

**PASQUOTANK COUNTY, NORTH CAROLINA
MAY 19, 2008**

The Pasquotank County Board of Commissioners met today in a budget work session on Monday, May 19, 2008 in the Commissioners Board Room in the Pasquotank County Courthouse.

MEMBERS PRESENT: Cecil Perry, Chairman
Marshall Stevenson, Vice-Chairman
Matt Wood
Bill Trueblood
Lloyd E. Griffin, III
Jeff Dixon

MEMBERS ABSENT: Jimmie Harris *(Due to Illness)*

OTHERS PRESENT: Randy Keaton, County Manager
Rodney Bunch, Assistant County Manager
R. Michael Cox, County Attorney
Sheri Small, Finance Officer

The work session was called to order at 12:30 PM. The Board reviewed budget requests and available revenues to fund the budget. The meeting was adjourned at 3:40 PM.

CHAIRMAN

CLERK

**PASQUOTANK COUNTY, NORTH CAROLINA
MAY 19, 2008**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, May 19, 2008 in Courtroom C in the Pasquotank County Courthouse.

MEMBERS PRESENT: Cecil Perry, Chairman
Marshall Stevenson, Vice-Chairman
Matt Wood
Bill Trueblood
Lloyd E. Griffin III
Jeff Dixon

MEMBERS ABSENT: Jimmie Harris (*Due to Illness*)

OTHERS PRESENT: Randy Keaton, County Manager
Rodney Bunch, Assistant County Manager
R. Michael Cox, County Attorney
Karen Jennings, Clerk to the Board

The meeting was called to order at 7:00 PM by Chairman Cecil Perry. The Rev. Garry Vogelpohl, Pastor of Good Shepherd Lutheran Church, gave the invocation and Vice-Chairman Marshall Stevenson led in the Pledge of Allegiance to the American Flag. Chairman Perry welcomed everyone present.

1. COMMENTS FROM TOM MEMOLO:

Chairman Perry recognized Mr. Tom Memolo who said he would like to bring to the Board's attention that an article in today's newspaper misquoted him when it said he suggested that rather than build a new jail that the county expand the current jail. He stated that what he suggested was to build the new jail within the current prison compound at the Commerce Park. He said this might have saved several million dollars in taxpayer money.

2. COMMENTS FROM DANIEL SERIK:

Chairman Perry recognized Mr. Daniel Serik who stated that he is the coordinator for the Memorial Day event to be held at West Lawn Cemetery next Monday, May 26 at 1:00 PM. He said he would like to extend a personal invitation to each of the Commissioners to attend this event.

3. COMMENTS FROM SHIRLEY OUTLAW:

Chairman Perry recognized Mrs. Shirley Outlaw who said she is here tonight to answer any questions the Board might have regarding the Carolina Cup Regatta. She said they had requested funds in the amount of \$3,000 from the county's restricted tourism funds to assist with the cost of advertising expenses for the regatta which is scheduled for June 7th & 8th at Waterfront Park. She stated this is the third year for the Carolina Cup Regatta, and the first year the regatta brought in about \$2 million in revenue for Elizabeth City, and last year it brought in about \$2.6 million. She said this year they have received confirmation that 40 boats will be coming in and racing at the event. She stated that at least 25 hotel rooms are confirmed at local hotels.

Chairman Perry said this request was addressed at today's Finance Committee meeting and she should soon be receiving a response.

4. PUBLIC HEARING ON CONDITIONAL USE PERMIT CUP 08-01 BY JOHNNY F. LAYDEN TO ALLOW RETAIL SALES OF FURNITURE AT 726 AND 728 PITTS CHAPEL ROAD:

