

**PASQUOTANK COUNTY, NORTH CAROLINA  
JUNE 7, 1999**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, June 7, 1999 in the Commissioners' Board Room in the Pasquotank County Courthouse.

**MEMBERS PRESENT:** Jimmie Dixon, Chairman  
Hugh W. Clinkscales, Vice-Chairman  
Horace C. Pritchard, Sr.  
W.C. Witherspoon  
Levin B. Culpepper  
Sam Davis III  
Matt Wood

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Randy Keaton, County Manager  
Donald I. McRee, Jr., County Attorney  
Rodney Bunch, Planning Director/Assistant County Manager  
Karen S. Jennings, Clerk to the Board

The meeting was called to order at 7:00 PM by Chairman Jimmie Dixon. Vice-Chairman Hugh Clinkscales gave the invocation and led in the Pledge of Allegiance to the Flag.

**1. APPROVAL OF MINUTES OF MAY 17, 1999 COMMISSIONER MEETING:**

The minutes of the May 17, 1999 Commissioner meeting were presented for Board approval.

Motion was made by W.C. Witherspoon, seconded by Horace Pritchard to approve the minutes of the May 17, 1999 Commissioner meeting as presented. The motion carried.

**2. PRESENTATION OF PETITION REGARDING ALBEMARLE HOSPITAL:**

Chairman Dixon asked if anyone would care to address the Board regarding any matter not included on the agenda. He recognized Mr. Jim Bartley who said he had instigated a petition campaign requesting that the Board of County Commissioners not sell or lease Albemarle Hospital. Mr. Bartley said the sale or lease of the hospital would severely affect the care and compassion provided to patients and their families at Albemarle Hospital. He said to date 5,490 signatures have been received requesting that no changes be made in the hospital structure. Mr. Bill Wallscheleger and Mr. Ralph Brown also spoke against any proposed sale, lease or restructure of the hospital. Dr. John Adami, Chief of Staff at Albemarle Hospital, stated that Albemarle Hospital is a good tertiary care center, and the medial staff fears leasing the hospital would alter the care that would be provided for residents of the area. He said that Albemarle Hospital is becoming a premiere health care facility for the northeastern corner of the state and he asked that the Board of Commissioners not gamble with the healthcare of its citizens. Mr. Bartley then presented to Chairman Dixon the petition requesting that no changes be made in Albemarle Hospital.

**3. APPROVAL OF SUBDIVISION PLAT FOR TANGLEWOOD INDUSTRIAL PARK, SECTION D:**

The Board considered the preliminary and final plat for Tanglewood Industrial Park, Section D, consisting of one commercial lot fronting U.S. 17 South. Assistant County Manager Rodney Bunch explained that the plan as presented is in compliance with preliminary plat requirements. He said the roadway has been graded and the stone base is in place, and the water main and fire hydrant have been installed and approved by the Water Department. He said he had advised the Board that two items need to be addressed prior to final approval: 1) clarification from the DOT District Engineer that Department of Transportation requirements have been met, and 2) mylar of the final plat with appropriate signatures on certificates. Mr. Bunch said he had spoken to the District Engineer who had suggested that the county stipulate that the cross-over improvements must be completed and that Lewis Drive be paved prior to future development of more lots on Lewis Drive.

Motion was made by Sam Davis, seconded by Matt Wood to approve the preliminary and final plat for Tanglewood Industrial Park, Section D with the stipulation that the developer will be required to construct the cross-over improvements as specified on Robey Associates plan dated May 25, 1999 prior to any approval for new lots on Lewis Drive. The motion carried unanimously.

**4. DISCUSSION ON SPEED LIMIT SIGNS ON NORTHSIDE ROAD:**

The Board discussed a letter from the Department of Transportation regarding the county's request for a reduction in the speed limit on Northside Road. Based on its study of traffic accidents on Northside Road, the Department of Transportation is recommending that the speed limit be reduced to 50 mph rather than 55 mph for most of the road with the exception of the area around Northside Elementary School and the new high school which would be reduced from 45 to 40 mph.

