

**PASQUOTANK COUNTY, NORTH CAROLINA  
FEBRUARY 28, 2011**

The Pasquotank County Board of Commissioners met today in a special joint meeting with the Elizabeth City-Pasquotank Board of Education on Monday, February 28, 2011 in the Mental Health Board Room at Edgewood Center.

**MEMBERS PRESENT:** Lloyd E. Griffin, III, Chairman  
Jeff Dixon, Vice-Chairman  
Bill Trueblood  
Cecil Perry  
Dr. William R. Sterritt  
Gary G. White  
Joseph S. Winslow, Jr.

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Randy Keaton, County Manager  
Rodney Bunch, Assistant County Manager  
R. Michael Cox, County Attorney  
Karen Jennings, Clerk to the Board

Also present were several members of the Board of Education, the Superintendent, and school staff. The meeting was called to order at 4:05 PM by Chairman Lloyd Griffin.

**1. STATE OF THE SCHOOLS:**

Chairman Griffin asked School Superintendent Linwood Williams to provide an update on the State of the Schools. Mr. Williams provided school population numbers for the past three years as well as school capacity numbers. He pointed out that enrollment exceeds capacity at four elementary schools: Central, P.W. Moore, Weeksville, and Northside. Enrollment at JC Sawyer, Pasquotank Elementary and Sheep-Harney are below capacity. Mr. Williams said the numbers are driven by school choice as a result of No Child Left Behind. He explained that the schools serve 904 students with disabilities, 463 academically/intellectually gifted students, and 3,551 or 58% of the student population receives free or reduced price meals. He stated that the school system maintains 12 school buildings and six office/warehouse spaces totaling 1,066,564 square feet and covering 299.6 acres. The combined average age of the buildings is 41 years. Mr. Williams advised that 70 yellow school buses run every day carrying approximately 3,250 students and traveling approximately 4,200 miles each day or 760,000 miles per school year. The school system also has eleven activity buses and two band buses, all of which are inspected every 30 days. Mr. Williams noted that if the Governor's proposed budget passes, the county would be responsible for purchasing school buses. He stated that the cost to replace a bus is approximately \$88,000 and the Department of Public Instruction recommends that a bus be replaced when it has 200,000 miles on it. He said if three buses were purchased per year, it would take 25 years to replace the fleet of 70 school buses. He added that they currently replace one or two buses per year.

Mr. Williams stated that the Pre-K Program at Sheep-Harney School is a 5-Star Licensed Program that serves 126 of the county's most at-risk four-year olds. He explained how the four-year olds are screened and selected to participate. The After School Care Program serves approximately 180 students at seven elementary schools and operates from the end of the school day through 6:00 PM. Mr. Williams said they have a partnership with the Food Bank to provide snacks for the children in the After School Program. The Summer Camp Program runs for eight weeks during the summer and approximately 60 children are expected to attend this summer.

Mr. Williams explained that the school system has 817 full-time personnel and 302 part-time personnel. He said of these, 455 are full-time classroom teachers and 142 are full-time teacher assistants. He stated that they are fortunate to have 169 business partners and 1,356 volunteers who care about the school system and the people they serve. He added that they have logged in 11,759 volunteer hours this school year. He said they are working with positive behavior intervention and support which is working and resulting in fewer discipline problems.

Mr. Williams advised that students have the opportunity to participate in over 13 various athletic activities and they have had a great year with many students earning state and national

recognition in athletics, and several Northeastern High School teams winning conference championships this year.

Mr. Williams stated that reading has been a focus for the schools over the last couple of years and as a result they have hired a reading director who was tasked with connecting the community to reading through various church groups and organizations outside of the public schools and creating tutorial programs. He said their goal is to have every child reading at grade level by the third grade. He explained that the dropout rate for the school system has decreased from 7.89% in 1998-99 to 2.62% in 2009-10, and the four-year graduation rate has increased from 62.8% in 2006-07 to 70.7% in 2009-10. He provided comparisons of ABC performance scores for the last two years.

Lengthy discussion was held regarding the disparity between the dropout rate of 2.62% and the graduation rate of 70.7%. Mr. Frank Heath, Assistant Superintendent for Instruction, explained that 70.7% represents the four-year graduation rate. He said after four years, some students who did not graduate continued their high school education and graduated with an extra semester or in five or more years, or left that particular school or went on to COA to complete their high school education. He explained that they are not calculated in the dropout rate. He added that if a student drops out, he never graduates.

Commissioner Sterritt asked Mr. Heath to outline the AVID (Advancement via Individual Determination) Program that is available at the middle school and high school levels. Mr. Heath said the Public School Foundation first sponsored this program in the schools with a dropout prevention grant, and through its fundraising the organization has been able to continue the program. The students who get into the AVID Program are normally C and D students who have been determined to have average to above average ability. These students receive specialized support and tutoring, and their teachers have special training in order to implement the strategies of the AVID Program. Mr. Heath said AVID tries to get 8<sup>th</sup> grade students in Algebra classes and almost all of those students pass Algebra I. He added that almost the same is true for English I students. Mr. Heath said the test score differences for those participating in the AVID Program are quite remarkable in comparison.

## **2. JOINT USE OF SCHOOL FACILITIES:**

Mr. Williams reported that Elizabeth City-Pasquotank Public School facilities have been rented by over 35 groups so far this school year for various uses including meetings, receptions, church services/events, family reunions, contests, band concerts, dance recitals, fundraising/charity events, and athletic events. He provided a list of the groups who have used the athletic fields and facilities so far this year.

Vice-Chairman Jeff Dixon said there is no doubt the schools are allowing the community to use their facilities, but he would like to try to make it easier to bring tournaments and other sporting events to the community. He stated that the Board of Education's policy requires that those organizing an event would have to contact the principal of each school or the athletic director in charge of each school's facilities. He said someone who is in charge of a regional AAU basketball tournament and wants to host it in Pasquotank County should not have to go to every single school and get permission. He stated that the person should be able to go to the Board of Education and request to use all of the gyms in the school system for a weekend to host a regional tournament. He said sports tourism brings in a lot of money to a community. Mr. Williams stated that this would drive policy because the school system has a policy on the use of their facilities. The building administrative staff for each school would have to sign off on the use of their facility. Also, custodial staff would have to be notified and asked to be there to ensure someone is responsible for the building. Vice-Chairman Dixon said this would make it hard for the person who is trying to secure nine gyms in order to schedule a tournament. He stated that there needs to be some coordination within the school system so a group planning a tournament would only have to contact one person.

