

**PASQUOTANK COUNTY, NORTH CAROLINA
MAY 16, 2007**

The Pasquotank County Board of Commissioners met today in a budget work session on Monday, May 16, 2007 in the Commissioners Board Room in the Pasquotank County Courthouse.

MEMBERS PRESENT: Cecil Perry, Chairman
Lloyd E. Griffin, III, Vice-Chairman
Matt Wood
Bill Trueblood
Marshall Stevenson
Jeff Dixon

MEMBERS ABSENT: Jimmie Harris (*Due to Illness*)

OTHERS PRESENT: Randy Keaton, County Manager
Rodney Bunch, Asst. County Mgr. for Planning & Econ. Dev.
R. Michael Cox, County Attorney
Sheri Bulman, Finance Officer

The work session was called to order at 5:00 PM. The Board discussed the budget requests from various departments and the revenues available. The meeting was adjourned at 7:30 PM.

CHAIRMAN

CLERK

**PASQUOTANK COUNTY, NORTH CAROLINA
MAY 21, 2007**

The Pasquotank County Board of Commissioners met today in a budget work session on Monday, May 21, 2007 in the Commissioners Board Room in the Pasquotank County Courthouse.

MEMBERS PRESENT: Cecil Perry, Chairman
Lloyd E. Griffin, III, Vice-Chairman
Bill Trueblood
Marshall Stevenson
Jeff Dixon

MEMBERS ABSENT: Matt Wood (*Out of Town*)
Jimmie Harris (*Due to Illness*)

OTHERS PRESENT: Randy Keaton, County Manager
Rodney Bunch, Asst. County Mgr. for Planning & Econ. Dev.
R. Michael Cox, County Attorney
Sheri Bulman, Finance Officer

The work session was called to order at 5:00 PM. The Board reviewed the budget requests for the Water Department, the Solid Waste Department and various other departments. The Board discussed a possible increase of \$13 in the Solid Waste Availability Fee to fund the Landfill and Solid Waste Department, and a possible ad valorem tax increase of one cent to three cents to provide the needed general fund revenues. The meeting was adjourned at 4:00 PM and was followed by a regular Finance Committee meeting.

CHAIRMAN

CLERK

**PASQUOTANK COUNTY, NORTH CAROLINA
MAY 21, 2007**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, May 21, 2007 in Courtroom C in the Pasquotank County Courthouse.

MEMBERS PRESENT: Cecil Perry, Chairman
Lloyd E. Griffin, III, Vice-Chairman
Bill Trueblood
Marshall Stevenson
Jeff Dixon

MEMBERS ABSENT: Matt Wood (*Out of Town*)
Jimmie Harris (*Due to Illness*)

OTHERS PRESENT: Randy Keaton, County Manager
Rodney Bunch, Asst. County Mgr. for Planning & Econ. Dev.
R. Michael Cox, County Attorney
Karen Jennings, Clerk to the Board

The meeting was called to order at 7:00 PM by Chairman Cecil Perry. The Rev. Timothy Stallings, Director of Campus Ministry at Elizabeth City State University, gave the invocation and Vice-Chairman Lloyd Griffin led in the Pledge of Allegiance to the American Flag. Chairman Perry welcomed everyone present.

1. RECOGNITION OF YOUTH COUNCIL MEMBER:

Chairman Perry recognized Miss Millie Griffith, a member of the Pasquotank County Youth Council and a student at Pasquotank County High School. He said that Miss Griffith and other members of the Youth Council have been shadowing various county department heads over the past two weeks. He thanked Miss Griffith for getting involved and wished her the best as she goes to college in the fall. Miss Griffith said she has learned a lot about county government.

2. COMMENTS BY CARL ESTUS:

Chairman Perry recognized Mr. Carl Estus, President of the SPCA, who explained that the animal shelter expansion is in desperate need of being completed. He said he realizes that county maintenance staff have their hands full with the other county projects, however there is concrete work, fencing, plumbing, and ceiling work that must be completed before the expansion can be utilized. He stated that animals are stacked in cages and due to the overcrowding, potentially adoptable animals are being euthanized. He said in January they were told they could expect a 60-day completion date, however the expansion has not been completed. He said the SPCA will host a rabies clinic on June 16 and he invited Commissioners to visit on that day and see the problems they are experiencing. Mr. Estus thanked the county for its support and stated that the county's help is needed to get this expansion completed. County Manager Randy Keaton advised that the maintenance superintendent has indicated the project could be completed in two weeks. He said he would try to see that it is completed before the June 16 rabies clinic.

