

**PASQUOTANK COUNTY, NORTH CAROLINA  
JANUARY 27, 2006**

The Pasquotank County Board of Commissioners held the first session of a retreat on Friday, January 27, 2006 at the First Colony Inn, Nags Head, North Carolina.

**MEMBERS PRESENT:** Cecil Perry, Chairman  
Lloyd E. Griffin III, Vice-Chairman  
Matt Wood  
Bill Trueblood  
John "Hank" Krebs  
Marshall H. Stevenson, Jr.  
Cecil Perry

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Randy Keaton, County Manager  
Rodney Bunch, Asst. County Mgr. for Planning & Econ. Dev.  
R. Michael Cox, County Attorney  
Karen Jennings, Clerk to the Board  
Sheri Bulman, Finance Officer  
John Gregory, Water Superintendent

The retreat was convened at 2:00 PM at the First Colony Inn. Members of the Board discussed their visions for the county, reviewed growth statistics, and listed goals and priorities as a result of growth.

The session was adjourned at 5:30 PM and will reconvene at 8:30 AM tomorrow.

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CHAIRMAN

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CLERK

**PASQUOTANK COUNTY, NORTH CAROLINA  
JANUARY 28, 2006**

The Pasquotank County Board of Commissioners held the second session of a retreat on Saturday, January 28, 2006 at the First Colony Inn, Nags Head, North Carolina.

**MEMBERS PRESENT:** Cecil Perry, Chairman  
Lloyd E. Griffin III, Vice-Chairman  
Matt Wood  
Bill Trueblood  
John "Hank" Krebs  
Marshall H. Stevenson, Jr.  
Cecil Perry

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Randy Keaton, County Manager  
Rodney Bunch, Asst. County Mgr for Planning & Econ. Dev.  
R. Michael Cox, County Attorney  
Karen Jennings, Clerk to the Board

The retreat was re-convened at 8:30 AM at the First Colony Inn. The Board continued discussion of goals and priorities due to growth, categorized the goals, and prioritized the list of goals. Those goals which were ranked the highest by Commissioners were related to regional economic development, residential and commercial development standards, code enforcement, roads, water, and recreation.

The retreat was adjourned at 12:00 PM.

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CHAIRMAN

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CLERK

**PASQUOTANK COUNTY, NORTH CAROLINA  
JANUARY 30, 2006**

The Pasquotank County Board of Commissioners met today in a special joint meeting with the City Council of Elizabeth City on Monday, January 30, 2006 at the Albemarle Hospital Education Center.

**MEMBERS PRESENT:** Cecil Perry, Chairman  
Lloyd E. Griffin, III, Vice-Chairman  
Matt Wood  
Bill Trueblood  
Marshall Stevenson  
John "Hank" Krebs  
Jeff Dixon

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Randy Keaton, County Manager  
Rodney Bunch, Asst. County Mgr. for Planning & Econ. Dev.  
R. Michael Cox, County Attorney  
Karen Jennings, Clerk to the Board  
John Gregory, Water Superintendent  
Christy Saunders, Emergency Management Director

The business meeting was called to order at 6:30 PM by Chairman Cecil Perry and Mayor Charles Foster. The invocation was given by Mayor Foster, and Vice-Chairman Griffin led in the Pledge of Allegiance to the American Flag. Chairman Perry welcomed everyone present.

**1. OVERVIEW OF REVERSE 911:**

Chairman Perry called on Ms. Christy Saunders, Emergency Management Coordinator for Pasquotank County, Camden County, and Elizabeth City, to make a presentation regarding a Reverse 911 system.

Ms. Saunders first briefly reported on Operation Evacuation registration. She provided a copy of the brochure that is being distributed throughout the community. She explained that through this project information is obtained from the public regarding what they would need in the event of an evacuation or any other type of emergency. Information is gathered regarding whether the individual would need transportation out of the area, transportation to a shelter, temporary housing, language interpretation, special needs, or if they would not leave a pet. Individuals can also register to offer assistance in the event of an evacuation. There is also a separate special needs registry. Ms. Saunders stated that all of the information on these registration forms is put into a database to be used to identify and make prior arrangements for those people who would need assistance during an evacuation.

Ms. Saunders explained that during emergencies there are sometimes problems getting information out to a large number of people during a short period of time. She said there are no local television stations and almost everyone watches television stations and gets their news from Washington, Greenville, or Virginia. She stated that a large number of local residents do not listen to local radio stations, and the news they read in the local newspaper is yesterday's news, not what is happening now. She stated that Reverse 911 would provide a means by which important information can quickly be distributed to a large number of people in order to save lives. Through Reverse 911 the operator by using GIS mapping, can identify a neighborhood that may be affected by a tornado sighting, a hazardous materials spill, criminal activity, or other emergency situations, and call all of the people in the affected area. Ms. Saunders said it is possible to call thousands of people with a 30 second message within one hour. She stated that the system could be tailored to meet the specific needs of the community. She said the cost of the base system is \$31,900 and different modules can be purchased depending on the specific needs. If all of the available modules are purchased, the total cost would be \$62,500 including training and support.

City Manager Rich Olson noted that state statute does not currently allow the purchase of this equipment with 911 surcharge funds therefore the local governments would have to be responsible for the cost unless new legislation is passed.

Chairman Perry stated that the boards need to determine whether to pursue the purchase of Reverse 911 equipment. Mr. Olson noted that if purchased the equipment would be funded through the Central Communications budget which is paid 50% by Pasquotank County, 33% by Elizabeth City, and 17% by Camden County. All three governments would have to agree to participate. Each Board was asked to discuss this proposal and make a decision as to whether to pursue Reverse 911.

## **2. REPORT ON FAIRGROUNDS PROJECT:**

County Manager Randy Keaton provided some history on the Fairgrounds CDBG Project. He said the project began in 1994 with a joint city-county grant to clean up the Fairgrounds Area. He explained that this was an extremely blighted area with very small lots, low land, outhouses, unpaved streets, and homes in very poor condition. He said it was determined that the houses were in such poor condition that it would cost much more than the grant funds available to bring the houses up to standard, therefore a decision was made to eliminate the entire area and relocate the residents. He stated that the city and county each provided matching funds for the \$850,000 Community Development Block Grant and about \$10,000 funds left over from another CDBG project were used along with some interest earnings. The total project was a little more than \$1 million to buy all of the properties, purchase comparable housing elsewhere to relocate the residents, and tear down the existing structures. Mr. Keaton said a number of the lots were not included in the project because they did not have occupied dwellings, so the county and city each provided funding in the second phase of the project to purchase the vacant lots and houses in order to assemble one large piece of property and redevelop it into commercial or industrial property or reuse it as public property. He stated that there is about \$7,000 remaining in the project fund, however there is currently \$51,000 in either outstanding bills or expenses left to be done. He noted that additional funds will need to be put into the project to complete it and there are a few properties remaining that still need to be acquired.

Mr. Keaton said it was determined that a Redevelopment Commission would need to be created, so the city and county each adopted the ordinances necessary to create a Joint Redevelopment Commission which is actually the legal owner of the properties acquired. He explained that the city and county each appoint members to this commission and that group would have to make the decision as to what to do with the property.

Assistant County Manager Rodney Bunch provided copies of a map and pointed out the properties that have been acquired and those that still have to be acquired by the Redevelopment Commission. He explained that some of the properties are in the court system and additional properties may have to be condemned because agreements have not been reached with the property owners. He added that a trade has also been proposed for two more lots to square up the property.

Mr. Keaton reported that there has been an illegal dumping problem on this property over the years and each time it has been cleaned up more trash was dumped there. He said the Solid Waste Commission has suggested that the undergrowth on the property be cleared and that cables be put across the back roads to prevent the dumping and other illegal activities.