Commissioner Bill Trueblood noted that the schools were built by the taxpayers of Pasquotank County and he believes everyone in Pasquotank County should have an opportunity to use these facilities if they are available. He said the gyms should be available for kids to play basketball. He stated that the city's and county's parks and recreation departments cannot afford to build gyms when they already have them built by the taxpayers of Pasquotank County. He added that there needs to be some dialogue whereby common ground can be found to allow the parks and recreation departments to manage these facilities at given times to bring in tournaments and generate revenue that can be put back into the community.

Commissioner Cecil Perry said the school board needs to consider relaxing the expectations of the principals and give them permission for groups to use their facilities. He stated that the principals could be open to criticism or reprimand if they open their building for community groups to use and then the facility is not left as it should be. He added that he believes the buildings should be available for the community to use. He noted that children need to be given an opportunity to play sports when they are young in order to achieve success in athletics at the high school level.

Vice-Chairman Dixon stated that currently two of the elementary school basketball teams are using the old Elizabeth City Middle School (PAL) gym for basketball practice rather than using the school gymnasiums.

Commissioner Gary White said from what he is hearing the schools system needs to have one “go to person” on staff that someone could contact if they want to use school gymnasiums or facilities.

Vice-Chairman Dixon stated that it is not being suggested that the school facilities be offered free of charge. He said AAU expects to pay to use the facilities.

Chairman Griffin requested that the Board of Education appoint someone to attend the meetings of the City-County Recreation Advisory Committee to see their needs and hear their concerns. He also suggested that the Superintendent and School Board Chairman attend the next Recreation Advisory Committee to understand the needs. He said there is opportunity for the school system to generate revenue from the use of their facilities, however it is difficult to get through their process.

County Manager Randy Keaton explained how the fields at River Road Middle School were developed by the county for use temporarily by Babe Ruth baseball and softball when several fields in Camden were no longer available due to renovations that were going on. He said the fields could be used by the schools during the week for recreation purposes and on the weekends they would be used by Babe Ruth. Babe Ruth maintained the fields and there were no school personnel on the site. Babe Ruth was responsible for all the trash and maintenance and upkeep of the fields. He reiterated that each school has its own unique policy. He suggested that the Board of Education take a look at the Currituck County model through which the facilities are the responsibility of the Parks & Recreation Department after school hours. The Parks & Recreation Department then controls the facilities, schedules all of the activities, and manages the gyms and athletic fields. Mr. Keaton said there should be a way for the Elizabeth City-Pasquotank Schools to have a coordinated effort whereby someone wanting to use athletic facilities would only have to contact one person. He encouraged the Board of Education to look at the Currituck policy because this policy seems to work very well.

Mr. Williams stated that there is only one use policy for all of the schools however the schools may be enforcing it differently. He said the administrator must sign off on the rental and a staff member must be there for the entire length of time the event is going on. He stated that the Board of Education would need to re-write policy in order to do what the Commissioners are requesting. Commissioner Trueblood said that the Board of Education has to find a means, whether by using the Currituck model or otherwise. He stated that enough emphasis is being placed on Parks & Recreation at this juncture that there is no reason not to come about with some type of compromise to allow these facilities to be used, and properly used and properly supervised.

### **3. CHARTER SCHOOLS:**

Mr. Williams presented the following list of concerns that the North Carolina School Board Association has regarding Senate Bill 8 if it passes:

- No requirement to provide transportation
- No requirement to provide food services
- No requirement to ensure that all teachers at charter schools be properly licensed as in the traditional public schools
- No language to ensure that money will truly follow the child
- No language to ensure that charter schools will guarantee to accept children with special needs and provide appropriate services

- No language to deal with the practice of charters sending students back to traditional public schools within 45 days before EOG or EOS administration in the LEA and that test data appearing in the traditional public schools' records.

Mr. Williams said if the bill passes, it would take the cap off charter schools and individuals could create charter schools with less than 65 students. He stated that there could be little pockets of schools within a community and they could ask the Board of Commissioners to help fund those facilities. Under the proposed legislation the county would have to provide the same amount of funding per student in the charter schools as in the public schools. That figure is approximately \$6,000 per student in Pasquotank County.

County Manager Randy Keaton said the proposed legislation also allows counties to contribute to the capital needs of the charter schools.

Mr. Williams stated that the Board of Education will be considering a resolution at their meeting this evening in regard to the proposed legislation. It was suggested that the Board of Commissioners consider a similar resolution.

It was noted that the North Carolina Senate has passed the proposed legislation and it will now go to the House of Representatives for consideration.

#### **4. COMMENTS FROM COMMISSIONERS:**

Commissioner Joe Winslow stated that he feels the area has one of the finest sports programs between the city and the county of any small community he has ever been in and he is very proud of it. He said what he keeps hearing from people who come into the community is that they want the best educational system in the area and they want to know what is offered by the Pasquotank County School System as far as a quality education. He said the goal is to provide a quality job for the people of the community. He stated that many do not have opportunities or abilities for professional jobs, and there is a need to search for other opportunities for those people who may not be in that arena. He asked what is being done for the 463 gifted children in the school system and if they are being offered advanced courses to enhance their abilities, possibly through COA. He said he can see what is being done in the athletic area and he supports that, but he wonders sometimes if greater emphasis is being put on athletics than on providing opportunities for young people who have great ability and some who do not have that ability but have needs as far as technical training.

Mr. Heath listed the career and technical education programs that are offered in the schools, including carpentry, electrical, culinary arts, business/computers, automotive, and agriculture. One of the newest programs they will be offering next year is Microsoft certification. He explained that this past year because of budget restrictions the number of people administering the academically gifted programs was decreased, however the way the programs are handled is more efficient now. He added that the AIG teacher at the high school is charged with making sure those students who are gifted and are in the high schools are taking classes at COA or taking classes on the internet so if there is not a teacher at Northeastern who is teaching calculus, these students can take the class in the Distance Learning Center through the School of Science and Math. He said some students will now be able to graduate from high school with a semester's worth of college credits before they attend college. Mr. Heath stated that they would like to do more but are limited by costs.

Commissioner Perry said in a community without resources, the best thing that can be done is to provide good teachers.

