

**PASQUOTANK COUNTY, NORTH CAROLINA
AUGUST 3, 2009**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, August 3, 2009 in Courtroom C in the Pasquotank County Courthouse.

MEMBERS PRESENT: Marshall H. Stevenson, Jr., Chairman
Lloyd E. Griffin III, Vice-Chairman
Matt Wood
Bill Trueblood
Cecil Perry
Jeff Dixon
Jimmie Harris

MEMBERS ABSENT: None

OTHERS PRESENT: Randy Keaton, County Manager
Rodney Bunch, Assistant County Manager
R. Michael Cox, County Attorney
Karen Jennings, Clerk to the Board

The meeting was called to order at 7:00 PM by Chairman Marshall Stevenson. Mr. Phil Grasty from Corinth Baptist Church gave the invocation and Vice-Chairman Lloyd Griffin led in the Pledge of Allegiance to the American Flag.

1. AMENDMENTS TO THE AGENDA:

Chairman Stevenson asked if there were any amendments to the agenda. Commissioner Wood requested that the agenda be amended to add to the consent agenda the following items recommended by the Finance Committee today: 1) Approval of change orders totaling \$92,408 for Albemarle District Jail project; and 2) Approval of financing for RO project.

Motion was made by Matt Wood, seconded by Lloyd Griffin to amend the agenda to add the two items recommended by the Finance Committee to the consent agenda. The motion carried unanimously.

2. APPROVAL OF CONSENT AGENDA:

The Board considered the following consent agenda:

- a. Approval of Minutes of July 20, 2009 Commissioner Meeting
- b. Approval of Home and Community Care Block Grant Funding Plan for 2009-10 and Budget Amendment for Local Match

The Finance Committee has recommended approval of the Home and Community Care Block Grant Funding Plan for 2009-10, which requires a local match of \$27,998, including \$3,601 of local match for in-home aide services that was not included in the 2009-10 budget. The Finance Committee also recommended approval of the following budget amendment in the amount of \$7,290 to provide the grant match for last fiscal year and this fiscal year:

Special Appropriations

Decrease	010.6900.5991.00	Contingency	7,290.00
Increase	010.6600.5620.04	Grant Match-HCCBG	7,290.00

c. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax releases and refunds:

Releases:

		County	City
1.	Judy Lynn Ambrose	100.49	
2.	Christian Lee Schomburg	113.64	
3.	Jason McKall Stephens	287.55	
4.	Eddie McKinley Rogers	288.20	

5.	First Union Comm Corp	127.06	
6.	Steve McQueen Gonzalez	108.41	93.70
7.	Eastern Star Church of God	114.07	98.33
8.	Zachary Dean Farley	187.17	
9.	Thomas John & Pamela M. Jollen	308.25	
10.	Robert M. & Georgia Mann	407.99	279.23
11.	Glenn H. & Cora M. Carlin	308.25	202.50
12.	WW Owens Sons	3,508.25	3,126.43
13.	Matthew I. Solley	260.33	200.25
14.	Lorie S. Hassell	142.74	
15.	Ernest Edward Jr. & Ann Cooper	105.30	
16.	Bettie Jean Mullen	367.97	

Refunds:

1.	Big Lots Stores Inc. #1891	251.62	209.68
2.	Big Lots Stores Inc. #1891	262.10	214.93
3.	Big Lots Stores Inc. #1891	288.32	235.90
4.	Lorie S. Hassell	117.12	
5.	Lorie S. Hassell	120.78	
6.	Lorie S. Hassell	132.86	
7.	Gateway Bank & Trust		7,321.70
8.	Gateway Bank & Trust		8,165.51

d. Approval of Recommendation from Appointments Committee

The Appointments Committee has recommended the appointment of Ronda Griffin to the Farmer's Market Advisory Committee.

e. Adoption of Resolution Requesting Addition of Road to State System for Maintenance

The property owners on Old Hall's Creek Road have submitted a petition requesting the addition of Old Hall's Creek Road to the state system for maintenance. The Board needs to adopt a resolution to be sent to the North Carolina Department of Transportation requesting that the road be added to the state system.