After discussion regarding potential uses of the tract, it was suggested that the Redevelopment Commission meet and present a report regarding recommendations on the best use of the property at the next joint meeting.

## **3. UPDATE ON LAND USE PLAN:**

Mr. Bunch reported that he has received comments from the Division of Coastal Management regarding the draft Land Use Plan that was submitted in January, 2005. He said that about 30 pages of comments were received; some are things that need to be addressed; some are suggestions that should be addressed by staff; and there are some things that should be looked at and adjustments made as a result of changes that have occurred during the year since the plan was prepared. He stated that the city and county applied for an advanced core grant in order to try to obtain sufficient funding for the project. A grant in the amount of \$80,000 was received and the local city and county match was \$12,000 of in-kind services. Mr. Bunch reported that he has spoken with the county members of the committee who worked on the project and he suggested that the committee members from the county and the city meet together to review the comments and determine how to begin to address them. He said he has spoken with the consultant from The Wooten Company who worked with the city and county on the project and he has indicated that he would not be able to get back on this project for another 30 to 45 days.

It was suggested that the two planning directors and managers get together and determine a process for addressing the comments before the joint committee meets.

**4. REVIEW OF BIDS FOR U.S. 17 NORTH SEWER LINE:**

Chairman Perry called on Mr. Pat McDowell with McDowell & Associates to review the bids that were recently received for the U.S. 17 North sewer line. Mr. McDowell explained that the project is being bid in three contracts and the bids received were for the first contract which is construction of the 6+ miles of sewer force main. He said contracts two and three will be bid in the next 30 to 45 days. Mr. McDowell advised that the low bidder for contract one was Sanford Contractors with a bid of \$1,854,298 including alternates 1 and 2. He stated that the actual cost came in significantly higher than the original estimates that were several months old. These extra costs can be attributed to the cost of energy which drove up material costs and operational costs, and the use of a directional drill technique in congested areas to minimize the impact which is more expensive than trenching. Mr. McDowell said he would recommend that the contract be awarded to Sanford Contractors for \$1,854,298 including the two alternates. He provided an updated budget estimate of \$3,703,237 for the entire project with the county's share estimated at \$2,880,987 and the city's share at \$822,250. He said the goal is to have all of the work completed by the end of the year. He said once the contract for the first phase is awarded he can move forward with preparation of the paperwork. After some discussion, it was suggested that the Board of Commissioners consider the award of the contract at its regular meeting on February 6.

**5. REPORT ON COAST GUARD COMMITTEE ACTIVITIES:**

Commissioner Hank Krebs provided a report on the activities of the Coast Guard Committee. He reported that several months ago he and former City Councilman Bill Lehmann were tasked with working with the Coast Guard to determine how to improve the chances of becoming a Coast Guard City. He said they held meetings with the commanding officers at the Coast Guard Base and discussed various issues and concerns. He said priorities were:

- Educational/testing issues for students transferring into the school system; contacts for the school system; a possible Coast Guard advocate in the school system.
- Recreation.
- A local representative to the Governor's North Carolina Advisory Commission for Military Affairs.
- Recognition/proclamation for Coast Guard Day.
- Recognition ceremonies through Rotary Clubs and Chamber of Commerce.
- Adopt-a-Coastie.
- Solicitation of local businesses to donate items for Coast Guard events.
- Procure reduced prices for meals, cleaning, etc.
- Premiere showing of *The Guardian*.
- Coast Guard Day events (golf tournament, Meads Pool, Fun Junktion).
- Harbor Nights (first Friday night in August honor military).
- Rescue swimmer world championship.

Commissioner Krebs said they are still soliciting ideas and advice. He stated that the city and county need to decide if they want to pursue any of these activities, and if so, what vehicle to use to put them into motion. He noted that the Albemarle Economic Development Commission already has representatives from the Pasquotank County Board of Commissioners, the City Council, and the Camden County Board of Commissioners, and he suggested this might be the appropriate agency to implement these initiatives. The City Council agreed to discuss this proposal at its next meeting and then forward it to the AEDC Board if Council chooses. A report will be given at the next joint meeting.

Mayor Foster advised that he has appointed Councilman Tony Stimatz to replace former Councilman Bill Lehmann to work with Commissioner Krebs on the Coast Guard Committee.

**6. DISCUSSION ON CITY/COUNTY WATER:**

Chairman Perry asked for discussion regarding how the county and city will look for solutions regarding the water situation. Commissioner Matt Wood said there have been discussions on the staff level regarding water districts. County Manager Randy Keaton explained that there were large differences between the districts proposed by the county and those proposed by the city. He said there was discussion about having a joint water committee to try to work through the differences or come up with a solution.

Commissioner Wood reported that the Board of Commissioners talked a lot about water at its retreat last week. He said one of the ideas, although there is not a formal specific proposal, was the concept of inviting the city to take a look at joining the county in development of its reverse osmosis water plant. He stated that this would be a regional water plant with Pasquotank County, Elizabeth City, and Perquimans County being involved. He said there would have to be discussions regarding how it would be structured financially and there are a lot of issues that would need further examination. Commissioner Wood explained that the Board of Commissioners would like for the City Council to take an open mind at looking at joining with the county in the development of this plant. He stated that it is not in the interests of the community to have a continued struggle about which entity serves which area. He said what the region needs is more water in the future and it would have to come from some source other than what exists today. He asked if the city would appoint a committee to meet with a committee from the county to come up with a plan. He noted that there are some unresolved issues with the reverse osmosis discharge permit and the county is working to try to get them resolved. Commissioner Wood stated that the Board of Commissioners feels that this proposal for joining together would benefit both the city and the county as opposed to a tangled web of water districts overlying each other and wasting money for the taxpayers. Vice-Chairman Lloyd Griffin added that under this proposal the county and the city would always be in the water business, and the RO plant is to supplement both the county's system and the city's system and ensure a supply of water.

Members of the City Council indicated that they would be interested in seeing a proposal. Commissioner Wood said at this time there is not any specific proposal or numbers because the idea was first discussed at the Board's retreat last week. He suggested that the specific proposal be formulated by a joint county-city committee which would then present it to the Board of Commissioners and the City Council for consideration. It was noted that the Board of Commissioners has a Water Committee which would represent the county on the joint committee. Mayor Foster advised that City Council will include the appointment of members to the joint committee on the agenda for its regular meeting next week.

After further brief discussion;

Motion was made by Lloyd Griffin seconded by Hank Krebs to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 8:45 PM.

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CHAIRMAN

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CLERK

**PASQUOTANK COUNTY, NORTH CAROLINA  
FEBRUARY 6, 2006**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, February 6, 2006 in Courtroom C in the Pasquotank County Courthouse.

**MEMBERS PRESENT:** Cecil Perry, Chairman  
Lloyd E. Griffin III, Vice-Chairman  
Matt Wood  
Bill Trueblood  
John "Hank" Krebs  
Marshall H. Stevenson, Jr.  
Jeff Dixon

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Randy Keaton, County Manager  
Rodney Bunch, Asst. County Mgr. for Planning & Econ. Dev.  
R. Michael Cox, County Attorney  
Karen Jennings, Clerk to the Board

The meeting was called to order at 7:00 PM by Chairman Cecil Perry. The Rev. Ben Barrett, Associate Minister of Mt. Carmel Missionary Baptist Church, gave the invocation and Vice-Chairman Lloyd Griffin led in the Pledge of Allegiance to the American Flag. Chairman Perry welcomed everyone present and recognized City Councilman Tony Stimatz who was in attendance.