Commissioner Sterritt commented if the school system has a strong athletic program like the Elizabeth City-Pasquotank Schools have, it keeps a lot of kids in school. He said College of The Albemarle has been teaching advanced courses to high school students for years. They have an Information Highway Room that broadcasts to Currituck County High School and Northeastern High School, and there are a lot of opportunities and innovative things that have taken place. He stated that his wife is teaching a COA course on the internet for students at Plymouth High School and Washington County High School. He said the opportunities are out there for the gifted students.

Commissioner White asked if it is not the duty of the counselors at the high school to direct some children toward the vocational training area when they see a child that has remedial academic

ability. Mr. Williams said it is a choice the student makes with their parents. Commissioner Sterritt said the schools have to be very careful to not categorize students.

Commissioner Trueblood stated that everybody going to school is not going to graduate from college and somewhere along the line the school system needs to have the fortitude to do exactly the opposite of what Commissioner Sterritt said. He said they need to be able to tell them they are not college material and direct them somewhere else.

County Manager Randy Keaton stated that when the Board visited COA and saw the Machinist Program there, they commented on how much math those students have to learn because vocational programs are now high tech.

Chairman Griffin said he would like to hold another meeting like today's on July 25<sup>th</sup> at 4:00 PM to follow up on discussions from today's meeting. Mr. Small stated that on another date he would like for the boards to meet in the schools.

Motion was made by Gary White, seconded by Joe Winslow to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 5:50 PM.

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CHAIRMAN

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CLERK TO THE BOARD

**PASQUOTANK COUNTY, NORTH CAROLINA  
MARCH 7, 2011**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, March 7, 2011 in Courtroom C in the Pasquotank County Courthouse.

**MEMBERS PRESENT:** Lloyd E. Griffin, III, Chairman  
Jeff Dixon, Vice-Chairman  
Bill Trueblood  
Cecil Perry  
Dr. William R. Sterritt  
Gary G. White  
Joseph S. Winslow, Jr.

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Randy Keaton, County Manager  
Rodney Bunch, Assistant County Manager  
R. Michael Cox, County Attorney  
Karen Jennings, Clerk to the Board

The meeting was called to order at 7:00 PM by Chairman Lloyd Griffin. Rev. Reggie Ponder, Pastor of Perkins United Methodist Church, gave the invocation and Chairman Griffin led in the Pledge of Allegiance to the Flag. Chairman Griffin welcomed Robert Harris and Nat Harris, members of the Pasquotank County Youth Council.

**1. AMENDMENTS TO THE AGENDA:**

Chairman Griffin asked if there were any amendments to the agenda. Vice-Chairman Jeff Dixon requested that the agenda be amended to add the following items recommended by the Finance Committee: 1) Approval of amendment to option with David and Joyce Ownley for purchase of two well sites 2) Approval of \$5,264 in additional inspection fees for Hobbs Upchurch & Associates; 3) Approval of Change Order #4 for RO Plant; 4) Authorization for Water Department staff to lease matting for access to the Wesley 2 well site; 5) Approval of Change Order #5 for RO Plant; and 6) Approval of expenditure of up to \$10,000 for tree removal in Newland Watershed District.

Motion was made by Jeff Dixon, seconded by Cecil Perry to amend the agenda to add items #1 through #5 to new business and to add item #6 to the consent agenda. The motion carried unanimously.

**2. APPROVAL OF CONSENT AGENDA:**

The Board considered the following consent agenda.

a. Approval of Minutes of February 10, February 14, February 21, and February 22, 2011 Commissioner Meetings

b. Approval of Tax Releases, Tax Refunds and Solid Waste Fee Releases

The Finance Committee has recommended approval of the following tax releases, refunds and solid waste fee releases:

Releases:

		<b>County</b>	<b>City</b>
1.	David Wesley & Joyce Ownley Lf. Est.	470.80	
2.	Kenneth E. Cooper	160.24	
3.	Kenneth Cooper	165.77	

Refunds:

1.	Joseph Thomas Resh	113.25	97.62
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Solid Waste Fees:

OWNER'S NAME	PARCEL ID #	REASON FOR RELEASE
Mary Foskey	29-C-17	Not livable
Jeff Overton, Jr. Heirs	Acct # 11710	Vacant for 30 years
Janice & Hattie Poole	P95-21	Not livable

*c. Approval of Contribution to Port Discover Center*

The Finance Committee has recommended a donation to Port Discover Center in the amount of \$2,515 which is equal to the amount of property taxes that they paid for 2010. The taxes were paid due to the fact that they did not file the necessary form with the tax office to exempt them from taxes even though they are a qualified nonprofit organization.

*d. Approval of Request from the Albemarle Commission for an Additional Allocation of State and Federal Funds from the Home and Community Care Block Grant*

The Finance Committee has recommended approval of an allocation of an additional \$5,037 from the Home and Community Care Block Grant funds with the stipulation that these funds be distributed to the nutrition program. This will not require any additional match since the county currently overmatches the nutrition program.

*e. Approval of Family Subdivision Request #11-02, Berry Family Subdivision*

Staff has recommended approval of Family Subdivision Request #11-02 by the Berry Heirs to create a gift lot for a son in accordance with Article 5, Section 303 of the Pasquotank County Subdivision Ordinance. The request is to create a one acre gift lot to be conveyed to Tony Berry. A total of 182 feet of road frontage is provided to the parcel off of Salem Church Road. Documentation has been provided that the plat qualifies as a family subdivision and a septic evaluation permit for the lot has been issued by Albemarle Regional Health Services. Staff has advised that the application meets the minimum requirements for a family subdivision.

*f. Approval of Family Subdivision Request #11-03, Berry Family Subdivision*

Staff has recommended approval of Family Subdivision Request #11-03 by the Berry Heirs to create a gift lot for a son in accordance with Article 5, Section 303 of the Subdivision Ordinance. The request is to create a 2.19 acre gift lot to be conveyed to Joseph Berry, Jr. A total of 188 feet of road frontage is provided to the parcel off of Salem Church Road. Documentation has been provided that the plat qualifies as a family subdivision and a septic evaluation permit for the lot has been issued by Albemarle Regional Health Services. Staff has advised that the application meets the minimum requirements for a family subdivision.

*g. Approval of Family Subdivision Request #11-04, Berry Family Subdivision*

Staff has recommended approval of Family Subdivision Request #11-04, by the Berry Heirs to create a gift lot for a daughter in accordance with Article 5, Section 303 of the Pasquotank County Subdivision Ordinance. The request is to create a one acre gift lot to be conveyed to Bethany Berry Weiss. A total of 167 feet of road frontage is provided to the parcel off of Salem Church Road. Documentation has been provided that the plat qualifies as a family subdivision and a septic evaluation permit for the lot has been issued by Albemarle Regional Health Services. Staff has advised that the application meets the minimum requirements for a family subdivision.