The Department of Transportation has advised that it will cost approximately \$1,500 to remove the 45 mph speed limit sign with flashers and reinstall it north of the new high school.

Motion was made by Matt Wood, seconded by Sam Davis to approve a reduction in the speed limit to 50 mph for the majority of Northside Road with the exception of the area around Northside Elementary School and the new high school which would be reduced to 40 mph, and to request the Department of Transportation to assume the \$1,500 cost to remove the 45 mph speed limit sign with flashers and reinstall it north of the new high school. The motion carried by a four to three vote with Commissioners Clinkscales, Witherspoon, and Pritchard voting against the motion.

The Board agreed to discuss this matter with Department of Transportation representatives at the next meeting to determine whether DOT might give further consideration to reducing the speed limit an additional 5 mph because of the new high school currently under construction.

**5. APPROVAL OF FINANCE COMMITTEE RECOMMENDATIONS:**

The Board considered the following items recommended by the Finance Committee:

*a. Sale of Water Department Lawn Mower*

The Finance Committee has recommended that the Board accept the high bid submitted by Martin Sawyer in the amount of \$6,501 for the sale of the R935 John Deere lawn mower.

*b. Budget Amendments*

Parenting Grant

Decrease	026.5868.5260.00	Office Supplies	1,000.00
Decrease	026.5868.5868.00	Parenting	1,000.00
Decrease	026.0230.4370.40	Smart Start-Parenting	2,000.00

EFNEP Program

Decrease	026.5869.5121.00	Salaries & Wages	1,483.00
Decrease	026.5869.5260.00	Office Supplies	80.00
Decrease	026.5869.5311.00	Training	2.00
Decrease	026.5869.5321.00	Telephone	845.00
Decrease	026.0230.4370.35	Smart Start-EFNEP	2,410.00

Out for Lunch

Decrease	026.5871.5261.01	Service Related Supplies	3,730.00
Decrease	026.5871.5310.00	Travel	40.00
Decrease	026.5871.5325.00	Postage	100.00
Decrease	026.5871.5440.00	Contracted Services	130.00
Decrease	026.0230.4370.45	Smart Start-Out for Lunch	4,000.00

Emergency Management

Increase	010.0600.4433.04	Surry Nuclear Plant	1,400.00
Increase	010.4330.5500.00	Capital Outlay	1,400.00

Governing Board

Decrease	010.4110.5310.00	Travel	5,000.00
Increase	010.4110.5128.00	Board Salaries	5,000.00

Public Buildings

Decrease	010.4191.5331.00	Utilities-Medical Bldg.	2,500.00
Decrease	010.4191.5351.00	Bldg. Maintenance-Medical Bldg.	1,500.00
Increase	010.4190.5331.00	Utilities-Public Bldgs.	4,000.00

Economic Development

Increase	010.0220.4329.00	Natural Gas Comm.	7,368.00
Increase	010.4920.5625.20	Natural Gas Comm.	7,368.00

Fun Junktion

Increase	010.0400.4613.00	Park Revenue	2,000.00
Decrease	010.6130.5121.00	Salaries & Wages	7,000.00
Increase	010.6130.5359.00	Maintenance-Grounds	2,200.00
Increase	010.6130.5194.00	Engineering	1,000.00
Increase	010.6130.5500.00	Capital Outlay	1,520.00
Increase	010.6130.5352.04	Maintenance-Park Equipment	750.00
Increase	010.6130.5261.00	Departmental Supplies	3,000.00
Increase	010.6130.5590.01	Construction of Pickets	530.00

*c. Write-off of Delinquent Water Accounts*

The Finance Committee has recommended that the Board approve the write-off of delinquent water accounts due to the fact that the statute of limitations has expired on the accounts. The accounts recommended for write-off are listed below.