**1. COMMENTS FROM SPCA PRESIDENT:**

Chairman Perry recognized Mr. Carl Estus who explained that he is the new president of the SPCA of Northeastern North Carolina. He said during the coming year he hopes the SPCA can continue its cooperative working relationship with the county. He said they are looking at making improvements in operations and service and recently hired a new shelter manager. He advised that the SPCA is working on its budget and will present it to the county at the appropriate time.

**2. COMMENTS FROM DAN WENDELL:**

Chairman Perry recognized Mr. Dan Wendell who said he would like to speak about dilapidated properties in this county. He stated that abandoned buildings that are falling down are located all over the county and are devaluing people's property. He said he has been advised by representatives of the county that the county does not have enough staff to identify these properties and require the owners to clean them up. He said if the county does not have enough help it should hire additional staff. Mr. Wendell said a couple of weeks ago he flew over the county in a helicopter. He stated that he has pictures of the thirteen most disgusting properties in the county in an envelope, along with a petition containing the signatures of 523 property owners and a letter from him and his attorney addressed to the North Carolina Attorney General's Office. He said unless something is done to clean up the county, he will send the letter to the Attorney General's Office requesting an investigation of the county. Commissioner Hank Krebs said he would like to see the information that Mr. Wendell has. Mr. Wendell stated that he was not going to disclose that information. He said the Commissioners live in the community and know what is going on.

**3. PUBLIC HEARING ON SALE OF LOT 8 IN THE PASQUOTANK COUNTY  
COMMERCE PARK:**

Chairman Perry declared the meeting to be a public hearing on the sale of lot 8 in the Pasquotank County Commerce Park. He asked County Attorney Mike Cox to provide information regarding the proposed sale of the lot. Mr. Cox explained that the county has proposed to sell a 5.788 acre parcel of land in the Commerce Park to FTW Properties, LLC for \$20,000 per acre for a total of \$115,760. He said they would like to close on or about June 8, 2006. He stated that the company has provided the Board with information regarding the salaries they anticipate paying their employees and he requested that it be included in the minutes. That salary information is as follows:

Office Staff:

One – Office Manager \$26,000 to \$38,000 annually  
 One – Warehouse Manager (Parts Dept.) \$10.00 to \$18.00 per hour

Remanufacturing Shop:

One – Shop Foreman \$28,000 to \$42,000 annually  
 Two – Mechanics \$8.50 to \$16.00 per hour  
 Four – Helpers \$6.85 to \$10.00 per hour

Offsite Service Technician:

Three – Service Technician 1 (Specialist) \$22.00 to \$35.00 per hour  
 Three – Service Technician 2 (Assistant) \$12.00 to \$24.00 per hour

Chairman Perry asked if anyone from the public would care to comment on the sale of the property. At the absence of comments, the public hearing was closed and Chairman Perry asked for a decision from the Board regarding the sale of the property.

Motion was made by Lloyd Griffin, seconded by Bill Trueblood to approve to sale of lot 8 in the Pasquotank County Commerce Park, consisting of 5.788 acres to FTW Properties, LLC for \$20,000 per acre, a total of \$115,760. The motion carried unanimously.

Commissioner Wood asked Economic Developer Ray White to introduce the prospective owners of the property. Mr. White introduced Mr. Ray LaFond, CEO of the company. Mr. LaFond said his company is unique to the area. He stated that they sell the machines that resurface the ice surface for ice hockey or figure skating arenas. He said most people know these machines as *zambonis*. He stated that their customers include the Caroline Hurricanes, the Washington Capitals, and Rockefeller Center. He said the facility they will bring to Pasquotank County will remanufacture the used or trade-in machines. Mr. LaFond expressed his company’s appreciation to the Economic Development Commission for the cooperation it has given them throughout this process. He said they look forward to moving forward with the construction of their facility in Pasquotank County.

**4. AMENDMENTS TO THE AGENDA:**

Chairman Perry asked if there were amendments to the agenda. It was suggested that items 3, 4, 5, 6, and 7 from today’s Finance Committee agenda be added to the agenda, as well as a petition for the addition of roads in Peartree East Subdivision to the state system, and a Closed Session to discuss a personnel matter. It was suggested that Item 4–Recommendation for Fees from Special Projects Committee, Item 6–Request from Providence Fire Department for Budget Amendment, Item 7–Request from Community Relations Commission for Funding in the Amount of \$1,500, and the petition for road additions be added to the consent agenda. It was requested that Item 3–Bids for the U.S. 17 North Sewer Line, and Item 5–Request from Board of Education for Funding for Pasquotank County High School Stadium Complex be considered individually.

**5. APPROVAL OF CONSENT AGENDA:**

The Board considered the consent agenda.

Motion was made by Matt Wood seconded by Marshall Stevenson to amend the consent agenda to include Items 4, 6, and 7 from the Finance Committee agenda and the petition for road additions. The motion carried unanimously.

The consent agenda is as follows:

- a. Approval of Minutes of January 9 and January 23, 2006 Commissioner Meetings
- b. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax releases and refunds:

		County	City
1.	Michael A. Smith	602.92	310.21
2.	Tyrone Bell	128.22	

3.	F&R Financial Svc. Inc.		263.62
4.	Bobby Lee Ward, Sr.	201.94	
5.	Audra Anne Weatherholt	114.04	93.84
6.	Perry Motors Toyota, Inc.	552.05	440.32
7.	Michelle C. Lynch	106.03	
8.	James Davis Sanders, Jr.	120.62	
9.	Alfred Marlin Bleick, II	246.04	
10.	K-Mart of NC	1,565.81	1,128.84
11.	Coolidge Group	271.76	204.59
12.	Philip Millican	150.44	125.00
13.	James D. Hathaway III & Susan H. Gentry	688.28	463.64
14.	Jason Paul Buonvino	245.20	
15.	Kenneth Roy Bateman	428.00	
16.	Charles L. Williams	172.20	

Refunds:

1.	James Fletcher Air Ser Inc.	1,091.16	
2.	Edward F. Huggins, Jr.	602.92	310.21
3.	Stephen & Rebecca Dow	183.12	
4.	Karen Saxe Cahoon	142.80	
5.	Karen Saxe Cahoon	146.20	
6.	Karen Saxe Cahoon	146.20	
7.	Karen Saxe Cahoon	146.20	
8.	Karen Saxe Cahoon	146.20	
9.	Karen Saxe Cahoon	146.20	
10.	Karen & Christophe Ciero	297.71	
11.	Karen & Christophe Ciero	304.80	
12.	Karen & Christophe Ciero	304.80	
13.	Karen & Christophe Ciero	304.80	
14.	Karen & Christophe Ciero	304.80	
15.	Karen & Christophe Ciero	304.80	

*c. Request for Representative Bill Owens to Add Pasquotank County to G.S. 153A-132.2*

It has been recommended that the Board request Representative Bill Owens to add Pasquotank County to G.S. 153A-132.2 regarding junked motor vehicles.

*d. Recommendations for Fees from Special Projects Committee*

The Finance Committee has recommended the approval of the following fee schedule developed by the Special Projects Committee related to the vicious dog ordinance and related to adult entertainment businesses:

**Vicious Dogs**

Vicious Dog Permits \$100  
Inspection Fees for Housing Vicious Dogs \$ 25 per inspection

**Adult Entertainment Businesses**

Initial Business Permit \$100  
Annual Business Permit Renewal \$ 50  
Entertainment Dancers – initial license \$ 50  
Entertainment Dancers – annual license renewal \$ 25

*e. Approval of Request from Providence Fire Department for Budget Amendment*

The Finance Committee has recommended approval of a budget amendment for Providence Fire Department to allow the department to utilize \$8,250 of \$10,000 that was set aside for the FEMA grant match to purchase a hydraulic pump for the fire truck that was purchased last year. The fire department did not receive the FEMA grant.