*h. Approval of Family Subdivision Request #11-06, White Family Subdivision*

Staff has recommended approval of Family Subdivision Request #11-06, by the Alexander White Heirs to create a gift lot for a son in accordance with Article 5, Section 303 of the Pasquotank County Subdivision Ordinance. The request is to create a two acre gift lot to be conveyed to Billie White. A total of 315 feet of road frontage is provided to the parcel off of Upriver Road. Documentation has been provided that the plat qualifies as a family subdivision and a septic evaluation permit for the lot has been issued by Albemarle Regional Health Services. Staff has advised that the application meets the minimum requirements for a family subdivision.

*i. Appointment of Doug Temple to Newland Water Management and Watershed Improvement Advisory Board*

The Appointments Committee has recommended the appointment of Doug Temple to fill a vacancy on the Newland Water Management and Watershed Improvement Advisory Board.

*j. Approval of Expenditure for Tree Removal in Newland Watershed District*

The Finance Committee has recommended that the Board approve the expenditure of up to \$10,000 for tree removal in the Newland Water Management and Watershed District. Jimmy L. Droze, Jr. is the contractor who will be removing the trees from the U.S. 158 Canal, Stafford Road, Morgans Corner Road, and the Pasquotank River.

Motion was made by Cecil Perry, seconded by Joe Winslow to approve the consent agenda as amended. The motion carried unanimously.

The following tax releases have been approved by the Finance Officer:

Releases:

		County	City
1.	Patricia Dillon Scobee	9.71	7.47
2.	Catlyn Ashley Campbell	7.20	10.54
3.	Alicia & Andy Jackson	33.07	
4.	Michael Todd Evans	4.66	
5.	Bruce Emanuel Wells	39.20	30.15
6.	American Metal Transfer	66.55	51.15
7.	Vanessa Griffin Sykes	16.09	12.38
8.	Richard Jay Hilts	49.76	35.87
9.	Richard Jay Hilts	44.97	
10.	Richard Bert Sanders	9.01	
11.	Lauren Elizabeth Hill Outlaw	90.15	
12.	Schaun Thomas Wrigley	19.49	
13.	Tiva Allen Holt	65.76	
14.	John Earl Coup	40.96	
15.	Nick Eugene Cochran	30.89	
16.	Jessica Ruth Peters	24.56	18.88
17.	Joshua Mark Peters	33.21	
18.	Erica Antionette Whittle	9.05	
19.	Emma Whitehurst Harris	72.28	55.60
20.	George A. & Judith Overman	12.10	
21.	Maxine Joyner Thomas	27.16	20.88
22.	Marianne Leary Creef	61.80	
23.	James Franklin White, Jr.	8.71	6.70
24.	Scot Robert Hardwick	67.94	
25.	Shamara Monique Price	3.69	2.84
26.	Martha Jane Clarke	22.99	17.67
27.	Jack Nelson Shrader	11.25	13.65
28.	George Navada Williams	24.56	18.88
29.	Kovic Onrico Brown	21.88	
30.	David Paul Moore	69.45	58.38
31.	William Harry Collins	51.73	
32.	Brian Marshall	58.44	
33.	Dacia Laqual Thompson	18.03	13.86
34.	Diana Lynn White	16.06	
35.	Carlton Nathaniel Deloatch	9.68	
36.	Ruth Spisak	55.12	
37.	John Mark Redwine, Jr.	19.31	19.85
38.	Larry Wayne Sanders	8.80	
39.	Best Buy Homes of the Albemarle	4.25	3.27
40.	G.E. Commercial Equip Holding	11.68	8.97
41.	Ronald Wayne Hopkins, Jr.	16.21	
42.	Sheryl Renee Joyner	5.21	4.01
43.	Bruce L. Seaburg	5.32	
44.	Julio Ceasar Mendoza Mendoza	20.75	15.95
45.	Sharetha Lavon Evans	24.74	
46.	Robert Lynn Atkinson	68.12	57.36
47.	Jason Binns Dungea	65.52	
48.	Jason Binns Dungea	58.50	
49.	Egbert Judson Slocum	32.58	

50.	Paul Edward Brown, Jr.	14.63	
51.	Aaron Anthony Littles	21.66	19.95
52.	Jamie Leigh Entwistle	62.42	
53.	John Vigilant	51.25	44.42
54.	Joseph Russell Berent	85.55	
55.	Derrick Eugene White	63.34	53.69
56.	Sherrod Newberry Hall	5.97	4.59
57.	Tamisha Dare Spence	25.33	
58.	Mark Anthony Barnett	5.29	4.02
59.	Dana Denise Boseman	20.36	
60.	Peter Lawrence Beavis	30.48	
61.	Peter Lawrence Beavis	29.31	
62.	Gary Renard Mallory	10.92	
63.	Teresa Ann Mallory	3.03	
64.	Dion Shea Powers	87.48	
65.	Cindy Insley Hunter	45.80	
66.	Kenneth Norman Arnold	25.77	
67.	Maria Isabel Alvarez Chavero	83.97	64.54
68.	Ralik Al Jamu Allston	71.45	
69.	Amanda B. Stokley	88.33	
70.	Kelli Tatum Robeson		41.46
71.	Jaime E. Smith	40.52	
72.	Jaime E. Smith	40.41	
73.	Bruce Leon Eckenrode II	43.74	33.62
74.	Shinkina McDowell Spruill	52.53	40.41
75.	Katherine Frances Light	12.58	
76.	Destiny Denise Brookins	64.43	
77.	Ray Lamar Stokes	14.39	
78.	Luther Ray Jacobs	30.98	
79.	Patricia Adele Moorman	6.73	5.18
80.	Richard T. Raymond, Jr.	39.14	
81.	Richard Earl Smallwood	91.05	74.98
82.	Claudia Furges Vasquez	5.62	4.32
83.	Van Dell Dawson	27.14	25.88
84.	Jerald Scott Seese	60.62	
85.	James Matthew Monzei	57.21	49.01
86.	Michael Eugene Sawyer	7.14	

**3. CONSIDERATION OF AMENDMENTS TO RULES OF PROCEDURE:**

County Attorney Mike Cox presented proposed amendments to the Board’s Rules of Procedure. He said he needs to further study a couple of the revisions and he needs direction from the Board on a couple of items. He reviewed with the Board each of the proposed amendments and the Board provided direction. Mr. Cox advised that he should have a full draft of the Rules of Procedure including the amendments for the Board to consider at the next meeting.

