

**PASQUOTANK COUNTY, NORTH CAROLINA  
FEBRUARY 2, 2009**

The Pasquotank County Board of Commissioners met today in a regular meeting on Monday, February 2, 2009 in Courtroom C in the Pasquotank County Courthouse.

**MEMBERS PRESENT:** Marshall H. Stevenson, Jr., Chairman  
Lloyd E. Griffin III, Vice-Chairman  
Matt Wood  
Bill Trueblood  
Cecil Perry  
Jeff Dixon  
Jimmie Harris

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Randy Keaton, County Manager  
Rodney Bunch, Assistant County Manager  
R. Michael Cox, County Attorney  
Karen Jennings, Clerk to the Board

The meeting was called to order at 7:00 PM by Chairman Marshall Stevenson. Mr. Steve Saunders gave the invocation and Vice-Chairman Lloyd Griffin led in the Pledge of Allegiance to the American Flag.

**1. PRESENTATION OF PROCLAMATION FOR ROTARY SERVICE WEEK:**

Chairman Stevenson called on Sheriff Randy Cartwright, a member of the Elizabeth City Morning Rotary Club, to receive a proclamation declaring February 22-28 as Rotary Service Week. County Manager Randy Keaton read the proclamation and Chairman Stevenson presented it to Sheriff Cartwright. The proclamation is as follows:

**PROCLAMATION  
ROTARY SERVICE WEEK**

WHEREAS, on February 23, 1905, Rotary was founded in Chicago as a service club by Paul Harris and three business colleagues, and today there are more than 1.2 million members internationally in more than 32,000 clubs in 200 countries and geographic areas; and

WHEREAS, February 23<sup>rd</sup> is the anniversary of the founding of Rotary International and Rotary clubs throughout the world will celebrate the week of February 22-28, 2009 in honor of their founder; and

WHEREAS, Rotary International is a professional service organization that helps eradicate hunger and disease, provides cultural and educational scholarships, engages in and supports service projects that improve our communities, and works in fellowship to promote peace and goodwill throughout the world; and

WHEREAS, the theme for their work this year is "Make Dreams Real" and Rotarians throughout Pasquotank County are working daily to help make that happen; and

WHEREAS, the Rotary clubs of eastern North Carolina are all part of District 7720 of Rotary International and have pledged to honor Paul Harris and Rotary with hands-on service projects in our communities during the week of their celebration; and

WHEREAS, during the week of their celebration, the Elizabeth City Morning Rotary Club will help stock food pantries, clean and provide maintenance to our homeless shelters and other agencies, work in our animal shelters, read to and tutor school children, and provide other helpful service to those less fortunate among us;

NOW, THEREFORE, the Pasquotank County Board of Commissioners does hereby proclaim February 22-28, 2009 as

**ROTARY SERVICE WEEK**

in Pasquotank County in honor of more than 100 years of service to local communities throughout the world by Rotary and further do recognize and commend the Elizabeth City Morning Rotary Club and their members for their many and varied contributions to the community throughout the years.

This 2<sup>nd</sup> day of February, 2009.

**2. AMENDMENTS TO THE AGENDA:**

Chairman Stevenson asked if there were any amendments to the agenda. It was requested that the agenda be amended to add a Closed Session to preserve the attorney client privilege, to discuss the location or expansion of a business or industry, and to discuss a personnel matter.

Motion was made by Matt Wood, seconded by Lloyd Griffin to amend the agenda to add a Closed Session to preserve the attorney client privilege, to discuss the location or expansion of a business or industry, and to discuss a personnel matter. The motion carried unanimously.