3. COMMENTS FROM RESIDENTS IN OXFORD HEIGHTS:

Chairman Perry called on Mr. John Krider of 1804 Providence Road in Oxford Heights Subdivision. Mr. Krider stated that nothing has been done to address the flooding problems in the Oxford Heights neighborhood. He said it is so wet in the swamps now that the water moccasins are coming out into the neighborhood. He stated that property values have decreased and it is impossible for anyone to sell a house because of the possibility of flooding. He said the water comes down on them faster than it can get out. Mr. Krider added that something needs to be done to address this problem soon as hurricane season is just a couple of weeks away.

Mr. Darryl McKinley of 1716 Providence Road said he has lived in Oxford Heights for 33 years and started to see increased drainage and flooding problems about seven years ago. He said he attributes this to increased development because when property is paved, water cannot be absorbed. He stated that because of overdevelopment, the citizens are getting a raw deal. Mr. McKinley named several projects that have recently been developed or are in the development stages and he suggested that the county slow down development until a solution can be found to address the Oxford Heights flooding.

County Manager Randy Keaton and members of the Board explained that the county is doing a study to evaluate the whole drainage basin. Commissioner Trueblood said as part of that study, the county has purchased measuring devices to place along the Knobbs Creek Tributary to determine the effects of wind tides. Mr. Rodney Bunch said the consultant began about two weeks ago to identify smaller areas or sub-basins within the entire Knobbs Creek basin. He said he would like to clarify that the new projects Mr. McKinley mentioned are within the city's planning jurisdiction and the city will be reviewing those projects. He added that the county will provide the city with the information from the study for its use in reviewing projects.

Chairman Perry explained that the county realizes there are problems and this is the reason it has hired an engineer to look at the entire Knobbs Creek drainage basin as this is a much larger problem than just the Oxford Heights area. He stated that the county is doing what it can to resolve the problem.

4. PUBLIC HEARING ON REZONING REQUEST RR07-01 TO REZONE 3.5 ACRES FROM A-1 TO R-15 ON SIMPSON DITCH ROAD AND OAK STUMP ROAD:

Chairman Perry declared the meeting to be a public hearing on Rezoning Request RR07-01. Planning Director Shelley Cox explained that this is a two-fold request to rezone approximately 5.3 acres at the corner of Simpson Ditch Road and Oak Stump Road from R-15 to A-1, and to rezone 3.58 acres further off Simpson Ditch Road from A-1 to R-15. She said the surrounding land uses include scattered residential, manufactured, stick built homes and vacant agricultural land under cultivation. She explained that the 1996 Land Use Plan classifies the parcel as "Rural with Services" and "Conservation". The 2004 Draft Land Use Plan classifies the area as "Rural Agriculture". Ms. Cox said the area requested for rezoning is not within the 100-year flood zone. She referred to a map showing the parcels proposed for rezoning. She said the total tract is about 95 acres, however the applicant submitted a sketch plan to the Planning Department for technical review last fall. At that time, the plan showed lots stripped out along Simpson Ditch Road that would have driveways going directly on to Simpson Ditch Road. The subdivision ordinance does not currently allow driveway access for new lots on existing roads. Ms. Cox stated that Mr. Hyman was advised of concerns regarding the layout and also regarding drainage. She said a meeting was held with the applicant to discuss the options and it was felt that a better solution would be to have the residential area further off of Simpson Ditch Road instead of having lots at the intersection, and to rezone the corner to agricultural. She stated that if the rezoning is approved the net amount of residential area would be less than before the rezoning. If this land is developed, affected schools would include Pasquotank Elementary School, River Road Middle School, and Northeastern High School. She noted that there is adjacent land that is currently under agricultural cultivation, so the developer would be required to include a 75 foot buffer between the existing agricultural uses and the proposed residential uses. Ms. Cox explained that the Planning Board voted unanimously at its April meeting to recommend approval of the rezoning.

Ms. Carolyn Johnson of 893 Simpson Ditch Road said she would like to address the request to rezone 3.5 acres of agricultural land to residential. She stated that she is concerned with the direction the houses will be facing. She said she does not want to look at the sides of houses. She also asked the price range of the houses that will be built and she recommended that a price range of \$175,000 and up be established. She also stated that there is a lot of traffic on Simpson Ditch Road and these additional homes will only increase the amount of traffic.