**4. DISCUSSION ON BUDGET CALENDAR:**

County Manager Randy Keaton asked the Board when it would like to begin the budget process and if it would like to hold an initial budget session update to discuss broader general budget issues. He stated that sales tax distribution numbers will soon be available. He said departmental budgets are currently being submitted, however no information has been received from the General Assembly. The Board agreed to hold the budget session on March 21 during the Abbreviated Work Session.

**5. REVIEW OF LEASE AGREEMENT FOR MEADS POOL:**

County Attorney Mike Cox stated that he would like for the Board to discuss the proposed lease agreement for Meads Pool tonight and not vote on it because Mr. Carl Ralph has indicated that he and Mrs. Shirley Meads are in the process of forming a corporation. The lease agreement would be between the county and the corporation. Mr. Cox said the proposed lease agreement is largely based on the prior pool leases from 2001 and 2002. He provided a list of four provisions Mr. Ralph and Mrs. Meads have submitted for inclusion in the lease agreement. The Board discussed these provisions with Mr. Ralph and concurred with the changes. Commissioner Sterritt suggested that item 13 be changed to “allow reasonable use by Elizabeth City-

Pasquotank County School System swim teams at no charge when the pool is not in use by fee paying customers” rather than “County high school swim teams”. He said there may be an opportunity for the establishment of middle school swim teams at some point in the future. The Board agreed with this revision.

The County Attorney asked for direction regarding the liability insurance requirements.

Motion was made by Jeff Dixon, seconded by Bill Trueblood to include in the Meads Pool lease the same insurance requirements as those in the lease with the Police Athletic League and the Fraternal Order of Police for the old Elizabeth City Middle School. The motion carried unanimously.

The Board discussed Mr. Ralph’s and Mrs. Meads’ request to add a section that would prohibit the addition of other water related recreational activities to the remainder of the Meads Pool Tract during the term of the lease unless lessee agrees to the addition. Mr. Ralph said other water related recreational activities, such as a water slide or splash park would compete with the pool and result in decreased revenue for the pool. The Board concurred with this request and agreed that the agreement should prohibit other water related recreational activities that relate to swimming so as to not preclude possible paddle trails that could be opened up on the property.

Mr. Cox said the list of improvements that Mr. Ralph and Mrs. Meads plan to do at the pool will be included as an addendum to the lease agreement.

Mr. Ralph stated that they propose to have the pool open by June 11, the Saturday after school lets out, if not before.

Commissioner Joe Winslow suggested that the Board revisit the length of the lease. He suggested the term of the lease be five swim seasons with the option to renew for five additional swim seasons, rather than a ten-season lease. He said in ten years so many things could be different than they are today. He stated that in five years Mr. Ralph might decide that this is not a viable opportunity and he may not want to renew the lease. Additionally, the county might decide in five years that there is a better option for that property. Commissioner Winslow said the county would be tying itself into a ten-year lease which is a significant period of time. The Board agreed to change the term of the lease from ten swim seasons to five swim seasons with the lessee or lessor having the option to renew for five seasons.

The County Attorney will prepare the lease to include the revisions for the Board to consider once Mr. Ralph’s and Mrs. Meads’ corporation has been established.

**6. AMENDMENT TO OPTION WITH DAVID AND JOYCE OWNLEY:**

The Finance Committee has recommended approval of an amendment to the option with David and Joyce Ownley for two well sites until the feasibility of the sites has been determined. The current option to purchase expires on March 15. The amendment extends the option on a month to month basis at \$170 per month until feasibility studies have been completed.

Motion was made by Jeff Dixon, seconded by Bill Trueblood to approve the amendment to the option with David and Joyce Ownley for two well sites to extend the option on a month to month basis for \$170 per month. The motion carried unanimously.

**7. APPROVAL OF ADDITIONAL INSPECTION FEES FOR HOBBS UPCHURCH & ASSOCIATES:**

The Finance Committee has recommended approval of \$5,264 in additional inspection fees for Hobbs Upchurch & Associates for the most recent month bringing the total of additional inspection fees to \$67,680.

Motion was made by Bill Trueblood, seconded by Gary White to approve the payment of \$5,264 in additional inspection fees for Hobbs Upchurch & Associates. The motion carried unanimously.

**8. APPROVAL OF CHANGE ORDER #4 FOR RO PLANT:**

The Finance Committee has recommended approval of Change Order #4 for the RO Plant Project in the amount of \$9,868. The change order is to undercut driveways at a cost of \$1,789, for chemical feed room exhaust fan switches at \$3,239, and to relocate an air release valve that is

located in the middle of the driveway at a cost of \$4,840. Commissioner Trueblood noted that approval of this change order only authorizes the work to move forward and the compensation will be debated later.

Motion was made by Bill Trueblood, seconded by Jeff Dixon to approve Change Order #4 for the RO plant in the amount of \$9,868 contingent upon the requalification of payment. The motion carried unanimously.

**9. APPROVAL FOR WATER DEPARTMENT TO RENT MATTING:**

The Finance Committee has recommended giving authorization to the Water Department to rent matting from Doug Temple & Son at a cost not to exceed \$5,000 to enable the contractor to get to the Wesley II well site.

Motion was made by Bill Trueblood, seconded by Gary White to authorize the Water Department to rent matting at a cost not to exceed \$5,000 from Doug Temple & Son to enable the contractor to get to the Wesley II well site. The motion carried unanimously.

**10. APPROVAL OF CHANGE ORDER #5 FOR RO PROJECT:**

The Finance Committee has recommended that the Board approve Change Order #5 in the amount of \$46,289 for the RO Project.

Motion was made by Bill Trueblood, seconded by Joe Winslow to approve RO Change Order #5 in the amount of \$46,289.

Discussion followed and County Manager Randy Keaton advised that the engineer and the contractor are still debating who is responsible for the cost. He said the engineer has indicated that it is obviously not the county's responsibility and they would not recommend payment until it has been determined whose responsibility the cost is. Hobbs Upchurch is not assuming any liability and the contractor will not do the work until he has a change order in hand. Commissioner Trueblood said he would agree that nothing will happen until this change order is approved and in order for the project to move forward the items need to be purchased and installed. Chairman Griffin asked how the county could ensure that the change order is paid if it is not the county's responsibility. Mr. Keaton responded that the county has held back money from the contractor and could also hold back money from the engineer.