Account Number	Name	Amount
2407-5	Abbott, Selvyn	\$ 31.44
4406-5	Adams, Tina M	\$ 47.64
1180-1	Alkio, Kenneth L	\$ 24.31
3889-3	Armstrong, Jestine	\$ 53.46
2959-5	Armstrong, Thomas M	\$ 9.78
2303-5	Aydlett, Robert Jr	\$ 72.98
3393-2	Baker, Vicky	\$ 7.05
2263-3	Barton, Patricia	\$ 25.82
718-2	Bateman, Lewis	\$ 3.88
2799-9	Baum, Kevin M	\$ 11.27
5517-2	Blackwell, Bobby D	\$ 8.42
5438-3	Blanks, Carrie	\$ 14.29
1878-9	Boden, David D	\$ 22.33
2329-5	Bonds, Cynthia	\$ 7.73
3429-4	Boyce, Melva	\$245.67
3328-3	Brabble, Chris	\$ 45.54
611-8	Bright, David L	\$ 22.99
5395-4	Brooks, Kathy V	\$ 8.78
4994-3	Brosneck, Aaron & Can	\$ 28.51
5226-4	Brown, Andrew	\$ 7.93
3741-2	Brown, Ardelia	\$ 27.86
3025-4	Brown, Beverly	\$ 19.03
893-4	Brown, Tawania	\$ 34.25
455-5	Bunns, Myrna	\$ 35.25
3504-1	Burnham, Henry	\$ 18.70
4283-2	Cagle, W	\$ 47.85
2865-7	Cartwright, Linda W	\$ 12.65
6246-2	Castonguay, Steven	\$ 19.91
4204-7	Chamblee, Chanda B	\$ 18.93
52-6	Charity, Craig	\$ 17.97
6357-2	Christian, Tyrone	\$ 11.66

2676-2	Clark, Don	\$ 24.24
4015-6	Cody, Amber	\$ 13.18
2792-9	Combs, Gloria	\$ 48.41
2876-7	Cooper, Debbie	\$ 15.40
4992-4	Cornett, Beverly K	\$ 41.39
3019-7	Cunningham, Richard C	\$ 32.43
49-2	Curlings, Wendy	\$ 29.61
2936-4	Dance, Curtis E	\$ 29.56
608-6	Davenport, John	\$192.06
4866-1	Dixon, Myrtle M	\$ 43.23
179-5	Douglas, Charlie	\$ 30.60
3769-5	Douglas, Charlie	\$ 13.15
1870-8	Douglas, M/M Johnson	\$ 12.75
1867-4	Drake, John E	\$ 9.34
4204-6	Driver, Irene L	\$ 41.41
450-2	Duncan, David D Sr	\$ 41.29
3328-4	Duncan, Rebecca	\$ 5.56
1981-3	Duncan, Ronnie W Sr	\$ 5.15
3424-4	Eisenhower, Kenneth & Eva	\$ 68.45
1884-6	Faulkner, Jonathan W	\$ 82.25
4114-5	Felton, Robin D	\$ 25.85
5502-1	Fournier, Todd	\$ 21.34
4173-2	Freeman, Sterling	\$ 26.94
6043-1	Frog Island Resort	\$ 52.58
3956-6	Fulcher, David	\$ 6.09
1871-6	Gibbs, Philip	\$ 39.87
4061-5	Gibbs, Robin L	\$ 14.30
3185-5	Gilbert, Misty	\$ 19.55
3210-4	Gregory, Rose	\$ 16.19
3929-4	Haislip, Deborah C	\$ 44.55
5562-2	Hall, Cheryl	\$ 17.38
3915-3	Hallett, Tamara	\$ 18.70
4998-9	Harrell, Harry L Jr	\$ 23.72
1281-1	Harrell, Joe	\$ 9.35
1956-2	Harris, Melvin	\$ 45.81
759-2	Harris, Michael & Sharon	\$ 16.19
4320-9	Harrison, William	\$ 68.04
6003-2	Hartsock, George C	\$ 45.54
5738-1	Haskett Homes	\$ 18.70
2303-7	Henderson, Pamela Cooper	\$ 48.21
5244-1	Hess, Rodney	\$ 33.99
1252-4	Hill, Fredrick W	\$ 38.50
1954-4	Hinton, Marion	\$ 44.94
2618-1	Hockman, Lois S	\$ 28.90
608-4	Holmes, Paul	\$ 83.98
1548-5	Hooley, Nellie B	\$ 22.74
3131-3	Hudson, Dolly M	\$ 16.79
1900-7	Huffman, Anna M	\$ 18.52
2669-4	Hufton, Ellen	\$ 12.03
179-4	Hunt, Gloria	\$ 39.52
2299-9	Hunt, Lakisha Y	\$ 20.14
3871-1	Hutchings, Michelle	\$ 5.71
4941-3	James, Roy A	\$ 43.30
5779-5	Jenkins, Randall B	\$ 33.28
50-4	Johnikins, Derek D	\$ 39.09
1995-2	Jones, Anthony T	\$ 49.24
3600-3	Jones, William A	\$ 45.10
2330-2	Jordan, James I, III	\$ 20.74
1867-1	Kaufman, Kathy	\$ 12.32
4552-2	Kincaid, Edward & Mary	\$ 21.26

