

**PASQUOTANK COUNTY, NORTH CAROLINA
APRIL 3, 2006**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, April 3, 2006 in Courtroom C in the Pasquotank County Courthouse.

MEMBERS PRESENT: Cecil Perry, Chairman
Lloyd E. Griffin III, Vice-Chairman
Matt Wood
Bill Trueblood
John "Hank" Krebs
Marshall H. Stevenson, Jr.
Jeff Dixon

MEMBERS ABSENT: None

OTHERS PRESENT: Randy Keaton, County Manager
Rodney Bunch, Asst. County Mgr. for Planning & Econ. Dev.
R. Michael Cox, County Attorney
Karen Jennings, Clerk to the Board

The meeting was called to order at 7:00 PM by Chairman Cecil Perry. The Rev. Mason Smith, Pastor of First Baptist Church, gave the invocation and Vice-Chairman Lloyd Griffin led in the Pledge of Allegiance to the American Flag.

1. PRESENTATION OF PIN TO EMPLOYEE FOR YEARS OF SERVICE:

Chairman Perry called on the following county employee to receive a pin recognizing his years of service to Pasquotank County:

Rodney Bunch – 15 years

The Board congratulated and thanked Mr. Bunch for his service to Pasquotank County.

2. PROCLAMATION FOR FAIR HOUSING MONTH:

Chairman Perry recognized Mr. George Bright, Fair Housing Chairman for the Albemarle Area Association of Realtors, and Ms. Katrina Bryant from Northeastern Community Development Corporation. He read and then presented to Mr. Bright and Ms. Bryant the following proclamation for Fair Housing Month:

**FAIR HOUSING MONTH
APRIL 2006**

WHEREAS, April 2006 marks the 38th anniversary of the Federal Housing Act of 1968 and the 23rd anniversary of the North Carolina Fair Housing Act. Both laws prohibit discrimination in housing because of race, color, sex, religion, national origin, handicap and familial status; and

WHEREAS, the Elizabeth City-Pasquotank County Community Relations Commission, Northeastern Community Development Corporation, Elizabeth City State University Community Development Program, River City Community Development Corporation, Albemarle Commission, the Albemarle Area Board of Realtors, county and local governments, concerned citizens, and the housing industry are working to make fair housing opportunities possible for all our citizens. Through their efforts, they are encouraging others to abide by the letter and the spirit of the fair housing laws; and

WHEREAS, one of the most important concerns of Pasquotank County citizens is the availability of housing to them as individuals and families. By supporting and promoting fair housing and equal opportunity, we are contributing to the health of our County and our State;

NOW, THEREFORE, the Pasquotank County Board of Commissioners hereby proclaims April 2006 as "**Fair Housing Month**" in Pasquotank County, and urges our citizens to rededicate themselves to ensuring that fair housing laws are always upheld and citizens are protected against discrimination.

ADOPTED, this 3rd day of April 2006.

Mr. George Bright commented that all of the organizations named in the proclamation work day in and day out to make sure that Pasquotank County, Elizabeth City, and Northeastern North Carolina in general are addressing the issues with regard to fair housing. He stated that the Fair Housing Act was passed in 1968 and was part of the Civil Rights Act and almost 40 years later, everyone is still trying to define what fair housing is. He said if it is discussed more in terms of equal opportunity and less in terms of fair by making sure that no one in the housing and real estate profession is steering anybody to a certain neighborhood because of what they look like or where they came from, and making sure that banks are providing the same access to funds, then it might be easier to achieve what the Fair Housing Act has tried to accomplish. Mr. Bright thanked the Board for proclaiming April as Fair Housing Month.

3. AMENDMENTS TO THE AGENDA:

Chairman Perry asked if there were any amendments to the agenda. It was requested that the following items be added to the agenda: 1) Recommendation from Finance Committee to award bids for sewer and drainage work for new section of the Commerce Park; and 2) Recommendation from Finance Committee to provide up to \$50,000 for excess daycare expenses for the Department of Social Services.

Motion was made by Matt Wood, seconded by Lloyd Griffin to approve the addition of the two recommendations from the Finance Committee to the agenda under new business. The motion carried unanimously.