The motion to approve Change Order #5 carried unanimously.

Chairman Griffin said he would like to note that this approval is under protest and that there is still negotiation between the architect and the contractor over who is responsible for the cost.

**11. REPORT FROM COUNTY MANAGER:**

County Manager Randy Keaton stated that he has sent the Board preliminary information on the 2010 Census. He said he has been working with the GIS Director to refine the information. He reported that the county will have to redistrict and this will be a cost item in the budget. He said the last time redistricting was done, it was done in-house, however an outside firm was hired to review the county's data before it was submitted to the Justice Department and give an opinion as to whether what the county had done met the requirements of the Justice Department. He stated that this time all of the GIS and technical work can be done in-house. He said the county has four districts and they must be as equal in population as possible. The total population of 40,661 must be divided by four and each district must have a population of roughly 10,165. A deviation of no more than ten percent is allowed. Mr. Keaton said because the county's population outside the city limits increased more than inside city limits, it may be necessary for the county to add some people from the outside districts into the inside districts to balance them out. He stated that the city must complete its redistricting before the county can re-district. He added that the county must have its redistricting completed in time for the 2012 election. He noted that if the city is not able to have its redistricting completed and pre-cleared in time for its 2011 election, the city election would have to be held the same time as the county's primary election in 2012. He said more information on the census and redistricting will be forthcoming.

**12. REPORT FROM ASSISTANT COUNTY MANAGER:**

Assistant County Manager Rodney Bunch stated that he had previously sent out a tentative schedule for review of a conditional use permit for Iberdrola Renewables if they make application on April 22. He said he received confirmation from two Commissioners that the

dates are agreeable and he asked if the schedule is acceptable to everyone else. The Board concurred with the schedule Mr. Bunch had provided.

Mr. Bunch reported that he received an email last week from Jason Glasner with the Corps of Engineers regarding their visit to the area for Knobbs Creek. He said the email stated that the Corps has put in a funding request and is awaiting approval.

**13. REPORT FROM COUNTY ATTORNEY:**

County Attorney Mike Cox stated that he pulled the title on the old Albemarle District Jail property and it is still in the name of ADJ. He said he has drafted a letter to send to Commissioner Perry who is Chairman of the Jail Commission requesting that the property be transferred to Pasquotank County.

Mr. Cox asked if there are any further comments regarding the centerfire rifle issue. He said if not he will tell Representative Owens to proceed with the local legislation.

**14. REPORTS FROM COMMISSIONERS:**

Commissioner William Sterritt reported that the Board of Commissioners will be having a joint meeting with the Camden County Board of Commissioners, and if appropriate he would like to have a few minutes of discussion about the SPCA on the agenda. He said Camden Commissioner Michael McLain regularly attends the SPCA meetings as well as himself. He stated that it would be nice for all County Commissioners to know what the SPCA is doing. He explained that a number of people on that committee are doing some great things. He said there is a \$22,000 grant they hope to soon receive and they have already received a \$5,000 grant. He stated that this is a great group and they are working for the benefit of cats and dogs in the two counties. He said everyone should be aware that the animal shelter has a problem with overcrowding and with the increased population, partly because of the economic downturn, the shelter is going to have to expand at some point or find another piece of property and relocate.

Commissioner Cecil Perry reported that he attended the ECSU Founders Day Celebration today at Waterfront Park recognizing ECSU's 120<sup>th</sup> anniversary. He said there were only three or four county representatives at the event. He suggested if the County Commissioners are to create a better image in the community, they need to make public appearances and attend public functions. Chairman Griffin advised that the county had very short notice of this particular event and the information was provided to the Commissioners as quickly as possible.

Commissioner Bill Trueblood reported that the Parks & Recreation Advisory Committee will be meeting this Thursday at 5:00 PM and School Board Chairman Mark Small and Superintendent Linwood Williams will be in attendance to discuss possible joint use of school facilities for parks and recreation needs.

Commissioner Trueblood reported that he, Commissioner White, Chairman Griffin, the County Manager, and the Assistant County Manager attended a State of the State event in Williamston last week and heard some outstanding reports. He said the report by the Virginia Ports Authority was an eye-catching event. He stated that the Virginia ports are very valuable to Eastern Virginia and Eastern North Carolina and there is the potential for many opportunities. Chairman Griffin added that this Thursday in Norfolk at the Propeller Club, the CSX train line will be making a presentation on the rail system and how it relates to the port.

Chairman Griffin said today at the ECSU Celebration the Mayor declared March 7, 2011 as Elizabeth City State University Day. He read a proposed county proclamation for the Board's consideration also declaring March 7 as Elizabeth City State University Day.

Motion was made by Bill Trueblood, seconded by Jeff Dixon to approve the following Proclamation Declaring Monday, March 7, 2011 as Elizabeth City State University Day. The motion carried unanimously.

**PROCLAMATION  
DECLARING MONDAY, MARCH 7, 2011  
ELIZABETH CITY STATE UNIVERSITY DAY**

**WHEREAS**, Elizabeth City State University, a constituent institution of the University of North Carolina, is the premier public institution serving northeastern North Carolina,

providing affordable academic programs and services of exceptional caliber in a nurturing environment; and

**WHEREAS**, Elizabeth City State University was established 120 years ago when Representative Hugh Cale sponsored House Bill 383 and it was enacted by the North Carolina General Assembly; and

**WHEREAS**, ECSU was ranked second among Top Public Schools: Regional Colleges (South) and 17<sup>th</sup> among 35 of Historically Black Colleges and Universities (HBCUs) evaluated (2010); and

**WHEREAS**, ECSU through teaching, research and community engagement, provides a student-centered environment, delivered in a manner that enhances student learning, while preparing its graduates for leadership roles and lifelong learning; and

**WHEREAS**, education is a never-ending process, and those individuals who are the most content are those who continue to develop their intellectual capacities, to grow with the times in which they live and to work to achieve their highest potential;

**NOW, THEREFORE**, the Pasquotank County Board of Commissioners hereby proclaims Monday, March 7<sup>th</sup>, 2011 as “*Elizabeth City State University Day*” in our county, recognizing all the significant contributions to education, business, industry and civics rendered by this fine University.