3946-7	Lane, Dennis	\$ 20.71
1903-3	Lane, Dennis R	\$ 13.73
2263-4	Large, Heather	\$ 7.02
2784-2	Layton, Dawn	\$ 67.43
3731-4	Leaphart, Jon A Jr	\$ 11.76
2790-3	Ledoux, Lois	\$ 46.02
4865-4	Leigh, Sidney G	\$ 14.25
3780-5	Lindsey, Monteia	\$ 8.19
4856-2	Loprete, John M	\$ 14.96
3596-6	Mansfield, Eugene Jr	\$ 13.52
4977-7	Martin, Jimmy G	\$ 58.30
5750-2	McInnish, William & Peggy	\$ 16.08
3265-4	McIntyre, Charles & Diana	\$ 5.15
1882-9	McMicann, Lisa	\$ 14.67
1870-9	McPherson, Donna Marie	\$ 12.06
1519-8	Midyette, John W	\$ 23.65
50-5	Miller, Alicia	\$ 39.05
6028-1	Monteleone, Michael C	\$ 9.35
2329-4	Moore, Lavonne	\$ 7.92
2790-4	Mosiman, Jason D	\$ 13.75
342-2	Mullen, Rudolph	\$465.34
1566-5	Mullen, Demeka	\$ 23.41
5498-1	Newby, Sheri	\$ 6.93
964-4	Oliver, Candice L	\$ 38.35
4664-3	Oliver, Candice L	\$ 44.08
1915-3	Olivet Baptist Church	\$ 9.35
4725-6	Overman, Anthony	\$ 48.40
2801-5	Overman, Joseph L	\$ 19.77
1865-6	Overton, Christine	\$ 12.28
5960-1	Overton, James Edward	\$ 41.31
3597-4	Porter, Paul H	\$ 44.00
450-1	Pyle, Barry D	\$ 93.67
3423-6	Rabbito, Wendell M	\$ 48.86
5413-2	Rackley, David	\$ 40.70
3821-4	Rankins, Faith	\$ 18.70
3691-6	Raptis, Charlie	\$ 11.99
2784-9	Reel, James E	\$ 27.91
3708-4	Roberto, Joseph M	\$ 12.43
3742-7	Rodriguez, Samuel	\$ 12.78
2407-4	Rogers, Russell	\$ 32.56
52-1	Rogers, Russell	\$ 24.37
2312-5	Rountree, Tonya	\$ 15.46
1856-8	Roush, Karl Michael	\$ 15.38
608-5	Sawyer, Steven	\$ 74.89
1849-7	Searles, Rhonda L	\$ 17.31
2928-4	Shappard, Russell A	\$ 10.11
2310-7	Silva, Becky	\$109.94
5003-8	Smith, Angela	\$ 41.39
1525-5	Smith, Brian E	\$ 12.65
579-7	Smith, James R	\$ 36.26
5543-2	Smith, Stephen P	\$ 40.81
1886-1	Smith, Vernon	\$ 15.87
1869-7	Sutro, Tim J	\$ 36.30
1895-9	Taylor, Janice C	\$ 21.93
3739-6	Tipton, Richard	\$ 30.91
3669-1	Travers, Frank S III	\$ 16.04
5285-6	Twiddy, Shana M	\$ 38.64
4485-2	Vaughn, George	\$ 12.90
2934-2	Vicki Villa Motel	\$226.16
2933-2	Vicki Villa Motel	\$845.90