Chairman Perry declared the meeting to be a public hearing on Conditional Use Permit CUP 08-01. The Clerk to the Board administered the oath to all individuals who could potentially testify in this matter. Planning Director Shelley Cox explained that this request is for a conditional use permit at 726 and 728 Pitts Chapel Road. She said the applicant is requesting to operate a retail furniture sales establishment in an I-1 industrial district which does require a conditional use permit. Elizabeth City Fire Department provides fire protection for this area and it is served by the Pasquotank County Water System. There is an existing on-site septic system that was installed at the time the two buildings were constructed and it is sufficient to handle the

occupancy of these two buildings. Mrs. Cox said the total site area is 2.04 acres. The two buildings that currently exist on the property are proposed to be utilized for retail furniture sales. The Zoning Ordinance requires that a minimum of 10 parking spaces be provided and there are 17 parking spaces on the site. There are also three stormwater infiltration basins located on the site. Mrs. Cox advised that on March 10, 2008 the Board of Commissioners approved a text amendment to the Zoning Ordinance which would allow retail sales of furniture in the I-1 zoning district with a conditional use permit. She outlined the four findings of fact the Board has to make in order to issue a conditional use permit and she said all four of the conditions have to be met. The Board of Commissioners may also impose additional conditions they deem reasonable and appropriate.

Mrs. Cox stated that the Planning Board reviewed this request at its April 24, 2008 meeting and voted to recommend approval. She said the adjoining property owners have been notified of this request and a legal advertisement was published in the local newspaper and on the local cable channel.

Attorney H.P. Williams, representing Mr. Johnny Layden and Mr. Miles Hurdle, stated that the last time he came before the Board in this matter, the Board agreed to approve a text amendment to the Zoning Ordinance to allow retail furniture sales in an I-1 industrial district with a conditional use permit. Mr. Williams stated that he does not believe any of the four requirements would be violated, and in fact, all of the requirements are met. He asked that the Board approve this conditional use permit.

At the absence of further comments, the public hearing was closed.

Motion was made by Bill Trueblood, seconded by Matt Wood to approve Conditional Use Permit 08-01 as presented based on the following findings:

- a. That the use will not materially endanger the public health or safety if located where proposed and approved; *It is obvious that operating a furniture store is not going to materially endanger the public health.*
- b. That the use meets all required conditions and specifications; *The Board has heard from staff with regard to sewer, parking, etc. and there do not appear to be any unmet conditions or specifications that have been brought to the Board's knowledge.*
- c. That the use will not substantially injure the value of adjoining or abutting property, or that the use is a public necessity; *There are no negative effects as most of the uses in that area are industrial in nature and there is not an established use in that area with which this conflicts.*
- d. That the location and character of the use, if developed according to the plan as submitted and approved, will be in harmony with the area in which it is to be located and in general conformity with the plan of development for Pasquotank County. *Since this does not materially affect traffic patterns, and does not encroach on a residential area, this plan will be in harmony with the area and in general conformity with the plan of development for Pasquotank County.*

Discussion followed and Commissioner Lloyd Griffin asked if this furniture store ceased operation and another furniture store moved into the building whether another conditional use permit would be required from the Board. Mrs. Cox responded that the conditional use permit runs with the land itself and not with the applicant, so as long as the same type of business operated at this location continues, an additional permit would not be required.

Commissioner Jeff Dixon asked if this business is using Sand Pit Road for any type of right of way into the property. Mrs. Cox said they are not using Sand Pit Road and there is a driveway onto Pitts Chapel Road. She added that a drainage ditch actually runs parallel to Sand Pit Road.

The motion to approve Conditional Use Permit 08-01 carried six to none.

5. AMENDMENTS TO THE AGENDA:

Chairman Perry asked if there were any amendments to the agenda. Commissioner Griffin noted that Mrs. Cox has advised that an application for a second gift lot for a child has been received from Isaac Bruce Jones, for item #8C on the agenda. Mrs. Cox explained that at the time the agenda was prepared, she did not have the information for the second lot to be created with this family subdivision. The plat actually shows a gift lot to a son and a daughter. The original application just included the daughter's lot, however the application for the son's lot was received on Friday and all documentation needed has been received for the second lot. Commissioner Griffin suggested that item #8C and Mr. Jones' request for a second gift lot be moved to the consent agenda.

Motion was made by Lloyd Griffin, seconded by Matt Wood to move item #8C and Mr. Jones' request for a second gift lot to the consent agenda. The motion carried.