Ms. June Lightfoot of 897 Simpson Ditch Road stated that if the houses are allowed to be built on this property it will put more traffic on Simpson Ditch Road. She suggested that the additional traffic be on Oak Stump Road. She noted that it now takes several minutes for residents on Simpson Ditch Road to get out of their driveways in the mornings due to the amount of traffic. She also said that there are large ditches on the road which flood after heavy rains. She said that more houses will only contribute to this problem.

Mr. Eddie Hyman of Hyman & Robey provided a sketch of a potential lot layout. He noted that once the rezoning is approved, they will move into the subdivision planning and design process. He said the sketch he provided is based upon the county's current subdivision regulations which require that all houses be served by interior streets. He said in order to comply with the regulations, they are requesting to trade some zoning in order to get a deep enough piece of property on which to build a street and meet the county's requirements.

County Manager Randy Keaton said a statement had been made that if the rezoning were not approved, the houses would front on Simpson Ditch Road. He stated that in effect if the rezoning is not done, there can be no development on this property under the current zoning classification.

Mr. Junius Johnson of 893 Simpson Ditch Road asked why the lots do not access Oak Stump Road since it is not as busy as Simpson Ditch Road. He said in addition the ditches on Oak Stump Road are not as large as those on Simpson Ditch Road and would not need such large pipes. Mr. Johnson said he is not in favor of the proposed rezoning.

Chairman Perry noted that the Board's objective tonight is to decide whether or not to rezone the property. He said if approved, the developer would begin working on a sketch plan which will come before the Board for consideration.

At the absence of further comments, the public hearing was closed.

Motion was made by Lloyd Griffin, seconded by Bill Trueblood to delay action on Rezoning Request RR07-01 until the next meeting.

Discussion followed and Vice-Chairman Griffin stated that he has issues regarding the drainage and the plugging up of Simpson Ditch Road as a result of where the zoning is.

Commissioner Jeff Dixon expressed concern with the way this was presented. He said the zoning should be in place before a sketch plan and drainage issues are addressed. He stated that he will vote for the rezoning in order to get the other questions answered. He added that he is against tabling the rezoning request.

Commissioner Bill Trueblood said the reason for tabling the rezoning request is because some of the ideas being suggested would require that additional property be included in the rezoning request in order to make it work while still leaving the corner vacant at Oak Stump Road and Simpson Ditch Road.

Mr. Hyman explained that the owners wanted to maintain the corner open and worked out the rezoning request diligently with the planning staff to do what they had intended for the property. He said it is not conducive to design a subdivision and then ask for rezoning around what they have designed. He added that at this point they simply wanted to rearrange the zoning. Mr. Hyman said he would assure the Board that drainage issues and every other issue brought up at this meeting will be addressed at the sketch plan and preliminary plat phase.

Commissioner Marshall Stevenson stated that he looks at this rezoning as simply a swap that is putting more acreage back in an agricultural zone than is being taken out of an agricultural zone. He said he supports the rezoning request and would vote against the delay.

The motion to delay failed by a two to three margin with Commissioners Trueblood and Griffin voting in favor and Commissioners Perry, Stevenson, and Dixon voting against the delay.

Motion was made by Jeff Dixon, seconded by Marshall Stevenson to approve Rezoning Request RR07-01 as presented because the rezoning fits within the long range planning, is reasonable and in the public interest, and because the rezoning will be putting more land in an agricultural zone than it is taking out. The motion carried by a four to one margin with Vice-Chairman Griffin voting against the motion.

5. APPROVAL OF AMENDMENTS TO THE AGENDA:

Chairman Perry asked if there were any amendments to the agenda. It was requested that a recommendation from the Finance Committee to approve a 1% discount for early payment of taxes in July and August be added to the agenda, and a recommendation to approve an agreement for professional services with Albemarle & Associates, Ltd.

Motion was made by Lloyd Griffin, seconded by Marshall Stevenson to add the two items listed above to the agenda. The motion carried.

