Peoples inspected the site. He said Mr. Peoples did check the permits for the wastewater system at the racetrack and advised that it was never permitted with a dump station for travel trailers. If a travel trailer were connected to water or electricity, a dump station would have to be provided according to health department regulations. He stated that Mr. Peoples indicated that he planned to contact the owners of the Dixieland complex to follow up on this issue, however as of this morning he had not yet done so. Mr. Bunch stated that he has discussed the zoning question with the Planning Director and it is their belief it would be typical to see camping at an event such as this. He added that this facility has been in existence for over 20 years and they feel it would be grandfathered and therefore permitted by zoning. Commissioner Matt Wood suggested that the county determine whether it could enact an ordinance to require that sewage dumping facilities must be provided if overnight camping is allowed for sports events or other events.

Mr. Keaton reported that he, the Perquimans County Manager, and the Camden County Manager plan to travel to Raleigh tomorrow to meet with USDA officials to discuss the status of the jail project. He said they will also be meeting with Attorney Jim Schenck to get an update from him.

Mr. Bunch stated that he has provided the Commissioners with information on the new stormwater regulations that will be effective October 1, 2008. He said there will be workshops on the new rules at five different locations. He asked if anyone is interested in attending any of the meetings to let him know.

Mr. Bunch reminded the Board that this Thursday at 5:30 PM Moneysworth Linen Service will be hosting Business After Hours at its new location in the Commerce Park.

Mr. Keaton advised that the county has begun monitoring the activity of Tropical Storm Hanna as are all coastal areas. He said most of the forecast models show the storm at some point coming up through North Carolina. He added there are two more storms following Hanna that will also be monitored. He noted that the county could be impacted at some point.

7. REPORTS FROM COMMISSIONERS:

Commissioner Jeff Dixon stated that he thought during the budget workshops that the Board implemented a freeze on all positions. He said the Social Services Director never received any correspondence indicating a freeze.

Commissioner Dixon said another thing that came up during the Social Services Board meeting today about cost savings was that the Social Services Department orders its own paper. He asked if the county has ever looked into a centralized ordering system of paper for the entire county rather than each department ordering their own paper. Mr. Keaton stated that the Finance Office orders computer paper, copy paper and general office supplies in bulk for all of the courthouse area. He said the Social Services Department orders separately because they have so much volume that is used in that one location.

Commissioner Dixon stated that the Health Department has used Robert Segal to conduct a study of cost-savings and revenue enhancements. He said the first time the Health Department hired Mr. Segal he saved them \$100,000 and the second time he saved \$20,000. Commissioner Dixon asked if the county has ever done such a study. Mr. Keaton responded that the Finance Department is currently in the process of putting out an RFP. He said the county has previously used this firm to conduct sales tax audits.

Commissioner Dixon reported that the Tourism Development Authority has lost its first Tourism Director. Russ Haddad will now be working for the state. He said to date about 57 applications have been received for this position. The closing date for receiving applications is September 15.

Commissioner Lloyd Griffin reported that within the next couple of weeks a groundbreaking will be held at the Aviation Park. He said the university has begun the design phase of its education component and is working on the mutual use agreement with COA.

Commissioner Matt Wood stated that he had been contacted by someone asking if there is a local department where complaints regarding Time-Warner Cable can be made. The County Manager said the Secretary of State's office is the franchise administrator for cable television and would handle complaints. Commissioner Wood added that from an economic development standpoint, the community is at a disadvantage not having state of the art media in the community. He said he would like to know what Time-Warner's plans are for this area because other areas of the state have much improved service. Mr. Keaton stated that he will contact Time-Warner's governmental affairs representative to ask what their plans are.

Commissioner Bill Trueblood reported that he plans to attend a workshop at College of The Albemarle this Friday from 10:00 AM until 2:30 PM sponsored by E-North Carolina Authority on Rural Internet. He said the purpose of this workshop is to look for funding to help provide high speed internet service to rural areas of Pasquotank County that do not have it. He said he would solicit support from the Board in asking county staff to also work to try to find some funding.

Chairman Perry reported and he and the County Manager met with the Mayor and the City Manager last week concerning a joint city-county meeting. The meeting is tentatively scheduled to be held on September 29 in the Community Room of the Public Safety Building. He said he believes the agenda will address a lot of questions that have been raised by the city regarding the 911 Center. Commissioner Wood commented that one of the things he does not believe has been reported on very effectively is that what goes on with 911 is not a mystery. He said everything that goes into 911 is recorded and there is no reason for any misunderstanding because any concerns can be researched and there would be no questions about what the caller or the dispatcher said. He stated that maybe some mistakes have been made, but because of the 911 center's advanced technology they can be documented and dealt with. Mr. Keaton added that for situations for which there is no standard operating procedure, one can be developed in order to be better able to deal with that situation if it occurs again. He said another concern of the city is that people are afraid to call 911 for fear that their names will be broadcast over the air. He explained that the Sheriff's Department has mobile data terminals which allows 911 to communicate and send silent messages to every deputy in the field. He said the city Police Department does not have these MDT's for all of its officers which would alleviate this concern. Commissioner Dixon noted that Councilman Stimatz mentioned the city creating its own 911

dispatch center which he does not believe makes any sense at all. Chairman Perry advised that all of these issues can be discussed at the joint meeting.

There being no further business;

Motion was made by Lloyd Griffin, seconded by Matt Wood to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 8:13 PM.

CHAIRMAN

CLERK