**3. APPROVAL OF CONSENT AGENDA:**

The Board considered the following consent agenda:

a. Approval of Minutes of January 9 and 12, 2009 Commissioner Meetings

b. Approval of Tax Releases and Refunds

The Finance Committee has recommended approval of the following tax releases and refunds:

Releases:

		County	City
1.	Peters & White Construction Co.	1,286.09	
2.	Peters & White Construction Co.	2,122.04	
3.	Casp, Inc.	240.00	
4.	Three Amigos of EC Inc.	130.08	106.43
5.	Casp, Inc.	742.50	1,035.28
6.	Elton Cornell Poole Etal	120.00	
7.	Delton Wayne Stuck	143.76	
8.	Newbegun Land LLC	103.40	
9.	Hung-Tao Inc.	196.02	160.38
10.	Rivera Kelly – Warren Antonio	130.85	112.06
11.	Richard J. & Hope Jordan	975.70	
12.	Christopher Timothy Ruppert	121.17	
13.	Bobbie G. Moore	120.00	
14.	Big Dogs Drive-In	1,127.30	922.34
15.	Tonter Investments Inc.	191.40	
16.	Tonter Investments Inc.	141.90	
17.	Tonter Investments Inc.	141.90	
18.	Tonter Investments Inc.	141.90	
19.	Tonter Investments Inc.	141.90	
20.	Tonter Investments Inc.	141.90	
21.	Tonter Investments Inc.	141.90	
22.	James Bruce Wineteer	105.22	91.09

Refunds:

1.	Patrick M. & Mary P. Pierce	114.89	
2.	Patrick M. & Mary P. Pierce	104.44	
3.	Yeng K. Choo	272.25	

c. Approval of Surplus Equipment for Sale on Govdeals.com

The following items have been requested for approval to be surplusd and sold on Govdeals.com:

EMS	Lot of 7 sets of adult and pediatric MAST trousers
EMS	Lot of 3 Ferno stair chairs
EMS	Lot of 3 extrication short boards, with straps
Schools	6 work benches
Schools	4 book shelves
Schools	1 table
Schools	1 desk
Schools	Several lockers
Fire Department	1976 Ford F750 Howe tanker
Attorney	Various (old) law books
Attorney	Dictaphone machine
Attorney	Fax machine
Attorney	Typewriter

*d. Approval of Norandex Signage Change*

Staff has recommended approval of a signage change for the Norandex building located at 309 Commerce Drive in the Commerce Park. Ownership of the business has changed and the new owners have applied for a permit to replace signage on the structure identifying their business. The new signs will be approximately the same size and similar to the color of the current signs. The Commerce Park Restrictive Covenants require that the Board of Commissioners approve signage.

*e. Approval of Parking Lot Expansion for Gateway Operations Center*

Staff is recommending approval of a parking lot expansion for Gateway Operations Center in the Commerce Park. Plans to expand parking by 61 spaces at the facility have been reviewed and approved by the Technical Review Committee. The Restrictive Covenants require approval by the Board of Commissioners.

Motion was made by Lloyd Griffin, seconded by Cecil Perry to approve the consent agenda as amended. The motion carried unanimously.

The following tax releases and refunds have been approved by the Finance Officer:

Releases:

		County	City
1.	McGarrett Durwood Bryant	6.27	
2.	William Lee McQuinley	67.05	
3.	Edith Parten Williams	41.39	
4.	Michael John Dominesey	8.35	
5.	Kids Academy	18.15	14.85
6.	H&M Welding	57.14	
7.	Shelia Johnson	8.64	7.07
8.	Jamie Lee Wong	11.55	
9.	Bryan Thomas Oleary	10.73	9.66
10.	Jayesh J. Kinariwala	9.24	7.56
11.	Fred Michael Womble	4.40	
12.	Nelson Rudolf Reithmaier	56.55	
13.	Joshua M. Adams	27.95	27.92
14.	George Melvin Gilbert, Sr.	47.41	
15.	Tyrone Thomas White	36.47	
16.	Regina D. Kaldahl	11.34	
17.	Henry Felton Roach	9.19	
18.	Henry Felton Roach	55.94	
19.	Michael Scott Burris	23.04	
20.	Christina Denise Wilkinson	27.50	
21.	Roxana Pena	30.60	30.09
22.	Roxana Pena	94.95	
23.	Stacy P. & Debbie P. Foster	32.67	
24.	Sharon Gibson White	27.12	
25.	Jason Frank Miller	70.35	62.56
26.	Christopher Dail Pro Siding	56.35	
27.	Robert Lynn Atkinson	4.57	8.74
28.	Robert Lynn Atkinson	92.46	80.65
29.	John Edwin Blades Stewart		3.44
30.	Jason Binns Dungca	30.70	