6. APPROVAL OF CONSENT AGENDA:

The Board considered the following consent agenda:

a. Approval of Minutes of May 7, 2007 Commissioner Meetings

b. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax releases and refunds:

Releases:

		County	City
1.	Billy Thomas Duncan, II	142.51	
2.	Brandy Whitehead Timofeev		101.35
3.	Wesley Thomas Jordan		124.06
4.	Jason McCall Stephens	101.18	
5.	April Arlene Griffin	238.64	195.35
6.	Gary Warren Strickland	384.53	320.44
7.	Jonathan Michael Goodman	190.93	157.29
8.	Roy Lee Stokely Heirs	185.88	
9.	Jason Liam Cochrane	169.35	
10.	James Bryan Vernon	111.74	

Refunds:

1.	Michael P. & Prescilla P. Osterhouse	161.09	
2.	D&R Construction Co. Inc.	530.09	441.74
3.	D&R Construction Co. Inc.	550.45	458.71
4.	Roy Lee Stokely Heirs	237.36	
5.	Roy Lee Stokely Heirs	237.36	
6.	Roy Lee Stokely Heirs	237.36	
7.	Penske Truck Leasing Co.	466.08	388.40

c. Approval of Appointments to Boards and Commissions

The Appointments Committee has recommended that Jesse Purkett be appointed to the City Recreation Advisory Board to replace Hank Krebs.

Motion was made by Lloyd Griffin, seconded by Jeff Dixon to approve the consent agenda as presented. The motion carried.

The following tax releases and refunds less than \$100 have been approved by the Finance Officer:

Releases:

		County	City
1.	Casey Jean Kloff	54.77	
2.	Benjamin Emil Budesilich	25.68	
3.	Glen Keith Icardi	72.19	
4.	Mary Tillett Armstrong	17.56	14.01
5.	Shields Robert Theron Gore	45.98	43.32
6.	Matthew J. Youngs	65.90	59.92
7.	William James Emigh	36.47	
8.	Jesus Salva Gonzalez Martinez	12.43	9.92
9.	Steven J. Southall	12.05	15.04
10.	Kristen Ann Eastburn	67.01	
11.	Everett Wayne White	2.81	
12.	Shannon M. Brugh	85.23	
13.	Willie Lee Owens	2.60	2.16
14.	Carol Denise Jeffers	12.53	10.44
15.	Roger Michael Dukes	81.75	
16.	Roger M. Dukes	41.09	
17.	Elvin Yomar Matos Rodriguez	57.17	52.64
18.	Marcus Cleveland Jones III	17.14	
19.	Wesley Robin Fleming	84.77	
20.	Glenn Scott Sapp	12.29	
21.	Stacy Langdon McNeer	8.98	

22.	Scott Lee Depew	58.37	53.64
23.	Lyle Edward Strathearn	3.68	
24.	Scott Alan Smith	21.76	22.35
25.	Darrell Richard Linders	82.03	73.36
26.	Cleveland Franklin Hooper III	60.82	
27.	Robert Kerey Skinner	4.13	3.44
28.	Lewis Charles Bayles, Jr.	73.49	66.24
29.	Lewis Charles Bayles, Jr.	85.06	75.88
30.	Thomas Eric Wright	10.06	
31.	Mariana Ramirez	43.52	36.27
32.	Daniel Herbert Lynam		69.28
33.	Matthew Curtis Jackson	9.70	13.08
34.	Matthew Curtis Jackson	29.04	29.20
35.	Jonathan William Burrus	9.70	13.08
36.	Charles Anthony Pugliese	10.32	
37.	Georgia Odell Hill	25.83	20.61
38.	Ervin Griffin, Sr.	14.38	
39.	Ervin Roland Griffin	6.96	
40.	Jean Roach Ferebee	2.16	
41.	Reqvia K. Riddick	14.04	
42.	Brenda Anita Stewart	59.67	49.72

Refunds:

1.	Roy Lee Stokely Heirs	21.52	
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7. APPROVAL OF RECOMMENDATIONS FROM THE FINANCE COMMITTEE:

a. Approval of Discount for Early Payment of Taxes

The Finance Committee has recommended that the Board continue the policy for the 2007-08 year of offering a 1% discount for early payment of taxes in July and August.

b. Approval of Contract with Albemarle & Associates, Ltd.

The Finance Committee has recommended approval of a contract with Albemarle & Associates, Ltd. for preparing a funding request to the state and a CAMA permit application for the Riverview Acres dredging project for a total of \$32,225.

Motion was made by Lloyd Griffin, seconded by Bill Trueblood to approve a one percent discount for early payment of 2007 property taxes in July and August, and to approve a contract with Albemarle & Associates, Ltd in the amount of \$32,225 for professional services related to the Riverview Acres dredging project. The motion carried.