*f. Approval of Request from Community Relations Commission for Funding in the Amount of \$1,500*

The Finance Committee has recommended approval of funding in the amount of \$1,500 for the Community Relations Commission to be spent on supplies, community awards, and training.

*g. Adoption of Resolution Requesting Addition of Roads to the State System for Maintenance*

The developer and the property owners in Peartree East Subdivision have submitted petitions requesting the addition of Edith Drive, Martha Drive, Julia Drive, and TerriLynn Way to the

state system for maintenance. The Board needs to adopt a resolution requesting that the North Carolina Department of Transportation add the roads to the state system.

Motion was made by Matt Wood, seconded by Hank Krebs to approve items a through g on the consent agenda as amended. The motion carried unanimously.

The following tax releases and refunds less than \$100 have been approved by the Finance Officer since the last meeting:

Releases:

		County	City
1.	Peggy McCloud Sharber	13.89	10.82
2.	Dorothy Mitchell Heirs	9.24	
3.	The Gardner Company Inc.	74.09	57.72
4.	Amy Austin Danforth	32.34	
5.	John H. Ketels	73.42	63.56
6.	Michael Jerome Hall	51.51	45.13
7.	Jeff Tracy Barnett	24.99	19.94
8.	Robert Arthur Mooty	33.77	33.77
9.	Myrtle Edith Scott	4.20	
10.	Noel Falcon	35.17	
11.	Noel Falcon	43.01	
12.	Jenny Mae Gay	38.14	
13.	Ruth Denise Percer	27.89	
14.	LoRez Lazaro	17.52	
15.	Joseph Jordan Harris, Jr.	40.03	
16.	Marcelino Mendez, Jr.	7.69	6.13
17.	Marcelina Mendez, Jr.	31.50	25.13
18.	Regina McCoy Davis	72.93	
19.	Tyrone J. Toomer	86.18	73.74
20.	Barbara Lavern Bell	25.88	
21.	Tracy Cusack Galten	9.87	7.88
22.	Ronald Adrian Taylor	1.85	1.48
23.	Tansy Evans Thomas	4.82	3.76
24.	Kevin Michael Smith	89.04	
25.	Blair Foreman Jackson	73.97	59.00
26.	Theodore Dan Elaides	6.22	4.96
27.	Courtesy Ford Lincoln Mercury	96.44	76.92
28.	Joseph Randolph Williams	25.67	
29.	Jacob Benjamin Pritchard	14.12	
30.	Roy Lee Moore, Jr.	5.10	3.96
31.	Russell Earl Jones	10.17	8.11
32.	Patricia Shannon Lewis	3.49	2.72
33.	Theodore Neil Barasaliani	5.25	
34.	Timothy Edward Talbott	39.98	36.89
35.	Ray Spencer Meiggs, Jr.	88.92	74.28
36.	Michelle Reid Overton	34.32	27.37
37.	Michael Sterling Brothers		42.39
38.	Ernest Cralla Spicer III	94.08	
39.	Complete Lawncare and Landscape		23.55
40.	Heather Dawn Portillo	54.61	42.55
41.	Ernest L. & Ella Evans	70.56	
42.	Joe T. Stokley Est.	8.60	
43.	Timothy C. Day	95.84	81.45
44.	George Frances Craig	19.58	
45.	J. David Thomas Atchley	96.68	82.12
46.	Joseph Norman Riggs	86.16	
47.	Eric Arnold Pearson	85.34	
48.	Shelia Barclift Spence	6.97	
49.	Lindsey Elroy Duncan	8.47	
50.	Daniel R. Gregory	8.73	6.80
51.	Daniel Roy Gregory	12.13	
52.	Herbert Arthur Hemingway, Jr.	82.99	
53.	Delmonte Joel Spence	2.93	2.28
54.	Joshua Mathew Adams	89.29	76.22
55.	Joshua Mathew Adams	14.53	16.32
56.	Joshua Mathew Adams	98.38	86.65

57.	Edgar Fishler Hurff II	4.08	
58.	Sharon Patricia Landrum	32.94	
59.	Carl Thomas Landrum	51.35	
60.	Sherry Marie Barrack		15.65
61.	Robert William Mueller	6.14	
62.	Clyde Ernest White	15.29	
63.	Bertha Mae Sudderth	.86	
64.	Bertha Mae Sudderth	.86	
65.	Bertha Mae Sudderth	.86	
66.	Bertha Mae Sudderth	.86	
67.	Bertha Mae Sudderth	.86	
68.	Bertha Mae Sudderth	.84	
69.	Ricky Lee Stickle	81.98	
70.	Shena Proctor Shawneake	14.54	11.60
71.	Shelva Dawn Myers	42.00	33.50
72.	Shelia Ann Mitchell	16.76	13.37
73.	Salvador Jose Rullan	47.04	
74.	Patricia Scott Maguire Reid	3.36	
75.	Thomas E. Brown	36.72	
76.	Pedro Holley	13.53	10.79
77.	Tracey King Chesson		10.25
78.	Darryl Gregory	28.04	21.85
79.	Vera Anderson Mawson	22.36	17.42
80.	Peggy McCloud Sharber	19.48	20.18
81.	Monir Thomas	8.91	
82.	Tara Michele Overton	22.31	17.79
83.	Amanda Leann Hannah	97.78	81.18
84.	Herbert Paul Lange	13.32	
85.	Joseph Paul Taylor	42.40	
86.	BB&T Leasing Corporation	52.72	
87.	Herbert Brown, Jr.	9.21	7.17
88.	Bruce Everett Cash	94.25	80.17
89.	Lavonda Monique Hughes	10.84	8.45
90.	Selma Meads Cohoon	7.69	6.13
91.	Melanie R. Sutton	5.55	
92.	Criss Cole	10.67	
93.	Criss Cole	11.85	
94.	Criss Cole	11.00	
95.	Criss Cole	11.33	
96.	Criss Cole	12.15	
97.	Criss Cole	11.92	
98.	Criss Cole	11.49	
99.	Criss Cole	11.12	
100.	Criss Cole	10.78	
101.	Criss Cole	10.30	
102.	Para Rodenhizer Drake	21.68	
103.	Lakeera N. Payne		45.60
104.	Nathaniel Eason	80.54	
105.	James Scott Crandall	77.70	66.98
106.	Michael Benton Miller	22.73	
107.	Ryan Scott Tinsley	26.54	
108.	Mary C. Smith	29.90	28.85
109.	Leroy Augustus Stanly	3.49	
110.	Annette Long Mueller	17.42	
111.	Marcus D. Reid	20.60	16.05
112.	Susan Davenport Norton	53.64	
113.	Jose Martin Reta	8.03	6.40
114.	William David Byrum, Jr.	3.79	
115.	Carlisa A. Bembery	11.72	
116.	Ray Pipkin	7.06	5.63
117.	Robert Lee Jones		12.91
118.	Matthew Edward Mccann	78.86	
119.	Mark William Schomers	72.89	
120.	Pamela Sue Beyer	22.56	17.99

Refunds:

		County	City
1.	Anthony Bell	90.14	48.27
2.	Joshua Allen Faulkingham	22.27	22.35
3.	Sobelina T. Davis	20.78	
4.	Sobelina T. Davis	21.49	
5.	Sobelina T. Davis	21.49	
6.	Sobelina T. Davis	21.49	
7.	Sobelina T. Davis	21.49	
8.	Jerry L. Cowell	34.73	
9.	Jerry L. Cowell	35.55	
10.	Jerry L. Cowell	35.55	
11.	Jerry L. Cowell	35.55	
12.	Jerry L. Cowell	35.55	
13.	Cathy Marie Cooper		86.43

The following requests for release or refund of the solid waste availability fee have been approved by the Tax Administrator:

OWNER'S NAME	PARCEL ID NUMBER	REASON FOR RELEASE
Leona Loretta Taylor	50-N-23A	Unoccupied since 2003

**6. AWARD OF CONTRACT FOR U.S. 17 NORTH SEWER LINE:**

The Board considered a recommendation from the Finance Committee to award a contract in the amount of \$1,854,298 to Sanford Contractors for their low bid including alternates 1 and 2 for construction of the U.S. 17 North sewer line.