5780-1	Village Ventures	\$ 27.83
5713-1	Village Ventures	\$ 9.35
5940-2	Wagner, Carolyn	\$ 25.63
4178-5	Walters, Charles R	\$ 34.40
1252-5	Walther, James & Michele	\$ 24.64
5295-4	Ward, Annette, R	\$ 63.55
1281-2	Ward, Phaednalynn	\$ 27.42
4073-3	Warren, David E	\$ 49.72
1475-7	Webb, Willie L	\$113.79
683-3	Whistling Pines Motel	\$182.82
4027-5	White, Douglas	\$ 64.25
3535-2	Whitmer, Betty L	\$ 28.90
4609-1	Winstead, Gerald	\$ 9.35
52-4	Woodard, Faith	\$ 12.18
964-5	Woolridge, Deborah	\$ 91.72
4577-5	Workman, Dora	\$ 4.87
	<b>Total</b>	<b>\$6,836.36</b>

*d. Settlement Agreement for Repair of Communications Tower*

The Finance Committee has recommended that the Board approve a settlement agreement with Rohn Tower in the amount of \$2,500 for replacement of horizontal braces on the tower.

*e. Resolution for Widening of Roanoke Avenue*

The Finance Committee has recommended that the Board approve a letter of resolution to be forwarded to the Department of Transportation indicating Pasquotank County's commitment of \$75,000 for the Roanoke Avenue widening project for the new Health and Social Services Building. The City of Elizabeth will be considering a similar resolution and the Department of Transportation will provide \$150,000 for the project. Commissioner Sam Davis suggested that the Board discuss the widening project with DOT representatives at the next meeting to see if the widening project could be extended out to Halstead Boulevard.

Motion was made by Horace Pritchard, seconded by Levin Culpepper to approve items *a* thru *e* as recommended by the Finance Committee. The motion carried unanimously.

**6. APPROVAL OF TAX RELEASES:**

The Board considered the following tax releases submitted by the Tax Office:

		County	City
1.	Douglass R. Hansen	168.34	
2.	Charles Allen Koebel	100.52	
3.	Johnny Elmer Jones, II	164.03	144.31
4.	Brian Leon Porter	144.03	127.33
5.	Coastal Fun Products	142.72	126.21
6.	Anthony E. Kee	104.76	
7.	Anthony Eugene Kee	144.18	
8.	Morris Plumbing Co.		112.14
9.	Sharon James Walker	142.50	
10.	Joe Scott, Jr.	181.87	154.47
11.	Walter W. Thorn	141.33	
12.	Alice Carver Bynum		111.76
13.	City of Elizabeth City	190.00	

Motion was made by Sam Davis, seconded by W.C. Witherspoon to approve the thirteen tax releases as presented. The motion carried unanimously.