4. APPROVAL OF CONSENT AGENDA:

The Board considered the following consent agenda:

a. Approval of Minutes of March 20 Commissioner Meeting

b. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax releases and refunds:

		County	City
1.	James Thomas Hasken, Jr.	344.74	
2.	Joseph Edward Sheets	271.37	
3.	Emmett Martin Lane II	173.88	

Refunds:

1.	Emmett Martin Lane II	188.94	
2.	Emmett Martin Lane II	178.02	
3.	Emmett Martin Lane II	178.02	
4.	Emmett Martin Lane II	178.02	

c. Approval of Resolution Authorizing Removal of Books in Register of Deeds Office for Repair and Restoration

The Board needs to adopt the following resolution authorizing the removal of two birth index books from the Register of Deeds Office for repair, restoration, and re-binding:

**RESOLUTION AUTHORIZING
REMOVAL OF CERTAIN PUBLIC RECORD BOOKS
KEPT BY THE REGISTER OF DEEDS FOR
THE PURPOSE OF REPAIR, RESTORATION
AND REBINDING**

WHEREAS, N.C. Gen. Stat. §132-7 provides that books of public records should be copied or repaired, renovated or rebound if worn, mutilated, damaged or difficult to read; and

WHEREAS, there is identified certain books of public records maintained by the Register of Deeds in need of repair, restoration and rebinding; and

WHEREAS, Brown's River Records Preservation Services is under contract to provide repair, restoration and rebinding of those certain books of public records.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS FOR PASQUOTANK COUNTY, NORTH CAROLINA, that:

Section 1. The Register of Deeds is authorized to remove or cause to be removed to the care and custody of Brown's River Records Preservation Services for repair, restoration and rebinding the following books of public records:

Birth Index Book A-E
Birth Index Book F-L

Section 2. The books of public records listed in Section 1 of this resolution may remain in the care and custody of Brown's River Records Preservation Services for the length of time required to repair, restore or rebind them.

Section 3. This resolution is effective upon its adoption.

ADOPTED the 3rd day of April, 2006.

d. Appointment of Deborah Delgado to Community Child Protection Team

The Appointments Committee has recommended the appointment of Deborah Delgado to the Community Child Protection Team. Her application has been provided to Board Members since the last meeting and the appointment can be finalized.

Motion was made by Lloyd Griffin, seconded by Hank Krebs to approve the consent agenda as presented. The motion carried unanimously.

The following tax releases and refunds less than \$100 have been approved by the Finance Officer since the last meeting:

Releases:

		County	City
1.	Jason Lee Mills	35.03	32.94
2.	David Allen McMillan	7.65	6.10
3.	Sprint Mid Atlantic	57.80	53.21
4.	Presten Golden	96.02	
5.	Richard Lawrence Allsbrook	8.35	
6.	Richard Lawrence Allsbrook	17.39	
7.	Ray Lee Jackson	11.22	8.95
8.	Elizabeth Layden Gallina	91.48	
9.	James Theodore Fletcher	82.66	
10.	Frank Joseph Caruso, Jr.	83.08	71.26
11.	Carlton Stanly Turner	65.45	
12.	Arrettha Bailey	97.44	
13.	Jessie Nicole Munroe	19.40	20.48
14.	Robert Wade Cline	22.60	
15.	Tammy Gramby Gordon	18.72	
16.	Efrain Rosales Orduna	17.14	
17.	James Luther Savage	76.78	61.24
18.	Jean Berguel Riddick	20.90	16.29
19.	Larry James	6.30	5.03
20.	Jay W. Callihan	62.41	
21.	Carl Frederick Overman	12.35	9.85
22.	Sawyer's House of Furniture	33.90	27.00
23.	Kinetta Holley	36.89	
24.	William Old	32.72	
25.	Thomas Miller Harris	4.41	3.52
26.	Katherine Elaine Goethe	66.61	
27.	Steven Kenneth Kosciusko	95.20	
28.	Steven Kenneth Kosciusko	14.28	
29.	Carrol Ryan Lane	4.70	
30.	Angela Aileen Brown Cole	39.73	31.69
31.	Gary Stewart Woolard	19.45	15.51
32.	Melvin William Raasio	16.04	
33.	Steven Lee Strickland		73.30