6. APPROVAL OF CONSENT AGENDA:

The Board considered the following consent agenda:

a. Approval of Minutes of May 5 and May 8, 2008 Commissioner Meetings

b. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax releases and refunds:

Releases:

		County	City
1.	Barry Lee Starr	108.55	
2.	Rowland Victor Gilbert	175.55	
3.	Tiffany Diane Johnson	110.14	
4.	Cory Scott Leon Johnson	110.15	
5.	Hiram A. Bonds	194.70	
6.	Carolina Motor Sports LTD	611.50	
7.	Melissa M. Dooley	181.95	
8.	Eric M. Wood	163.70	
9.	Donald Howard Turek	105.05	

Refunds:

1.	Fentress H. Munden	1,231.00	
2.	Fentress H. Munden	1,181.76	
3.	Fentress J. Munden	1,279.00	
4.	Fentress J. Munden	1,227.84	
5.	Beverly M. Jaramillo	347.90	
6.	George Crutch	143.12	
7.	George Crutch	131.98	
8.	George Crutch	131.98	
9.	George Crutch	131.98	
10.	George Crutch	131.98	
11.	H.T. Mullen, Jr.	343.50	
12.	H.T. Mullen, Jr.	329.76	

c. Approval of Additional Local Match of \$475 for North Carolina Home and Community Care Block Grant Funds

The Finance Committee has recommended approval of an appropriation of \$475 to match additional North Carolina Home and Community Care Block Grant Funds.

d. Approval of Request from Tourism Development Authority for an Additional \$2,500 for Fireworks Display

The Finance Committee has recommended approval of a request from the Tourism Development Authority for an additional \$2,500 from the County's restricted funds for the fireworks display.

e. Approval of \$25,000 Appropriation for Legal Expenses Related to Location of Outlying Landing Field

The Finance Committee has recommended approval of an allocation of \$25,000 for legal expenses related to the possible location of an outlying landing field in Camden County.

f. Approval of Application to Tourism Development Authority for Repairs to Meads Pool in an Amount not to exceed \$30,000

The Finance Committee has recommended approval of an application to the Tourism Development Authority for repairs to Meads Pool in an amount not to exceed \$30,000.

g. Approval of Family Subdivision Request FS 08-12 for Approval of a Gift Lot for a Grandchild off of Simpson Ditch Road

Staff has recommended approval of Family Subdivision Request FS 08-12 by Hattie L. Harris to create a gift lot for a grandchild in accordance with Article 3, Section 303 of the Pasquotank County Subdivision Ordinance. A total of 199.44 feet of road frontage for the proposed parcel is provided onto Simpson Ditch Road. The total lot area proposed is 1.00 acre for the gift lot and 58± acres for the residual tract. Ms. Harris is requesting to give a lot to her grandson, Donnie H. Jones, and she has provided documentation through a will to show that the property has been in continuous ownership for a period of over five years. Documentation has been provided that the plat qualifies as a family subdivision in the form of birth certificates. Albemarle Regional Health Services has evaluated the site and determined that it is suitable for a septic system. Staff has advised that the application meets the minimum requirements for a family subdivision.

h. Approval of Family Subdivision Request FS 08-13 for Approval of a Gift Lot for a Child off of Upriver Road

Staff has recommended approval of Family Subdivision Request FS 08-13 by Paula Banks to create a gift lot for a child in accordance with Article 3, Section 303 of the Pasquotank County Subdivision Ordinance. A total of 181.09 feet of road frontage for the proposed parcel is provided onto Upriver Road. The total lot area proposed is 1.61 acres for the gift lot and 13± acres for the residual tract. Ms. Banks is requesting to give a lot to her son, Brad Banks. She has provided documentation through deeds to show the property has been in continuous ownership for a period of over five years. Documentation has been provided that the plat qualifies as a family subdivision in the form of a birth certificate. Albemarle Regional Health Services has evaluated the site and determined that it is suitable for a septic system. Staff has advised that the application meets the minimum requirements for a family subdivision.

i. Approval of Family Subdivision Request FS 08-15 for Approval of a Gift Lot for a Child off of Bart James Road