Motion was made by Matt Wood, seconded by Bill Trueblood to accept the bid in the amount of \$1,854,298 including alternates 1 and 2 submitted by Sanford Contractors for construction of the U.S. 17 North sewer line.

Discussion followed and Commissioner Marshall Stevenson said he has objected to this project from the beginning because he does not think the county is being environmentally smart by continuing to pump sewage to Elizabeth City and part of it eventually to the Pasquotank River. He said his second objection to this has to do with the funds because initially the project cost was estimated at \$1.8 million and that figure is now at \$2.8 million. Commissioner Stevenson stated that he cannot in good conscience support this project because the county should be smarter in protecting the environment and this project does not do that.

The motion to accept the bid carried by a five to two margin with Commissioners Stevenson and Krebs voting against the motion.

**7. APPROVAL OF REQUEST FROM BOARD OF EDUCATION FOR FUNDING FOR PASQUOTANK COUNTY HIGH SCHOOL STADIUM COMPLEX:**

The Board considered a recommendation from the Finance Committee to approve funding for the Pasquotank County High School stadium complex. The Board of Education had reported that the Booster's Club had raised approximately \$12,500. There is also approximately \$178,000 in the school capital project fund which is left over from the high school project that could be redirected for the stadium project.

Motion was made by Hank Krebs, seconded by Matt Wood to appropriate funds in the amount of \$622,000 to complete the Pasquotank County High School stadium project, and to also allocate the \$178,000 in the school capital project fund left over from the high school project for the stadium complex.

Vice-Chairman Lloyd Griffin stated that he is not supporting the stadium complex at the present time because he feels there are issues he has asked the Board of Education to address regarding the use of other outside public use funds and the creation of facilities that are open to the public. He said it seems that he continues to hear that the community is shut out from using the school facilities. He stated that there are opportunities to use the ball fields year round and the school does not allow it. Vice-Chairman Griffin noted that he is also having problems getting answers from the administration regarding the quality of education and personnel issues about the schools.

Commissioner Jeff Dixon said he agrees in concept with Commissioner Griffin, but he does not feel that the students should be held hostage in this type of situation. He stated that he thinks the county needs to close the chapter on this high school which has been without a football field since it was constructed. He added that a new middle school is under construction and those students will also be able to enjoy and share the complex as well.

Commissioner Bill Trueblood said it was also discussed by the Finance Committee that PARTF grants should be a part of any future athletic fields to be built on school complexes.

Commissioner Marshall Stevenson said he would like to see the motion say that the Board will appropriate no more than \$622,000. He stated that projects of this nature have a way of increasing in cost over time and he feels like the schools do not have a firm estimate. He said the Board of Commissioners needs to draw the line somewhere and if the project exceeds the estimates, to tell the Board of Education to find a way to make up the difference. Commissioner Wood said by the nature of the motion allocating the \$178,000 in existing funds and the \$622,000 in new money, there will be no more money spent on the project that is not approved by the Board of Commissioners.

Commissioner Dixon asked if a contingency fund is included in this project. The County Manager stated that the budget includes \$50,000 in contingency.

Chairman Perry stated that he will support this project, but does have some reservations because he believes the schools should be improved from the inside out, not from the outside in. He said he hopes that he will be able to support a proposal to look at how to improve the teachers and resources in the schools.

The motion to approve funding for the stadium complex carried by a six to one margin with Vice-Chairman Griffin voting against the motion.

**8. DISCUSSION ON SIZE OF PARCEL FOR ALBEMARLE DISTRICT JAIL:**

Assistant County Manager Rodney Bunch provided a plat of the proposed 15 acre site in the Commerce Park for the Albemarle District Jail. He said when the county previously considered donating land for the jail structure, there were no visual drawings and the Board agreed to provide up to 15 acres of land. Mr. Bunch said the drawing shows the site as 15 acres and the layout for the jail shows the first phase of construction and a future 200 bed expansion plus a wet detention pond. He stated that on the most southern side of the site there is one acre to one and one-half acres of land that will not be utilized. He said it is his understanding that the Jail Commission wants to retain the land for future development. Mr. Bunch noted that the county would like to have as much property as possible for development in the Commerce Park and not give away more land than is needed. He stated that the Board should consider whether to ask the Jail Commission to shift its facility to the most southern property line reducing the amount of acreage given to the Jail Commission for the new jail from 15 acres to 13.5 or 14 acres. After discussion;

Motion was made by Lloyd Griffin, seconded by Hank Krebs to allow the Albemarle District Jail to have the entire 15 acre tract as shown on the engineer's drawing for construction of the new district jail. The motion carried unanimously.

**9. APPROVAL OF SURPLUS PROPERTY FOR SALE:**

The Board reviewed the following list of county surplus vehicles and equipment proposed to be disposed of through GovDeals.com:

**Building Inspections Department:**

1992 Ford Ranger Pickup VIN# 1FTCR1OU2NTA49508

**Tax Department:**

1996 Oldsmobile Cutlass 4 dr VIN# 1G3WH52M5TF360284

**Emergency Management:**

1992 Mercury Marquis 4 dr. sedan VIN# 2MECM75W1NX634688

**EMS Department:**

1994 Ford Explorer 4 dr. 4X4  
1969 16' Viking Fiberglass Boat  
with Evinrude 18 HP motor

VIN# 1FMDU34X4RUD86227  
Serial # 400563  
Serial # 18602C-E09403

**Weeksville Volunteer Fire Department:**

1981 Ford F700 Fire Pumper  
with 429 engine, Atlas Pump,  
capacity 750 gpm, 17,500 miles

VIN# 1FDPF70K1BVJ39799

**Sheriff's Department:**

1996 Dodge Intrepid  
1993 Chevrolet Caprice  
1995 Dodge Intrepid  
2001 Ford Crown Victoria (wrecked)  
1991 Chevrolet Caprice  
1995 Dodge Intrepid  
1996 Chevrolet Caprice  
1995 Chevrolet Caprice  
1999 Chevrolet CK1500 Truck  
1995 Chevrolet Caprice  
1995 Chevrolet Caprice

VIN# 1B3HD46F5T112211  
VIN# 1G1BL5378PW147026  
VIN# 1B3HD46TXSF680846  
VIN# 2FAFP71W01X128989  
VIN# 1G1BL53E3MW154802  
VIN# 1B3HD46T4SF680860  
VIN# 1G1BL52W2TR102892  
VIN# 1G1BL52W5SR180047  
VIN# 1GCEC14W6XE235761  
VIN# 1G1BL52P7SR112728  
VIN# 1G1BL52W6SR179862

Motion was made by Lloyd Griffin, seconded by Bill Trueblood to approve a contract with GovDeals.com for disposal of surplus vehicles and equipment and to authorize the disposal of the proposed list of vehicles and equipment through the GovDeals.com process. The motion carried unanimously.