The following tax releases have been approved by the Finance Officer since the last meeting:

		County	City
1.	Charles Allen Koebel	56.43	
2.	Andrew L. Kee		8.10
3.	Andrew L. Kee		6.86
4.	David Chester Newbrough	26.97	25.13
5.	Roger Michael Dukes	66.07	
6.	Roger Michael Dukes	69.28	
7.	Marilyn Spence Rountree	53.83	
8.	Eric Van Willis		26.14
9.	Meads Brothers Farm, Inc.		8.78
10.	Meads Brothers Farm, Inc.	4.54	
11.	Hugh James Lockridge	66.21	
12.	Joseph Michael Simpson	38.14	
13.	Richard Duane Strecker	43.21	
14.	Todd A. Bankord	58.40	54.60
15.	Eliseo Rosario	71.98	66.13
16.	Willie Corbett Bryant	7.67	
17.	Willie Corbett Bryant	36.50	
18.	Irene Beverly Franco		15.91
19.	Don Joseph St Aubin	2.19	
20.	Martin H. Lawrensen	1.46	
21.	Albemarle Building Supply, Inc.	31.39	26.66
22.	Albemarle Ent. Surgical Assoc.	67.34	
23.	Barbara Ann Williams	5.04	4.28
24.	Franklin Virgil Hickman	4.80	
25.	Blake Design Assoc. Inc.	33.06	28.08
26.	Eliz. City Brick Co.	73.14	62.12
27.	Amy Lou Drake	92.20	83.31
28.	Dennis Jerome Schoenwether	18.32	
29.	Lynne Williford Stalls	25.91	
30.	Rufus Adolphus Jackson, Jr.	13.24	
31.	Elizabeth Shadow Anderson	1.67	1.42
32.	Richard Turner, Jr.	84.32	76.61
33.	Morris Plumbing Co.		55.53
34.	Morris Plumbing Co.		82.69
35.	Morris Plumbing Co.		21.59
36.	Elmer Alexander Limos	4.38	
37.	Anthony Eugene Kee	82.08	
38.	Stuart Bradley Jennings	17.37	

**7. APPROVAL OF LEASE AGREEMENT WITH SPRINT:**

The Board reviewed a letter from Sprint requesting renewal of the lease agreement between the county and Sprint for a tower attachment on the communications tower at the wellfield. The current lease agreement is for \$4,115.80 per year. Sprint is requesting an extension of the agreement until June 30, 2004.

Motion was made by W.C. Witherspoon, seconded by Hugh Clinkscales to approve an extension of the lease agreement with Sprint for a tower attachment on the communications tower on Wellfield Road at the rate of \$4,115.80 until June 30, 2004. The motion carried unanimously.

**8. ADOPTION OF RESOLUTION FOR CREATION OF THE PASQUOTANK, PERQUIMANS, CAMDEN, CHOWAN, CURRITUCK DISTRICT HEALTH DEPARTMENT:**

The Board considered a proposed resolution adopted by the Currituck County Board of Commissioners creating the new five-county District Health Department. County Attorney Ike McRee said he had some questions earlier regarding the resolution, however after talking with Jerry Parks of the District Health Department, he no longer has concerns. Mr. McRee did

however recommend that Article IV of the resolution be entitled "Adoption of Rules and Regulations" rather than "Adoption of Ordinances", and that the word "ordinances" be changed to "rules and regulations" in Article IV. He said the District Board of Health has no authority to enact ordinances, and only has rule-making authority.

Motion was made by Horace Pritchard, seconded by Sam Davis to adopt the resolution for creation of the Pasquotank, Perquimans, Camden, Chowan, Currituck District Health Department as amended. The motion carried unanimously and the following resolution was adopted.

**RESOLUTION FOR THE CREATION OF THE PASQUOTANK, PERQUIMANS, CAMDEN, CHOWAN, CURRITUCK DISTRICT HEALTH DEPARTMENT**

WHEREAS, the Pasquotank County Health Department was established in 1942; and

WHEREAS, Pasquotank, Perquimans and Camden County Health Departments joined together in 1943 to form a District Health Department; and

WHEREAS, in 1949 Chowan County Health Department joined the Pasquotank, Perquimans, Camden Health Departments to form the Pasquotank, Perquimans, Camden, Chowan County Health Department (PPCC); and

WHEREAS, after due and diligent consideration, the Currituck County Board of Commissioners desires to take action to join the Pasquotank, Perquimans, Camden, Chowan District Health Department (PPCC) and create the PPCCC District Health Department.