31.	John Hudson	21.24	
32.	M&H Designs Furniture	45.37	37.12
33.	Teresa William Ballance	7.38	6.05
34.	David Daniel Ballance	4.55	3.74
35.	Richard Lynn Beckman	19.13	
36.	Warren Rivera Kelly	26.70	26.89
37.	Jason Douglas Maillet	5.90	
38.	Porfirio Pedro Jimenez	7.90	6.48
39.	Barry Wade Norris	4.24	3.47
40.	Suaibyadelania Bolarinwa	10.84	8.87
41.	Charity Faith English	9.33	
42.	Carol Marlene Temple	11.14	
43.	Teresa May Johnson	66.65	
44.	Shirley Grace Brown	6.50	5.33
45.	Israel Jimenze Ramirez	15.98	13.10
46.	Joseph Samuel Worthington	22.70	23.61
47.	James Lucas Collins	19.03	15.57
48.	Richard Lawrence Allsbrook	31.02	
49.	Angela White Harden		83.89
50.	Philip K. Park, Sr.	36.12	29.55
51.	Johnny Lamb	10.52	
52.	Jasper Copeland	56.16	
53.	Tiffany Nichole Brothers	11.78	
54.	Deborah Elaine Johnson	11.95	
55.	JoAnn Virginia Hall	56.06	
56.	Roxanna McCullen Whitehurst	60.39	49.41
57.	Steven Thomas Melvin	94.00	
58.	H&H Home Improvement	16.15	
59.	Emma Whitehurst Harris	30.40	24.93
60.	Ronald Wayne Hopkins, Jr.	21.54	
61.	William Dean Hart	13.45	11.03
62.	Jacob L. Albert	65.65	58.83
63.	James Oliver Byrd, Jr.	71.60	
64.	James Oliver Byrd, Jr.	29.32	
65.	Van Dell Dawson	33.75	32.68
66.	Edward Stanley Wray	44.22	
67.	Derrick Joseph Gonzales	88.20	77.32
68.	Jeffrey Neal Burns	79.53	70.07
69.	William Leonard McDonald		23.00
70.	Elmer David Pollard	51.65	
71.	Ryan Joseph Perry, Sr.	79.75	70.40
72.	John Thomas Palmer, II	1.70	
73.	Roy Wayne Pike, Jr.	17.25	
74.	Shaquita Walker	26.56	21.73
75.	William Ray McFalter	27.23	
76.	American General Real Estate Group Inc	98.45	80.55
77.	Keith Renard Jarrell	19.50	20.99
78.	Gloria Reyes Estrada	1.15	.95
79.	Debra Nixon Sheard	14.08	
80.	Demetria D. Riddick	53.30	43.61
81.	Jestine Selinda Shaw	20.40	
82.	Glen Harold Carlin, Sr.	9.24	7.56
83.	Darnell Shaw	25.80	21.11
84.	Toby Michael Stewart	86.55	
85.	Julie Drennen Jernigan	3.25	
86.	James C. Sims	66.28	54.23
87.	James Howard Brandt	21.45	
88.	James Howard Brandt	44.39	
89.	Christopher Lee Christie	54.00	44.28

Refunds:

1.	Mark E. Peterson & Wendy C. Henwood	74.60	
2.	Mark E. Peterson & Wendy C. Henwood	65.76	
3.	Mark E. Peterson & Wendy C. Henwood	67.81	

4.	Ericka Y. James	.90	1.10
5.	Ronald L. & Ericka Y. James	50.40	42.00
6.	Ronald L. & Ericka Y. James	52.50	43.05
7.	Ronald L. & Ericka Y. James	24.48	20.40
8.	Ronald L. & Ericka Y. James	25.50	20.91
9.	Ronald L. & Ericka Y. James	28.05	22.95
10.	Ronald L. & Ericka L. James	24.48	20.40
11.	Ronald L. & Ericka L. James	25.50	20.91
12.	Ronald L. James	21.12	17.60
13.	Ronald L. James	22.00	18.04
14.	Ronald L. James	24.20	19.80
15.	Ronald L. James	15.36	12.80
16.	Ronald L. James	16.00	13.12
17.	Ronald L. James	34.08	28.40
18.	Ronald L. James	35.50	29.11
19.	Ronald L. James	39.05	31.95
20.	Ronald L. James	27.36	22.80
21.	Ronald L. James	28.50	23.37