8. REVIEW OF SKETCH PLAN FOR MATTHEWS ESTATES SUBDIVISION:

The Board reviewed the sketch plan for Matthews Estates Subdivision. Planning Director Shelley Cox explained that Albemarle & Associates is requesting sketch plan approval for Matthews Estates which consists of 46 residential lots. She said the property is zoned R-35A residential and lot sizes are proposed to range from 43,000 square feet to 57,027 square feet. Under the current school districting, students generated from this development would attend Northside Elementary School, Elizabeth City Middle School, and Pasquotank County High School. Providence Volunteer Fire Department provides fire protection for this area and it is served by the Pasquotank County Water System. On-site septic systems are proposed to be utilized at this location and the site is not within the 100 year flood plain. Ms. Cox said the Technical Review Committee met on March 7, 2007 and reviewed this proposal. She stated that the plan has been forwarded to the Department of Transportation traffic engineer and no comments have been received regarding this project at the present time. She said the Planning Board reviewed the request on April 26, 2007 and recommended approval of the sketch plan with the condition that the street name Matthews Drive is changed to a name not currently used within Pasquotank County, and that a 30 foot drainage easement is provided along the southern property line of the development. She stated that the revised plan was submitted after the Planning Board meeting to reflect the change in the road name from Matthews Drive to Wildwood Lane, and a 30 foot drainage easement is now shown along the southern property boundary.

Members of the Board asked questions regarding easements for future expansion of Main Street Extended, turn lanes, and drainage issues. Mr. Rodney Bunch stated that this data is not available at the sketch plan stage, and the engineering review and design for drainage will be completed during the preliminary plat phase.

Mr. Jason Mizelle, with Albemarle & Associates Engineers, stated that they will be looking at a low density development utilizing property line swales and perimeter ditches to restrict the flow of drainage from the properties. He said that DOT has not at this time given an indication as to whether they will require turn lanes. He noted that at the sketch plan phase, everything is fairly preliminary, however they will work with county staff during the design of the subdivision to ensure adequate drainage, water lines and roads.

County Manager Randy Keaton questioned the drainage easement that stops at the edge of lot 5A about 200 feet from Main Street Extended and asked how that will be addressed. Mr. Mizelle noted that lot 5A is not part of this plat and was developed through an exempt lot process. He said he understands there are requirements for drainage easements along the side and rear lines. Mr. Keaton said the easements are not required for exempt lots. Mr. Mizelle stated that this is something they will work with the developer to try to ascertain.

Motion was made by Marshall Stevenson, seconded by Lloyd Griffin to delay consideration of the sketch plan for Matthews Estates Subdivision until the issues that have been raised regarding drainage easements and turn lanes have been addressed. The motion carried.

9. CONSIDERATION OF SKETCH PLAN FOR DAVIS FARMS SUBDIVISION:

The Board considered the sketch plan for Davis Farms Subdivision. Ms. Shelley Cox explained that this property is on the north side of Pritchard Road at the intersection of Pritchard Road and Asturia Lane in Providence Township. She said the request is for 14 residential lots. The property is zoned R-35A residential, and lot sizes are proposed to range from 43,000 square feet to 101,456 square feet. Students who live in this development would attend Northside Elementary School, Elizabeth City Middle School, and Pasquotank County High School. Providence Volunteer Fire Department provides fire protection for this area. The area is served by the Pasquotank County Water System and on-site septic systems are proposed to be utilized in this development. The area is within the 100 year flood zone with a six foot elevation required. Ms. Cox stated that the Planning Board reviewed this request at its April 26 meeting with the condition that road improvements to Pritchard Road and Asturia Lane are completed prior to the development proceeding to final plat.

Ms. Kim Hamby from Hyman & Robey, representing Waypoint Development, explained that the developers are aware that they will have to improve Asturia Lane and the end of Pritchard Road. She said when this was in the first stages, they were under the impression that Equestrian Estates would move along more quickly than it has. She stated that they have been in contact with the engineers for that project and have determined they will need to proceed with their design plans and include the roadway improvements adjacent to their property. She said the 100 year flood elevation on this property is elevation "6" and at this time the average grade on this site is about at "4½". She stated that they know about two feet of fill on each lot will be necessary to elevate above the 100 year flood zone. Ms. Hamby explained that the site is directly adjacent to the wetlands of the Knobbs Creek drainage basin and all of the drainage for the subdivision will occur internally so as to not drain through anyone else's property. She stated that during the preliminary plat stage they will go through a drainage analysis with Mr. Greg Johnson, the county's engineer. After questions from the Board;

Motion was made by Bill Trueblood, seconded by Marshall Stevenson to approve the sketch plan for Davis Farms Subdivision as presented. The motion carried.