Staff has recommended approval of Family Subdivision Request FS 08-15 by Sara Jane Cartwright to create a gift lot for a child in accordance with Article 3, Section 303 of the Pasquotank County Subdivision Ordinance. A total of 210 feet of road frontage for the proposed parcel is provided onto Bart James Road. The total lot area proposed is 1.5 acres for the gift lot and 48± acres for the residual tract. Ms. Cartwright is requesting to give a lot to her daughter, Bonnie Jane Jernigan. She has provided documentation through deeds to show the property has been in continuous ownership for a period of over five years. Documentation has been provided that the plat qualifies as a family subdivision in the form of a birth certificate. Albemarle Regional Health Services has evaluated the site and determined that it is suitable for a septic system. Staff has advised that the application meets the minimum requirements for a family subdivision.

j. Approval of Family Subdivision Request FS 08-16 for Approval of a Gift Lot for a Child off of Lynch's Corner Road

Staff has recommended approval of Family Subdivision Request FS 08-16 by Donald and Joyce Norvell to create a gift lot for a child in accordance with Article 3, Section 303 of the Pasquotank County Subdivision Ordinance. A total of 175 feet of road frontage for the proposed parcel is provided onto Lynch's Corner Road. The total lot area proposed is 1.00 acre for the gift lot and 1.77 acres for the residual tract. Mr. and Mrs. Norvell are requesting to give a lot to their daughter, Robin L. Crowder, and they have provided documentation through a deed to show the property has been in continuous ownership for a period of over five years. Documentation in the form of a birth certificate has been provided that the plat qualifies as a family subdivision. Albemarle Regional Health Services has evaluated the site and determined that it is suitable for a septic system. Staff has advised that the application meets the minimum requirements for a family subdivision.

k. Approval of Family Subdivision Request FS 08-17 for Approval of a Gift Lot for a Child off of Hall's Creek Road

Staff has recommended approval of Family Subdivision Request FS 08-17 by Roy W. Pike, Sr. to create a gift lot for a child in accordance with Article 3, Section 303 of the Pasquotank County

Subdivision Ordinance. A total of 25.01 feet of road frontage for the proposed parcel is provided onto Halls Creek Road. The total lot area proposed is 2.637 acres for the gift lot and 9.995± acres for the residual tract. Mr. Pike is requesting to give a lot to his son, Gregory Carlton Pike. He has provided documentation through deeds to show the property has been in continuous ownership for a period of over five years. Documentation has been provided that the plat qualifies as a family subdivision in the form of a birth certificate. Albemarle Regional Health Services has evaluated the site and determined that it is suitable for a septic system. Staff has advised that the application meets the minimum requirements for a family subdivision.

l. Approval of Family Subdivision Request FS 08-14 for Approval of a Gift Lot for a Child off of Sawyer's Road

Staff has recommended approval of Family Subdivision Request FS 08-14 by Isaac Bruce Jones to create a gift lot for a child in accordance with Article 3, Section 303 of the Pasquotank County Subdivision Ordinance. A total of 26.71 feet of road frontage for the proposed parcel is provided onto Sawyers Road. The total lot area proposed is 2.40 acres for the gift lot and 4.12 acres for the residual tract. Mr. Jones is requesting to give a lot to his daughter, Megan Cole Clayton. He has provided documentation through deeds to show the property has been in continuous ownership for a period of over five years. Documentation has been provided that the plat qualifies as a family subdivision in the form of a birth certificate. Albemarle Regional Health Services has evaluated the site and determined that it is suitable for a septic system. Staff has advised that the application meets the minimum requirements for a family subdivision.

m. Approval of Family Subdivision Request FS 08-18 for Approval of a Gift Lot for a Child off of Sawyer's Road

Staff has recommended approval of Family Subdivision Request FS 08-18 by Isaac Bruce Jones to create a gift lot for a child in accordance with Article 3, Section 303 of the Pasquotank County Subdivision Ordinance. A total of 25.71 feet of road frontage for the proposed parcel is provided onto Sawyers Road. The total lot area proposed is 2.38 acres for the gift lot and 4.12 acres for the residual tract. Mr. Jones is requesting to give a lot to his son, Ian Bruce Jones. He has provided documentation through deeds to show the property has been in continuous ownership for a period of over five years. Documentation has been provided that the plat qualifies as a family subdivision in the form of a birth certificate. Albemarle Regional Health Services has evaluated the site and determined that it is suitable for a septic system. Staff has advised that the application meets the minimum requirements for a family subdivision.