NOW, THEREFORE, BE IT RESOLVED, that the Boards of Commissioners of Pasquotank, Perquimans, Camden, Chowan, and Currituck Counties, in sessions duly convened, by adoption of this resolution by each of the Boards, do hereby create the Pasquotank, Perquimans, Camden, Chowan, Currituck District Health Department (PPCCC). By adoption of this resolution, the Respective Boards also adopt the following articles:

**ARTICLE I**

The name shall be the PASQUOTANK, PERQUIMANS, CAMDEN, CHOWAN, CURRITUCK DISTRICT HEALTH DEPARTMENT WHICH SHALL BE ABBREVIATED THE PPCCC DISTRICT HEALTH DEPARTMENT.

**ARTICLE II  
MISSION**

The respective counties recognize that a unified purpose and direction of the public health system is necessary to ensure that all citizens in their jurisdictional areas have equal access to essential public health services. The Pasquotank, Perquimans, Camden, Chowan, and Currituck Boards of Commissioners declare that the mission of the District Health Department is to promote and contribute to the highest level of health possible for the people that they serve.

**ARTICLE III  
DISTRICT BOARD OF HEALTH**

The policy-making body of the Pasquotank, Perquimans, Camden, Chowan, Currituck District Health Department shall be a District Board of Health composed of 18 members in accordance with North Carolina General Statute 130A-37.

**ARTICLE IV  
ADOPTION OF RULES AND REGULATIONS**

The Pasquotank, Perquimans, Camden, Chowan, Currituck District Health Board adopts and assumes responsibility for the enforcement of any and all existing local health rules and regulations, previously adopted as the PPCC.

ARTICLE V  
TERMS AND CONDITIONS

The PPCCC District Health Department will perform as specified in the merger proposal hereby adopted by reference.

ADOPTED this 7<sup>th</sup> day of June, 1999.

**9. CHANGE IN JULY MEETING SCHEDULE:**

The Board was advised that the first regular meeting in July falls on July 5 which is a county holiday. It was noted that in some years in the past, the Board has held only one meeting in July.

Motion was made by W.C. Witherspoon, seconded by Hugh Clinkscales to hold only one regular Commissioner meeting in July on Monday, July 12 at 7:00 PM, with the understanding that another meeting would be called if any issues come up that need the Board's attention. The motion carried unanimously.

**10. ADDITIONAL BUDGET AMENDMENTS:**

The County Manager presented the following two additional budget amendments for the Board's consideration:

Public Health

Increase	010.0150.4231.00	Sales Tax 1%	5,704.00
Decrease	010.6900.5991.00	Contingency	1,596.00
Increase	010.5110.5620.13	Medical Examiner Fees	2,500.00
Increase	010.5110.5620.09	Mosquito Control	4,800.00

County Attorney

Increase	010.0150.4231.00	Sales Tax 1%	3,879.00
Increase	010.4150.5121.00	Salaries & Wages	3,440.00
Increase	010.4150.5181.00	FICA	263.00
Increase	010.4150.5183.00	Health Insurance	176.00

Motion was made by Horace Pritchard, seconded by Hugh Clinkscales to approve the two additional budget amendments as presented. The motion carried unanimously.

**11. SALE OF AMBULANCE:**

The County Manager said he had previously discussed with the Board the proposed purchase of a surplus ambulance by the District Rotary Club to ship to Honduras. He stated there was some delay until it could be determined how to ship the ambulance. He said the Rotary Club has now made arrangements to ship the ambulance and is ready to purchase it. The Manager said a notice will be placed in the newspaper and the Board would be able to give final approval to sell the ambulance at the next meeting.

**12. CRIMINAL JUSTICE PARTNERSHIP PROGRAM:**

The County Manager reported that the Albemarle Region Criminal Justice Partnership Program has received a letter from the state approving the money for administrative charges up to the allowable \$7,000 for 1999-2000.