5. AWARD OF BIDS FOR SEWER AND DRAINAGE WORK FOR COMMERCE PARK:

The Finance Committee has recommended that the Board award contracts for the sewer and drainage work in the Pasquotank County Commerce Park to the low bidders. The low bidders are as follows:

<u>Sewer Work</u>	
Enviro-Tech	\$241,299
<u>Drainage Work</u>	
Barnhill	\$150,080

Motion was made by Matt Wood, seconded by Bill Trueblood to award a contract to Enviro-Tech in the amount of \$241,299 for sewer work at the Commerce Park, and to Barnhill in the amount of \$150,080 for drainage work at the Commerce Park. The motion carried by a six to one margin with Commissioner Krebs voting against the motion.

6. APPROVAL OF \$50,000 FUNDING FOR DSS DAYCARE EXPENSES:

The Board considered a recommendation from the Finance Committee to provide funding for excess daycare expenses for the Department of Social Services.

Motion was made by Matt Wood, seconded by Bill Trueblood to support the Social Services Department's excess daycare expenses through the end of May up to \$50,000; to change the policy to be effective July 1 for future eligibility of daycare recipients; and to continue searching for other resources for daycare expenses in the future. The motion carried by a six to one margin with Commissioner Stevenson voting against the motion.

7. RENEWAL OF CONTRACTS WITH VOLUNTEER FIRE DEPARTMENTS:

The Board considered renewal of the contracts with the volunteer fire departments. The contracts expired last year and new five year contracts need to be approved by the county and the fire departments. The contracts have been prepared based on the previous contracts.

Motion was made by Lloyd Griffin, seconded by Hank Krebs to approve new five year contracts with the volunteer fire departments. The motion carried unanimously.

8. REPORTS FROM COUNTY MANAGER:

County Manager Randy Keaton reported on damage from the line of severe weather that came through the area today. He added that a tornado watch is in effect until midnight tonight.

Mr. Keaton reported on a meeting that he and Chairman Perry attended with Department of Transportation officials last week. He said that DOT will be attaching dollar amounts to the requests and prioritizing them according to the funds available. He said they informed DOT that the Board is looking at different routes for a second connector road for the U.S. 17 Bypass. He suggested that the Board settle on a specific proposed route that can be forwarded to DOT. Members of the Board agreed that this should be a topic of discussion when the Board holds a follow-up to its retreat. The Board asked that the County Manager come up with a proposed date for a single day retreat.

9. REPORTS FROM COMMISSIONERS:

Commissioner Hank Krebs requested that the County Attorney and Assistant County Manager begin reviewing the draft drainage ordinance that has been prepared by the engineer so that a meeting can be scheduled to discuss it.

Commissioner Krebs said the Board touched on a possible R3-9 zoning classification at the retreat and also discussed the possible provision of green space. He asked when the Board will be discussing the issues further. Chairman Perry suggested these items be included on the agenda when the Board holds the final session of its retreat.

Commissioner Bill Trueblood reported that he participated in the tour of the new TAMSCO facility last week. He said this business has put good-paying jobs in the area and is a real

example of economic development. He stated that it is a tremendous asset to Pasquotank County and Elizabeth City and has the possibility of continuing to grow.

Commissioner Lloyd Griffin reported that a meeting about Vision 2030, part of North Carolina's initiative on water issues, will be held at the Albemarle Commission tomorrow at 1:00 PM.

Commissioner Griffin reminded Board Members that the Inter-County Volunteer Fire Department's annual banquet will be held on April 15 at 7:00 PM.

Commissioner Griffin noted that the Register of Deeds monthly report indicates that 34 marriage licenses were issued last month, while 20 were issued for the same period last year.

Commissioner Jeff Dixon asked if the County Manager has an update on a joint city-county water committee meeting date. The County Manager stated that the date selected fell through and he has asked the City Manager to provide some other possible dates. He said he has not received a response from the City Manager regarding possible dates, but will follow up with him.