n. Adoption of Resolution Requesting Dedication of the Little River Bridge in Honor of Trooper R.P. Cooke

At the last meeting the Board had requested that the appropriate application be completed to request that the Little River Bridge be named in honor of the late Trooper R.P. Cooke. The Board needs to adopt the following resolution to be sent to the N.C. Department of Transportation:

**RESOLUTION REQUESTING DEDICATION OF THE
LITTLE RIVER BRIDGE IN HONOR OF TROOPER R.P. COOKE**

WHEREAS, the late Trooper R.P. Cooke served on the North Carolina Highway Patrol for 28 years from 1951 until he retired in 1979; and

WHEREAS, his primary duty station was in Pasquotank County, but he also served in Moyock, Roanoke Rapids, and the Outer Banks; and

WHEREAS, following his retirement from the Highway Patrol, Trooper R.P. Cooke served as a Pasquotank County Magistrate from 1980 until 1991; and

WHEREAS, Trooper Cooke died on September 3, 2007 at the age of 82 after several years of declining health; and

WHEREAS, the North Carolina Department of Transportation considers requests from local governments for naming roads, bridges, or ferries after individuals, and reserves bridge dedications for law enforcement officers; and

WHEREAS, the Pasquotank County Board of Commissioners has voted to request the North Carolina Department of Transportation to name the Little River Bridge over the U.S. Highway 17 Bypass at the Pasquotank/Perquimans Line in honor of the late R.P. Cooke; and

WHEREAS, Trooper Cooke's family fully supports the naming of the Little River Bridge in his honor; and

WHEREAS, the wording for the signs to be mounted at the bridge should be "Trooper R.P. Cooke Memorial Bridge";

NOW THEREFORE BE IT RESOLVED that the Pasquotank County Board of Commissioners requests the North Carolina Board of Transportation to approve our request to name the Little River Bridge over the U.S. Highway 17 Bypass as the Trooper R.P. Cooke Memorial Bridge.

ADOPTED this the 19th day of May, 2008.

o. Adoption of Resolution Requesting Funding for the Dredging of Oregon Inlet in Fiscal Year 2009

The Board has been requested to adopt the following resolution requesting funding for the dredging of Oregon Inlet in Fiscal Year 2009:

RESOLUTION

WHEREAS, Oregon Inlet acts as a "flushing" mechanism for the Albemarle, Currituck, Croatan, Roanoke, and Pamlico Sound systems and all tributaries of these systems, allowing these bodies of water and rivers to properly flush, thus ensuring regional water quality; and

WHEREAS, Oregon Inlet is vital to the economy of the region with an annual documented economic impact of over \$682 million; and

WHEREAS, in May 2003 the Bush Administration's US Council on Environmental Quality, the US Department of the Interior, the US Army Corps of Engineers, and the National Oceanographic and Atmospheric Administration issued a decision not to move forward on the construction of the Manteo (Shallowbag) Bay project (jetties) but did promise to "improve navigation of the channel", "and to continue working with the local elected leaders on other actions that can be taken toward these goals"; and

WHEREAS, the US Army Corps of Engineers, whose duty it is to maintain the Oregon Inlet channel, acknowledges that as much as \$20 million per year is needed to properly dredge these channels to ensure dependable navigation through the inlet and provide for the safety of fishermen and boaters; and

WHEREAS, federal budgets have continued to provide inadequate budget levels for Oregon Inlet maintenance dredging, including a proposal of only \$4.1 million for fiscal year 2009; and

WHEREAS, it is acknowledged that the US Army Corps of Engineers has relocated a permanent survey team in Dare County which enables daily and weekly surveys of the Oregon Inlet channels, the Bar channel and the internal channels that provide a route for the commercial and recreational fishermen of this region; and

WHEREAS, it is acknowledged that the United States Coast Guard Aids to Navigational Team has established new residency in Wanchese, NC to assist in monitoring and locating navigational aids on a daily and weekly schedule as conditions require these actions; and