**ADOPTED**, this the 7<sup>th</sup> day of March 2011.

**15. CLOSED SESSION TO HEAR PERSONNEL APPEAL:**

Following a three minute recess, Chairman Griffin asked for a motion that the Board enter Closed Session to hear a personnel appeal.

Motion was made by Jeff Dixon, seconded by Gary White that the Board enter Closed Session to discuss a personnel matter. The motion carried unanimously.

Upon the end of Closed Session;

Motion was made by Jeff Dixon, seconded by Gary White that the Board return to Regular Session. The motion carried unanimously.

Chairman Griffin stated that the Board has considered a grievance filed by Mary Turner, a Maintenance Department employee, appealing her dismissal by the County Manager. He said the Board has also reviewed the information presented by the Maintenance Director and the Personnel Director. He asked for the Board’s decision as to whether to uphold or overturn the dismissal.

Motion as made by Jeff Dixon, seconded by Joe Winslow that the Board concur with staff’s recommendation and uphold the County Manager’s dismissal of Mary Turner. The motion carried by a five to two margin with Commissioners Perry and Sterritt voting against the motion.

Commissioner Winslow stated that he would like to thank Maintenance Director Pug Taylor and Personnel Director Margaret Simpson for their investigation in this personnel matter.

Commissioner Dixon said it came to the Personnel Committee’s attention that the Personnel Manual has not been updated in some time. He suggested that the policy be updated to reflect current laws. Chairman Griffin asked that the County Attorney, County Manager, and Personnel Director review the Personnel Policy and make recommendations to the Personnel Committee on changes. The revised policy would then be forwarded to the Board for consideration. The County Manager advised that he will have a progress report for the Board in April.

Commissioner White made a motion to direct the County Manager to hire a nighttime maintenance supervisor or an assistant to Maintenance Supervisor Pug Taylor. The motion died for the lack of a second. It was requested that this recommendation be placed on the next Finance Committee agenda for discussion.

Chairman Griffin asked if there was any further business to come before the Board. There being no further business;

Motion was made by Jeff Dixon, seconded by Gary White to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 9:28 PM.

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CHAIRMAN

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CLERK TO THE BOARD

**PASQUOTANK COUNTY, NORTH CAROLINA  
MARCH 14, 2011**

The Pasquotank County Board of Commissioners met today in a special joint meeting with the Camden County Board of Commissioners on Monday, March 14, 2011 in the Community Room at the Pasquotank County Public Safety Building.

**MEMBERS PRESENT:** Lloyd E. Griffin, III, Chairman  
Jeff Dixon, Vice-Chairman  
Bill Trueblood  
Cecil Perry  
Dr. William R. Sterritt  
Gary G. White  
Joseph S. Winslow, Jr.

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Randy Keaton, County Manager  
Rodney Bunch, Assistant County Manager  
R. Michael Cox, County Attorney  
Sheri Small, Finance Officer  
Karen Jennings, Clerk to the Board

Also present were members of the Camden County Board of Commissioners, the Camden County Manager, Attorney, Finance Officer, and Clerk. Following introductions, the meeting was called to order at 6:00 PM by Chairman Lloyd Griffin. Commissioner Cecil Perry gave the invocation and Chairman Griffin led in the Pledge of Allegiance to the American Flag.

**1. UPDATE FROM VANN ROGERSON, NORTH CAROLINA'S NORTHEAST:**

During dinner Mr. Vann Rogerson, Executive Director of North Carolina's Northeast, presented an update on regional economic development issues and projects. Mr. Rogerson highlighted alternative energy opportunities including solar power and wind power, both onshore and offshore; possible public partnerships with the Virginia ports; aerospace opportunities; defense opportunities; broadband and middle mile; opportunities for automotive plants; and heritage tourism.

Vice-Chairman Jeff Dixon commented that although the wind farm that is proposed for Pasquotank and Perquimans Counties will not create many permanent jobs, it will have a huge capital investment. He said however that a certain amount of feeder industries could be attracted to support the wind turbines. He suggested that some research be done to try to determine how to target these feeder industries in the area because this will be where the jobs are.

**2. DISCUSSION REGARDING SPCA:**

Chairman Griffin recognized Ms. Kim Parrish, Chairman of the SPCA, who provided copies of intake numbers at the Animal Shelter for January and February for Camden County, Pasquotank County, and Elizabeth City. She said the SPCA appreciates the generosity of Pasquotank County and Camden County over the years and they are very cognizant of the fact that Pasquotank and Camden both have a lot of other issues to deal with besides the SPCA. She stated that they have kept their budget at the same level for the past couple of years and will try to stay within that same budget during the next fiscal year. She said they are working with the community to try to put forward initiatives to get money coming in from the community so the burden does not fall on the local governments.

Commissioner William Sterritt, a member of the SPCA Advisory Committee, said he cannot say enough about the dedicated group of about 20 citizens of the community who work to benefit the well-being of dogs and cats. He said a total of \$27,000 in grants have recently been received by the SPCA as a result of their hard work. He stated that they have also held several fundraisers. Commissioner Sterritt advised that the Animal Shelter is very overcrowded in its current facility and as the economy worsens, more people are unable to care for their animals and they are ending up at the shelter. He said he thinks in the future the SPCA will be coming to the counties requesting more space because they cannot handle all of the animals at their current location.

Camden Commissioner Michael McLain, who serves as Camden’s representative on the SPCA Advisory Board, said he would agree with Commissioner Sterritt that the shelter is very overcrowded and is very old. He stated that eventually the SPCA is going to need a new facility.

County Manager Randy Keaton gave some history of the Animal Shelter. He said about 20 years ago Pasquotank County ran the shelter itself and the SPCA had volunteers who would come in and supplement the county staff. Eventually the SPCA wanted to contract with the county to operate the shelter and has been doing so ever since. Mr. Keaton said Camden County was not involved with Pasquotank’s shelter at that time. He added that Pasquotank County is very fortunate to have the relationship it has with the SPCA. He noted that the original shelter was built by College of The Albemarle students. He said the SPCA funded a major expansion a few years ago and the county then funded an additional expansion about four years ago.

Ms. Parrish thanked the boards for their support. She said they are working in the community to try to promote the shelter and promote adoptions and they are having fundraisers so it does not all fall on the two counties.