10. CONSIDERATION OF SKETCH PLAN FOR BELL'S WOOD SUBDIVISION:

The Board reviewed the sketch plan for Bell's Wood Subdivision, a 96 lot residential subdivision located on the west side of Main Street Extended. Ms. Cox explained that the property is zoned R-35A residential and lot sizes are proposed to range from 43,001 square feet to 138,346 square feet. Students from this development would attend Northside Elementary School, Elizabeth City Middle School, and Pasquotank County High School. Providence Volunteer Fire Department provides fire protection for this area. The area is served by the Pasquotank County water system and on-site septic systems are proposed to be utilized. The area is not within the 100 year flood

zone. Ms. Cox stated that this plan was revised extensively in response to the concerns noted during technical review. She said due to traffic safety concerns, the development is proposed to have one divided entrance along Main Street Extended. Turn lanes and acceleration lanes will also be provided along Main Street Extended. In order to provide for future right of way expansion along Main Street Extended, the most recent sketch plan eliminated one lot and increased the lot sizes for lots adjacent to the Main Street Extended corridor. Ms. Cox said the Planning Board reviewed this proposal on April 26 and voted to recommend approval of the sketch plan as proposed.

Mr. Joe Anlauf of Quible & Associates answered questions from the Board regarding stormwater. He said many of the complex questions regarding drainage will only be able to be answered during the preliminary plat phase.

Motion was made by Bill Trueblood, seconded by Marshall Stevenson to approve the sketch plan for Bell's Wood Subdivision as presented. The motion carried.

11. DISCUSSION ABOUT POLICY FOR NAMING BUILDINGS :

Chairman Perry stated that he had requested that this item be placed on the agenda. He said the county does not have a policy regarding the naming of buildings and he believes there should be one. Commissioner Dixon stated that discussion was held at the meeting of the Community Resource group that is looking at the old Elizabeth City Middle School and a question came up about the opportunity to recognize a benefactor through some type of naming right. After discussion, the Board asked that staff obtain samples of policies other counties or municipalities have adopted regarding the naming of buildings.

12. REPORTS FROM COUNTY MANAGER:

County Manager Randy Keaton reported that he has been notified that the Department of Transportation is planning to close one of the turnarounds on the bypass. He said there are only two of these turnarounds for public safety vehicles and concern has been expressed regarding how far fire trucks and ambulances would have to travel down the bypass when responding to an accident before they could turn around. Mr. Keaton said it has been requested that the Board send a letter to the Department of Transportation opposing the closing of the turnaround.

Motion was made by Marshall Stevenson, seconded by Bill Trueblood to send a letter to the North Carolina Department of Transportation expressing opposition to the plan to close one of the turnarounds on the U.S. 17 Bypass. The motion carried.

Mr. Keaton reported to the Board that all of the county's volunteer fire departments received the state grants they had applied for. He said the county's match is included in the proposed budget.

Mr. Keaton said he has received an update that the Newland fire truck that was struck by lightning is still experiencing problems with its electrical system. He stated that the truck will be sent back to the factory to be checked out. He said the fireman who was injured has had to go back to the hospital due to an irregular heartbeat.

Mr. Keaton asked that the Board schedule another budget work session in order to complete the proposed budget for presentation at the next meeting. The Board agreed to schedule another work session before the next regular meeting.

13. APPROVAL OF CHANGE IN JULY MEETING SCHEDULE:

Commissioner Stevenson noted that looking ahead to July, the Commissioner meetings are on July 2 and July 16, and there is also the possibility of a joint city-county meeting on July 30, the fifth Monday. He stated that the first meeting is on the Fourth of July weekend, and two Commissioners will be at the NACo Conference the week of the July 16 meeting. He suggested that the Board have only one regular meeting in July on July 9 and then take up any additional business that needs to be addressed at the July 30 joint meeting.

Motion was made by Bill Trueblood, seconded by Marshall Stevenson to cancel the July 2 and July 16 Commissioner meetings and committee meetings and to hold only one regular meeting in July on July 9, with any additional business to be addressed at the July 30 joint meeting. The motion carried.