WHEREAS, the only United States Coast Guard response team located within 70 miles of either direction is situated at Oregon Inlet. They too depend on this navigable channel in and across the bar and channels at Oregon Inlet to respond to emergency needs of boaters and fisherman; and

WHEREAS, it requires a balance of all three of these maintenance options to maintain safe passage through Oregon Inlet as has been confirmed and attested to; and

NOW THEREFORE BE IT RESOLVED, that the Pasquotank County Board of Commissioners calls on the federal government and Congress to keep its promise and follow through with its commitment to make Oregon Inlet safer. We are requesting that the federal government establish a continuing resolution for annual funding of dredging costs for Oregon Inlet that will include a minimum amount of \$12 million annually.

AND BE IT FURTHER RESOLVED, that the Pasquotank County Board of Commissioners supports increased federal funding to at least \$12 - \$14 million for the dredging of Oregon Inlet in fiscal year 2009.

This the 19th day of May, 2008.

Motion was made by Matt Wood, seconded by Lloyd Griffin to approve the consent agenda as amended. The motion carried.

The following tax refunds have been approved by the Finance Officer:

Refunds:

		County	City
1.	George Crutch	41.68	
2.	George Crutch	5.04	
3.	George Crutch	5.16	
4.	George Crutch	5.16	
5.	George Crutch	5.16	
6.	George Crutch	5.16	
7.	George Crutch	4.16	
8.	George Crutch	31.92	
9.	George Crutch	32.68	
10.	George Crutch	32.68	
11.	George Crutch	32.68	
12.	George Crutch	32.68	
13.	George Crutch	4.16	
14.	George Crutch	5.04	
15.	George Crutch	5.16	
16.	George Crutch	5.16	
17.	George Crutch	5.16	
18.	George Crutch	5.16	

7. REPORT FROM COUNTY MANAGER:

County Manager Randy Keaton reported that Channel 14 was switched over to the Courthouse today so the quality should be greatly improved because of the new equipment. Members of the Board offered suggestions as to additional things they would like to see on Channel 14.

Mr. Keaton said he had received a call from a health and human services company interested in leasing space at the old middle school. He stated that he advised the company that the county is still working with Elizabeth City State University on their possible acquisition of the property.

Mr. Keaton stated that he also received a call from a gentleman in Wilmington inquiring as to whether the county is interested in selling the property at Kitty Hawk that is leased to Regional Medical Services. He said he encouraged the individual to contact Albemarle Hospital CEO Sharon Tanner to inquire about the plans for RMS.

8. REPORT FROM ASSISTANT COUNTY MANAGER:

Assistant County Manager Rodney Bunch stated that the Board had requested that staff initiate further discussions with the Department of Transportation regarding the second connector road. He said staff has a meeting later this month with DOT staff in Raleigh to discuss the study.

9. REPORT FROM CLERK:

Clerk to the Board Karen Jennings advised that the dates for the NCACC Annual Conference are August 21-24 and the conference will be held in New Bern. This year will be the 100th Anniversary of the North Carolina Association of County Commissioners. Ms. Jennings asked that those interested in attending let her know so that arrangements can be made.

The Clerk stated that County Assembly Day will be held in Raleigh on June 10th. She asked that those planning to attend this event notify her.

The Clerk reported that the county will sponsor a blood drive this Wednesday from 9:00 AM until 3:00 PM. She invited all Commissioners to come out and support the blood drive.

10. RECOMMENDATIONS FROM APPOINTMENTS COMMITTEE:

Vice-Chairman Stevenson presented the following recommendations from the Appointments Committee:

Central Communications Advisory Board – Recommend appointment of Dennis L. Herring to replace Dr. Floyd Robinson who has resigned.

Planning Board – Recommend appointment of Charles H. Jordan to replace Wilbert Browder.

Tourism Development Authority – Reappoint Bobby Vaughan for an additional term.

Motion was made by Marshall Stevenson, seconded by Bill Trueblood to reappoint Bobby Vaughan to the Tourism Development Authority. The motion carried.

The two new appointments will be on the next agenda for final approval.