f. Removal of Items from Surplus List for Sale on Govdeals.com

The Police Athletic League has asked permission to keep some of the surplus items in the gym at the old Elizabeth City Middle School for use in their programs. The items they would like to keep are: five divider walls (60x60), two file cabinets, one table (approximately 30x60), one metal cabinet, three office chairs, and one table top. These items need to be removed from the list approved for sale on Govdeals.com so they can be used by PAL.

g. Approval of Change Orders for Albemarle District Jail Project

The Finance Committee has recommended approval of four change orders for the Albemarle District Jail Project totaling \$92,408. Three of the change orders are additions to the project and one change order is a credit. The total of all change orders for the project to date is \$997,953.

h. Approval of Financing for RO Project

The Finance Committee has recommended approval of the proposal submitted by BB&T for financing the RO project with a \$16.5 million revenue bond for 20 years at 5.02% with a debt service reserve fund.

Motion was made by Cecil Perry, seconded by Jimmie Harris to approve the consent agenda as amended. The motion carried.

The following tax releases and refunds have been approved by the Finance Officer:

Releases:

		County	City
1.	Health Net Inc.	10.10	7.77
2.	Darren Sean Reeves	71.28	
3.	Grover Lee Sanders, Jr.	.55	
4.	Ramona Lynn Phillips		70.31
5.	Ronda L. Bannow	1.20	
6.	Shelia Johnson	3.96	3.24
7.	Geraldine Marie Dance	54.29	
8.	Matthew Steven Sharp	59.79	53.92

9.	Ann Wilson Mueller	15.97	
10.	Hiram Quidley, Jr.	14.41	
11.	Joshua James Harris	17.49	19.31
12.	Bryan Michael Burldenne	10.29	
13.	Melody Griffin Ferebee	21.67	
14.	Melody Griffin Ferebee	21.32	
15.	Carl Edward Kirby		8.74
16.	Richard Hye Rogers	14.08	16.52
17.	Kara Cullipher Stoughton	90.86	
18.	Jeremy Scott Brothers	32.18	
19.	Ross Hoyt Ward	22.06	
20.	W.L. Onley Ice Cream	17.00	
21.	Michael Ray Bowling	72.33	
22.	James A. Draper	83.88	73.63
23.	Renee Jerome Douglas	43.04	35.22
24.	Henry Cleveland White	90.56	
25.	Michael Conrad Stokes	44.87	
26.	Curtis James Sanders	30.75	
27.	Curtis James Sanders	94.22	
28.	Samuel Everom Gregory	8.86	
29.	Barry Scott Salamon	33.28	
30.	Sharon Dumond Bateman	14.08	11.52
31.	Vernon Johnson	29.58	24.53
32.	Steven Wayne Kight	13.15	10.76
33.	Jeremy Austin McIntyre	25.03	25.48
34.	Kenneth Alvin Sweatman	12.71	10.40
35.	James Robert Taylor	60.06	
36.	William Jay Isbell	69.62	
37.	Lyman Vincent Sawyer	11.17	
38.	Donald Howard Turek	8.69	
39.	Jason Eugene Evans	63.64	
40.	Teresa Chambers Huie	19.25	

Refunds:

1.	Robert James Buchanan	26.79	
----	-----------------------	-------	--

The following requests for release or refund of the solid waste availability fee have been approved by the Tax Administrator:

OWNER'S NAME	PARCEL ID NUMBER	REASON FOR RELEASE
Barbara F. Simpson	P58-15	Unoccupied since 1989
Leona Loretta Taylor	50-N-23A	Unoccupied since 2005
Jean & Korey Shannon Williams	28-F-2	Unoccupied since 2007
Dr. C. Fletcher Bailey	3-C-4	Unoccupied since December 2008
Dr. C. Fletcher Bailey	P90-33	Unoccupied for many years
Circle C Corporation	P141-83	Unoccupied since 1999
First United Methodist Church	32-B-2	Unoccupied since August 2008
Mary C. Anderson	P120A-57	Unoccupied since 2000
Hazel White Heirs	P142-12	Unoccupied since 2001
Aaron Vincent Clifton	P33-27	Unoccupied 4-5 years
Steven R. Harris	P11-9	Unoccupied for 11 years

3. APPROVAL OF SHORT-TERM LEASE AGREEMENT WITH ELIZABETH CITY/PASQUOTANK COUNTY POLICE ATHLETIC LEAGUE:

County Attorney Mike Cox outlined a proposed short-term lease agreement with the Police Athletic League for use of the old Elizabeth City Middle School gymnasium. He explained that this agreement is a 90-day lease and gives PAL the right to go onto the property and to begin doing renovation work. He said that no major alternations are to be done unless approved by the Board of Commissioners. He noted that no recreational activities are to be conducted on the property during the term of the short-term lease. He stated that this will allow PAL to begin working on the property while a long-term lease is being developed. Commissioner Wood commented that it is anticipated a permanent lease will be in place before 90 days. He said there are still some issues to be worked out with regard to the long-term lease.