The following requests for release or refund of the solid waste availability fee have been approved by the Tax Administrator:

OWNER'S NAME	PARCEL ID NUMBER	REASON FOR RELEASE
Steven R. Harris	P11-9	Unoccupied for 10 years

**4. REPORT FROM COUNTY MANAGER:**

County Manager Randy Keaton reported that he has received several communications from the state and from Hobbs Upchurch regarding the economic recovery stimulus bill. The Public Water Supply Section has been notified by EPA that they must submit a draft intended use plan including a preliminary project list. All parties intending to apply for stimulus bill funding must submit a letter of intent by February 4 and Hobbs Upchurch will submit the letter of intent on behalf of Pasquotank County for the RO project indicating the description, the category, estimated cost, and when it will be "shovel ready". The funding would not be a grant, but would be in the form of a no interest loan over 20 years. Mr. Keaton stated that it appears only about \$105 million will be available statewide for water and wastewater projects. He said Hobbs Upchurch is recommending that the county proceed with advertising for bids for the RO plant so the bids will be in hand when the stimulus money is available. He noted that more information will be available at the Water Committee meeting this week.

**5. APPOINTMENTS TO BOARDS AND COMMITTEES:**

Commissioner Bill Trueblood stated that the Appointments Committee has recommended the following appointments to boards and committees:

Adult Care Home Community Advisory Committee – Reappoint Vandora Saunders to an additional 3-year term.

Farmers Market Advisory Committee – Reappoint Roberta Manzer to an additional 3-year term. Recommend appointment of Ronda Griffin to replace Douglas Swain, subject to receiving her application.

Industrial Facilities Pollution Control Financing Authority – Reappoint Debbie Sawyer and Joe Winslow to additional 5-year terms.

Nursing Home Community Advisory Committee – Reappoint Gladys B. Griffin to an additional 3-year term.

Motion was made by Bill Trueblood, seconded by Matt Wood to approve the reappointments to boards and committees as recommended by the Appointments Committee. The motion carried unanimously.

**6. REPORTS FROM COMMISSIONERS:**

Commissioner Matt Wood stated that the Finance Committee discussed today having the proposed hospital management agreement put on the next agenda for consideration and public input.

Motion was made by Matt Wood, seconded by Cecil Perry to consider and request public input on the proposed hospital management agreement at the next meeting. The motion carried unanimously.

Chairman Stevenson explained that the Special Projects Committee has struggled for over a year to come up with a resolution on the dog deer hunting issue after hearing input from hunters and land owners. He said they have gathered a lot of data and have tried to reach a consensus, but have not been able to do so. He stated that a motion was made at the last meeting of the committee to provide everything the committee has done to the full board for consideration. He provided each Commissioner with a packet containing data that has been collected and he asked that everyone read the information so it can be discussed and considered by the full board during the next few weeks.

7. **CLOSED SESSION TO PRESERVE THE ATTORNEY CLIENT PRIVILEGE, TO DISCUSS THE LOCATION OR EXPANSION OF A BUSINESS OR INDUSTRY, AND TO DISCUSS A PERSONNEL MATTER:**

Chairman Stevenson asked if there was any further business to come before the Board in Regular Session. There being no further business, he asked for a motion that the Board enter Closed Session to preserve the attorney client privilege, to discuss the location or expansion of a business or industry, and to discuss a personnel matter.

Motion was made by Lloyd Griffin, seconded by Cecil Perry that the Board enter Closed Session to preserve the attorney client privilege, to discuss the location or expansion of a business or industry, and to discuss a personnel matter. The motion carried unanimously.

Upon the end of Closed Session;

Motion was made by Lloyd Griffin, seconded by Bill Trueblood that the Board return to Regular Session. The motion carried unanimously.

Chairman Stevenson asked if there was anything further to come before the Board. There being no further business;

Motion was made by Jimmie Harris, seconded by Lloyd Griffin to adjourn the meeting. The motion carried unanimously and the meeting was adjourned at 7:35 PM.

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CHAIRMAN

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CLERK