Commissioner Matt Wood said the Board has discussed a possible regional meeting to discuss the Northeast Partnership. He mentioned possible meeting locations and agenda topics. It was suggested that the local counties in the region and the cities within those counties be invited to the meeting. The Board asked that the County Manager communicate with the other counties on potential dates and locations for the meeting.

Chairman Cecil Perry stated that he has attended a lot of meetings over the past couple of weeks and answered a lot of telephone calls. He thanked the Board for addressing the need for child care funds for the Department of Social Services. He said he feels that part of the county's responsibility is to support the children and the elderly in the community.

Chairman Perry reported that he will be traveling to Raleigh tomorrow to attend a meeting regarding an evaluation system for the County Manager. He also asked that Commissioners who have not done so turn in their evaluation forms for the County Attorney.

10. PUBLIC HEARING ON PROPOSED RURAL OPERATING ASSISTANCE PROGRAM APPLICATION:

Chairman Perry declared the meeting to be a public hearing on the proposed Rural Operating Assistance Program application to be submitted to the North Carolina Department of Transportation. He called on Mr. Herb Mullen, Director of the Intercounty Public Transportation Authority which administers the Rural Operating Assistance Program for Pasquotank County, to outline the ROAP application. Mr. Mullen outlined the programs included in the ROAP application as follows:

1. Elderly & Disabled Transportation Assistance Program (EDTAP) provides operating assistance for the transportation of elderly and disabled citizens. This transportation assistance allows individuals to reside for longer periods in their homes, thereby enhancing their quality of life. For the purpose of EDTAP, an elderly person is defined as one who reaches the age of 60 or more years. A disabled person is defined as one who has a physical or mental impairment that substantially limits one or more major life activities, an individual who has a record of such impairment, or an individual who is regarded as having such impairment.
2. Work First/Employment Program is intended to provide operating assistance for transitional Work First and general public employment transportation needs. These funds are used to support the employment transportation needs of individuals who are not eligible to receive benefits from the Temporary Assistance for Needy Families (TANF) Program.
3. Rural General Public (RGP) funds are intended to provide transportation service for individuals who are not human service agency clients.

Mr. Mullen advised that a total of \$92,252 is allocated to Pasquotank County for the period July 1, 2006 through June 30, 2007. The allocation is proposed to be distributed as follows: EDTAP - \$43,051; Work First - \$6,720, and Rural General Public - \$42,481.

Chairman Perry asked for public comments regarding the proposed ROAP application. There were no comments regarding the application and the public hearing was closed. Chairman Perry asked for the Board's approval of the sub-allocation of funds.

Motion was made by Lloyd Griffin, seconded by Matt Wood to approve submission of the Rural Operating Assistance Program application for the period July 1, 2006 through June 30, 2007 as presented with the allocation of \$43,051 for EDTAP, \$6,720 for Work First, and \$42,481 for Rural General Public for a total of \$92,252. The motion carried unanimously.

Chairman Perry asked if there was any further business to come before the Board. There being no further business, he asked for a motion to adjourn the meeting.

Motion was made by Bill Trueblood, seconded by Hank Krebs that the meeting be adjourned. The motion carried unanimously and the meeting was adjourned at 7:37 PM.

CHAIRMAN

CLERK

**PASQUOTANK COUNTY, NORTH CAROLINA
APRIL 11, 2006**

The Pasquotank County Board of Commissioners met today in a special work session on Tuesday, April 11, 2006 in the Commissioners' Board Room in the Pasquotank County Courthouse.

MEMBERS PRESENT: Cecil Perry, Chairman
Lloyd E. Griffin III, Vice-Chairman
Matt Wood
Bill Trueblood
John "Hank" Krebs
Marshall H. Stevenson, Jr.
Jeff Dixon

MEMBERS ABSENT: None

OTHERS PRESENT: Randy Keaton, County Manager
Rodney Bunch, Assistant County Manager/Planning Director
R. Michael Cox, County Attorney
Sheri Bulman, Finance Officer

The meeting was called to order at 12:00 PM. The Board held a work session on the 2006-07 fiscal year budget. The Board discussed the proposed Social Services budget with Social Services Director Melissa Stokely and reviewed other departmental budget requests as well as requests from other organizations.

The meeting was adjourned at 4:40 PM.

CHAIRMAN

CLERK