**10. CONSIDERATION OF REQUEST FOR DREDGING ASSISTANCE:**

County Manager Randy Keaton explained that he has received a petition from the residents of Riverview Acres requesting dredging assistance for the canals in the subdivision. He said the canal areas have silted in to the point they almost become dry land during a northeast wind. He advised that he has contacted the Division of Water Resources and Mr. Rodney Johnson to find out the process for dredging projects. He found that grants are available for 80% of a project if it is for general navigation, and 25% if for recreational navigation. Mr. Keaton said it appears that this area would qualify for a general navigation grant because of the commercial fishermen who use the canals. He stated that there has also been some discussion in the past about dredging Big Flatty Creek because of the boat ramp, and he has also had inquiries about dredging the mouth of Newbegun Creek. Mr. Keaton said the Board will need to decide whether to move forward with the grant application for dredging assistance. He stated a plan would have to be included with the grant application as to how deep the water is, how much material will be removed, where the spoil materials would be put, and where the 20% match would come from. He advised that the next deadline for submission of grant applications is July 1. Mr. Keaton stated that an engineering firm would have to be hired to determine the scope of the project. It was suggested by the Board that an engineering study be performed for the Riverview Acres canals before taking on the other two projects. Commissioner Wood said this would provide an idea as to what the local grant match would be and a decision could be made as to who would provide the local match. He stated that from this information, the Board could determine whether to pursue this project as well as the other two which have been mentioned. The Board requested that the County Manager obtain proposals from firms that do this type of survey work to determine what the cost of the engineering work would be for the grant application.

**11. CONSIDERATION OF PRELIMINARY PLAT FOR CREEKSIDE FARMS:**

The Board reviewed the preliminary plat for Creekside Farms consisting of 76 residential lots off Creek Road in Providence Township. Assistant County Manager Rodney Bunch explained that the preliminary plat was reviewed by the Planning Board in January and the Planning Board voted to recommend preliminary approval subject to a non-ingress/egress easement being provided along all lots with frontage on Creek Road and Lovers Lane in order to clearly ensure that driveway entrances are on interior streets. He said the plans have been changed to incorporate this provision. Mr. Bunch noted that the Board recently approved an amendment to the Zoning Ordinance which requires a 75 foot buffer between residential lots that adjoin agricultural land. He said the rear of lots 44, 68, 69 and part of lot 70 adjoin agricultural land, and the 75 foot buffer would apply at these locations. He stated however that the Planning Board and staff recommend that the buffer requirement be waived because the preliminary plans for

this project were submitted to state agencies for stormwater and erosion control reviews prior to the buffer requirement. Permits from the Division of Environmental Management and the Division of Land Resources, as well as approvals from the North Carolina Department of Transportation and the Pasquotank County Water System were based on the preliminary design.

Motion was made by Matt Wood, seconded by Bill Trueblood to approve the preliminary plat for Creekside Farms as recommended.

After discussion regarding interconnectivity of water lines and roads with existing subdivisions in the area;

The motion to approve the preliminary plat as recommended carried by a six to one margin with Commissioner Griffin voting against approval.

**12. CONSIDERATION OF PRELIMINARY PLAT FOR PASQUOTANK COUNTY COMMERCE PARK, SECTION B:**

The Board reviewed the preliminary plat for Pasquotank County Commerce Park, Section B, consisting of 14 industrial lots fronting Executive Drive that vary in size from 2.49 acres to 6.96 acres. Mr. Rodney Bunch explained that the road has already been constructed and the only improvements that would be required are water mains, sanitary sewer, grading and drainage. He said the Planning Board reviewed the preliminary plat at its January 26 meeting and noted three items which have been addressed. He stated that Pasquotank County provides sanitary sewer in the Commerce Park, however the sewer project cannot be completed until the proposed lift station is constructed. He said that Albemarle Regional Health Services has agreed that temporary septic systems will be permitted on individuals lots if an industry should locate on one of these lots prior to completion of the sewer force main project. Mr. Bunch explained that Mr. Dwane Hinson has recommended that two culverts between this section and adjacent property owned by Newland Farms be replaced in order to allow water to be quickly removed from the site. He said easements will have to be obtained from Newland Farms in order to replace those pipes.

Motion was made by Matt Wood, seconded by Lloyd Griffin to approve the preliminary plat for Pasquotank County Commerce Park, Section B as presented. The motion carried unanimously.

**13. APPROVAL OF DOCUMENTS RELATED TO \$3 MILLION SUPPLEMENTAL FINANCING FOR LIBRARY AND PUBLIC SAFETY BUILDING:**

Commissioner Matt Wood introduced the following resolution, a copy of which had been provided to each Commissioner and which was read by its title:

RESOLUTION APPROVING AN ADDITIONAL INSTALLMENT FINANCING CONTRACT, AN ESCROW DEPOSIT AGREEMENT AND A DEED OF TRUST AND APPROVING AND AUTHORIZING CERTAIN ACTIONS IN CONNECTION WITH THE FINANCING OF A PORTION OF THE COST OF A PUBLIC SAFETY BUILDING AND A NEW PUBLIC LIBRARY BUILDING OF THE COUNTY OF PASQUOTANK.

WHEREAS, the County of Pasquotank, North Carolina (the "County"), is a validly existing political subdivision of the State of North Carolina (the "State"), under and by virtue of the Constitution and laws of the State; and

WHEREAS, the County has the power, pursuant to Section 160A-20 of the General Statutes of North Carolina, as amended, to (a) finance the purchase of real and personal property by installment agreements that create in the property purchased a security interest to secure payment of the purchase price to the entity advancing moneys for such transaction and (b) finance the construction of fixtures or improvements on real property by agreements that create in such fixtures or improvements and in the real property on which such fixtures or improvements are located a security interest to secure repayment of moneys advanced or made available for such construction; and

WHEREAS, the County has heretofore undertaken a project consisting of the construction of a public safety building, a new public library building and related parking and other site improvements on property owned by the County behind the Pasquotank County

Courthouse in downtown Elizabeth City and the acquisition of furnishings and equipment therefor (the "Project"); and

WHEREAS, the County financed a portion of the cost of the Project by entering into an Installment Financing Contract, dated July 11, 2005, with RBC Centura Bank (the "2005 Contract"); and

WHEREAS, the County has considered entering into an installment financing agreement and certain related documents pursuant to G.S. §160A-20, as amended, for the purpose of providing funds in an amount not to exceed \$3,000,000, with other available funds, for completing the construction and other accomplishment of the Project, and the County held a public hearing on such proposed agreement and approved it on a preliminary basis on July 11, 2005; and

WHEREAS, the County now desires to enter into such additional installment financing agreement to finance a portion of the cost of the Project in an amount not to exceed \$3,000,000; and

WHEREAS, it is now necessary for the Board of Commissioners for the County (the "Board") to approve such additional installment financing contract and an escrow deposit agreement and a deed of trust related thereto and to approve and authorize certain actions in connection therewith; and

WHEREAS, there have been presented for consideration by the Board copies of the following documents relating to such matter:

(a) a draft of an Installment Financing Contract, dated February 16, 2006 and between the County and RBC Centura Bank (the "2006 Contract"), under which RBC Centura Bank (the "Bank") would advance funds to finance a portion of the cost of the Project in an amount not to exceed \$3,000,000 and the County would be obligated to make Installment Payments (as defined therein) to repay the funds advanced to it and to make certain other payments, among other requirements, such obligations being subject to termination by the County under certain circumstances as provided therein;

(b) a draft of an Escrow Deposit Agreement, dated February 16, 2006 and among the County, the Bank and RBC Centura Bank as escrow agent (the "Escrow Deposit Agreement"), which provides for the expenditure of funds advanced pursuant to the 2006 Contract to pay Project costs;

(c) a draft of a Deed of Trust and Security Agreement, made and entered into as of February 16, 2006 (the "Deed of Trust"), which the County would execute and deliver to a trustee for the benefit of the Bank and which would encumber the site of the Project and the improvements on such site and certain related property, subject to certain exceptions, as security for the County's obligation to repay the funds advanced to it pursuant to the 2006 Contract; and

(d) a draft of an Intercreditor Agreement made and entered into as of February 16, 2006 among RBC Centura Bank as the lender under the 2005 Contract, the Bank as the lender under the 2006 Contract and the County (the "Intercreditor Agreement"), which provides for the relative rights and duties of such parties with respect to certain provisions of the 2005 Contract and the 2006 Contract;

NOW, THEREFORE, BE IT RESOLVED by the Board as follows:

Section 1. The Board hereby confirms that the Project and its use are essential for the County and that the Project will permit the County to carry out public functions that it is authorized by law to perform.