11. REPORTS FROM COMMISSIONERS:

Commissioner Jeff Dixon questioned the use of one of the courtrooms in the Courthouse for auditions for rappers. He said he had seen a notice in the newspaper that the courtroom would be used for auditions for the Juneteenth Celebration. He asked if this meets the county's criteria for using a courtroom. The County Manager stated that the county has not had restrictions on the use of the courthouse as long as it is a non-profit or a community group who wants to use the facility. He said there is not a written policy because there has not been much of a conflict in the past as long as maintenance staff was available to lock up the building when the event was over.

Commissioner Dixon asked if the County Manager has received any update on when the Board of Education plans to transfer the deed to the county for the old Elizabeth City Middle School in light of the vandalism at the building last week. The County Attorney said he has emailed the Board of Education's attorney to ask the date the transfer will be finalized and has not received a response. He stated that since the building is still insured under the schools' policy, the windows that were broken and the other damage should be repaired before the property is transferred to the county. The County Manager added that the last of the mobile classrooms have been moved from the property which was one of the remaining things that needed to be done before the property could be transferred.

Chairman Perry asked if there was any further business to come before the Board. There being no further business;

Motion was made by Lloyd Griffin, seconded by Marshall Stevenson to recess the meeting until Thursday, May 22 at 7:30 PM. The motion carried and the meeting was recessed at 7:42 PM.

CHAIRMAN

CLERK

**PASQUOTANK COUNTY, NORTH CAROLINA
MAY 22, 2008**

The Pasquotank County Board of Commissioners met today in a continuation of the May 19, 2008 Commissioner meeting in the Commissioners Board Room in the Pasquotank County Courthouse.

MEMBERS PRESENT: Cecil Perry, Chairman
Marshall Stevenson, Vice-Chairman
Matt Wood
Bill Trueblood
Lloyd E. Griffin, III
Jeff Dixon

MEMBERS ABSENT: Jimmie Harris *(Due to Illness)*

OTHERS PRESENT: Randy Keaton, County Manager
Rodney Bunch, Assistant County Manager
R. Michael Cox, County Attorney
Sheri Small, Finance Officer

The meeting was reconvened at 7:30 PM. The Board held a budget work session and reviewed proposed appropriations and projected revenues for the 2008-09 budget. The Board also reviewed possible budget cuts and gave the County Manager direction regarding additional cuts in order to keep the tax increase at a minimum.

The Board considered Change Order #1 for the renovation work at the old Library. The change order is to remove existing four inch cast iron sanitary sewer line and replace it with four inch Schedule 40 PVC. The change order would add \$7,313.95 to the cost of the project.

Motion was made by Matt Wood, seconded by Bill Trueblood to approve Change Order #1 in the amount of \$7,313.95 for the renovation work at the old Library. The motion carried.

The meeting was adjourned at 9:40 PM.

CHAIRMAN

CLERK

**PASQUOTANK COUNTY, NORTH CAROLINA
JUNE 2, 2008**

The Pasquotank County Board of Commissioners met today in a budget work session on Monday, June 2, 2008 in the Commissioners Board Room in the Pasquotank County Courthouse.

MEMBERS PRESENT: Cecil Perry, Chairman
Marshall Stevenson, Vice-Chairman
Matt Wood
Bill Trueblood
Lloyd E. Griffin, III
Jeff Dixon

MEMBERS ABSENT: Jimmie Harris (*Due to Illness*)

OTHERS PRESENT: Randy Keaton, County Manager
Rodney Bunch, Assistant County Manager
R. Michael Cox, County Attorney
Sheri Small, Finance Officer

The work session was called to order at 6:00 PM. The Board reviewed requested appropriations and projected revenue shortfalls. The Board instructed the County Manager to prepare the budget and provide two options for consideration: 1) one with a 6¢ increase in ad valorem taxes and a loan of \$500,000 from the Water Department; and 2) one with a 5¢ increase in ad valorem taxes and a loan of \$800,000 from the Water Department. The proposed budget will be presented at the June 9, 2008 Commissioner meeting. The meeting was adjourned at 9:30 PM.

CHAIRMAN

CLERK