**13. PRESENTATION OF FY 1999-2000 BUDGET:**

The County Manager presented the county's proposed budget for FY 1999-2000. He read the budget message which indicated that ad valorem taxes are proposed to increase to 78¢ per \$100 valuation. He provided a summary of the items that have been reduced in the proposed budget to lower the tax increase to 5¢ and outlined various departmental budgets explaining the increases over 1998-1999. The Manager reviewed budget graphs showing the source of funds and expenditures in the 1999-2000 budget. He explained that a public hearing will be held on the proposed budget at the June 21, 1999 Commissioner meeting.

**14. BOARD APPOINTMENTS:**

Commissioner Sam Davis presented the following recommendations from the Board Appointments Committee for appointments to various boards and committees:

*Albemarle Regional Energy Authority* - Reappoint Jimmie Dixon to an additional four year term.

*COA Board of Trustees* - Appoint Melvin Daniels to a four year term to replace Andrew Williams who is not eligible for reappointment.

*EMS Council* - Reappoint Phil Bagby, Sammy Mickey, and Dean Schaan to additional two year terms.

*Jury Commission* - Appoint Leonard Ballou for two year term to replace Clara Jones.

*Pasquotank Interagency Council* - Appoint David Cross to four year term to replace Dr. Diane Bradford who has moved from the area.

*Planning Board* - Reappoint Cecil E. Temple to additional four year term; appoint Bill Trueblood to four year term to replace Bill Lehmann.

*Senior Citizens Advisory Board* - Appoint Mary Elizabeth Sharpe and Joseph L. Lamb, Jr. to replace Elizabeth Fletcher and Doug Davis.

*Social Services Board* - Reappoint Linwood Carver to additional three year term.

*Tourism Board* - Reappoint Julia Russell to additional three year term.

*Elizabeth City Board of Adjustment* - Reappoint Albert Onley and Gene Meads to additional three year terms.

*Albemarle Criminal Justice Partnership Advisory Board* - Appoint Sam Davis as County Commissioner representative to replace Una Green.

*Economic Development Commission* - Appoint Matt Wood as the additional County Commissioner representative.

*EMS Board* - Appoint Dr. Michelle Flemmings to replace Dr. Robert Dixon as ALS Medical Director.

Motion was made by Hugh Clinkscales, seconded by Levin Culpepper to make the appointments to the various boards and committees as recommended by the Board Appointments Committee. The motion carried unanimously.

**15. CLOSED SESSION TO PRESERVE ATTORNEY-CLIENT PRIVILEGE AND TO DISCUSS THE LOCATION OR EXPANSION OF A BUSINESS OR INDUSTRY:**

Chairman Dixon asked if there was any further business to come before the Board in Regular Session. There being no further business, he asked for a motion that the Board enter Closed Session to preserve the attorney-client privilege and to discuss matters related to the location or expansion of a business or industry in the county.

Motion was made by Matt Wood, seconded by Hugh Clinkscales that the Board enter Closed Session to preserve the attorney-client privilege and to discuss matters related to the location or expansion of a business or industry in Pasquotank County. The motion carried unanimously.

Upon the end of Closed Session;

Motion was made by Horace Pritchard, seconded by W.C. Witherspoon that the Board return to Regular Session. The motion carried unanimously.

**16. COMMISSIONER SALARIES:**

Vice-Chairman Hugh Clinkscales suggested that Commissioners' salaries be increased \$100 per month in the 1999-00 budget rather than receiving \$25 per meeting compensation for additional committee meetings. He said this would make record keeping simpler. Commissioners would still be paid \$50 for special meetings and Finance Committee meetings, and would still receive compensation from boards and committees that pay all members.

Motion was made by Hugh Clinkscales, seconded by W.C. Witherspoon to include a \$100 per month increase in Commissioners salaries in the 1999-2000 budget, and to delete the \$25 per meeting compensation that Commissioners currently receive for attending additional committee meetings as an appointee of the Board. The motion carried unanimously.

There being no further business, the meeting was adjourned at 9:17 PM.

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CHAIRMAN

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CLERK