Section 2. The Board hereby finds and determines that it is in the best interest of the County to enter into the 2006 Contract, the Escrow Deposit Agreement, the Deed of Trust and the Intercreditor Agreement in order to effectuate the financing of a portion of the cost of the Project as described above.

Section 3. The form and content of the 2006 Contract, the Escrow Deposit Agreement, the Deed of Trust and the Intercreditor Agreement, each of which will be a valid,

legal and binding obligation of the County in accordance with its terms, are hereby approved in all respects and the Chairman of the Board, the County Manager of the County, the Finance Officer of the County, the County Attorney of the County and the Clerk to the Board are hereby authorized and directed to execute and deliver the 2006 Contract, the Escrow Deposit Agreement, the Deed of Trust and the Intercreditor Agreement, as may be applicable, in substantially the forms presented to the Board, together with such additions, changes, modifications and deletions as they, with the advice of counsel, may deem necessary and appropriate, and such execution and delivery shall be conclusive evidence of the approval and authorization thereof by the Board and the County; provided, however, that the due date of the final Installment Payment is not later than July 31, 2026 and that the aggregate amount of the principal components of the Installment Payments does not exceed \$3,000,000.

Section 4. The Board hereby approves, ratifies and confirms the actions of the County Manager, the Finance Officer and the County Attorney of the County in connection with this matter.

Section 5. The officers and employees of the County are authorized and directed (without limitation except as may be expressly set forth herein) to take such other actions and to execute and deliver such other documents, certificates, undertakings, agreements or other instruments as they, with the advice of counsel, may deem necessary or appropriate to effectuate the transactions contemplated by the 2006 Contract, the Escrow Deposit Agreement, the Deed of Trust and the Intercreditor Agreement.

Section 6. The County covenants that, to the extent permitted by the Constitution and laws of the State of North Carolina, it will comply with the requirements of the Internal Revenue Code of 1986, as amended (the "Code"), as applicable to the 2006 Contract except to the extent that the County obtains an opinion of nationally-recognized bond counsel to the effect that noncompliance would not result in the interest components of the Installment Payments being includable in the gross income of the recipient thereof under Section 103 of the Code, as more specifically provided in the 2006 Contract.

The County hereby finds, declares and represents that (a) it reasonably expects that it, all subordinate entities thereof and all entities which issue obligations on behalf of the County (all within the meaning of Section 265(b)(3)(E) of the Code) will not issue in the aggregate more than \$10,000,000 of tax-exempt obligations (not counting certain current refunding obligations and private-activity bonds except for qualified 501(c)(3) bonds as defined in the Code) during calendar year 2006 and (b) no entity has been or will be formed or availed of to avoid the limits described above. In addition, the County hereby designates its obligation to make Installment Payments under the 2006 Contract as a "qualified tax-exempt obligation" for the purposes of Section 265(b)(3) of the Code.

Section 7. If any section, phrase or provision of this resolution is for any reason declared to be invalid, such declaration shall not affect the validity of the remainder of the sections, phrases or provisions of this resolution.

Section 8. All motions, orders, resolutions, ordinances and parts thereof in conflict herewith are hereby repealed.

Section 9. This resolution shall take effect immediately upon its passage.

Upon motion duly made and seconded, the foregoing resolution was passed by the following vote:

Ayes: Commissioners Cecil Perry, Lloyd E. Griffin III, Matt Wood, Bill Trueblood, and Jeff Dixon.

Noes: Commissioners Marshall Stevenson and John H. Krebs.

**14. JOINT WATER COMMITTEE:**

Chairman Perry requested that the County Manager move forward with scheduling a meeting of the city's and county's water committee to begin looking at the proposal presented at the joint city-county meeting last week for a joint reverse osmosis water plant. Commissioner Stevenson suggested that the committee be comprised only of County Commissioners and City Councilors. Staff would be involved, but not as appointed members of the committee. Board Members

suggested that the members of the county's existing water committee serve on the joint committee. A letter will be sent by the Chairman to the Mayor requesting that the city appoint three Council members to the joint committee.

**15. LAND USE PLAN:**

Commissioner Wood said that it was also pointed out at the joint meeting that the city and county need to move forward with developing responses to comments regarding the Land Use Plan. He suggested that a similar committee of County Commissioners and City Councilors be formed for this purpose. Mr. Bunch noted that the Planning Board needs to share in making recommendations to the Board of Commissioners regarding the Land Use Plan. He said Planning Board Chairman David Harris served on the original Land Use Planning Committee along with Commissioner Trueblood, and he suggested that Mr. Harris also be involved in the development of responses to the comments.

**16. REPORTS FROM COUNTY MANAGER:**

County Manager Randy Keaton reported that the ditch digger has been shipped and should be delivered in the next few days.

Mr. Keaton said he has been in contact with bond counsel and Wachovia Bank looking at the possibility of refinancing the 1995 certificates of participation. He stated that interest rates were favorable a couple of weeks ago, and have been fluctuating, but the county is now in the window such that the refinancing would be considered a current refunding. He said this means it would not impact the annual cap of \$10 million for bank-qualified financing which affects the hospital as well as the county. He stated if interest rates moderate the county may still have the opportunity to refinance which could save the county in the range of \$500,000. He said he will have additional information at the next Finance Committee meeting.

Mr. Keaton reported that the Clerk has prepared a packet for each Board Member containing the goals and priorities specified at the recent retreat.

**17. RECOMMENDATIONS FROM APPOINTMENTS COMMITTEE:**

Commissioner Marshall Stevenson reported that the Appointments Committee met today and voted to recommend the following appointments:

Tourism Development Authority – Accept the Mayor's recommendation for the appointment of Councilman Kirk Rivers to fill the unexpired term of former Councilwoman Cecilia Austin.

Criminal Justice Partnership Advisory Board – Appoint Kelli Robeson to represent Probation & Parole. This nomination would be carried forward to the next agenda for final approval.

Motion was made by Marshall Stevenson, seconded by Matt Wood to accept the Mayor's recommendation and appoint Kirk Rivers to fill Cecilia Austin's unexpired term on the Tourism Development Authority. The motion carried unanimously.

**18. REPORTS FROM COUNTY COMMISSIONERS:**

Commissioner Hank Krebs advised that the Forestry Service county headquarters needs a new location. He said Ron Cline, the county forest ranger, has been using an office in the Intercounty Volunteer Fire Department office for about 14 years and the fire department wants its space back. He suggested if the county has any space coming available that an office be considered for the Forestry Service.