**3. DISCUSSION REGARDING DEPARTMENTS AND PROGRAMS:**

County Manager Randy Keaton presented the following list of departments and programs in which Pasquotank and Camden Counties participate jointly:

<b>Departments or Agencies</b>	<b>Pasquotank</b>	<b>Camden</b>	<b>Eliz. City</b>	<b>Perquimans</b>
911 & Emergency Management	\$462,592 (50%)	\$157,281 (17%)	\$305,311 (33%)	
Library	\$512,202 (83%)	\$143,156 (17%)		
Albemarle District Jail	\$1,215,720 (66%)	\$239,460 (13%)		\$386,820 (21%)
Jail Debt Payment	\$807,109 (66%)	\$158,976 (13%)		\$256,807 (21%)
EMS		Contract-COA		
Landfill		Tipping Fee		
COA	\$1,202,154	\$76,100		\$30,000
DA & Public Defender	\$51,625	\$11,995		\$16,075
SPCA/Animal Shelter	\$53,550	\$18,900	\$53,550	
<b>Total</b>	<b>\$4,304,952</b>	<b>\$805,868</b>		

Mr. Keaton outlined each department and explained the funding formulas. He presented the following new population numbers according to the recently released 2010 Census. He noted that Camden County had a very large growth increase from the 2000 Census. He said this will change the funding percentages for the Jail as specified by General Statute. He added that the Library percentages should be corrected as well.

<b>New Census Numbers:</b>	<b>40,661</b>	<b>9,980</b>		<b>13,453</b>
Jail Percentages	63%	16%		21%
Library percentages	80%	20%		

**4. DISCUSSION REGARDING MEDICAL BUILDING IN CAMDEN:**

Chairman Sandy Duckwall from Camden County stated that Camden County is soon going to need additional space to expand and cannot build a new county complex due to the economy. Camden County Manager Randell Woodruff said that they have had the opportunity to look at the former medical building in Camden that is owned by Pasquotank County and leased to Albemarle Hospital. He stated that this building on Highway 158 in the Camden Medical Park has been vacant for over two years and it would be a suitable building for Camden if they could reach an arrangement with Pasquotank County to perhaps lease or purchase the building. He said he understood from talking with Hospital administration that if they wanted to lease the building, they would deal with the Hospital, and if they wanted to purchase the building, they would deal with Pasquotank County. Mr. Woodruff stated that they are just in the preliminary stages at this time and wanted to see if Pasquotank County would entertain a lease or purchase of the building and give them direction as to how they should proceed.

Chairman Griffin said the Board is receptive to whatever proposal the Camden County Board of Commissioners would like to make. He suggested that the Chairmen, County Managers, and

Finance Committee Chairmen from the two counties meet to work out the details so that an agreement can be approved by both boards and be in place by July 1.

**5. DISCUSSION REGARDING EMS SERVICE AND CONTRACT:**

Mr. Keaton said the EMS contract between Pasquotank County and Camden County expired last year. He stated that the last contract involved Camden's contribution to College of The Albemarle, and the EMS Board and Camden County have discussed possibly having a direct contract for EMS instead of the previous process. He explained that some services have been added in Camden County and some additional services may be added later on due to the growth in the northern part of the county. It was suggested that the two County Managers and the two Commissioners from each county who serve on the EMS Board work together to negotiate a new contract to be presented to the full boards for approval. The two boards concurred.

**6. DISCUSSION REGARDING COLLEGE OF THE ALBEMARLE FUNDING:**

Camden County Manager Randell Woodruff stated that the COA funding has been tied to the EMS contract. He said there has been some discussion regarding separating the two issues. He said the discussion regarding EMS needs to take place fully before determining which way to go. Commissioner Bill Trueblood stated that he thinks the two need to be separated and he opposes any tie-in.

Camden Commissioner Michael McLain noted that many of the larger wealthier counties in the COA service area provide almost nothing on a per student basis compared to what Camden provides in funding. County Manager Randy Keaton explained that besides Dare County and Chowan County, Camden County probably does pay more per student. He said this is because of the unique contract that is tied to EMS. He stated that the host county is obligated by law to provide the funding, and Dare and Chowan provide a larger amount because they have satellite campuses in their counties. He said that state funding to assist certain community colleges that serve multiple counties including COA has been reduced each year and will probably go away this year. He stated that this creates a hardship for the host county. He noted that only 40% of the students who attend COA are from Pasquotank County.

Commissioner Trueblood stated that COA does everything it possibly can to convince the other counties of the need for them to participate, however State Statute requires that the host county provide the funding. He added that all Pasquotank County can do is ask the other counties for funding. He asked the Camden County Board of Commissioners to consider how many Camden County students receive their GED at COA. He said the responsibility for a high school education falls on the county and all of the other counties need to help provide funding for those students. Mr. McLain stated that the Camden County Board of Education pays additional funds to COA for certain services, so the \$76,100 is not the only contribution to COA that comes from Camden County. Commissioner Trueblood explained that the COA President and COA Board Members go to each county every year and request funding. He said this is the extent of the process.

Commissioner William Sterritt stated that COA does not forget the needs of the students in Camden County, nor does COA forget the needs of the students in Chowan County. He stated that a few years ago COA received two \$600,000 Rockefeller Foundation grants. With part of the grant money they purchased buses so they could bus students from Camden County and Chowan County so they could go to college. He said COA has used Camden High School to hold adult programs for the citizens of Camden County and he assured that Camden has not been forgotten by COA. He said COA's needs are real and he requested that the Camden Board of Commissioners be sympathetic to their cause. He added that it is difficult to operate an institution of higher learning without the support of all the counties in the area.

Camden Chairman Duckwall advised that Camden County does recognize the importance of College of The Albemarle and appreciates the opportunity for its students to attend COA. She said Camden County feels like it is doing its share. She stated that Camden Commissioners might be able to help encourage Commissioners from surrounding counties to increase their COA funding. Mr. McLain noted that he has no objection to what COA is doing, but just thinks that the funding sources need to be broader based across the counties and that every county that receives their services contributes an appropriate amount.

Commissioner Joe Winslow, Pasquotank County's appointee to the COA Board of Trustees, stated that he has attended one meeting and at that meeting these issues were expressed. He said it seems this year in the current economic environment that no one wants to contribute to COA. He asked that Commissioners from each county encourage the other counties to contribute more.

At the absence of further business;

Motion was made by Jeff Dixon, seconded by Gary White to adjourn the meeting.  
The motion carried unanimously and the meeting was adjourned at 7:30 PM.

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CHAIRMAN

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CLERK TO THE BOARD