14. APPOINTMENTS TO BOARDS AND COMMITTEES:

Commissioner Stevenson reported that the Appointments Committee met today and voted to recommend the following appointments:

Airport Authority – Reappoint Hugh Clinkscales to an additional term to replace Wayne Perry who has indicated he cannot serve another term. It had been reported at the last meeting that Mr. Clinkscales had agreed to come off of the Airport Authority to accommodate the loss of one appointee this year, but it was not known that Mr. Perry would be stepping down at that time.

Tourism Development Authority – Reappoint Commissioner Jeff Dixon to an additional two-year term; appoint Ms. Jacqueline Gilchrist as a city representative to replace Ms. Marsha McLean who has resigned. The city had sent a letter recommending Ms. Gilchrist to fill this vacancy.

Region R Workforce Investment Consortium Board – Reappoint Commissioner Lloyd Griffin to an additional term.

Senior Citizens Advisory Board – Reappoint Mary Elizabeth Sharpe and Joe Lamb, Jr. to additional terms.

Social Services Board – Reappoint Commissioner Jeff Dixon to an additional three-year term.

Elizabeth City Board of Adjustment – Reappoint Curtis Albertson to Elizabeth City Board of Adjustment for a three-year term.

Motion was made by Marshall Stevenson, seconded by Bill Trueblood to approve the recommendations above by the Appointments Committee. The motion carried.

15. REPORTS FROM COUNTY COMMISSIONERS:

Chairman Trueblood reported that he attended the Intercounty Volunteer Fire Department's annual banquet last Saturday night. He stated that those who did not go missed a tremendous meal. He said the fire department expressed its appreciation for all Pasquotank County does during the year.

Commissioner Griffin stated that he has heard during budget meetings discussion about having the Airport Authority move into some type of permanent financing for the \$500,000 the county had advanced. He said he will take this request to the Airport Authority at its meeting next week.

Commissioner Dixon asked the status of the RO water agreement with the city. County Attorney Mike Cox stated that a draft of the agreement will be available for the next Water Committee meeting.

Chairman Perry reported that the Board of Commissioners had a team participate in the Potato-Peeling Contest during Saturday's Potato Festival. He also reported that he will be out of town May 29 through June 2.

16. REPORT FROM COUNTY ATTORNEY:

The County Attorney reported that closing was held today on the purchase of property from Albemarle Golf Park, LLC. The county and city are joint owners of this property.

17. REPORT FROM ASSISTANT COUNTY MANAGER:

Assistant County Manager Rodney Bunch stated that he had been contacted by a realtor who wants to place a for sale sign on the lot purchased by R&M Properties in the Pasquotank County Commerce Park. Mr. Bunch provided a drawing of the proposed sign that he said would be four feet tall and eight feet wide on two four by four posts. He said the sign would be approximately fifty feet from the road. The Board concurred to allow the sign to be erected.

Chairman Perry asked if there was any further business to come before the Board. There being no further business, he asked for a motion to adjourn the meeting.

Motion was made by Bill Trueblood, seconded by Lloyd Griffin to adjourn the meeting. The motion carried and the meeting was adjourned at 9:30 PM.

CHAIRMAN

CLERK

**PASQUOTANK COUNTY, NORTH CAROLINA
MAY 29, 2007**

The Pasquotank County Board of Commissioners met today in a budget work session on Tuesday, May 29, 2007 in the Commissioners Board Room in the Pasquotank County Courthouse.

MEMBERS PRESENT: Cecil Perry, Chairman
Lloyd E. Griffin, III, Vice-Chairman
Matt Wood
Bill Trueblood
Marshall Stevenson
Jeff Dixon
Jimmie Harris

MEMBERS ABSENT: None

OTHERS PRESENT: Randy Keaton, County Manager
Rodney Bunch, Asst. County Mgr. for Planning & Econ. Dev.
Sheri Bulman, Finance Officer

The work session was called to order at 5:00 PM. The Board discussed the budget and the revenues needed to fund the budget. The County Manager was directed to prepare the proposed budget with a \$13 increase in the Solid Waste Availability Fee to fund the Landfill and Solid Waste Department, and an ad valorem tax increase of two cents to provide the needed general fund revenues. The proposed budget will be presented at the June 4 Commissioner meeting.

The meeting was adjourned at 6:15 PM.

CHAIRMAN

CLERK