Commissioner Krebs suggested that the Board send letters to Representative Owens, Senator Basnight, and Governor Easley requesting that Rick Watson be removed as the Executive Director of the Northeast Partnership and to consider in the future a possible division of the partnership into three different regions as has previously been suggested.

Commissioner Krebs stated that the Stormwater Ordinances that have been drafted by Hobbs Upchurch need to be reviewed.

Commissioner Krebs suggested that the Fairgrounds Area might be a nice place for affordable housing. Vice-Chairman Griffin noted that housing cannot be built in this area.

Commissioner Krebs asked if any parking spaces have been assigned in the Courthouse area for police cars for law enforcement officers who are in the Courthouse for court or for office business. He said they would be able to respond more quickly to calls if their cars were not parked three blocks away. The County Manager reported that a department head meeting was held last week in response to complaints from business owners in the vicinity of the Courthouse, and a plan to designate 20 parking spaces in the Sprint parking lots for two-hour customer parking was presented. The remaining 18 spaces would be available on a first-come basis. The County Manager said the issue of parking for marked cars was discussed and it was agreed that some spaces need to be designated either in the parking lot or on the street for law enforcement vehicles.

Commissioner Krebs asked if it would be possible for the convenience sites to be closed Tuesday mornings and open Tuesday afternoons, and closed Thursday mornings and open Thursday afternoons. He said there have been problems at the Newland convenience site because of people going there on Thursdays and finding the site closed. In some cases the trash ends up being dumped illegally. Commissioner Stevenson advised that the reason the decision was made to close the sites, specifically the Newland site, on Thursdays was because the Camden convenience sites are closed on Thursdays and residents of Camden County were bringing their trash to the Pasquotank sites. The County Manager added that the Perquimans County convenience sites are also closed on Thursdays. Since the Mount Hermon site and the Newland site were getting a lot of extra trash on those days, it was decided to close the Pasquotank County sites on Thursdays as well.

Commissioner Bill Trueblood thanked the Board Members for the time they spent at the retreat. He said he felt the decision to not use a facilitator will pay dividends. He stated that the retreat was very beneficial and very productive.

Commissioner Trueblood stated that each Board Member has a copy of the comments from the Division of Coastal Management regarding the Land Use Plan. He suggested that everyone review the comments. He noted that he believes the comments are overkill and not what the Board intended the plan to be.

Vice-Chairman Lloyd Griffin said the sign for the library at the construction site for the library and public safety building has been omitted. The County Manager stated that the signs were moved and not all of them were put back up. He said he will have the contractor put the library sign back up.

Vice-Chairman Griffin stated that he continues to hear that growth is wanted in certain areas of the county. He said with dead-end culverts and dead-end subdivisions, there will be infrastructure issues for public safety vehicles, and water dead spots in neighborhoods that do not have interconnectivity. He suggested that interconnectivity issues be taken seriously in planning subdivisions.

Vice-Chairman Griffin reported that he has been contacted by Kay Rose, Executive Director of the Albemarle Commission, regarding the relationship between Workforce Development and the Northeast Partnership. He said the Partnership is not using Workforce Development to assist with job development and job training. He noted that COA works through Workforce Development very aggressively. He added that Workforce Development has \$2 million available for job training.

Commissioner Jeff Dixon noted that the city and the county both need to be involved in the parking situation. He said as more businesses develop in the downtown area, parking will continue to be a problem.

Commissioner Dixon said he would echo comments made by other Commissioners regarding the retreat. He stated if there is anything negative he could say about it, it would be that they ran out of time. He suggested possibly an additional afternoon session to continue discussion of growth issues and develop goals and priorities for staff.

Commissioner Dixon stated that although he did not like the way Mr. Wendell addressed the Board tonight, he agrees there is a junk car problem. He added that there is also a problem with junk mobile homes, abandoned buildings, and trash that the county needs to address in a comprehensive package.

Commissioner Dixon advised that the Water Committee will meet this Wednesday at 4:30 PM and he invited everyone to attend.

Commissioner Marshall Stevenson said he would echo Commissioner Krebs' concerns regarding the Northeast Partnership. He stated that he voiced those concerns rather strongly a few weeks ago. He said he feels like Pasquotank County has not been served by the Northeast Partnership and there are more counties it seems they are more willing to serve. He suggested that a resolution be sent to state legislators to get this point across. He noted that the highest priority from the retreat was to deal with this issue. He said there was a recommendation to possibly split up the Partnership into a smaller group that would serve just the seven counties east of the Chowan River and north of the Albemarle Sound. He stated that these counties have similar interests that are very different from some of the other counties that are west of the Chowan. Commissioner Matt Wood said the Board discussed having a coalition formed for a variety of issues to include the Northeast Partnership, however transportation issues and developing a regional partnership to have consistent lobbying of legislators were also discussed. He asked if municipalities in the region should be included. Commissioner Wood said he would like to see the regional partnership concept move forward and he asked how the Board would like to pursue this partnership. It was recommended that staff and members of the governing boards of Chowan, Perquimans, Pasquotank, Camden, Gates, Currituck, Edenton, Winfall, Hertford, and Elizabeth City be invited to attend a planning meeting. The purpose of the meeting would be to discuss lobbying federal and state officials as a region, transportation issues, water and infrastructure issues, economic development, and the possibility of forming a regional coalition.

Chairman Cecil Perry stated that he enjoyed the retreat and agrees that it was a good idea to not have a facilitator.

Chairman Perry noted that the fence on Road Street beside the construction site extends past the sidewalk and students walking to and from Elizabeth City Middle School are walking into the street. He asked if it would be possible for the fence to be moved in some so the students would not have to walk in the street. The Board asked the County Manager to see if the fence could be moved.

Chairman Perry reported that he has represented the county recently at several ribbon-cuttings and meetings. He said that he has also received several communications regarding the state's eye plan. He stated that it will be recommended that all students in the public schools be examined during the coming year.

Chairman Perry stated that three Commissioners will be attending the NACo Conference in Washington, DC in March which will leave only four Commissioners available for the March 6 County Commissioner meeting. He asked if the Board would like to consider changing the meeting. The Board asked that staff look at the dates and the agenda items that have already been scheduled and determine whether it would be feasible to have only one meeting in March, possibly on March 13.

**19. NORTHEAST PARTNERSHIP:**

County Manager Randy Keaton asked for clarification from the Board regarding its direction as to the Northeast Partnership.

Motion was made by Hank Krebs, seconded by Marshall Stevenson that the Board send a resolution to Governor Easley, Senator Basnight, Representative Owens and the members of the Northeast Partnership Board supporting the position of the regional County Managers Group that Rick Watson should serve only as Executive Director of the Partnership or resign his position.

Discussion followed and Commissioner Wood suggested that this be an agenda item for the regional meeting that was discussed previously tonight. He also suggested that all of the legislators who serve the area be invited to the meeting as well.

The motion carried unanimously.

**20. CLOSED SESSION TO DISCUSS A PERSONNEL MATTER:**

Chairman Perry asked if there was any further business to come before the Board in Regular Session. At the absence of further business, he asked for a motion that the Board enter Closed Session to discuss a personnel matter.

Motion was made by Lloyd Griffin, seconded by Matt Wood that the Board enter Closed Session to discuss a personnel matter. The motion carried unanimously.

Upon the end of Closed Session;

Motion was made by Hank Krebs, seconded by Lloyd Griffin that the Board return to Regular Session. The motion carried unanimously.

Motion was made by Matt Wood, seconded by Hank Krebs that the meeting be adjourned. The motion carried unanimously and the meeting was adjourned at 9:25 PM.

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CHAIRMAN

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CLERK