Motion was made by Lloyd Griffin, seconded by Cecil Perry to approve the 90-day lease with Police Athletic League for use of the old Elizabeth City Middle School gym. The motion carried unanimously.

Commissioner Wood noted that there are a lot of complex issues surrounding this property and various entities will have to work together. He said the committee felt more time was needed to better anticipate what some of the conflicts might be. Some of the issues include insurance, utilities, and structural problems with the annex that may necessitate demolition of the annex.

County Manager Randy Keaton advised that he received a letter from the City Code Enforcement Officer about grass being too tall on a vacant lot adjacent to Elizabeth City Middle School. The lot had been purchased by the school system several years ago for expansion. Mr. Keaton said this lot and the one beside it along with several lots on Pearl Street had never been transferred to the county. He asked for the Board's permission to have these lots deeded to the county. He stated that arrangements have been made to get the grass cut.

Motion was made by Bill Trueblood, seconded by Cecil Perry to authorize the County Manager to have the vacant lots on Pearl Street and Martin Luther King, Jr. Drive that are still in the school system's name deeded to the county. The motion carried unanimously.

Commissioner Trueblood said it has been suggested that any demolition or improvements to the annex be coordinated with DOT's improvement work on Elizabeth Street and completed before DOT begins its work.

Commissioner Wood added that he hopes the next step after addressing the annex and gym will be to look at the overall site.

4. CHANGE IN DATE OF FIRST SEPTEMBER MEETING:

The Board discussed a change in the first September meeting due to the fact it falls on Labor Day.

Motion was made by Lloyd Griffin, seconded by Jimmie Harris to move the first September Commissioner meeting from Monday, September 7 to Tuesday, September 8. The motion carried unanimously.

5. REPORTS FROM COUNTY COMMISSIONERS:

Commissioner Jeff Dixon asked if the Social Services Board has the authority to develop its own evaluation form for the Social Services Director. He stated that the county's standard form is not feasible for the Social Services Board to use in conducting an evaluation of the Director. He asked if it would be acceptable for the Social Services Board to create its own evaluation form. The County Manager responded that this is something that would be entirely up to the Social Services Board since it directly hires the director.

Commissioner Trueblood stated that the consent agenda included a request to add Old Hall's Creek Road to the state system for maintenance. He advised that DOT takes into consideration when subdivisions are platted, and subdivisions platted prior to October 1, 1975 fall under one rule and those subdivisions platted after September 30, 1975 fall under another rule. He noted that the plat submitted by the property owners for Old Hall's Creek Road was dated 1979. He said although the Board normally rubber stamps these requests, it will be up to DOT to determine whether the road meets DOT standards and approve or deny the request.

Commissioner Wood stated that conversation has begun with the YMCA regarding Meads Pool. He said a lot of YMCA's key people came down and looked at the pool during an initial meeting last week. He stated they are looking at possible upgrades through grants or other funds and they might be part of a lease that would pay back those funds over time. Commissioner Wood said he has learned that in the Tidewater Area it is fairly common for municipalities and non-profits to share resources such as this. He added that the good news is that YMCA is interested enough to take a look. Commissioner Dixon noted that Congressman Butterfield will be in town this week and it may be beneficial to have a discussion with him about the possibility of obtaining stimulus funds or P.A.R.T.F. funds for improvements to the pool. Chairman Stevenson stated that he believes if none of this works out with the YMCA that Tony Suchy is still interested in operating the pool next year.

Chairman Stevenson asked if there was any further business to come before the Board. There being no further business;

Motion was made by Lloyd Griffin, seconded by Jimmie Harris to adjourn the meeting. The motion carried and the meeting was adjourned at 7:29 PM.

CHAIRMAN

CLERK